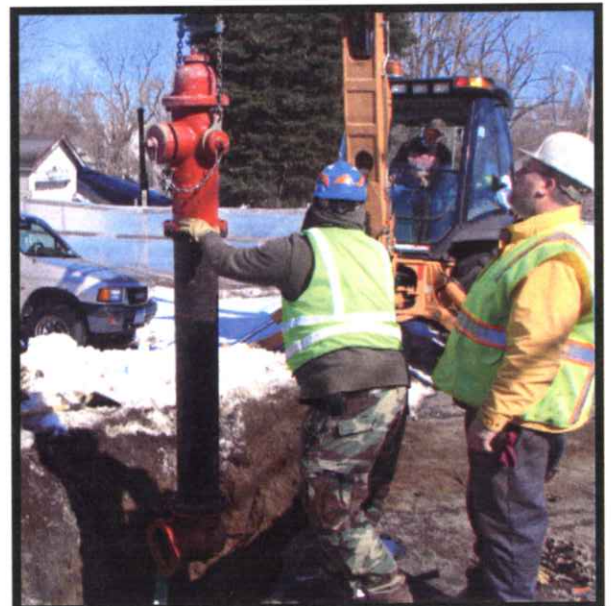


City of Watertown 2007-2008 Proposed Budget



Working Together For A Better Tomorrow

**CITY OF WATERTOWN
NEW YORK**

**PROPOSED BUDGET
2007-08**

CITY COUNCIL

JEFFREY E. GRAHAM, MAYOR

STEPHEN J. BRADLEY

PETER L. CLOUGH

TIMOTHY R. LABOUF

JEFFREY M. SMITH

CITY MANAGER

MARY M. CORRIVEAU

ADMINISTRATIVE STAFF

| | |
|------------------|---|
| Donna Dutton | City Clerk |
| James Mills | City Comptroller |
| Kurt Hauk | City Engineer |
| Joseph Goss | Police Chief |
| Daniel Gaumont | Fire Chief |
| Eugene Hayes | Superintendent of Public Works |
| Gary Pilon | Superintendent of Water |
| Kenneth Mix | Planning and Community Development Coordinator |
| Peter Keenan | Information Technology Manager |
| Brian Phelps | City Assessor |
| Robert Cleaver | Purchasing Agent |
| Barbara Wheeler | Library Director |
| Elizabeth Morris | Executive Sec. Civil Service |
| Slye & Burrows | City Attorney |

Mission Statement

The City of Watertown, New York fosters an environment that ensures the health, safety and general welfare of the community and its visitors by providing responsive services.

Our city government provides leadership to enhance the quality of life while preserving our heritage.

Vision Statement

The City of Watertown, New York aspires to be a vibrant, attractive community of rich, recreational, cultural and economic opportunity that maintains a small town appeal.

Guiding Principles

To succeed in our mission, we believe that:

- Integrity is non negotiable.
- Trust is a two-way street.
- Everyone will be treated with respect and dignity.
- Disagreement does not equal disrespect.
- All employees are accountable.
- Communication is critical to success.
- Safety will not be compromised.
- Quality counts.
- Innovation is encouraged.
- Service with pride.

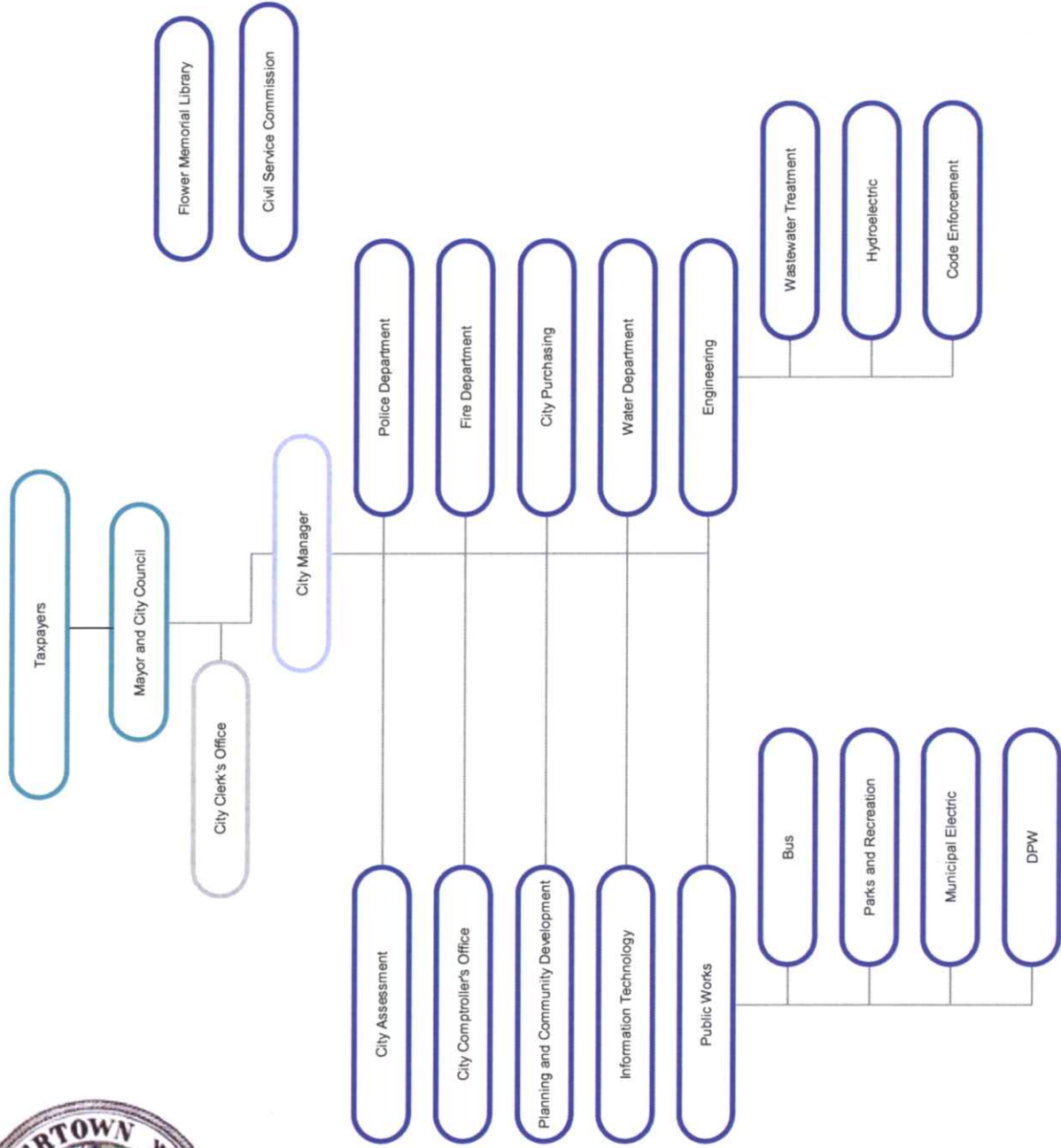


City Profile

| | |
|--|----------------------------------|
| Date of Incorporation | 1869 |
| Form of Government | Council-Manager |
| Current Populations Estimate (2000 Census) | 26,705 |
| Population Density (per acre) | 4.5 |
| Land Area (square miles) | 9.3 |
| Unemployment Rate (county) January 2007 | 6.8% |
| Total Real Property Values (2007) | \$1,404,870,517 |
| Median Household Income (2000) | \$28,429 |
| Building/Maintenance Permits Issued (2006) | 552 Permits - \$29,940,699 value |
| Miles of Street | 100 |
| Number of Acres of Parks and Playgrounds | 574 |
| Number of Streetlights | 2,639 |
| Public Utilities (number of accounts) | |
| Water | 8,294 |
| Sewer | |
| Bond Rating (General Obligation Bonds) | Moody's Investor Services A3 |
| Number of Employees | 367 |



1869



City of Watertown

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City of Watertown

Proposed Budget Fiscal Year 2007-08

April 2, 2007

Honorable Mayor and City Council:

Over the past two years, the City of Watertown has been at the center of what has been the fastest growing county in New York State. With this kind of growth comes both opportunities and challenges.

In developing this year's budget, the biggest challenge was assessing how the changes in this community, the state and the nation will impact the financial well being of this community. Over the past year, we have seen continued sales tax growth, increases in state aid, while at the same time the cost of fuel has seen record highs, and health insurance costs have increased dramatically. All of these factors have played a role in the development of this financial plan. At this point, this budget reflects the best estimates of both revenues and expenses for the City. However, future sales tax increases, state aid, energy costs and health insurance costs remain uncertain. My focus remains on the future financial stability of the organization, its employees and the community.

This year's budget maintains current service levels, proposes a tax levy decrease, holds water and sewer rates at their current level and includes a capital plan to address our aging facilities and infrastructure, provide quality of life improvements and at the same time preserve fiscally responsible fund balances.

Our capital plan is realistic and focuses our funding and capacity on supporting the continued development, both inside and outside the City. Our focus is on being able to meet the short and long terms demands associated with this growth. This year we will see the City's largest health care provider begin a capital project that will provide improved health care services for the north country and double the size of it's existing facility in the heart of our City. We will also see the rehabilitation of State Street draw to a close, the construction phase of our Local Waterfront Revitalization Plan begin, the development of three new baseball fields, \$500,000 in CHIPS funds being spent on street repairs, and the beginning of year two of the Downtown Streetscape project.

During budget reviews, we kept our focus on our ability to execute the plan, both operationally and financially. This process allowed us to review proposed projects, set priorities, discuss community needs and establish realistic and achievable objectives for the upcoming years.

Combined City Budget

Total recommended appropriations for Fiscal Year 2007-08 are \$46,948,817. This is a 4.45% increase over the adopted Fiscal Year 2006-07 budget.

| Fund | 2007-08 | 2006-07 | Change | % Change |
|---------|---------------|---------------|--------------|----------|
| General | \$ 36,839,221 | \$ 34,250,168 | \$ 2,589,053 | 7.56% |
| Water | \$ 4,796,100 | \$ 4,973,576 | \$ (177,476) | -3.57% |
| Sewer | \$ 4,163,385 | \$ 4,640,352 | \$ (476,967) | -10.28% |
| Library | \$ 1,027,611 | \$ 982,669 | \$ 44,942 | 4.57% |
| Tourism | \$ 122,500 | \$ 100,000 | \$ 22,500 | 22.50% |
| Total | \$ 46,948,817 | \$ 44,946,765 | \$ 2,002,052 | 4.45% |

As I indicated above, the most significant factors affecting the Proposed Budget for Fiscal Year 2007-08 are increasing sales tax revenues, increasing state aid and the growing costs associated with health insurance, fuel, and in some funds, debt expenses. If you read my budget message for the past three years, you would find that the FY 2004-05, FY 2005-06 and FY 2006-07 budgets were impacted by many of these same factors.

Negotiated wage increases for C.S.E.A., Police and Fire employees along with their associated fringe benefits, are contained in the individual department budgets. Inasmuch as the contract with I.B.E.W. has not been finalized as of the drafting of this document, proposed salary adjustments for those employees and management employees are contained in the contingent account in each fund.

The Proposed FY 2007-08 Budget contains retirement rates of 9.2% for CSEA and Management employees and a 14.8% rate for Police and Fire. These rates have dropped slightly since last year. This budget contains a 14.8% increase in rates budgeted for health insurance. The expenses associated with providing health insurance to our active and retired employees continues to grow and over the coming year one of the major financial decisions we must address is how the City will fund the liability for this post-employment benefit.

General Fund Budget

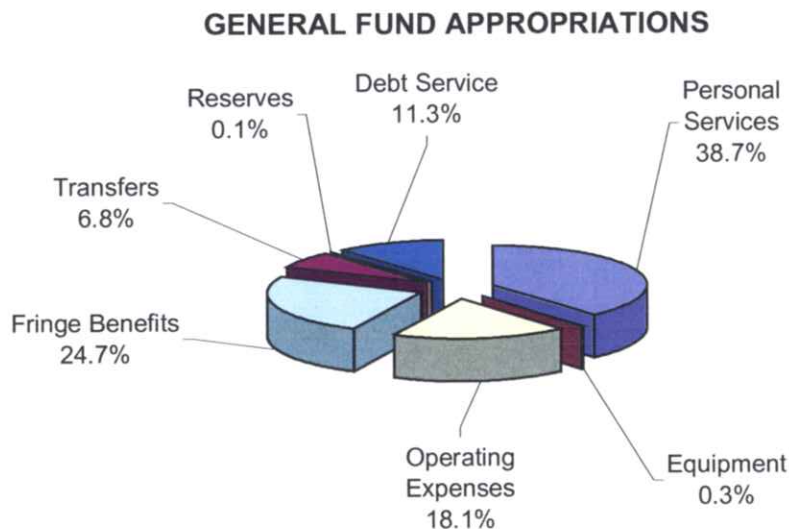
Appropriations:

My proposed Fiscal Year 2007-08 General Fund budget calls for an appropriation of \$36,839,221 which is an increase of \$2,589,053. This represents a 7.56% increase over FY 2006-07. This includes appropriations for wages and fringe benefit increases for all employees.

Over the past three years, my budgets have tried to reduce the City's higher than average debt burden. In the past, many of what I would consider operational items needed to be borrowed for, as we did not have the means to pay for them from current operations. Over the past three years, the City has appropriated more than \$2,500,000 to buy down these types of projects, and this year's budget continues that trend by appropriating \$1,565,500 for these types of initiatives.

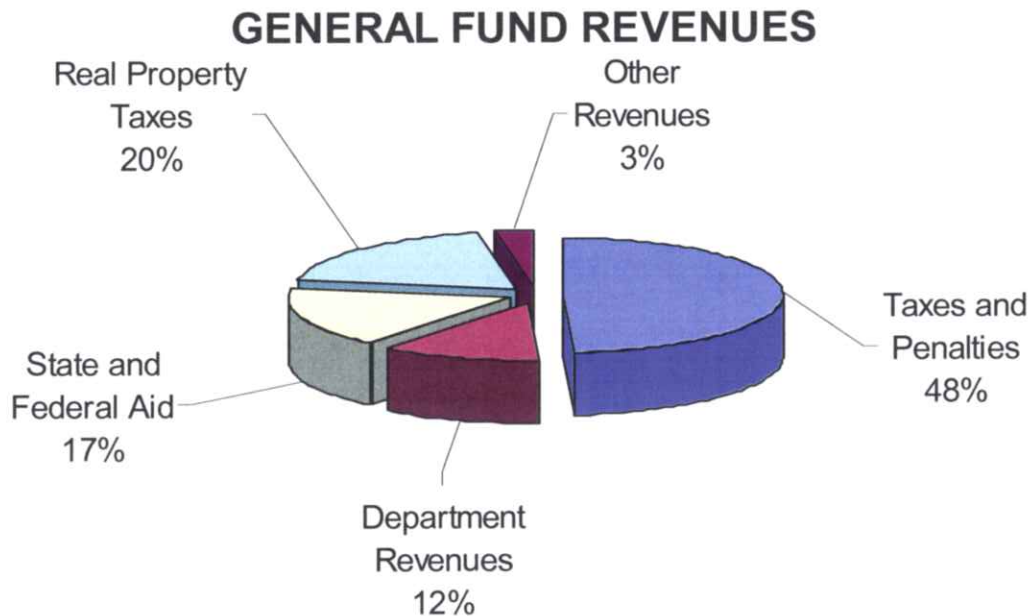
Over the past six month's the City and the School District have discussed the hiring of a School Resource Officer. This position and four others have been added to this year's spending plan. Two additional positions have been added to the Police Department, one Sergeant and one Detective; the Sergeant for shift supervision and the Detective to help address the growth in overall crime. A position has been added to Information Technology to address the growing demands of the City's GIS needs. This is the first time I have had a group of department heads request the addition of a position, and this position will provide the resources needed to continue to build our geographic information system. A Civil Engineer has been added to the City Engineer's office to provide the support needed to respond to the growing demands associated with regulatory compliance with the City's sanitary and storm water collection systems.

Once again, department heads have held increases in operating costs to a minimum. We continue to deal with increased costs related to gasoline, diesel, pipe, asphalt, natural gas and heating oil. As you can see from the chart listed below, the costs associated with employees' salaries and fringes represent 63.4 % of the overall budget, this is up from 62.9% last year.



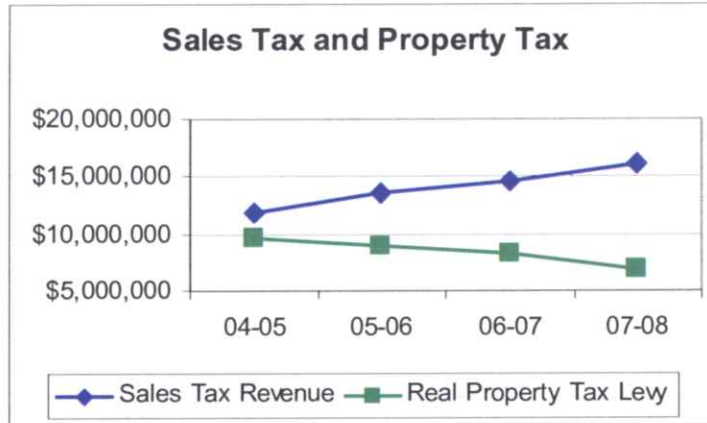
Revenues:

This budget contains \$28,016,545 in revenues other than real property taxes. This is a \$3,208,607 increase over the current year's budget. This represents a 12.93% increase over last year's budget. The largest increases in revenues this year are in Sales Tax, Hydro Electric revenues and State Aid. The City's General Fund continues to rely heavily on Sales Tax revenue to meet its budgetary needs. Sales Tax continues to be the largest revenue for the City of Watertown, followed by Real Property Taxes.



The north country has seen sales tax revenue grow dramatically over the past three years, both with the $\frac{3}{4}$ % increase in sales tax rate, and the increase in population and local development. Forecasting annual increases in sales tax over the past two years has been somewhat problematic because of the rapid growth. Given this increased reliance upon sales tax, our multi-year plan provides what we believe is a realistic forecast and also maintains an adequate fund balance to temper the unpredictability of this revenue source compared to the that of real property taxes.

The increase in sales tax locally has worked to decrease the real property tax levy for residents of the City of Watertown. The following graph readily depicts these diverging trends in revenue sources.



The 2006-07 Budget contained an appropriation of \$13,315,000 for sales tax, while the 2007-08 Budget appropriates \$16,000,000, an increase of \$2,685,000 or 20.2%. We anticipate Sales Tax receipts for the current year to exceed our budget by \$1,275,000; which means next year's Sales tax is projected to increase over projected revenues by 9.7%. The 2007-08 sales tax revenue projections take into account the redeployment of two brigades of the 10th Mountain Division this summer, along with the deployment of the 1st Brigade Combat Team in June.

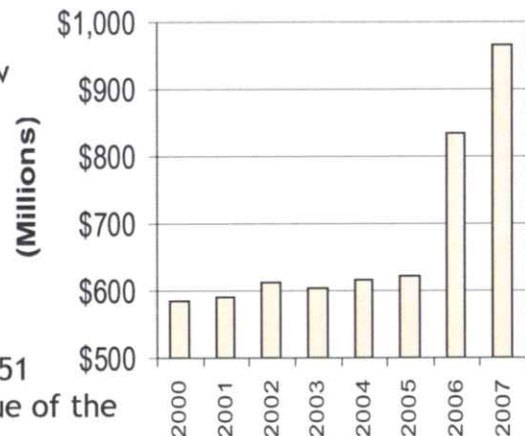
This year's budget contains \$4,757,175 in State Aid, an increase of 7.0% over last year's budget. Enacted in 2005-06, the Aid and Incentives for Municipalities (AIM) program combined multiple local unrestricted aid categories within a single funding stream designed to minimize property tax growth while enhancing local fiscal performance.

My proposed General Fund budget requires a real property tax levy of \$6,922,676. This is a decrease of \$1,309,554 from FY 2006-07 and represents a 15.91% decrease over last year's budget. This year, real property taxes represent 20.0% of the General Fund Revenue which is a decrease from 25.0% in FY 2006-07.

Taxable Assessed Value

The City's taxable assessed value continues to see growth. This year, the taxable assessed value grew by more than \$132,184,000 or 15.85%. Trends in the City's tax base are displayed in the following chart.

The residential tax burden has increased to 62.75%, a ten year high. At the same time, the average assessment for a single-family home increased this year to \$103,000 compared to \$85,951 in FY 2006-07 this represents a 20% increase in value of the average single family home.



This year's budget proposes a tax rate of \$7.138 per \$1,000 of assessed value, down \$2.682 over this year's rate. This is a tax rate decrease of 27.31%; for the average single family home this translates into a 12.45% decrease in taxes.

| Average Single Family Home | | | | |
|-----------------------------------|------------------|------------------|-----------------|------------------|
| | 04-05 | 05-06 | 06-07 | 07-08 |
| Assessed Value | 58,834 | 61,419 | 85,951 | 103,518 |
| Tax Burden | \$ 893.04 | \$ 883.33 | \$844.07 | \$ 738.95 |

Water Fund Budget

Last year at this time, I was projecting an 11.0% increase in rates for FY 2007-08. The total appropriations for the fund are \$4,796,100. This is a decrease of \$177,476 or 3.58% over the current year. Projected Water Fund revenues are \$4,796,100 which represents a \$323,824 increase from the FY 2006-07 budget. I am happy to say that there will be no tax rate increase this year. This year's budgetary revenue projections have increased primarily because of the increased demand for service at Fort Drum as their water supply wells are temporarily out of service.

The City continues to monitor the trend of decreased consumption. Over the past year, the rate increase implemented by the City Council has been somewhat offset by decreased consumption system wide. Our ability to present the budget without a rate increase for the current year is due mainly because of the timing of budgeted capital projects and Fort Drum's increased demands. Our multi year projections show increases projected over the next four years. These projections take into account known developments that will be served by the City.

This year's budget contains funding to the buy down of \$22,000 in capital items that would normally have been bonded and also provides a \$35,000 appropriation to hire a firm to assist City staff with the review of the City's water and sewer rate structure. Staff will begin developing the RFP for this so that we can make a selection for City Council consideration in early July.

Sewer Fund Budget

The total appropriations for the fund are \$4,163,385. This is a decrease of \$476,967 or 10.3% over the current year. Debt expense in this fund has dropped off significantly this year. This year's revenues are actually projected to exceed expenses by \$56,615, however until the rate review is completed staff is not recommending any adjustment in the sewer rates.

This year's budget contains an appropriation of \$125,000 for items that normally would have been bonded. It also provides a \$35,000 appropriation to hire a firm to assist City staff with the review of the City's sewer and water rate structure. Multi Year plan predicts only modest increases in sewer rates over the next three years. As development continues throughout the region that is directly connected to the city's collection system or to the DANC line, we should see increases in revenues. I am hopeful that anticipated increases will exceed our projections.

Library Fund Budget

The total appropriations for the fund are \$1,027,611. This is an increase of \$44,942 or 4.57% over the current year. Projected Library Fund revenues include an appropriation from the General Fund in the amount of \$931,747. This is a \$9,853 increase in appropriation over the current year.

Last year we appropriated \$25,000 for the purchase of books. This year, the Library Director has recommended that the appropriation be \$28,000 to accommodate her efforts to more update the collection to meet the growing needs within the community.

Self-Insurance Fund

The total appropriations for the fund are \$6,872,200. This is an increase of 19.2% over the current year. Using the contractual formula for calculating the premium rate, this year's Health Insurance premium will increase by 14.8% over last year. Many of the contractual changes we have seen over the last couple of years continue to help reduce the increases we were seeing in prescriptions. However, we have had an unusual number of large, greater than \$25,000, claims this year. Over the next couple of months we will continue to monitor this fund and if necessary make recommendations for adjustments in rates.

Staff is continually looking for ways to mitigate the growing impact of health insurance on the overall well being of the community. Over the next year, the City will embark on two significant projects associated with the self insurance fund. The first is the hiring of a firm to determine the value of the long term liability associated with the provision of health insurance benefits to retired employees. The second is an RFP for the City's third-party administrator.

As we look toward future negotiations, we will continue to look for changes to the plan that will provide positive long-term benefits and cost mitigation to both active and retired employees, and look at the benefits of offering optional benefit plan for employees. Like every employer across the country, the City of Watertown is continually looking for ways to reduce our health insurance expenses and the burden

of those expenses on the property owners, while at the same time not unfairly burdening our active and retired employees.

Capital Fund

As I said in the beginning of this message, during the development stage of the capital budget, Staff used a systematic process that included rigorous discussion about our capacity to do the projects put on the table. We reviewed and prioritized the projects in this year's capital budget, we talked about our capabilities, and made sure there was a linkage between our strategy and our operational ability, we reviewed proposed development projects to assess their impact on our existing infrastructure, we had the people at the table that are responsible for implementing this plan and made sure that we did not exceed our fiscal or operational ability. I believe this Capital Budget sets priorities that meet the community needs, and establishes realistic and achievable objectives.

This Five Year Capital Fund Budget contains approximately \$54,000,000 in projects. This year's portion of the budget contains only \$5,166,000 in projects. With Streetscape, Phases I and II of TenEyck St., Western Blvd., the river parks developments slated for construction this year, and \$500,000 in CHIPS funds, only Riggs Ave. was added to the street reconstruction list. A number of facility rehabilitations will be found in this year's plan including the replacement of the Arena roof and the Thompson Park Conservancy Administration and Animal Clinic roof; replacement of the windows in City Hall, rehabilitation of the Town Clock, and the development of three new baseball fields.

While for the fourth year in a row, all five years of the proposed Capital Budget remain under the City's self-imposed debt cap, we will, over the upcoming year, continue to aggressively pursue alternative funding sources to assist with as many capital projects as possible to lessen the burden on City taxpayers.

As you look through the Capital Budget you will find that this year's projects detail sheets shows the total project cost, with the City cost defined in the narrative. These write-ups also include the number of years over which the project will be bonded and the FY 2007-08 cost associated with the project. For those projects that will be paid for by an appropriation from the operating fund, the summary sheets will reflect this.

Multi year Financial Forecast

This section was added to the budget last year and expands the five year financial plans for the community. This document provides the City Council with a five year outlook as required under the Aid and Incentives for Municipalities (AIM) program. It is a guide to where the community's finances are headed, based on certain

assumptions. During budget review, Staff is prepared to discuss this document and the community's financial outlook with the City Council.

Summary

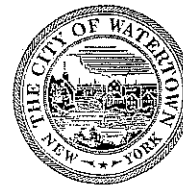
All of the budgets presented were formulated with an eye towards the long term stability of the City's operating funds. Current service levels have been maintained in this budget and the Capital Fund presents an executable plan for the community's future. I hope the design and layout of the budget gives the City Council an opportunity to look at the expense and revenue history by account and makes the decision making process run more smoothly.

As with everything to do as an organization, the development of the budget is a team effort. The City Manager's Office develops the final budget with the assistance of many other individuals in city government. I want to thank all of those involved in the preparation of this spending plan. The departmental budgets presented were fiscally sound and made the development of the overall budget plan a much easier task. City Comptroller James Mills deserves a special thanks for sharing his time, talents and professional insights as we worked together to develop this spending plan for the City. He missed watching, and instead listened on the radio, to a number of SU basketball games to assist with the development of this plan.

Sincerely,

Mary M. Corriveau
City Manager

General Fund Budget

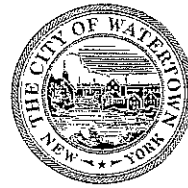


CALCULATION OF PROPERTY TAX RATE

| | <u>2006-07</u> | <u>2007-08</u> | <u>CHANGE</u> | <u>% CHANGE</u> |
|---------------------------------------|----------------|----------------|---------------|---------------------|
| Appropriations | \$34,250,168 | \$36,839,221 | \$2,589,053 | 7.56% |
| Less Revenues | \$24,807,938 | \$28,016,545 | \$3,208,607 | 12.93% |
| Less Fund Balance | \$1,460,000 | \$2,000,000 | \$540,000 | 36.99% |
| Plus Tax Reserve | \$250,000 | \$100,000 | -\$150,000 | -60.00% |
| Real Property Taxes | \$8,232,230 | \$6,922,676 | -\$1,309,554 | -15.91% |
| Taxable Assessed Valuation | \$833,804,521 | \$965,989,335 | \$132,184,814 | 15.85% |
| Tax Rate per 1000 | \$9.820 | \$7.138 | -\$2.682 | -27.31% |

CONSTITUTIONAL TAX LIMIT

Fiscal Year 2007-08



| | |
|--------------------------------|-------------------------|
| FIVE YEAR TOTAL FULL VALUATION | <u>\$ 3,322,989,210</u> |
|--------------------------------|-------------------------|

| | |
|----------------------------------|-----------------------|
| FIVE YEAR AVERAGE FULL VALUATION | <u>\$ 664,597,842</u> |
|----------------------------------|-----------------------|

| | |
|--|----------------------|
| CONSTITUTIONAL TAX LIMIT - 2% OF 5 YEAR AVERAGE | <u>\$ 13,291,957</u> |
|--|----------------------|

| | |
|-----------|--------------|
| CITY LEVY | \$ 6,922,676 |
|-----------|--------------|

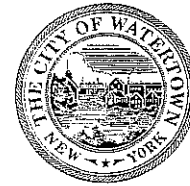
| | |
|-----------------------|---------------------|
| LESS TOTAL EXCLUSIONS | <u>\$ 6,625,998</u> |
|-----------------------|---------------------|

| | |
|-------------------------------|-------------------|
| TAX LEVY SUBJECT TO TAX LIMIT | <u>\$ 296,678</u> |
|-------------------------------|-------------------|

| | |
|-----------------------------------|--------------|
| PERCENTAGE OF TAX LIMIT EXHAUSTED | <u>2.23%</u> |
|-----------------------------------|--------------|

| | |
|---------------------------|----------------------|
| CONSTITUTIONAL TAX MARGIN | <u>\$ 12,995,279</u> |
|---------------------------|----------------------|

Fiscal Year: 2007-08
 Department: General Fund
 Account Code: Revenues
 Function: General Fund Revenue Summary



| | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|---------------------------------|---------------------|---------------------|---------------------|---------------------|
| Revenues | | | | |
| Taxes and Penalties | \$13,241,739 | \$14,858,185 | \$14,612,000 | \$17,141,500 |
| Departmental Revenues | 3,627,126 | 3,600,356 | 3,735,000 | 4,013,950 |
| Intergovernmental Revenues | 346,582 | 519,523 | 37,965 | 98,230 |
| Use of Money and Property | 250,421 | 431,924 | 394,400 | 472,880 |
| Licenses and Permits | 63,609 | 83,865 | 67,625 | 71,150 |
| Fines and Other Revenues | 328,317 | 222,505 | 183,100 | 161,600 |
| Interfund Transfers | 168,263 | 238,549 | 114,500 | 162,600 |
| State and Federal Aid | <u>5,584,899</u> | <u>4,967,939</u> | <u>5,663,348</u> | <u>5,894,635</u> |
| Other Revenues Sub-Total | 23,610,956 | 24,922,846 | 24,807,938 | 28,016,545 |
| Beginning Fund Balance | 5,684,710 | 7,982,229 | | |
| Appropriated Fund Balance | | | 1,460,000 | 2,000,000 |
| Real Property Taxes | <u>9,493,111</u> | <u>9,032,160</u> | <u>7,982,230</u> | <u>6,822,676</u> |
| Total Revenues | \$38,788,777 | \$41,937,235 | \$34,250,168 | \$36,839,221 |

Fiscal Year: 2007-08
Department: General Fund
Account Code: Taxes and Penalties
Function: Revenues



| | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|---------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Taxes and Penalties | | | | |
| A1070 Excess on County Tax Levy | 149,650 | 149,108 | 150,000 | 0 |
| A1080 Fed. Pymt's in Lieu of Taxes | 29,387 | 27,385 | 24,000 | 25,000 |
| A1081 Other Pymt's in Lieu of Taxes | 399,125 | 420,896 | 393,000 | 376,500 |
| A1090 Interest/Penalties Property Tax | 176,668 | 163,502 | 150,000 | 75,000 |
| A1110 State Admin. Sales & Use Tax | 11,897,681 | 13,454,172 | 13,315,000 | 16,000,000 |
| A1130 Utilities Gross Receipts Tax | 417,569 | 457,929 | 400,000 | 465,000 |
| A1170 Franchises | <u>171,659</u> | <u>185,193</u> | <u>180,000</u> | <u>200,000</u> |
| Taxes and Penalties | 13,241,739 | 14,858,185 | 14,612,000 | 17,141,500 |

A1070 - Excess on County Tax - Section 115 of the City Charter allows the City to collect an additional amount of county tax to cover expenses to the City for preparing and collecting this tax.

A1080 - Federal Payments in Lieu of Taxes - Payments in lieu of taxes paid by the Watertown Housing Authority.

A1081 - Other Payments in Lieu of Taxes - Payments in lieu of taxes paid on various properties that are exempt from property taxes. They include the 801 Housing Projects, various apartment projects, and properties being financed through the Jefferson County Industrial Development Agency.

A1090 - Interest & Penalties on Real Property Taxes - Property owners who do not pay their taxes on time are assessed interest and penalties.

A1110 - State Administered Sales & Use Tax - Per agreement with Jefferson County, the City receives 28% of the three percent county sales tax collected within the County.

A1130 - Utilities Gross Receipts Tax - Under General Municipal Law the City imposes a 1% tax on the gross receipts of utility company sales for gas, electric and telephone.

A1170 - Franchises - The City receives 3% of the gross revenue earned by the cable TV company from its subscribers in the City.

Fiscal Year: 2007-08
 Department: General Fund
 Account Code: Departmental Revenues
 Function: Revenues



| Departmental Revenues | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|----------------------------------|-------------------|-------------------|-------------------|-------------------|
| A1235 Tax Sale Advertising | 9,359 | 12,641 | 9,000 | 7,500 |
| A1240 Comptroller's Fees | 7,886 | 9,264 | 9,000 | 9,500 |
| A1250 Assessor's Fees | 577 | 267 | 500 | 250 |
| A1255 Clerk Fees | 96,962 | 90,209 | 90,000 | 95,000 |
| A1260 Civil Service Fees | 1,127 | 1,090 | 1,000 | 1,500 |
| A1520 Police Fees | 3,676 | 3,097 | 3,000 | 7,500 |
| A1710 Public Works Fee | 68,341 | 75,522 | 70,000 | 70,000 |
| A1715 DPW Charges - Fuel | 14,547 | 21,872 | 20,000 | 20,000 |
| A1750 Bus Fares | 87,562 | 88,005 | 85,000 | 90,000 |
| A1751 Bus Advertising | 0 | 4,923 | 5,000 | 6,000 |
| A1770 Airport Fees and Rentals | 45,306 | 28,928 | 0 | 0 |
| A2001 Park & Recreation Charges | 4,421 | 2,654 | 4,000 | 5,000 |
| A2012 Recreation Concessions | 37,752 | 39,643 | 35,000 | 38,000 |
| A2025 Special Rec. Fac. Charges | 10,000 | 10,659 | 10,000 | 10,000 |
| A2026 Pool Fees | 818 | 325 | 1,000 | 500 |
| A2030 Arena Fees | 130,139 | 114,498 | 90,000 | 100,000 |
| A2065 Skating Rink Charges | 42,873 | 53,456 | 50,000 | 51,200 |
| A2110 Zoning Fees | 1,175 | 2,300 | 2,500 | 2,000 |
| A2130 Refuse and Garbage Charges | 501,106 | 493,140 | 500,000 | 500,000 |
| A2135 Refuse and Garbage Totes | 66,307 | 98,825 | 100,000 | 125,000 |
| A2150 Sale of Surplus Power | <u>2,497,192</u> | <u>2,449,038</u> | <u>2,650,000</u> | <u>2,875,000</u> |
| Departmental Revenues | 3,627,126 | 3,600,356 | 3,735,000 | 4,013,950 |

A1235 - Tax Sale Advertising - Advertising and lien search fees paid by property owners with delinquent taxes.

A1240 - Comptroller's Fees - The revenue derived is received from the fee the City is allowed to charge for processing returned checks.

A 1250 - Assessor's Fees - Fees for copies of property record cards and sales reports.

A1255- Clerk Fees - Fees for certified copies of birth certificates, death certificates and marriage licenses.

A1260 - Civil Service Fees - City share of Civil Service exam fees

A1520 - Police Fees - The Police Department charges fees for copies of accident reports and for fingerprinting. A fee is charged to anyone, other than a city police officer, who is receiving formal training at the City's Police Academy.

A1589 - Fire Department Fees - Charges for fire suppression, hazardous material response, technical rescues and code enforcement.

A1710 - Public Works Services - Charges for services such as mowing and refuse clean-up performed by DPW, at properties whose owner is in violation of the municipal code.

A1715 - DPW Charges - Fuel - Charges to the school district for purchase of fuel.

A1750 - Bus Fares - Passengers riding the City bus system pay a fee each time they ride, or may purchase a book of passes.

A1770 - Airport Fees and Rentals - Revenue consist of rental fees paid for the use of space at the airport by the Fixed Base Operator, car rental agencies, and the FAA, landing fees, commissions from fuel sales and concessions.

A2001 - Park and Recreation Charges - The Recreation Department charges roster fees for men's and women's softball leagues, and there is a parking fee paid by patrons attending professional baseball and other events at the Fairgrounds.

A2012 - Recreation Concessions - The revenue consists of fees paid by professional baseball to use the Fairgrounds, lease of the Arena concession stand, and skate sharpening and rentals at the Ice Arena.

A2025 - Special Rec. Facility Charges - Lease payments from Ultimate Goal.

A2026 - Pool Fees - Fee paid by non-residents to use the City pools.

A2030 - Arena Fees - The Recreation Department charges for rental of ice time at the arena and for rental of the arena and Fairground facilities.

A2065 - Skating Rink Charges - This is the charge for public skating at the Fairgrounds Ice Arena

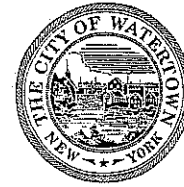
A2110 - Zoning Fees - The Municipal Code provides for fees to be charged for matters brought before the Zoning Board of Appeal.

A2130 - Refuse and Garbage Charges - This is the revenue derived from the sale of the City's refuse bag stickers.

A2135 - Refuse and Garbage Totes - This is the revenue derived from the rental of the City's tote bins for refuse and garbage disposal.

A2150 - Sale of Surplus Power - Under the terms of a 40 year agreement with Niagara Mohawk, the power company purchases all of the excess power the City produces at its hydroelectric power plant.

Fiscal Year: 2007-08
 Department: General Fund
 Account Code: Intergovernmental Revenues
 Function: Revenues



| | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|---|-------------------|-------------------|-------------------|-------------------|
| Intergovernmental Revenues | | | | |
| A2210 Taxes/ Assest. Srv Other Gov. | 4,524 | 4,526 | 4,215 | 4,230 |
| A2220 Civil Service Charge School Dist. | 14,847 | 19,850 | 15,000 | 17,000 |
| A2260 Police Services | 10,786 | 10,586 | 10,000 | 77,000 |
| A2300 Transportation, Other Governments | 316,425 | 384,561 | 0 | 0 |
| A2389 Misc. Revenues, Other Govts | <u>0</u> | <u>100,000</u> | <u>8,750</u> | <u>0</u> |
| Intergovernmental Revenues | 346,582 | 519,523 | 37,965 | 98,230 |

A2210 - Tax preparation & Assessment Services for Other Governments - The City Assessor's Department prepares the tax roll and tax bills for the Watertown City School District. The District pays a fee for this service.

A2220 - Civil Service Charges for School District - Based upon the ratio of total employees at the City, and the School District, the District reimburses the City for its share of operating the Civil Service Department.

A2260 - Police Services - Jefferson County reimburses the City for expenses incurred by the Police Department (salary, overtime, fuel, maintenance) for participating in the STOP-DWI program.

A2389 - Misc. Revenues, Other Governments - Revenue received from the Development Authority of the North Country in support of the Cloverdale demolition costs

Fiscal Year: 2007-08
 Department: General Fund
 Account Code: Uses of Money and Property
 Function: Revenues

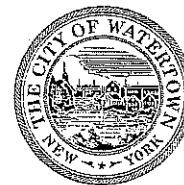


| | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|----------------------------------|-------------------|-------------------|-------------------|-------------------|
| Use of Money and Property | | | | |
| A2401 Interest and Earnings | 220,722 | 404,117 | 365,000 | 445,000 |
| A2410 Rental of Real Property | <u>29,699</u> | <u>27,807</u> | <u>29,400</u> | <u>27,880</u> |
| Use of Money and Property | 250,421 | 431,924 | 394,400 | 472,880 |

A2401 - Interest and Earnings - Revenue derived from the investment of city funds through certificates of deposits, savings accounts and the purchase of government securities.

A2410 - Rentals of Real Property - Revenue is received from the rental of land to the Watertown Golf Course, rental of office space to the Watertown Wizards, the City's health insurance administrator, and water and sewer administration at City Hall.

Fiscal Year: 2007-08
 Department: General Fund
 Account Code: Licenses and Permits
 Function: Revenues



| | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|-------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Licenses and Permits | | | | |
| A2501 Business/Occupational Lic. | 4,351 | 4,861 | 5,000 | 6,000 |
| A2530 Games of Chance Licenses | 126 | 109 | 125 | 150 |
| A2540 Bingo Licenses | 3,907 | 4,329 | 4,000 | 4,500 |
| A2555 Building & Alteration Permits | 35,566 | 70,698 | 55,000 | 55,000 |
| A2560 City Permits | 2,323 | 263 | 1,000 | 1,500 |
| A2565 Plumbing Permit | 13,036 | 250 | 0 | 0 |
| A2590 Sanitary Sewer Permit | 4,075 | 3,045 | 2,000 | 3,000 |
| A2591 Storm Sewer Permit | <u>225</u> | <u>310</u> | <u>500</u> | <u>1,000</u> |
| Licenses and Permits | 63,609 | 83,865 | 67,625 | 71,150 |

A2501 - Business and Occupation Licenses - The City receives revenue from the sale of bicycle, taxi cab and plumbing licenses.

A2530 - Games of Chance Licenses - The City's share of the profit and license fee.

A2540 - Bingo Licenses - The City's share of the profit and license fee.

A2542 - Dog Licenses - The City's share of the license fee.

A2555 - Building & Alterations Permits - As provided by the Municipal Code the Code Enforcement Officer requires payment for the issuance of permits for new construction and remodeling, etc.

A2560 - City Permits - The Municipal Code allows the City to charge a fee for curb and pavement cuts.

A2565 - Plumbing Permits - The plumbing permit fee and fixture fee for inspecting internal plumbing.

A2590 - Sanitary Sewer Permits - The administrative fee and connection and disconnect fee for sanitary sewer hook-ups.

A2591 - Storm Sewer Permits - The administrative fee and connection and disconnect fee for storm sewer hook-ups.

Fiscal Year: 2007-08
Department: General Fund
Account Code: Fines and Other Revenues
Function: Revenues



| Fines and Other Revenues | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|
| A2610 Fines & Forfeited Bail | 121,821 | 104,186 | 105,000 | 100,000 |
| A2650 Scrap & Excess Material Sale | 3,886 | 3,661 | 2,000 | 3,000 |
| A2655 Minor Sales | 144 | 153 | 100 | 100 |
| A2660 Sale of Real Property | 126,722 | 40,238 | 35,000 | 15,000 |
| A2665 Sale of Equipment | 0 | 12,649 | 0 | 0 |
| A2680 Insurance Recoveries | 32,013 | 32,564 | 25,000 | 30,000 |
| A2690 Other Compensation for Loss | 0 | 8,760 | 0 | 0 |
| A2701 Refund of Prior Year Expense | 9,565 | 6,929 | 5,000 | 5,000 |
| A2705 Gifts & Donations | 24,069 | 6,245 | 10,000 | 7,500 |
| A2770 Other Unclassified Revenues | <u>10,097</u> | <u>7,120</u> | <u>1,000</u> | <u>1,000</u> |
| Fines and Other Revenue | 328,317 | 222,505 | 183,100 | 161,600 |

A2610 - Fines and Forfeited Bail - Parking ticket revenue and City Court fines.

A2650 - Scrap & Excess Material Sales - Bicycle auctions and sale of excess scrap provide the revenue for this account.

A2655 - Minor Sales - The sale of engineering maps and items sold by departments.

A2660 - Sale of Real Property - This account is credited with the revenue received from the sale of city owned property.

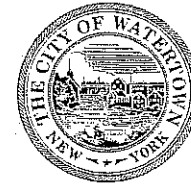
A2680 - Insurance Recoveries - Damages to City property and vehicles is reimbursed by the insurance company of those at fault.

A2701 - Refund of Prior Years Expense - On occasion the City receive a refund for an expenditure that was paid for in a prior year.

A2705 - Gifts and Donations - Gifts and donations received by the City.

A2770 - Other Unclassified Revenues - Recorded in this account are revenues from sources that a specific code has not been provided.

Fiscal Year: 2007-08
 Department: General Fund
 Account Code: Interfund Transfers
 Function: Revenues



| | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Interfund Transfers | | | | |
| A2802 Central Printing and Mailing | 2,546 | 2,310 | 2,500 | 2,500 |
| A2803 Central Garage | 63,019 | 71,374 | 59,500 | 75,000 |
| A5031 Interfund Transfers | <u>102,698</u> | <u>164,865</u> | <u>52,500</u> | <u>85,100</u> |
| Interfund Revenues | 168,263 | 238,549 | 114,500 | 162,600 |

A2801 Interfund Revenues - Revenues derived from goods and services provided by the General Fund to other funds of the City

A2802 Central Printing & Mailing Interfund Charges - Charges to funds, other than the General Fund, for postage and office supplies used.

A2803 - Central Garage - Interfund billing to the Water and Sewer Funds.

A5031- Interfund Transfers - Contributions from the Debt Service and Mandatory Reserve Funds.

Fiscal Year: 2007-08
 Department: General Fund
 Account Code: State and Federal Aid
 Function: Revenues



| State and Federal Aid | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|---|-------------------|-------------------|-------------------|-------------------|
| A3001 State Aid, Per Capita | 4,696,904 | 3,582,234 | 4,445,959 | 4,757,175 |
| A3004 State Aid, RPTL | 42,105 | 0 | 42,150 | 42,295 |
| A3005 State Aid, Mortgage Tax | 360,238 | 565,311 | 300,000 | 425,000 |
| A3040 State Aid, STAR | 7,026 | 4,814 | 4,000 | 5,000 |
| A3088 State Aid, Other | 0 | 1,560 | 0 | 2,265 |
| A3089 State Reimb. Workers' Comp. | 67,066 | 78,402 | 45,000 | 75,000 |
| A3330 State Reimb. Court Security | 31,887 | 27,512 | 26,000 | 25,000 |
| A3331 State Reimb. Court Postage | 6,695 | 6,699 | 7,000 | 7,000 |
| A3589.3 State Mass.Trans. Assist. | 161,079 | 172,424 | 158,000 | 155,000 |
| A3820 State Aid, Youth Program | 13,100 | 12,128 | 11,460 | 12,000 |
| A3821 State Aid, Juvenile Program | 7,632 | 7,308 | 7,179 | 7,000 |
| A3989 State Aid, Home & Community Service | 2,440 | 16,702 | 310,400 | 106,900 |
| A3995 State Aid, Code Enforcement | 0 | 300,000 | 0 | 0 |
| A4089 Fed Aid, Other | 91,221 | 52,180 | 0 | 0 |
| A4389 Fed Aid, Police Block Grant | 0 | 39,104 | 0 | 0 |
| A4510 Fed. Aid, Highway Safety | 4,506 | 5,761 | 7,500 | 7,000 |
| A4589.4 Federal Transportation Assist. | 93,000 | 95,800 | 98,700 | 98,700 |
| A4989 Fed. Aid-Home & Community Service | <u>0</u> | <u>0</u> | <u>200,000</u> | <u>169,300</u> |
| State & Federal Aid | 5,584,899 | 4,967,939 | 5,663,348 | 5,894,635 |

A3001 - State Aid, Per Capita - This is general revenue sharing provided to localities by the State of New York.

A3004 - State Aid, Real Prop. Tax Law - New York State provides maintenance aid to localities meeting state requirements for assessment administration.

A3005 - State Aid, Mortgage Tax - For each mortgage recorded on property located within the City we receive 1/2% tax as our share.

A3040 - State Aid, STAR - Maintenance aid received to offset the cost of administering the State Tax Relief Program.

A3089 - State Reimb., Worker's Compensation - The State reimburses the City for certain worker's compensation expenses incurred by the City.

A3330 - State Reimb., Court Security - The City is reimbursed for security provided as well as facility aid for the space provided to the State Court system.

A3331 - State Reimb., Court Postage - The Court system reimburses the City for office materials supplied and for telephone expense.

A3389 - State Aid, Other Public Safety - Grant for police equipment.

A3589.3 - State Mass Transportation Assist. - The City receives operating assistance from the NYS - DOT for the City bus system and para-transit system. Reimbursement is based on number of passengers carried and miles driven.

A3820 - State Aid, Youth Program - The State Division for Youth provides assistance for the Recreation Department based on services they provide.

A3821 - State Aid, Juvenile Program - The State Division for Youth provides assistance for the Police Department based on services they provide.

A3989 State Aid, Other Home & Community Service - Grant proceeds from the New York State Department of State for Brownfield related project costs

A3995 - State Aid, Code Enforcement - Cloverdale demolition costs

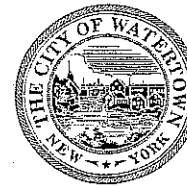
A4089 Federal Aid, Other - FAA Reimbursement for LEO services as Airport

A4389 - Fed. Aid, Police Block Grant - Computer grant for Police Dept.

A4589.4 - Federal Transportation Assistance - The City receives a lump sum amount from the federal government for the City bus system and paratransit system. The funds are for operating assistance or for capital expenditures.

A4989 - Fed. Aid - Other Home & Community Service - Grant funds received from the Environmental Protection Agency for Brownfield project costs

Fiscal Year: 2007-08
 Department: General Fund
 Account Code: Real Property Taxes
 Function: Revenues

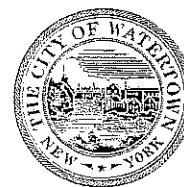


| | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|---------------------------------|-------------------|-------------------|-------------------|-------------------|
| Real Property Taxes | | | | |
| A1001 Real Property Taxes | 9,531,079 | 8,959,898 | 8,232,230 | 6,922,676 |
| A1050 Real Property Tax Reserve | <u>(37,968)</u> | <u>72,262</u> | <u>(250,000)</u> | <u>(100,000)</u> |
| Real Property Taxes | 9,493,111 | 9,032,160 | 7,982,230 | 6,822,676 |

A1001 - Real Property Taxes - Real property taxes are assessed on all residential, commercial and industrial property located within the City. Under the law certain properties are tax exempt, ie: school, churches, government buildings.

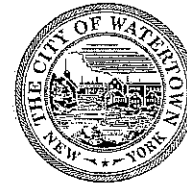
A1050 - Real Property Tax Reserve - Deferred tax revenue to be collected at a later date is recorded in this account.

Fiscal Year: 2007-08
 Department: General Fund
 Account Code: Expenses
 Function: General Fund Expense Summary



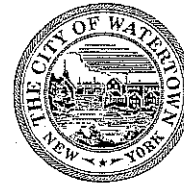
| EXPENDITURES | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|------------------------------|-------------------|-------------------|-------------------|-------------------|
| Legislative Board | 38,065 | 37,095 | 38,641 | 43,867 |
| City Court | 1,752 | 176 | 1,950 | - |
| Mayor | 17,690 | 18,963 | 25,997 | 26,287 |
| Municipal Executive | 486,174 | 513,387 | 506,271 | 549,088 |
| Comptroller Department | 399,397 | 411,977 | 435,493 | 491,073 |
| Purchasing Department | 118,852 | 115,586 | 106,134 | 111,964 |
| Assessment Department | 208,556 | 233,083 | 243,888 | 250,062 |
| Tax Advertising Expenses | 19,935 | 13,312 | 14,500 | 14,000 |
| Exp. Property Acquired | 47,913 | 642,914 | 55,500 | 55,000 |
| Fiscal Agent Fees | 7,136 | 6,321 | 5,000 | 4,300 |
| Clerk | 172,961 | 181,932 | 203,416 | 184,539 |
| Law | 190,078 | 200,694 | 189,250 | 194,600 |
| Civil Service | 52,934 | 54,675 | 56,157 | 59,628 |
| Engineering | 411,442 | 642,924 | 572,335 | 684,071 |
| Elections | 13,393 | 23,249 | - | - |
| DPW Summary | 4,214,420 | 4,230,422 | 4,493,652 | 4,779,763 |
| City Municipal Building | 163,990 | 170,095 | 166,632 | 287,536 |
| Central Printing & Mailing | 65,106 | 76,173 | 88,144 | 93,400 |
| Information Technology | 216,141 | 261,555 | 344,085 | 415,558 |
| Judgments & Claims | 13,174 | - | 10,000 | 10,000 |
| Purchase of Land | - | - | - | 40,000 |
| Real Property Taxes | 54,886 | 54,704 | 30,700 | 31,950 |
| Contingent | - | - | 545,000 | 277,365 |
| Police Department | 5,990,962 | 6,095,195 | 6,262,253 | 6,840,726 |
| Fire Department | 6,906,163 | 6,841,265 | 7,084,763 | 7,567,927 |
| Control of Animals | 89,895 | 85,457 | 85,382 | 85,382 |
| Code Enforcement | 234,580 | 265,742 | 470,352 | 494,074 |
| Hydroelectric Production | 254,228 | 276,847 | 281,300 | 296,600 |
| Traffic Control and Lighting | 616,759 | 729,171 | 785,312 | 796,487 |
| Airport | 439,889 | 356,143 | - | - |
| Bus Operations | 500,240 | 591,136 | 611,133 | 649,571 |
| City Parking Facilities | 32,671 | 34,460 | 48,971 | 87,456 |
| CAPC | 40,000 | 45,000 | 45,000 | 50,000 |
| Publicity | 500 | 422 | 5,000 | 5,000 |
| Economic Development | 30,000 | 30,000 | 30,000 | 30,000 |
| Parks & Recreation | 1,028,393 | 1,026,549 | 1,102,694 | 1,218,429 |
| Historian | 1,287 | 570 | 2,500 | 1,000 |

Fiscal Year: 2006-07
 Department: General Fund
 Account Code: Expenses
 Function: General Fund Expense Summary



| | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|
| Zoning | 351 | 2,196 | 4,000 | 4,000 |
| Planning | 47,556 | 45,986 | 627,700 | 345,150 |
| Workers' Compensation | 83,447 | 97,069 | 70,000 | 100,000 |
| Unemployment Insurance | 12,505 | 9,043 | 9,000 | 9,150 |
| Health Insurance, Retirees | 2,077,084 | 2,299,213 | 2,499,933 | 2,966,520 |
| Compensated Absences | 41,258 | 6,654 | - | - |
| General Liability Reserve | 10,000 | 50,000 | 25,000 | 25,000 |
| Transfer to Library | 719,575 | 804,036 | 921,894 | 931,747 |
| Transfer to Capital Reserve | - | 300,000 | 300,000 | - |
| Compensation Reserve | - | - | - | - |
| Transfer Capital Fund | 709,088 | 968,666 | 807,800 | 1,565,500 |
| Black River Trust Reserve | 10,000 | 10,000 | 10,000 | 10,000 |
| Debt | <u>4,026,179</u> | <u>3,830,392</u> | <u>4,027,436</u> | <u>4,155,451</u> |
| Total Expenditures | 30,816,605 | 32,690,449 | 34,250,168 | 36,839,221 |

Fiscal Year: 2007-08
Department: Legislative Board
Account Code: A1010
Function: General Government Support



Description: The City Council is responsible for establishing the overall policies of the City, enactment of Ordinances, Local Laws and Resolutions governing the City including the annual adoption of the Budget. The Council deals with legislative matters as a body and its policy decisions are implemented through the office of the City Manager. The general goals of the City Council are to establish legislative policies of the City, adopt and amend the City Code as necessary for the proper management of the City Government, and appropriate municipal resources and set tax and utility rates for the provision of public services.

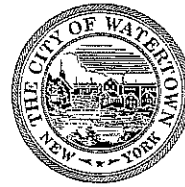
2006-07 Accomplishments

- ✓ Supported the development of new housing within community and worked with neighbors to address the impact of development their neighborhood.
- ✓ Work with Downtown business owners, DBA leadership and City Staff to develop open dialogue, promote active participation in downtown planning and encourage private investment in downtown.
- ✓ Supported and enhanced the community's quality of life facilities including Thompson Park, the NYS Zoo, Fairgrounds and promoted recreational use of Black River. Worked with Advantage Watertown and the River Committee to implement LWRP program initiatives.
- ✓ Develop partnership with city residents through to address neighborhood needs, such as Iroquois Avenue initiative.
- ✓ Continued to invest in and improve City infrastructure.

2007-08 Goals and Objectives

- Work with City staff and local economic development agencies on the rehabilitation and reuse of Downtown properties.
- Support the Water/Sewer rate development team by defining legislative objectives associated with the rate development.
- Work proactively with Jefferson County and the Town of Watertown to define meaningful areas for cooperative initiatives and/or consolidations.
- Support continuing efforts to address housing needs and quality of life issues, so that Watertown becomes the "community of choice" for new and existing residents, i.e. infill housing, adaptive reuse, recreational facility development, childcare needs, infrastructure and public safety.
- Continue supporting efforts that focus on the development of the Black River.

Fiscal Year: 2007-08
 Department: Legislative Board
 Account Code: A1010
 Function: General Government Support



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | 30,000 | 30,000 | 30,000 | 30,000 |
| 120 Clerical | - | - | - | - |
| 130 Wages | - | - | - | - |
| 140 Temporary | - | - | - | - |
| 150 Overtime | - | - | - | - |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | - | - | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | 30,000 | 30,000 | 30,000 | 30,000 |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | - | - | - |
| Total Equipment | - | - | - | - |
| Operating Expenses | | | | |
| 410 Utilities | - | - | - | - |
| 420 Insurance | - | - | - | - |
| 430 Contracted Services | 219 | 284 | 350 | 5,750 |
| 440 Fees Non Employees | - | - | - | - |
| 450 Miscellaneous | 2,515 | 1,858 | 3,500 | 3,500 |
| 455 Dept. Vehicle Expense | - | - | - | - |
| 460 Materials and Supplies | 22 | - | 250 | 250 |
| 465 Equipment < \$5,000 | - | - | - | - |
| Total Operating Expenses | 2,756 | 2,142 | 4,100 | 9,500 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | 3,358 | 3,220 | 2,246 | 2,072 |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | 1,951 | 1,733 | 2,295 | 2,295 |
| 840 Workers' Compensation | - | - | - | - |
| 850 Health Insurance | - | - | - | - |
| Total Fringe Benefits | 5,309 | 4,953 | 4,541 | 4,367 |
| Department Total | 38,065 | 37,095 | 38,641 | 43,867 |

Legislative Board
City of Watertown

A1010

Personnel Services

**2007-08
Budget**

| | | | |
|-----|--------------------------|--|-----------------|
| 110 | Salaries | | |
| | Council members | | <u>\$30,000</u> |
| | Total Personnel Services | | \$30,000 |

Operating Expenses

| | | | |
|-----|----------------------------|-------|--------------|
| 430 | Contracted Services | | |
| | Broadcasting of Meetings | 5,400 | |
| | Watertown Daily Times Ads | 350 | \$5,750 |
| 450 | Miscellaneous | | |
| | Travel and Training | 3,000 | |
| | Membership Dues | 500 | \$3,500 |
| 460 | Materials and Supplies | | |
| | Resolutions/Ordinances, | | |
| | Business Cards, Letterhead | | <u>\$250</u> |
| | Total Operating Expenses | | \$9,500 |

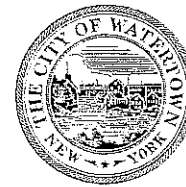
Fringe Benefits

| | | |
|-----|---------------------------|----------------|
| 810 | New York State Retirement | \$2,072 |
| 830 | Social Security Expense | <u>\$2,295</u> |
| | Total Fringe Benefits | \$4,367 |

TOTAL BUDGET

\$43,867

Fiscal Year: 2007-08
Department: General Fund
Account Code: A1110, A1362, A1380, A1930,
 A1940, A1950, A1990, A6310
Function: General Government Support



| | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 PROPOSED |
|----------------------------|-------------------|-------------------|-------------------|---------------------|
| A1110 City Court | 1,752 | 176 | 1,950 | 0 |
| A1362 Tax Advertising Exp. | 19,935 | 13,312 | 14,500 | 14,000 |
| A1380 Fiscal Agent Fees | 7,136 | 6,321 | 5,000 | 4,300 |
| A1930 Judgments and Claims | 13,174 | 0 | 10,000 | 10,000 |
| A1940 Purchase of Land | 0 | 0 | 0 | 40,000 |
| A1950 Real Property Taxes | 54,886 | 54,704 | 30,700 | 31,950 |
| A1990 Contingent | 0 | 0 | 545,000 | 277,365 |
| A6310 CAPC | <u>40,000</u> | <u>45,000</u> | <u>45,000</u> | <u>50,000</u> |
| TOTAL BUDGET | \$136,883 | \$119,513 | \$652,150 | \$427,615 |

A1110 - City Court - Represents the telephone expenses charged to the City Court. Reimbursement is received from NY State.

A1362 Tax Advertising Expenses - Expenses related to Tax Sale procedure. Expenses include lien searches, filing fees and advertising fees.

A1380 Fiscal Agent Fees - Expenses associated with payment of serial bond principal and interest to bond holders.

A1930 Judgments and Claims - Expenses associated with settlements in certiorari cases.

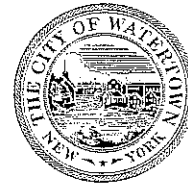
A1940 Purchase of Land- Expenses associated with the purchase of real property.

A1950 Real Property Taxes - Taxes on City owned property located outside corporate limits of the City.

A1990 Contingent - Projected salary increases for Management, Police and Fire employees and a budgetary contingent amount.

A6310 Community Action Planning Council - Funding to CAPC for services provided to residents of the City.

Fiscal Year: 2007-08
Department: Mayor
Account Code: A1210
Function: General Government Support



Description

The Mayor is the head of the City Government and presides at all meetings of the City Council. A voting member of the Council, the Mayor represents the City at civic events and private-public occasions throughout the year.

The general goals of the Mayor are to provide leadership and promote teamwork by assisting the Council in establishing policies and coordinating Council activities. The Mayor also represents the City at local and state level events and private and public occasions with professionalism and dignity.

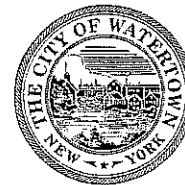
2006-07 Accomplishments

- ✓ Focused City resources on cleaning and redeveloping blighted and abandoned industrial sites, specifically Sewalls Island.
- ✓ Developed plans and sought funding to support rehabilitation of city's infrastructure to meet demand of increased population and traffic, specifically Arsenal to Coffeen connector at west-end of Stateway Plaza.
- ✓ Promoted City as best site for new development. Supported Summitt Woods development and addressed neighborhood concerns.

2007-08 Goals and Objectives

- Identify and make use of State initiatives regarding municipal consolidation and streamlining. Identify and implement common ground projects with adjacent municipalities.
- Identify and seek funding for road projects to meet growing concerns about condition and strain placed on city streets being the regional hub.
- Work on neighborhood quality of life projects like in-fill housing, river cleanup, ball fields, downtown development, School Resource Officer, etc.
- Work with the County on a resolution of the issues regarding emergency dispatch, in particular the double billing of city residents for what is a county-provided service.
- Demonstrate to the citizens the value of an expanding economy, by reducing the property tax burden.

Fiscal Year: 2007-08
Department: Mayor
Account Code: A1210
Function: General Government Support



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | 10,000 | 10,000 | 15,300 | 15,606 |
| 120 Clerical | - | - | - | - |
| 130 Wages | - | - | - | - |
| 140 Temporary | - | - | - | - |
| 150 Overtime | - | - | - | - |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | - | - | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | 10,000 | 10,000 | 15,300 | 15,606 |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | - | - | - |
| Total Equipment | - | - | - | - |
| Operating Expenses | | | | |
| 410 Utilities | 355 | 37 | 450 | - |
| 420 Insurance | - | - | - | - |
| 430 Contracted Services | - | - | - | - |
| 440 Fees Non Employees | - | 650 | - | - |
| 450 Miscellaneous | 5,834 | 6,836 | 7,350 | 7,550 |
| 455 Dept. Vehicle Expense | - | - | - | - |
| 460 Materials and Supplies | - | - | 200 | 500 |
| 465 Equipment < \$5,000 | - | - | - | - |
| Total Operating Expenses | 6,189 | 7,523 | 8,000 | 8,050 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | 1,119 | 1,058 | 1,527 | 1,437 |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | 382 | 382 | 1,170 | 1,194 |
| 840 Workers' Compensation | - | - | - | - |
| 850 Health Insurance | - | - | - | - |
| Total Fringe Benefits | 1,501 | 1,440 | 2,697 | 2,631 |
| Department Total | 17,690 | 18,963 | 25,997 | 26,287 |

Mayor

City of Watertown

A1210

Personnel Services

2007-08
Budget

110 Salaries

Mayor

\$15,606

Total Personnel Services

\$15,606

Operating Expenses

450 Miscellaneous

Fees

100

NYCOM Membership

6,000

Travel Expenses

1,450

\$7,550

460 Materials and Supplies

Office Supplies

\$500

Total Operating Expenses

\$8,050

Fringe Benefits

810 NYS Retirement

\$1,437

830 Social Security Expense

\$1,194

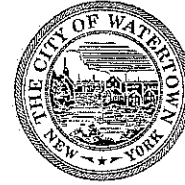
Total Fringe Benefits

\$2,631

TOTAL BUDGET

\$26,287

Fiscal Year: 2007-08
Department: City Manager's Office
Account Code: A1230
Function: General Government Support



Description: The City Council appoints the City Manager who is responsible for the implementation of policies established by the Council and the general administration of City operations. In addition, the City Manager's office is responsible for labor relations, insurance and risk management, budgeting, financial analysis, grant management and inter-municipal relations. The City Manager, Planning and Community Development Coordinator, two Planners, Downtown Development Specialist, Confidential Assistant to the City Manager and one and a half Secretaries support this department's efforts. The goals of the City Manager are to direct and supervise the activities of the City, manage municipal resources for efficient operation of public services, present plans, reports and analyses to City Council and maintain the financial affairs of the City in both long term and short term perspectives.

2006-07 Accomplishments

- ✓ Worked with DANC, WLDC, FDRLO to fostered interest in housing initiatives that benefited the City and the region.
- ✓ Pursued and obtained designation of Sewalls Island in State's Environmental Restoration program.
- ✓ Worked with DANC on joint Water and Sewer capacity study, and also storm and sanitary water study of City in high development areas.
- ✓ Continued blight reduction and community beautification initiatives.
- ✓ Initiated RFP for employee classification and compensation review, worked with School District on School Resource Officer.

2007-08 Goals and Objectives

- Work with OEA, FDRLO and DANC on funding to provide for a rewrite of the City's zoning, development of a plan for trail networks to improve quality of life, and downtown development of housing.
- Continue to work on initiatives that provide City and organization with long term stability i.e. review of the City's water and sewer rates, employee classification and compensation review and Strategic Plan development.
- Partner with other local governments on initiatives that will provide needed services and long term savings to taxpayers, i.e. redundant water supplies to Towns, SRO with School District and joint fiber network with County.
- Complete updates to City's website which will provide taxpayers with better access to City services, departments and information.
- Continue to work with our Economic Development agencies to create a climate in Watertown that promotes development.

Fiscal Year: 2007-08
Department: City Manager's Office
Account Code: A1230
Function: General Government Support



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | 274,431 | 296,640 | 314,990 | 331,065 |
| 120 Clerical | 40,246 | 41,432 | 40,815 | 42,450 |
| 130 Wages | - | - | - | - |
| 140 Temporary | 20,976 | 21,371 | 17,000 | 24,000 |
| 150 Overtime | - | - | - | - |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | - | - | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | 335,653 | 359,443 | 372,805 | 397,515 |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | - | - | - |
| Total Equipment | - | - | - | - |
| Operating Expenses | | | | |
| 410 Utilities | 4,237 | 373 | 4,300 | - |
| 420 Insurance | - | - | - | - |
| 430 Contracted Services | - | 4,372 | 150 | 13,225 |
| 440 Fees Non Employees | - | - | - | - |
| 450 Miscellaneous | 17,845 | 27,692 | 18,800 | 22,500 |
| 455 Dept. Vehicle Expense | - | - | - | - |
| 460 Materials and Supplies | 668 | 1,113 | 1,000 | 1,000 |
| 465 Equipment < \$5,000 | 60 | 799 | - | - |
| Total Operating Expenses | 22,810 | 34,349 | 24,250 | 36,725 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | 51,018 | 52,162 | 36,742 | 34,400 |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | 24,254 | 26,293 | 28,520 | 30,486 |
| 840 Workers' Compensation | 60 | - | - | - |
| 850 Health Insurance | 52,379 | 41,140 | 43,954 | 49,962 |
| Total Fringe Benefits | 127,711 | 119,595 | 109,216 | 114,848 |
| Department Total | 486,174 | 513,387 | 506,271 | 549,088 |

Municipal Executive City of Watertown

A1230

Personnel Services

**2007-08
Budget**

| | | | |
|-----|------------------------------------|--------|-----------------|
| 110 | Salaries | | |
| | City Manager | 95,000 | |
| | Planning and Community | | |
| | Development Coordinator | 58,000 | |
| | Planner(2) | 89,805 | |
| | Downtown Development Spec. | 44,130 | |
| | Conf. Asst. to City Manager | 44,130 | \$331,065 |
| 120 | Clerical | | |
| | Confidential Secretary City Mgr. | | \$42,450 |
| 140 | Temporary | | |
| | Stenographic Secretary (part time) | 18,000 | |
| | Intern | 6,000 | <u>\$24,000</u> |
| | Total Personnel Services | | \$397,515 |

Operating Expenses

| | | | |
|-----|--------------------------------|-------|----------------|
| 430 | Contracted Services | | |
| | Federal Express Services | 150 | |
| | WebQA Hosting Fee | 4,500 | |
| | USDA Crow Dispersal | 8,575 | \$13,225 |
| 450 | Miscellaneous | | |
| | Travel and Training, Seminars | 9,500 | |
| | City-Wide Training | 4,000 | |
| | Membership/Organizational Dues | 3,500 | |
| | Organizational Dues | 2,000 | |
| | Publications | 1,750 | |
| | Miscellaneous Travel | 1,750 | \$22,500 |
| 460 | Materials and Supplies | | |
| | Letterhead, Envelopes, Forms | | <u>\$1,000</u> |
| | Total Operating Expenses | | \$36,725 |

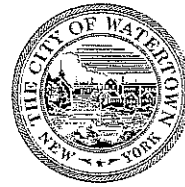
Fringe Benefits

| | | | |
|-----|---------------------------|--|-----------------|
| 810 | New York State Retirement | | \$34,400 |
| 830 | Social Security Expense | | \$30,486 |
| 850 | Health Insurance | | <u>\$49,962</u> |
| | Total Fringe Benefits | | \$114,848 |

TOTAL BUDGET

\$549,088

Fiscal Year: 2007-08
Department: Comptroller's Department
Account Code: A1315
Function: General Government Support



Description: The City Comptroller is the Chief Fiscal Officer of the City; the custodian of all City funds. The Comptroller's Office is responsible for general accounting functions, which includes processing of all revenues, accounts payable, payroll and financial reporting to state and federal agencies. This office is in charge of investing City funds, borrowing for debt, and the parking violations bureau. The City Comptroller is charged with collection of all City, County and delinquent School property taxes, special assessments, and water and sewer charges. Annually the Comptroller is required to conduct a Tax Sale to allow for collection of delinquent property taxes. The office is currently staffed with a total of seven employees. The Comptroller's Office is highly utilized by the taxpayers of the City, and the public in general. Continuing to provide all of our customers with professional and courteous service is the main objective.

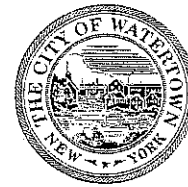
2006-07 Accomplishments

- ✓ Began analysis and planning for the implementation of GASB Statement No. 45 – "Financial Reporting for Post-employment Benefits Other Than Pension Plans.
- ✓ Supported departmental initiatives and City Council requests for fiscal input on issues, i.e. water and sewer rate review, and a new traffic ticket system.
- ✓ Continued to monitor banking services to compare revenues earned on City funds and service charges imposed.

2007-08 Goals and Objectives

- Continue to analyze and plan for the implementation of GASB Statement No. 45 – "Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pension Plans."
- Monitor any Governmental Accounting Standards Board (GASB) technical bulletins, exposure drafts or statements for effect on the City's financial reporting.
- Upgrade KVS Financial Management System to Enterprise edition for general ledger, budget preparation, purchase order and accounts payable modules.

Fiscal Year: 2007-08
 Department: Comptroller's Department
 Account Code: A1315
 Function: General Government Support



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | 116,720 | 134,652 | 132,035 | 139,635 |
| 120 Clerical | 135,908 | 134,354 | 136,297 | 135,114 |
| 130 Wages | - | - | - | - |
| 140 Temporary | - | - | - | - |
| 150 Overtime | 1,304 | 809 | 2,000 | 4,000 |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | - | - | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | 253,932 | 269,815 | 270,332 | 278,749 |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | 39,000 |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | - | - | - |
| Total Equipment | - | - | - | 39,000 |
| Operating Expenses | | | | |
| 410 Utilities | 2,779 | 254 | 2,800 | - |
| 420 Insurance | 3,659 | 3,659 | 4,000 | 1,030 |
| 430 Contracted Services | 13,547 | 13,558 | 14,950 | 10,100 |
| 440 Fees Non Employees | 26,266 | 21,765 | 21,450 | 39,000 |
| 450 Miscellaneous | 10,513 | 11,545 | 20,600 | 20,950 |
| 455 Dept. Vehicle Expense | - | 55 | - | 50 |
| 460 Materials and Supplies | 3,021 | 2,067 | 3,650 | 3,675 |
| 465 Equipment < \$5,000 | 538 | 1,903 | 2,500 | 2,500 |
| Total Operating Expenses | 60,323 | 54,806 | 69,950 | 77,305 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | 29,787 | 26,792 | 26,980 | 25,673 |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | 18,533 | 19,658 | 20,718 | 21,324 |
| 840 Workers' Compensation | - | - | - | - |
| 850 Health Insurance | 36,822 | 40,906 | 47,513 | 49,022 |
| Total Fringe Benefits | 85,142 | 87,356 | 95,211 | 96,019 |
| Department Total | 399,397 | 411,977 | 435,493 | 491,073 |

Comptroller's Department
City of Watertown

A1315

Personnel Services

**2007-08
Budget**

| | | | |
|-----|------------------------------|--------|----------------|
| 110 | Salaries | | |
| | City Comptroller | 74,260 | |
| | Accounting Supervisor | 46,975 | |
| | Accountant (Part time) | 18,400 | \$139,635 |
| 120 | Clerical | | |
| | Principal Account Clerk | 35,677 | |
| | Sr. Account Clerk Typist (3) | 99,437 | \$135,114 |
| 150 | Overtime | | <u>\$4,000</u> |
| | Total Personnel Services | | \$278,749 |

Equipment

| | | | |
|-----|------------------------------|--------|-----------------|
| 220 | Office Equipment | | |
| | Financial Mgmt Upgrade (KVS) | 20,000 | |
| | Parking Ticket Hard/Software | 17,000 | |
| | VersaSeal Machine (1/4) | 2,000 | <u>\$39,000</u> |
| | Total Equipment | | \$39,000 |

Operating Expenses

| | | | |
|-----|----------------------------------|--------|----------|
| 420 | Insurance | | \$1,030 |
| 430 | Contracted Services | | |
| | Repairs, Office Equip. | 850 | |
| | Advertising - Tax Collection | 200 | |
| | NES - unemployment services | 1,800 | |
| | KVS services | 1,000 | |
| | Parking Ticket Management | 5,000 | |
| | Fixed asset software maintenance | 1,250 | \$10,100 |
| 440 | Fees, Non Employees | | |
| | Single Audit | 24,000 | |
| | Actuarial Services | 15,000 | \$39,000 |
| 450 | Miscellaneous | | |
| | Travel and Training, Seminars | 8,200 | |
| | Dues and Publications | 2,700 | |
| | Bank Fees | 10,000 | |
| | Shipping | 50 | \$20,950 |

| | | | |
|-----|--------------------------------|-------|----------------|
| 455 | Vehicle Expenses | | |
| | Central Garage gas charges | | \$50 |
| 460 | Materials and Supplies | | |
| | Letterhead, Envelopes | 1,500 | |
| | Checks, 1099s, W-2s | 2,175 | \$3,675 |
| 465 | Equipment < \$5,000 | | |
| | Miscellaneous Office Equipment | | <u>\$2,500</u> |
| | Total Operating Expenses | | \$77,305 |

Fringe Benefits

| | | | |
|-----|---------------------------|--|-----------------|
| 810 | New York State Retirement | | \$25,673 |
| 830 | Social Security Expense | | \$21,324 |
| 850 | Health Insurance | | <u>\$49,022</u> |
| | Total Fringe Benefits | | \$96,019 |

| | | |
|---------------------|--|------------------|
| TOTAL BUDGET | | \$491,073 |
|---------------------|--|------------------|

Fiscal Year: 2007-08
Department: Purchasing Department
Account Code: A1345
Function: General Government Support



Description: The Purchasing Department consists of the Purchasing Agent and one Account Clerk Typist. Its primary role is to operate and maintain a Decentralize Purchasing Program with the various City departments in accordance with the rules and guidelines as set forth under NYSGML 103. The objective of the department is to support the various services provided by the City's departments as well as to ensure the prudent and economical use of the public's money for the purchase of maximum quality at the most economical cost, and to guard against favoritism, improvidence, fraud and corruption. This Department administers the bidding process and in the past fiscal year oversaw 19 public bids, reviewed 7300 request for purchase, and solicited numerous request for proposals / quotations.

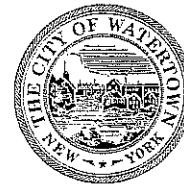
2006-07 Accomplishments:

- ✓ Set up telephone usage reports for online monthly monitoring by Departments with expansion into natural gas consumption.
- ✓ Participated with SAMPO to initiate training program to inform Purchasing staff GML 103 requirements.
- ✓ Inquired with NYSERDA regarding requirements for City's application for projects and facility upgrades.

2007-08 Goals and Objectives:

- Develop criteria for the disposal of surplus equipment through public auction, donation, or trade-in.
- Implement telephone rate structure to utilize city's new call accounting system for proper allocation of departmental telephone expense.
- Survey other municipal agency's policies and procedures for their credit card use.

Fiscal Year: 2007-08
Department: Purchasing Department
Account Code: A1345
Function: General Government Support



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | 57,795 | 59,500 | 57,955 | 60,275 |
| 120 Clerical | 28,685 | 27,297 | 25,392 | 27,330 |
| 130 Wages | - | - | - | - |
| 140 Temporary | - | - | - | - |
| 150 Overtime | - | - | - | - |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | - | - | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | 86,480 | 86,797 | 83,347 | 87,605 |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | - | - | - |
| Total Equipment | - | - | - | - |
| Operating Expenses | | | | |
| 410 Utilities | 1,071 | 105 | 1,500 | - |
| 420 Insurance | - | - | - | - |
| 430 Contracted Services | - | 60 | - | - |
| 440 Fees Non Employees | - | 150 | - | - |
| 450 Miscellaneous | 746 | 1,215 | 1,750 | 1,700 |
| 455 Dept. Vehicle Expense | - | 28 | - | - |
| 460 Materials and Supplies | 665 | 464 | 500 | 500 |
| 465 Equipment < \$5,000 | - | 56 | - | - |
| Total Operating Expenses | 2,482 | 2,078 | 3,750 | 2,200 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | 9,335 | 9,225 | 8,318 | 8,068 |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | 6,293 | 6,473 | 6,376 | 6,702 |
| 840 Workers' Compensation | - | - | - | - |
| 850 Health Insurance | 14,262 | 11,013 | 4,343 | 7,389 |
| Total Fringe Benefits | 29,890 | 26,711 | 19,037 | 22,159 |
| Department Total | 118,852 | 115,586 | 106,134 | 111,964 |

Purchasing Department
City of Watertown

A1345

Personnel Services

**2007-08
Budget**

| | | | |
|-----|--------------------------|--|-----------------|
| 110 | Salaries | | |
| | Purchasing Agent | | \$60,275 |
| 120 | Clerical | | |
| | Account Clerk Typist | | <u>\$27,330</u> |
| | Total Personnel Services | | <u>\$87,605</u> |

Operating Expenses

| | | | |
|-----|-----------------------------|-------|----------------|
| 450 | Miscellaneous | | |
| | Association Fees | 200 | |
| | Education/Travel & Training | 1,500 | \$1,700 |
| 460 | Materials and Supplies | | |
| | Office Supplies | | <u>\$500</u> |
| | Total Operating Expenses | | <u>\$2,200</u> |

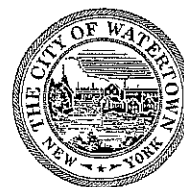
Fringe Benefits

| | | |
|-----|---------------------------|-----------------|
| 810 | New York State Retirement | \$8,068 |
| 830 | Social Security Expense | \$6,702 |
| 850 | Health Insurance | <u>\$7,389</u> |
| | Total Fringe Benefits | <u>\$22,159</u> |

TOTAL BUDGET

\$111,964

Fiscal Year: 2007-08
Department: Assessment Department
Account Code: A1355
Function: General Government Support



Description: The primary function of the City Assessment Department is to provide on an annual basis equitable tax rolls along with City, School and County tax bills for all real property located within the City of Watertown. The office maintains inventory and values for over 9,000 parcels. The office processes over 800 property transfers annually requiring the review of deeds, and transfer documents. The office administers over 2,600 escrow accounts and 6,700 real property tax exemptions. 25,300 tax invoices are prepared annually, including special districts and omitted taxes. Inventory data is collected and updated using building permit data and periodic area-wide inspections. This department also assists in the sale of vacant City owned parcels and contracts with the Watertown City School District to print their tax bills and rolls. The department is comprised of a staff of three; City Assessor, Real Property Appraiser and Real Property Tax Service Aide. The goals of the Assessment Department are to continue to produce an equitable assessment roll and provide quality resources for our community.

2006-07 Accomplishments:

- ✓ Completed year two of our six-year annual reassessment plan to maintain assessment equity and qualify for maintenance aid.
- ✓ Applied for and received preliminary approval for a \$29,900 grant to enhance our real property information website.
- ✓ Implemented arraignment with our largest escrow company to automate the maintenance of over 1500 escrow accounts.
- ✓ Automated and enhanced our sales verification / new STAR exemption application / prorated taxes procedure.

2007-08 Goals and Objectives:

- Establish a plan to maintain equity in light of our withdrawal from the annual assessment program.
- Facilitate the improvements to our real property information website as required by our grant.
- Develop and implement a strategy to minimize the amount of personal information collected as part of our exemption processes and to better safeguard that information that we currently possess.
- Automate exemption renewals by use of bar codes and scanning.

Fiscal Year: 2007-08
 Department: Assessment Department
 Account Code: A1355
 Function: General Government Support



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | 50,829 | 53,057 | 53,000 | 55,120 |
| 120 Clerical | - | - | - | - |
| 130 Wages | 80,290 | 83,327 | 86,651 | 90,142 |
| 140 Temporary | - | - | - | 4,260 |
| 150 Overtime | - | - | 4,250 | 2,000 |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | - | - | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | 131,119 | 136,384 | 143,901 | 151,522 |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | 2,000 |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | - | - | - |
| Total Equipment | - | - | - | 2,000 |
| Operating Expenses | | | | |
| 410 Utilities | 1,715 | 166 | 1,700 | - |
| 420 Insurance | - | - | - | - |
| 430 Contracted Services | 675 | 1,483 | 820 | 3,570 |
| 440 Fees Non Employees | 21,695 | 38,453 | 37,300 | 35,000 |
| 450 Miscellaneous | 5,780 | 9,658 | 10,300 | 7,170 |
| 455 Dept. Vehicle Expense | - | - | - | - |
| 460 Materials and Supplies | 2,285 | 3,759 | 4,550 | 1,600 |
| 465 Equipment < \$5,000 | - | 149 | - | 1,240 |
| Total Operating Expenses | 32,150 | 53,668 | 54,670 | 48,580 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | 17,763 | 14,170 | 14,360 | 13,563 |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | 9,707 | 10,173 | 11,008 | 11,591 |
| 840 Workers' Compensation | - | - | - | - |
| 850 Health Insurance | 17,817 | 18,688 | 19,949 | 22,806 |
| Total Fringe Benefits | 45,287 | 43,031 | 45,317 | 47,960 |
| Department Total | 208,556 | 233,083 | 243,888 | 250,062 |

Assessment Department

City of Watertown

A1355

Personnel Services

**2007-08
Budget**

| | | | |
|-----|--------------------------------|--------|----------------|
| 110 | Salaries | | |
| | City Assessor | | \$55,120 |
| 130 | Wages | | |
| | Real Property Appraiser | 51,289 | |
| | Real Property Tax Service Aide | 38,853 | \$90,142 |
| 140 | Temporary | | \$4,260 |
| 150 | Overtime | | <u>\$2,000</u> |
| | Total Personnel Services | | \$151,522 |

EQUIPMENT

| | | | |
|-----|-------------------------|--|----------------|
| 220 | Office Equipment | | |
| | VersaSeal Machine (1/4) | | <u>\$2,000</u> |
| | Total Equipment | | \$2,000 |

Operating Expenses

| | | | |
|-----|-------------------------------|-------|----------------|
| 430 | Contracted Services | | |
| | Advertising Expenses | 150 | |
| | Repairs to Equipment | 670 | |
| | SDG link Maintenance | 1,000 | |
| | Data Processing Service (RPS) | 1,750 | \$3,570 |
| 440 | Fees, Non Employees | | |
| | Legal and Appraisals Services | | \$35,000 |
| 450 | Miscellaneous | | |
| | Travel, Training, Dues | 1,770 | |
| | Postage | 4,500 | |
| | Mileage | 500 | |
| | Manuals | 400 | \$7,170 |
| 460 | Materials and Supplies | | |
| | Tax Bills & Notices | 1,500 | |
| | Office Supplies | 100 | \$1,600 |
| 465 | Equipment < \$5,000 | | |
| | Apex IV Sketching Software | 1,100 | |
| | Barcode Reader | 140 | <u>\$1,240</u> |
| | Total Operating Expenses | | \$48,580 |

Fringe Benefits

| | | |
|-----|---------------------------|-----------------|
| 810 | New York State Retirement | \$13,563 |
| 830 | Social Security Expense | \$11,591 |
| 850 | Health Insurance | <u>\$22,806</u> |
| | Total Fringe Benefits | \$47,960 |

| | |
|---------------------|------------------|
| TOTAL BUDGET | \$250,062 |
|---------------------|------------------|

Fiscal Year: 2007-08
Department: Expenses on Property Acquired
Account Code: A1364
Function: General Government Support



Description: Charged to this account are expenses incurred in the managing of property taken over by foreclosure for delinquent real property taxes. Expenses include maintenance, repairs, insurance and demolition.

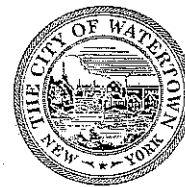
2006-07 Accomplishments:

- ✓ Identified and completed demolition of blighted properties acquired by the City in 2006.

2007-08 Goals and Objectives:

- Continue to work aggressively to mitigate blight within the community through aggressive code enforcement, property acquisition and revitalization efforts and, as a final resort, demolition of properties acquired for non-payment of taxes.

Fiscal Year: 2007-08
 Department: Expenses on Property Acquired
 Account Code: A1364
 Function: General Government Support



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | - | - | - | - |
| 120 Clerical | - | - | - | - |
| 130 Wages | - | - | - | - |
| 140 Temporary | - | - | - | - |
| 150 Overtime | - | - | - | - |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | 883 | - | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | 883 | - | - | - |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | - | - | - |
| Total Equipment | - | - | - | - |
| Operating Expenses | | | | |
| 410 Utilities | - | - | - | - |
| 420 Insurance | 4,916 | 1,051 | 3,000 | 3,000 |
| 430 Contracted Services | 38,154 | 638,706 | 50,000 | 49,500 |
| 440 Fees Non Employees | - | - | - | - |
| 450 Miscellaneous | 3,507 | 2,787 | - | - |
| 455 Dept. Vehicle Expense | - | - | - | - |
| 460 Materials and Supplies | 387 | 370 | 2,500 | 2,500 |
| 465 Equipment < \$5,000 | - | - | - | - |
| Total Operating Expenses | 46,964 | 642,914 | 55,500 | 55,000 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | - | - | - | - |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | 66 | - | - | - |
| 840 Workers' Compensation | - | - | - | - |
| 850 Health Insurance | - | - | - | - |
| Total Fringe Benefits | 66 | - | - | - |
| Department Total | 47,913 | 642,914 | 55,500 | 55,000 |

Expenses on Property Acquired
City of Watertown **A1364**

Personnel Services **2007-08**
Budget

Operating Expenses

| | | |
|-----|---------------------------------|----------------|
| 420 | Insurance | \$3,000 |
| 430 | Contracted Services | |
| | Asbestos Surveys, Demolition | |
| | Disposal Cost, Equipment Rental | \$49,500 |
| 460 | Materials and Supplies | <u>\$2,500</u> |
| | Total Operating Expenses | \$55,000 |

TOTAL BUDGET **\$55,000**

Fiscal Year: 2007-08
Department: City Clerk's Office
Account Code: A1410
Function: General Government Support



Description: As prescribed by City Charter, the City Clerk serves as the custodian of the City Seal, the Registrar of vital statistics and the Clerk of the City Council. As such, the Clerk's office is responsible for recording all births and deaths which occur within the City limits, issuing various licenses such as marriage, bingo, games of chance, dog, etc., issuing certified copies of various records and disbursing license and permit fees to various government agencies. In addition, the office is a Passport Acceptance Agency. The City Clerk and both Deputy Clerks are authorized to perform marriages at City Hall. The City Clerk is also the City Historian and is responsible for the material housed in the Historian's Office. The Clerk's office is also responsible for the preparation and distribution of City Council meeting minutes and periodic revision of the Municipal Code, as authorized by Council. Besides the City Clerk, the office is staffed by two Deputy City Clerks. The City Clerk's Office will continue to operate in a highly professional and accurate manner. The staff will strive to provide quality service to the customers we serve, be it citizens of the area, other government agencies or departments within our City government structure.

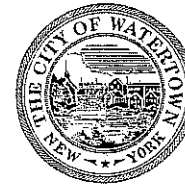
2006-07 Accomplishments:

- ✓ Alleviated the lack of storage space by installing a vault shelving system that will adequately hold government documents and vital records from the early 1800's to well in to the future.
- ✓ Created an area off of the Historian's Room to accommodate larger weddings during inclement weather.
- ✓ Increased Clerk fee revenues by performing 360 marriage ceremonies, selling wedding photo packages and selling passport photos
- ✓ Issued 848 marriage licenses; 1,561 original birth certificates; 495 death certificates; 8,000 certified copies; answered 500 genealogy requests; and issued 1,774 dog licenses
- ✓ Prepared 1,128 pages of City Council Minutes

2007-08 Goals and Objectives

- Continue to expand and improve on our e-government services with the development of the City's new website.
- Expand on records retention program in all City Departments

Fiscal Year: 2007-08
 Department: City Clerk's Office
 Account Code: A1410
 Function: General Government Support



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | 54,416 | 56,020 | 54,565 | 56,750 |
| 120 Clerical | 64,364 | 64,913 | 62,000 | 66,560 |
| 130 Wages | - | - | - | - |
| 140 Temporary | - | - | - | - |
| 150 Overtime | - | - | - | - |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | - | - | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | 118,780 | 120,933 | 116,565 | 123,310 |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | 27,000 | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | - | - | - |
| Total Equipment | - | - | 27,000 | - |
| Operating Expenses | | | | |
| 410 Utilities | 1,654 | 156 | 2,000 | - |
| 420 Insurance | 375 | 300 | 300 | 302 |
| 430 Contracted Services | 10,080 | 12,115 | 10,000 | 9,730 |
| 440 Fees Non Employees | 1,470 | 500 | - | - |
| 450 Miscellaneous | 300 | 2,040 | 1,000 | 1,300 |
| 455 Dept. Vehicle Expense | - | - | - | - |
| 460 Materials and Supplies | 2,445 | 715 | 1,000 | 500 |
| 465 Equipment < \$5,000 | 130 | 112 | - | - |
| Total Operating Expenses | 16,454 | 15,938 | 14,300 | 11,832 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | 12,695 | 12,677 | 11,633 | 11,357 |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | 8,682 | 8,823 | 8,917 | 9,433 |
| 840 Workers' Compensation | - | - | - | - |
| 850 Health Insurance | 16,350 | 23,561 | 25,001 | 28,607 |
| Total Fringe Benefits | 37,727 | 45,061 | 45,551 | 49,397 |
| Department Total | 172,961 | 181,932 | 203,416 | 184,539 |

| | | |
|--------------------------|-------------------|--------------|
| City of Watertown | City Clerk | A1410 |
|--------------------------|-------------------|--------------|

| | |
|---------------------------|---------------------------|
| Personnel Services | 2007-08 Budget |
|---------------------------|---------------------------|

| | | | |
|-----|--------------------------|--|-----------------|
| 110 | Salaries | | |
| | City Clerk | | \$56,750 |
| 120 | Clerical | | |
| | Deputy City Clerk (2) | | <u>\$66,560</u> |
| | Total Personnel Services | | \$123,310 |

Operating Expenses

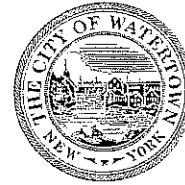
| | | | |
|-----|----------------------------|-------|--------------|
| 420 | Insurance | | \$302 |
| 430 | Contracted Service | | |
| | Copier Maintenance & Lease | 4,500 | |
| | Clerk Software Updates | 2,230 | |
| | Code Supplements | 3,000 | \$9,730 |
| 450 | Miscellaneous | | |
| | Education/Staff Training | 1,000 | |
| | Membership Dues/Travel | 300 | \$1,300 |
| 460 | Materials and Supplies | | |
| | Office Supplies | | <u>\$500</u> |
| | Total Operating Expenses | | \$11,832 |

Fringe Benefits

| | | | |
|-----|---------------------------|--|-----------------|
| 810 | New York State Retirement | | \$11,357 |
| 830 | Social Security Expense | | \$9,433 |
| 850 | Health Insurance | | <u>\$28,607</u> |
| | Total Fringe Benefits | | \$49,397 |

| | |
|---------------------|------------------|
| TOTAL BUDGET | \$184,539 |
|---------------------|------------------|

Fiscal Year: 2007-08
Department: Law
Account Code: A1420
Function: General Government Support



Description: Corporation Counsel is retained by the City Council to serve as legal advisor to the Mayor, the City Council, staff and any board or officer of the City, as well as defending and prosecuting all actions and proceedings brought by or against the city or by or against any of its officers. All contracts, legal documents and instruments are reviewed and/or prepared by the Corporation Counsel. Counsel provides interpretation of City Code, State and Federal laws. Legal opinions are provided as required. The City employs specialized counsel as the need occurs.

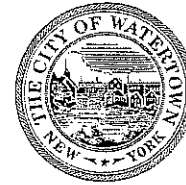
2006-07 Accomplishments:

- ✓ Aggressively defended claims against the City's Self Insured defense fund.
- ✓ Assisted City Staff with their application to participate in the NYS ERP for the clean-up and redevelopment of brownfield sites within the community.
- ✓ Support the Manager's Office in the resolution of personnel issues and provided mandated training to full-time, part-time and seasonal City employees in their duties and responsibilities as employees.
- ✓ Supported the City Assessor by actively defending tax certiorari cases.

2007-08 Goals and Objectives:

- To be responsive to Legislative and Administrative requests for legal opinions, advice and assistance.
- Maintain an aggressive stance in defending claims against the City's Self Insured defense fund.
- Continue to provide legal support for all City initiatives.
- Monitor changes in state laws in order to provide the City of Watertown with advice on impact of changes.

Fiscal Year: 2007-08
 Department: Law
 Account Code: A1420
 Function: General Government Support



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | - | - | - | - |
| 120 Clerical | - | - | - | - |
| 130 Wages | - | - | - | - |
| 140 Temporary | - | - | - | - |
| 150 Overtime | - | - | - | - |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | - | - | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | - | - | - | - |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | - | - | - |
| Total Equipment | - | - | - | - |
| Operating Expenses | | | | |
| 410 Utilities | - | - | - | - |
| 420 Insurance | - | - | - | - |
| 430 Contracted Services | - | - | - | - |
| 440 Fees Non Employees | 185,782 | 196,720 | 184,750 | 190,600 |
| 450 Miscellaneous | 4,296 | 3,974 | 4,500 | 4,000 |
| 455 Dept. Vehicle Expense | - | - | - | - |
| 460 Materials and Supplies | - | - | - | - |
| 465 Equipment < \$5,000 | - | - | - | - |
| Total Operating Expenses | 190,078 | 200,694 | 189,250 | 194,600 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | - | - | - | - |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | - | - | - | - |
| 840 Workers' Compensation | - | - | - | - |
| 850 Health Insurance | - | - | - | - |
| Total Fringe Benefits | - | - | - | - |
| Department Total | 190,078 | 200,694 | 189,250 | 194,600 |

Law

City of Watertown

A1420

Operating Expenses

2007-08
Budget

| | | | |
|--------------|----------------------------------|---------|----------------|
| 440 | Fees, Non Employees | | |
| | Slve and Burrows | 181,000 | |
| | Bond Schoneck & King | 4,000 | |
| | Lemery Greisler LLC | 3,600 | |
| | Arbitrators, Stenographers, etc. | 2,000 | \$190,600 |
| 450 | Miscellaneous | | |
| | Updates; Law Books | | <u>\$4,000</u> |
| | Total Operating Expenses | | \$194,600 |
| TOTAL BUDGET | | | \$194,600 |

Fiscal Year: 2007-08
Department: Civil Service
Account Code: A1430
Function: General Government Support



Description: The City of Watertown Civil Service Commission performs legislative, executive, and judicial functions: legislative when establishing rules having the force and effect of law; executive when administering the merit system, determining general policy, and establishing internal procedures; and judicial when considering and resolving appeals of Civil Service Law. The Civil Service Commission serves the City of Watertown, the Watertown City School District, and the Watertown Housing Authority. The department is staffed with a full-time Executive Secretary. In the first half of the 2006-07 fiscal year, 17 exams were offered and 603 applications for competitive exams were reviewed. During the second half of the fiscal year, at least 16 competitive exams will be offered.

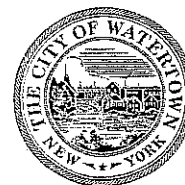
2006-07 Accomplishments

- ✓ In collaboration with City Police Department, recruitment efforts for qualified candidates for the Police Officer examination resulted in 380 applications being received. Also with assistance of the City PD, application was made to the VA for approval of the City's Police Academy training program to allow GI Bill benefits be paid to eligible recipients.
- ✓ In collaboration with Department Heads and Appointing Authorities, continued review of job specifications as positions became vacant.
- ✓ Began review and revision of Civil Service Rules for administration of the merit and fitness system. The rules are an extension of and supplement to the Civil Service Law.
- ✓ Assisted City Manager with personnel related reviews and analyses.

2007-08 Goals and Objectives:

- Hold public hearings to present revisions of Civil Service Rules and send revisions and resolutions to the State Commission for final approval. Provide Internet access to Rules.
- Develop automated personnel forms for use by Payroll and Civil Service. Hold training sessions for completion of these forms.
- Continue to enhance and expand information on Civil Service link on City's website.

Fiscal Year: 2007-08
Department: Civil Service
Account Code: A1430
Function: General Government Support



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | 31,289 | 32,977 | 32,860 | 34,175 |
| 120 Clerical | - | - | - | - |
| 130 Wages | - | - | - | - |
| 140 Temporary | - | - | - | - |
| 150 Overtime | - | - | - | - |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | 639 | 921 | 400 | 800 |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | 31,928 | 33,898 | 33,260 | 34,975 |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | - | - | - |
| Total Equipment | - | - | - | - |
| Operating Expenses | | | | |
| 410 Utilities | 1,290 | 115 | 1,400 | - |
| 420 Insurance | - | - | - | - |
| 430 Contracted Services | 31 | 3,038 | 3,100 | 3,845 |
| 440 Fees Non Employees | 180 | 640 | 600 | 950 |
| 450 Miscellaneous | 3,592 | 1,063 | 1,175 | 1,775 |
| 455 Dept. Vehicle Expense | - | - | - | - |
| 460 Materials and Supplies | 374 | 413 | 400 | 400 |
| 465 Equipment < \$5,000 | 180 | - | 100 | - |
| Total Operating Expenses | 5,647 | 5,269 | 6,775 | 6,970 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | 3,462 | 3,457 | 3,279 | 3,148 |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | 2,249 | 2,403 | 2,514 | 2,676 |
| 840 Workers' Compensation | - | - | - | - |
| 850 Health Insurance | 9,648 | 9,648 | 10,329 | 11,859 |
| Total Fringe Benefits | 15,359 | 15,508 | 16,122 | 17,683 |
| Department Total | 52,934 | 54,675 | 56,157 | 59,628 |

Civil Service

City of Watertown

A1430

Personnel Services

2007-08

Budget

| | | | |
|-----|---|--|--------------|
| 110 | Salaries | | |
| | Executive Secretary to Civil Service Commission | | \$34,175 |
| 170 | Out of Code - Exam Monitors | | <u>\$800</u> |
| | Total Personnel Services | | \$34,975 |

Operating Expenses

| | | | |
|-----|-------------------------------|-------|--------------|
| 430 | Contracted Services | | |
| | Advertising | 150 | |
| | Software Maintenance Agrmnt | 3,695 | \$3,845 |
| 440 | Fees, Non Employees | | |
| | Monitors for exams | | \$950 |
| 450 | Miscellaneous | | |
| | Mileage reimbursement | 300 | |
| | Membership Dues | 125 | |
| | Travel and Training | 700 | |
| | Business Fair and Career Fair | 500 | |
| | Hall Rental | 150 | \$1,775 |
| 460 | Materials and Supplies | | |
| | Printed Forms, Letterhead | | <u>\$400</u> |
| | Total Operating Expenses | | \$6,970 |

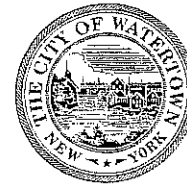
Fringe Benefits

| | | | |
|-----|---------------------------|--|-----------------|
| 810 | New York State Retirement | | \$3,148 |
| 830 | Social Security Expense | | \$2,676 |
| 850 | Health Insurance | | <u>\$11,859</u> |
| | Total Fringe Benefits | | \$17,683 |

TOTAL BUDGET

\$59,628

Fiscal Year: 2007-08
Department: Engineering Department
Account Code: A1440
Function: General Government Support



Description: The City Engineering Department provides support to other City departments, including capital design (in-house or outside consultant), project management, property surveys, and management of hydroelectric generation and development. The department is currently staffed by a City Engineer, two Civil Engineers II positions, two Civil Engineers I positions, a Computer Aided Design Technician, one Engineering Technician and a Secretary I. The goals of the department are to continue our practice of prompt response to inter-departmental needs, maximize in-house design effort, perform project management work on capital projects and serve the public as promptly and efficiently as possible.

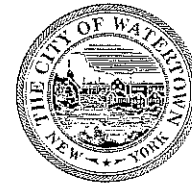
2006-07 Accomplishments

- ✓ Major capital initiatives supported in 2006-2007: Public Square Reconstruction, State Street Reconstruction Project, and coordination with the NYSDOT on the Arsenal St./I-81 Reconstruction Project.
- ✓ Initiated the second and third phases of the sidewalk special assessment.
- ✓ Initiated the Combined Sewer Overflow monitoring and modeling project.
- ✓ Purchased and initiated use of a new Total Station survey instrument and survey grade GIS unit. These items greatly enhance the capabilities of the department, i.e. single person and reflector less surveying.

2007-08 Goals and Objectives

- Capital Project Design and construction oversight of and coordination with consultants, contractors, utilities, regulatory agencies, and funding agencies. 2007-2008 Capital Projects include: State Street, Public Square, Western Blvd., Ten Eyck St., Butterfield WOTS, projects in support of DPW and proposed developments.
- Continuation of the Sidewalk Replacement Program using TRANSMAP and other GIS data to assist in selection of areas with the greatest need.
- Implement the sewer extension and sewer permit management system.
- Assist developers with submittals and follow-up on Planning Board submittals for site plan review and zoning requests. Assist with variances and other actions for the Zoning Board of Appeals.
- Complete initial phase of the CSO monitoring and modeling project.
- Develop and initiate a City-wide traffic count program to establish baseline counts and begin the development of trends within the City.
- Continue coordination with the NYSDOT on the Arsenal St./I-81 Reconstruction Project.

Fiscal Year: 2007-08
Department: Engineering Department
Account Code: A1440
Function: General Government Support



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | 158,949 | 347,214 | 186,357 | 197,200 |
| 120 Clerical | 22,985 | 22,452 | 24,056 | 25,887 |
| 130 Wages | 47,355 | 63,746 | 177,842 | 233,916 |
| 140 Temporary | 16,350 | 222 | - | - |
| 150 Overtime | 910 | 8,975 | 10,000 | 10,300 |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | (74) | - | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | 246,475 | 442,609 | 398,255 | 467,303 |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | 5,063 | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | 17,744 | - | - |
| Total Equipment | 5,063 | 17,744 | - | - |
| Operating Expenses | | | | |
| 410 Utilities | 3,578 | 1,047 | 2,500 | 2,150 |
| 420 Insurance | - | - | - | - |
| 430 Contracted Services | 5,419 | 12,126 | 22,975 | 27,300 |
| 440 Fees Non Employees | 2,255 | 6,164 | 500 | 500 |
| 450 Miscellaneous | 4,077 | 10,699 | 9,800 | 13,400 |
| 455 Dept. Vehicle Expense | 1,388 | 1,127 | 1,800 | 1,800 |
| 460 Materials and Supplies | 3,513 | 15,175 | 3,200 | 2,800 |
| 465 Equipment < \$5,000 | 15,595 | 6,397 | 5,500 | 10,000 |
| Total Operating Expenses | 35,825 | 52,735 | 46,275 | 57,950 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | 55,947 | 53,573 | 42,266 | 47,358 |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | 18,320 | 32,800 | 30,467 | 35,748 |
| 840 Workers' Compensation | - | 47 | - | - |
| 850 Health Insurance | 49,812 | 43,416 | 55,072 | 75,712 |
| Total Fringe Benefits | 124,079 | 129,836 | 127,805 | 158,818 |
| Department Total | 411,442 | 642,924 | 572,335 | 684,071 |

Engineering Department

City of Watertown

A1440

Personnel Services

**2007-08
Budget**

| | | | |
|-----|--------------------------|---------|-----------------|
| 110 | Salaries | | |
| | City Engineer | 81,040 | |
| | Civil Engineer II (2) | 116,160 | \$197,200 |
| 120 | Clerical | | |
| | Secretary I | | \$25,887 |
| 130 | Wages | | |
| | Civil Engineer I (3) | 153,705 | |
| | Engineering Technician | 31,435 | |
| | CAD Technician | 48,776 | \$233,916 |
| 150 | Overtime | | <u>\$10,300</u> |
| | Total Personnel Services | | \$467,303 |

Operating Expenses

| | | | |
|-----|---------------------------------|--------|----------|
| 410 | Utilities | | |
| | Telephone | 950 | |
| | GPS Data Service | 1,200 | \$2,150 |
| 430 | Contracted Services | | |
| | Equipment Service/Repair | 500 | |
| | Auto Cad Tech Support | 5,300 | |
| | Legal Advertisements | 300 | |
| | Pre-Design Engineering Insp. | 20,000 | |
| | Maintenance Agreements | 1,200 | \$27,300 |
| 440 | Fees, Non Employee | | |
| | Filing Fees for Deeds/Easements | | \$500 |
| 450 | Miscellaneous | | |
| | Travel | 3,500 | |
| | Training | 4,000 | |
| | Mileage Reimbursement | 3,700 | |
| | Professional Memberships | 1,200 | |
| | Texts/Reference Materials | 1,000 | \$13,400 |
| 455 | Dept. Vehicle Expense | | |
| | Insurance | 800 | |
| | Fuel & Oil | 400 | |
| | Maintenance/Repairs | 600 | \$1,800 |

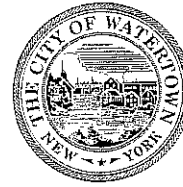
| | | | |
|-----|---------------------------------|-------|-----------------|
| 460 | Materials & Supplies | | |
| | CAD/Drafting Supplies | 1,000 | |
| | Field Supplies | 1,000 | |
| | Office Supplies | 800 | \$2,800 |
| 465 | Other Equipment < \$5,000 | | |
| | Lateral Office Files - Grant | 7,000 | |
| | Total Station - misc. equipment | 2,000 | |
| | Computer needs, misc. | 1,000 | <u>\$10,000</u> |
| | Total Operating Expenses | | <u>\$57,950</u> |

Fringe Benefits

| | | |
|-----|---------------------------|-----------------|
| 810 | New York State Retirement | \$47,358 |
| 830 | Social Security Expense | \$35,748 |
| 850 | Health Insurance | <u>\$75,712</u> |
| | Total Fringe Benefits | \$158,818 |

| | |
|---------------------|------------------|
| TOTAL BUDGET | \$684,071 |
|---------------------|------------------|

Fiscal Year: 2007-08
Department: Elections
Account Code: A1450
Function: General Government Support

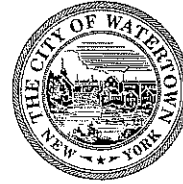


Description: The City Clerk's Office has been responsible for the Election Program in the City of Watertown. The Election process is under the auspices of the Jefferson County Board of Elections. The responsibility of elections is now completely with the County of Jefferson. The objective of the Election process is to ensure proper set up of voting machines for primaries and general elections and to ensure that election inspectors and custodians correctly perform their duties.

2006-07 Accomplishments:

- ✓ Provided for a smooth transfer of election responsibilities and equipment to Jefferson County.

Fiscal Year: 2007-08
Department: Elections
Account Code: A1450
Function: General Government Support



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | - | - | - | - |
| 120 Clerical | - | - | - | - |
| 130 Wages | - | - | - | - |
| 140 Temporary | - | 4,000 | - | - |
| 150 Overtime | - | - | - | - |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | 612 | 1,163 | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | 612 | 5,163 | - | - |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | - | - | - |
| Total Equipment | - | - | - | - |
| Operating Expenses | | | | |
| 410 Utilities | - | - | - | - |
| 420 Insurance | - | - | - | - |
| 430 Contracted Services | 343 | 725 | - | - |
| 440 Fees Non Employees | 11,954 | 16,688 | - | - |
| 450 Miscellaneous | 133 | - | - | - |
| 455 Dept. Vehicle Expense | - | - | - | - |
| 460 Materials and Supplies | - | 280 | - | - |
| 465 Equipment < \$5,000 | - | - | - | - |
| Total Operating Expenses | 12,430 | 17,693 | - | - |
| Fringe Benefits | | | | |
| 810 New York State Retirement | - | - | - | - |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | 351 | 393 | - | - |
| 840 Workers' Compensation | - | - | - | - |
| 850 Health Insurance | - | - | - | - |
| Total Fringe Benefits | 351 | 393 | - | - |
| Department Total | 13,393 | 23,249 | - | - |

Fiscal Year: 2007-08
 Department: Public Works Department
 Account Code: General Fund
 Function: Public Works Summary



| | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|---------------------------|-------------------|-------------------|-------------------|-------------------|
| Public Works Admin. | 594,607 | 532,945 | 606,190 | 643,033 |
| Central Garage | 499,232 | 593,096 | 652,725 | 671,353 |
| Buildings/Grounds Maint. | 449,294 | 427,034 | 467,207 | 531,361 |
| Maintenance of Roads | 632,911 | 603,953 | 547,508 | 634,858 |
| Snow Removal | 912,396 | 933,270 | 984,951 | 1,062,351 |
| Storm Sewer | 427,974 | 357,390 | 415,337 | 441,007 |
| Refuse & Garbage | <u>698,006</u> | <u>782,734</u> | <u>819,734</u> | <u>795,800</u> |
| Public Works Total | 4,214,420 | 4,230,422 | 4,493,652 | 4,779,763 |

Fiscal Year: 2007-08
Department: Public Works Administration
Account Code: A1490
Function: General Government Support



Description: There are a total of eight full time employees within this account, consisting of the following: the Superintendent, Assistant Superintendent, two Maintenance Supervisors, Sr. Engineering Technician, Office Manager, and two Account Clerks. These employees are responsible for the administrative and operational supervision and coordination of a multi-tasked, full service traditional Department of Public Works as well as the CitiBus Public Transit System, Electric, Central Garage and Parks & Recreation departments, having a cumulative 2006-2007 budget in excess of \$7,500,000. The office clerical staff provides full accounting, billing, payroll calculations and personnel record keeping for all full time employees. This account is also responsible for operations and maintenance of the Newell Street Facility.

2006-07 Accomplishments

- ✓ Reconstruction of the Plow Storage Building following the fire of April 2, 2006. (90 % of the structure was destroyed leaving only the concrete floor and steel framing structure intact.)
- ✓ Transmap GPS based photometric inventory of 210 lane miles of City streets and facilities capturing all asset and pavement surface condition.
- ✓ Commissioned the new Ice Arena Ice Sheet Refrigeration Physical Plant.
- ✓ Implemented CarteGraph Public Works Work Director data base management system into our daily operations.

2007-08 Goals and Objectives

- Continue to expand CarteGraph management database system through the implementation of the Sanitary and Storm Sewer Modules.
- Support the Summit Woods/Iroquois Avenue Capital Construction Project.
- Support the numerous River Walk Development Construction Projects.
- Continue to support the State Street and Public Square Streetscape reconstruction projects.
- Commence the implementation of Pavement Management Operational Protocol via CarteGraph's Pavement View Plus software module.

Fiscal Year: 2007-08
Department: Public Works Administration
Account Code: A1490
Function: General Government Support



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | 235,628 | 191,729 | 187,034 | 194,520 |
| 120 Clerical | 66,852 | 62,233 | 64,999 | 96,144 |
| 130 Wages | 17,395 | 35,043 | 60,843 | 35,893 |
| 140 Temporary | 18,321 | 2,556 | 10,000 | 10,000 |
| 150 Overtime | 2,288 | 1,209 | - | - |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | 103 | - | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | 340,587 | 292,770 | 322,876 | 336,557 |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | - | - | - |
| Total Equipment | - | - | - | - |
| Operating Expenses | | | | |
| 410 Utilities | 43,639 | 50,260 | 78,700 | 67,180 |
| 420 Insurance | 1,475 | 1,166 | 1,280 | 1,776 |
| 430 Contracted Services | 16,275 | 19,949 | 33,408 | 48,498 |
| 440 Fees Non Employees | 3,693 | 2,270 | 4,000 | 3,000 |
| 450 Miscellaneous | 6,198 | 5,479 | 8,950 | 8,950 |
| 455 Dept. Vehicle Expense | 4,444 | 6,167 | 5,760 | 5,922 |
| 460 Materials and Supplies | 25,378 | 31,915 | 28,500 | 33,250 |
| 465 Equipment < \$5,000 | 18,410 | 6,048 | 1,750 | 4,900 |
| Total Operating Expenses | 119,512 | 123,254 | 162,348 | 173,476 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | 47,983 | 44,349 | 33,062 | 31,500 |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | 25,435 | 21,924 | 24,700 | 25,747 |
| 840 Workers' Compensation | 4,940 | 4,940 | 5,000 | 5,000 |
| 850 Health Insurance | 56,150 | 45,708 | 58,204 | 70,753 |
| Total Fringe Benefits | 134,508 | 116,921 | 120,966 | 133,000 |
| Department Total | 594,607 | 532,945 | 606,190 | 643,033 |

Public Works Administration

City of Watertown

A1490

Personnel Services

2007-08
Budget

| | | | |
|-----|---------------------------------|--------|-----------------|
| 110 | Salaries | | |
| | Superintendent of Public Works | 73,175 | |
| | Asst. Super.Public Works (20%) | 12,505 | |
| | Street/Sewer Maintenance Super. | 54,420 | |
| | Parks/Rec Maintenance Super. | 54,420 | \$194,520 |
| 120 | Clerical | | |
| | Office Manager | 37,583 | |
| | Account Clerk/Typist (2) | 58,561 | \$96,144 |
| 130 | Wages | | |
| | Senior Engineer Technician | | \$35,893 |
| 140 | Temporary | | <u>\$10,000</u> |
| | Total Personnel Services | | \$336,557 |

Operating Expenses

| | | | |
|-----|----------------------------------|--------|----------|
| 410 | Utilities | | |
| | Water/Sewer/Electric | 4,400 | |
| | Natural Gas | 55,700 | |
| | Westelcom Broadband Phone/Data | 5,580 | |
| | Cellular Phone Service | 1,500 | \$67,180 |
| 420 | Insurance | | \$1,776 |
| 430 | Contracted Services | | |
| | Janitorial Services | 3,500 | |
| | Rug/Mat Rentals | 700 | |
| | GIS Software Service/Maintenance | 1,512 | |
| | Cartegraph Subscription Renewal | 5,816 | |
| | Weather Forecast Service | 800 | |
| | Storage Building | | |
| | Roof Coating | 4,000 | |
| | Natural Gas Piping | 1,800 | |
| | Masonry Wall Repair | 4,000 | |
| | Fire Alarm Systems (2) | 3,600 | |
| | Windows Former Central Garage | 4,000 | |
| | Elevator Maintenance/Repair | 3,500 | |

| | | | |
|-----|----------------------------------|-------|----------|
| | Wireless Networking | 900 | |
| | Building, Heating, Phone, etc. | 4,000 | |
| | Sprinkler System Maintenance | 3,000 | |
| | Annual Fire Alarm Monitoring (2) | 720 | |
| | Generator Maintenance | 650 | |
| | Various Overhead Door Repairs | 1,000 | |
| | Various Fence and Gate Repairs | 1,000 | |
| | Security Entrance Maintenance | 1,000 | |
| | Office Equipment Maint./Repair | 1,800 | |
| | Small Equipment Repairs | 1,200 | \$48,498 |
| 440 | Fees, Non-Employees | | |
| | CDL Mandated Random Testing | | \$3,000 |
| 450 | Miscellaneous | | |
| | Subscriptions & Memberships | 350 | |
| | Seminars | 1,500 | |
| | Training Admin. Employees | 5,000 | |
| | PESH Training | 1,000 | |
| | Reference Manuals | 500 | |
| | Safety Shoes/Related Equipment | 600 | \$8,950 |
| 455 | Dept. Vehicle Expense | | |
| | Vehicle Maintenance | 1,800 | |
| | Routine Preventive Maintenance | 160 | |
| | Vehicle Fuel & Lubricants | 1,600 | |
| | Insurance | 2,362 | \$5,922 |
| 460 | Materials and Supplies | | |
| | Public Works Administration: | | |
| | Building/Grounds Maintenance | | |
| | & Repair Materials | 7,400 | |
| | Janitorial/Restroom Supplies | 2,750 | |
| | Office Equipment Supplies | 750 | |
| | Carpenter Tools/Supplies | 1,500 | |
| | Small Tools & Materials | 2,000 | |
| | Safety Clothing & Equipment | 850 | |
| | Central Storeroom Materials: | | |
| | Barricade Parts/Batteries | 3,500 | |
| | Lumber & Materials | 4,500 | |
| | Small Hand Tools/Equip. | 3,000 | |
| | Safety Vests, Gloves etc.(Stock) | 4,000 | |
| | Miscellaneous Supplies | 3,000 | \$33,250 |

| | | | |
|-----|------------------------------|-------|----------------|
| 465 | Equipment <\$5,000 | | |
| | Digital Camera | 400 | |
| | Survey & Design Equipment | 500 | |
| | Office Equipment Replacement | 1,500 | |
| | Conference Room Chairs (6) | 1,500 | |
| | Office Shelving | 1,000 | <u>\$4,900</u> |
| | Total Operating Expenses | | \$173,476 |

Fringe Benefits

| | | |
|-----|---------------------------|-----------------|
| 810 | New York State Retirement | \$31,500 |
| 830 | Social Security Expense | \$25,747 |
| 840 | Workers' Compensation | \$5,000 |
| 850 | Health Insurance | <u>\$70,753</u> |
| | Total Fringe Benefits | \$133,000 |

| | |
|---------------------|------------------|
| TOTAL BUDGET | \$643,033 |
|---------------------|------------------|

Fiscal Year: 2007-08
Department: Central Garage
Account Code: A1640
Function: General Government Support



Description: This Division is responsible for the maintenance and repair of all City owned equipment and fleet rolling stock of approximately 300 units. There are presently eight employees in this department consisting of the Assistant Superintendent of Public Works, six (6) Motor Equipment Mechanics and a Senior Account Clerk/Typist.

2006-07 Accomplishments

- ✓ Initiated a comprehensive inventory of parts, returning obsolete items for credit, and stocking essential parts for specialized machines to avert critical equipment down time.
- ✓ Developed an engine and transmission oil-sampling program for new vehicles to monitor power train life cycle and to identify minor problems before they become catastrophic failures.
- ✓ Continued to work through the commissioning of the new maintenance facility to make the operation as efficient as possible.

2007-08 Goals and Objectives

- Participate with the new United States Environmental Protection Agency's Department of Public Works Environmental Compliance Initiative via voluntary inclusion into their "Self Audit" program to determine what actions need to be taken to reduce or remediate adverse impacts on the environment originating from our fleet management practices.
- Participate in RTA training opportunities in order to gain greater understanding and efficiencies with our Fleet Management Software.
- Investigate the impact that the introduction of Bar Code Management might have on our inventory and work order control protocol.
- Using our CarteGraph Work Order System, initiate a Fleet Problem Statement Reporting Form that will allow the individual Supervisors to report vehicle and equipment problems directly to the Fleet Manager in such a format that will allow better trouble shooting and reduce overall fleet downtime.

Fiscal Year: 2007-08
Department: Central Garage
Account Code: A1640
Function: General Government Support



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | 30,295 | 30,175 | 30,060 | 31,263 |
| 120 Clerical | 203,531 | 32,640 | 33,838 | 34,853 |
| 130 Wages | - | 225,569 | 232,566 | 241,088 |
| 140 Temporary | - | - | - | - |
| 150 Overtime | 1,432 | 2,232 | 2,000 | 2,500 |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | 607 | - | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | 235,865 | 290,616 | 298,464 | 309,704 |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | - | 15,300 | - |
| Total Equipment | - | - | 15,300 | - |
| Operating Expenses | | | | |
| 410 Utilities | 22,865 | 45,511 | 34,400 | 40,680 |
| 420 Insurance | 3,066 | 4,153 | 3,704 | 4,946 |
| 430 Contracted Services | 10,999 | 15,943 | 28,855 | 30,360 |
| 440 Fees Non Employees | 85 | 65 | - | - |
| 450 Miscellaneous | 1,431 | 1,333 | 3,700 | 4,850 |
| 455 Dept. Vehicle Expense | 11,453 | 5,446 | 6,204 | 7,998 |
| 460 Materials and Supplies | 107,298 | 128,019 | 138,500 | 131,950 |
| 465 Equipment < \$5,000 | 5,758 | 3,600 | 6,750 | 9,750 |
| Total Operating Expenses | 162,955 | 204,070 | 222,113 | 230,534 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | 28,568 | 24,344 | 30,700 | 28,524 |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | 17,765 | 21,988 | 22,832 | 23,692 |
| 840 Workers' Compensation | 10,620 | 211 | 2,500 | 3,000 |
| 850 Health Insurance | 43,459 | 51,867 | 60,816 | 75,899 |
| Total Fringe Benefits | 100,412 | 98,410 | 116,848 | 131,115 |
| Department Total | 499,232 | 593,096 | 652,725 | 671,353 |

Central Garage

City of Watertown

A1640

Personnel Services

2007-08

Budget

| | | |
|-----|--------------------------------|----------------|
| 110 | Salaries | |
| | Assistant Superintendent (50%) | \$31,263 |
| 120 | Clerical | |
| | Senior Account Clerk/Typist | \$34,853 |
| 130 | Wages | |
| | Motor Equip. Mechanic (6) | \$241,088 |
| 150 | Overtime | <u>\$2,500</u> |
| | Total Personnel Services | \$309,704 |

Operating Expenses

| | | |
|-----|------------------------------------|----------|
| 410 | Utilities | |
| | Gas | 36,000 |
| | Fire Service Water | 230 |
| | Water and Sewer (metered) | 2,900 |
| | Westelcom Telephone/Broadband | 500 |
| | NYSI Phone Line & Calls | 550 |
| | Cell Phone | 500 |
| | | \$40,680 |
| 420 | Insurance | \$4,946 |
| 430 | Contracted Services | |
| | Janitorial Services | 4,500 |
| | Uniforms / Rug Rental | 3,600 |
| | Part Machine Servicing | 2,000 |
| | Annual Sprinkler Inspection | 700 |
| | Oil, Filters & Antifreeze Disposal | 1,200 |
| | Overhead Door Repair | 750 |
| | Heating/Plumbing Maint./Repairs | 2,000 |
| | HVAC Service Agreement | 2,400 |
| | STAT Communications Monitoring | 360 |
| | Light & Heavy Equipment | |
| | Diagnostic System Upgrades | 1,000 |
| | Fuel Master Maintenance | 2,500 |
| | Car Wash Maintenance | 1,000 |
| | Vehicle Lift Maintenance | 1,500 |
| | Fork Lift Maintenance | 500 |
| | Pressure Washer Maintenance | 300 |

| | | | |
|-----|-----------------------------------|--------|----------------|
| | OTC Truck Scanner Software Update | 1,000 | |
| | Fuel Master Software Update | 800 | |
| | Fleet Maintenance RTA Software | 700 | |
| | Copier / FAX Maint. Contract | 600 | |
| | Crane Inspection & Certification | 1,000 | |
| | Lift Inspection (Onsyr) | 750 | |
| | Cylinder Rental | 1,200 | \$30,360 |
| 450 | Miscellaneous | | |
| | Safety Shoes (7) | 1,200 | |
| | Training/PESH | 1,000 | |
| | Mechanics Training | 1,500 | |
| | Repair Manuals | 1,000 | |
| | Licensing/Subscriptions | 150 | \$4,850 |
| 455 | Dept. Vehicle Expense | | |
| | Equipment Maint/Repair | 1,300 | |
| | Body Work 1-47 & 1-75 | 2,500 | |
| | Preventive Maintenance | 140 | |
| | Gasoline (2 Vehicles) | 2,400 | |
| | Insurance (2 Vehicles) | 1,658 | \$7,998 |
| 460 | Materials and Supplies | | |
| | * Gas & Diesel Fuel | 63,500 | |
| | * Lubricants | 3,000 | |
| | Synthetic Trans Fluid 55gal | 1,450 | |
| | Fuel Additive Bulk Tank | 5,000 | |
| | Car Wash Soap | 2,500 | |
| | Shop Tool Replacements | 5,000 | |
| | Welding Gas | 1,000 | |
| | Mechanics Supplies | 6,500 | |
| | Shop Towels | 1,000 | |
| | Fuel Farm Maintenance | 1,000 | |
| | * Misc. Parts for Maint./ Repair | 17,000 | |
| | Unanticipated Repairs | 25,000 | \$131,950 |
| 465 | Equipment < \$5,000 | | |
| | Parts Shelving | 1,750 | |
| | Bulk Oil Tank w/Pump & Nozzle (2) | 3,500 | |
| | Sand Blast Cabinet | 1,250 | |
| | Impact Wrench 1" | 1,000 | |
| | Garage Intercom | 2,000 | |
| | Book Shelf for Vehicle Manuals | 250 | <u>\$9,750</u> |
| | Total Operating Expenses | | \$230,534 |

Fringe Benefits

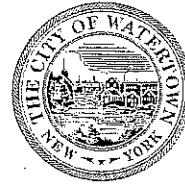
| | | |
|-----|---------------------------|-----------------|
| 810 | New York State Retirement | \$28,524 |
| 830 | Social Security Expense | \$23,692 |
| 840 | Workers' Compensation | \$3,000 |
| 850 | Health Insurance | <u>\$75,899</u> |
| | Total Fringe Benefits | \$131,115 |

TOTAL BUDGET

\$671,353

*Expenditure estimates for funds needed to pay current expenses before charge back to Water and Sewer funds and City School District. These billings are reflected in General Fund revenues.

Fiscal Year: 2007-08
Department: Building and Grounds Maintenance
Account Code: A5010
Function: Transportation



Description: This is a six-month account, having a total of 12 full time employees responsible for the repair and maintenance of all departmental owned buildings, grounds and facilities. Staffed by former Municipal Maintenance and Parks & Recreation personnel, this unit is responsible for turf management ranging from semi-professional to youth playing fields, downtown parks and playgrounds to abandoned parcels acquired from tax sale deeds, to the City's 78 acre landfill. This group is also responsible for the trimming, removal and replacement of all City owned trees. In terms of building maintenance, this group is responsible for the outdoor swimming pools, restrooms, athletic facilities including fences, playground apparatus as well as numerous other tasks assigned, ranging from fountain maintenance to placing holiday decorations to erecting review stands for parades. In 2006, this division responded to 202 Code Enforcement orders ranging from mowing yards, to shoveling sidewalks, to private tree removal, to boarding up windows and doors, removing infested/contaminated/unsanitary personal affects, refuse and debris from private homes.

2006-07 Accomplishments:

- ✓ Completed construction of a new neighborhood play area on Jefferson Street and City of Watertown entrance sign at Starbuck Avenue.
- ✓ Grubbed and cleared approximately 450 linear feet of sewer right of way on LeRay Street.
- ✓ Cleared trees on the north side of City Center Drive in preparation of construction of new Veteran's Memorial access.
- ✓ Grubbed and cleared approximately 1,100 linear feet in preparation for the construction of the Waterworks Park Trail Extension Project.

2007-08 Goals and Objectives:

- Implement SOP for maintenance of Black River site development, the Huntington Street Walkway Project, and the Downtown Streetscape.
- Implement CarteGraph, Public Works Facility's Maintenance Program, into the Department's Property Management and Standard Operating Practices.
- Grub and clear a new sanitary sewer easement, approximately 1,500 feet in length, to service the residential units along the west side of Washington Street south of Algonquin Avenue.

Fiscal Year: 2007-08
Department: Building and Grounds Maintenance
Account Code: A5010
Function: Transportation



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | - | - | - | - |
| 120 Clerical | - | - | - | - |
| 130 Wages | 176,186 | 164,001 | 174,141 | 182,397 |
| 140 Temporary | 50,846 | 52,476 | 72,000 | 87,000 |
| 150 Overtime | 5,400 | 6,472 | 3,800 | 3,800 |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | 1,233 | 3,907 | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | 233,665 | 226,856 | 249,941 | 273,197 |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | - | - | - |
| Total Equipment | - | - | - | - |
| Operating Expenses | | | | |
| 410 Utilities | 2,778 | 1,791 | 2,245 | 3,300 |
| 420 Insurance | 2,120 | 1,302 | 1,340 | 1,316 |
| 430 Contracted Services | 4,212 | 1,468 | 4,000 | 2,000 |
| 440 Fees Non Employees | 1,747 | 2,129 | 2,000 | 2,000 |
| 450 Miscellaneous | 4,400 | 5,936 | 7,800 | 7,800 |
| 455 Dept. Vehicle Expense | 53,819 | 50,554 | 47,100 | 52,016 |
| 460 Materials and Supplies | 27,305 | 26,240 | 27,450 | 28,000 |
| 465 Equipment < \$5,000 | 7,055 | 12,395 | 19,300 | 27,250 |
| Total Operating Expenses | 103,436 | 101,815 | 111,235 | 123,682 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | 20,768 | 27,090 | 18,108 | 17,149 |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | 18,260 | 16,991 | 19,120 | 20,900 |
| 840 Workers' Compensation | 10,802 | 14,348 | 18,000 | 28,300 |
| 850 Health Insurance | 62,363 | 39,934 | 50,803 | 68,133 |
| Total Fringe Benefits | 112,193 | 98,363 | 106,031 | 134,482 |
| Department Total | 449,294 | 427,034 | 467,207 | 531,361 |

Building and Grounds Maintenance

City of Watertown A5010

| Personnel Services | | 2007-08 Budget |
|--------------------|-----------------------------------|-------------------|
| 130 | Wages | |
| | Crew Chief (2) * | 34,889 |
| | Motor Equipment Operator (1) * | 16,659 |
| | Municipal Worker I (4) * | 52,707 |
| | Tree Trimmer (1) * | 16,526 |
| | Park/Rec.Maintenance Worker (4)** | 61,616 |
| | | \$182,397 |
| 140 | Temporary | \$87,000 |
| 150 | Overtime | <u>\$3,800</u> |
| | Total Personnel Services | \$273,197 |

Operating Expenses

| | | | |
|-----|----------------------------------|--------|----------|
| 410 | Utilities | | |
| | Water/Sewer/Electric | 900 | |
| | Monument & Sign Lighting | 1,300 | |
| | Cell Phone | 1,100 | \$3,300 |
| 420 | Insurance | | \$1,316 |
| 430 | Contracted Services | | |
| | Repairs/Maintenance on Equip. | 1,500 | |
| | Misc.Equipment Rental | 500 | \$2,000 |
| 440 | Fees - Non Employee | | |
| | Employee Testing | | \$2,000 |
| 450 | Miscellaneous | | |
| | Safety Shoes and Related Equipt. | 1,800 | |
| | Pest Control Certification | 500 | |
| | Tree Trimmer Certification (2) | 4,000 | |
| | Safety Training/Seminars /PESH | 1,500 | \$7,800 |
| 455 | Dept. Vehicle Expense | | |
| | Insurance | 10,316 | |
| | Vehicle Maintenance & Repairs | 23,000 | |
| | Routine Preventive Maintenance | 3,000 | |
| | Bucket Truck Certification | 1,200 | |
| | Gas and Diesel Fuel | 14,500 | \$52,016 |

| | | | |
|-----|----------------------------------|--------|-----------------|
| 460 | Materials and Supplies | | |
| | Top Soil, Crusher Run etc. | 7,000 | |
| | Fountain Maintenance | 500 | |
| | Ropes and Related Equipment | 1,000 | |
| | Annual Tree Replacement Program | 11,000 | |
| | Replacement Parts/Supplies for | | |
| | Mowers, Trimmers, Chainsaws etc. | 3,500 | |
| | Park Bench Backs & Seats | 1,000 | |
| | Flowers and Bulbs | 1,500 | |
| | Miscellaneous Fencing Tools | 500 | |
| | Small Hand Tools | 500 | |
| | Miscellaneous Supplies | 1,500 | \$28,000 |
| 465 | Equipment < \$5,000 | | |
| | Weedwackers | 1,000 | |
| | Hand Mowers | 1,000 | |
| | Chain Saws | 1,000 | |
| | Airblower | 500 | |
| | Handheld Radios (2) | 900 | |
| | Equipment Trailer | 3,200 | |
| | Digital Camera | 400 | |
| | Security Camera - Veteran's W.W. | 2,500 | |
| | 500' Chain Link Fence, Posts | 5,000 | |
| | Pressure Washer (1/2)*** | 1,750 | |
| | Christmas Decorations | 10,000 | <u>\$27,250</u> |
| | Total Operating Expenses | | \$123,682 |

Fringe Benefits

| | | |
|-----|---------------------------|-----------------|
| 810 | New York State Retirement | \$17,149 |
| 830 | Social Security Expense | \$20,900 |
| 840 | Workers' Compensation | \$28,300 |
| 850 | Health Insurance | <u>\$68,133</u> |
| | Total Fringe Benefits | \$134,482 |

TOTAL BUDGET

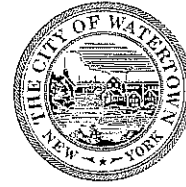
\$531,361

* 50% 5142

** 50% 7265

*** 50% 7110

Fiscal Year: 2007-08
Department: Maintenance of Roads
Account Code: A5110
Function: Transportation



Description: This is a six-month account, having a total of 12 full time employees responsible for in-house maintenance, overlay and rebuilding of 100 miles of accepted City streets, all associated concrete curbing and sidewalk/crosswalk construction as well as the demolition of unsafe structures on properties acquired by the City. Funding for street maintenance and repair is primarily provided through the Consolidated Highway Improvement Program (CHIPS) administered by NYSDOT. Capital Project CHIPS funding for this fiscal year is expected to be approximately \$380,000. This account is also responsible for street sweeping, which includes the initial removal of the accumulated winter ice control road mix from the City streets, public parking lots and numerous City owned facilities. Following the initial cleanup, scheduled sweeping continues throughout the season with the average street being swept up to seven times, while the downtown business district is serviced weekly. An average of 8,000 miles of travel ways are swept annually.

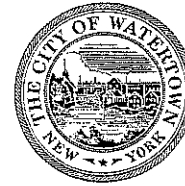
2006-07 Accomplishments:

- ✓ Completed the construction of a new 42 car (21,000 sq.ft.) parking lot for Multi-Purpose Field #1 located at the Fairgrounds and an overlay of the 267 car (144,000 sq.ft.) parking lot located north of Court Street.
- ✓ Reconstructed State Place including the installation of concrete curbing and sidewalks as part of the federally funded project.
- ✓ Paved 22,600 ft (4.30 miles) of City streets and installed 7,200 linear feet of "pin-on" curbing, placing approximately 10,300 tons of asphalt and 190 cubic yards of concrete.
- ✓ Collected a GIS-based roadway inventory of all point, linear and intersection infrastructure along with the pavement distresses within the City for pavement management.

2007-08 Goals and Objectives:

- Combine the GIS-based roadway inventory data with CarteGraph, Public Works Asset Management Program, to develop pavement management and standard operating practices.
- Install approximately 1,500 linear feet of concrete sidewalk to service the pedestrian traffic along the west side of Washington Street south of Algonquin Avenue to the new traffic signal servicing Summit Wood.
- Continue Street Paving and Pin-On Curb Construction Program as detailed in our Capital Budget Schedule.

Fiscal Year: 2007-08
Department: Maintenance of Roads
Account Code: A5110
Function: Transportation



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | - | - | - | - |
| 120 Clerical | - | - | - | - |
| 130 Wages | 268,799 | 255,373 | 209,130 | 210,384 |
| 140 Temporary | 13,031 | 4,752 | 6,500 | 18,600 |
| 150 Overtime | 2,688 | 17,090 | 11,000 | 18,500 |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | 25,210 | 9,600 | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | 309,728 | 286,815 | 226,630 | 247,484 |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | - | - | 10,500 |
| Total Equipment | - | - | - | 10,500 |
| Operating Expenses | | | | |
| 410 Utilities | 265 | 293 | 485 | 280 |
| 420 Insurance | 3,917 | 2,890 | 3,432 | 3,463 |
| 430 Contracted Services | 921 | 1,932 | 6,250 | 31,250 |
| 440 Fees Non Employees | 582 | 197 | 600 | 600 |
| 450 Miscellaneous | 1,257 | 2,928 | 3,500 | 3,500 |
| 455 Dept. Vehicle Expense | 111,248 | 121,371 | 97,959 | 105,058 |
| 460 Materials and Supplies | 75,543 | 42,733 | 78,200 | 91,400 |
| 465 Equipment < \$5,000 | 4,881 | 2,512 | 5,500 | 3,700 |
| Total Operating Expenses | 198,614 | 174,856 | 195,926 | 239,251 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | 29,805 | 33,146 | 21,825 | 21,080 |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | 23,285 | 21,662 | 17,337 | 18,933 |
| 840 Workers' Compensation | 32,044 | 33,901 | 33,000 | 37,000 |
| 850 Health Insurance | 39,435 | 53,573 | 52,790 | 60,610 |
| Total Fringe Benefits | 124,569 | 142,282 | 124,952 | 137,623 |
| Department Total | 632,911 | 603,953 | 547,508 | 634,858 |

Maintenance of Roads

City of Watertown

A5110

Personnel Services

**2007-08
Budget**

| | | | |
|-----|---------------------------|--------|-----------------|
| 130 | Wages | | |
| | Crew Chief (3) * | 59,331 | |
| | Heavy Equipment Oper (2)* | 39,379 | |
| | Motor Equipment Oper (6)* | 97,741 | |
| | Municipal Worker I | 13,933 | \$210,384 |
| 140 | Temporary | | \$18,600 |
| 150 | Overtime | | <u>\$18,500</u> |
| | Total Personnel Services | | \$247,484 |

Equipment

| | | | |
|-----|--|-------|-----------------|
| 250 | Other Equipment > \$5,000 | | |
| | Hydraulic Breaker w/Nail Point | 5,500 | |
| | Vibratory Compactor Attachment (1/2)** | 5,000 | <u>\$10,500</u> |
| | Total Equipment | | \$10,500 |

Operating Expenses

| | | | |
|-----|------------------------------------|--------|-----------|
| 410 | Utilities | | |
| | Walkway Lights | | \$280 |
| 420 | Insurance | | \$3,463 |
| 430 | Contracted Services | | |
| | Bridge Inspection/Repair Materials | 25,000 | |
| | Misc. Equipment Repairs | 3,750 | |
| | Outside Equipment Rentals | 2,500 | \$31,250 |
| 440 | Fees, Non-Employee | | |
| | Employee Testing | | \$600 |
| 450 | Miscellaneous | | |
| | Safety Shoes, & Related Materials | 2,500 | |
| | Training/PESH | 1,000 | \$3,500 |
| 455 | Dept. Vehicle Expense | | |
| | Maintenance & Repairs | 40,000 | |
| | Routine Preventive Maintenance | 4,000 | |
| | Gas & Diesel Fuel | 36,000 | |
| | Tires 1-74 Loader | 3,000 | |
| | Sweeper/Paver Maintenance | 8,000 | |
| | Insurance | 14,058 | \$105,058 |

| | | | |
|-----|----------------------------------|--------|----------------|
| 460 | Materials and Supplies | | |
| | Small Tools | 3,500 | |
| | Blacktop & Related Materials | | |
| | (road patching only) | 39,500 | |
| | Top Soil, Crusher Run, etc. | 11,000 | |
| | Readymix Concrete | 20,000 | |
| | Materials for Concrete Forms | 1,200 | |
| | Polymer Concrete Patch | 2,500 | |
| | Milling Machine Bits | 700 | |
| | ADA Truncated Sidewalk Domes | 3,500 | |
| | Concrete Sealant | 2,500 | |
| | Roadsaver Sealant (Crack Sealer) | 4,500 | |
| | Miscellaneous Supplies | 2,500 | \$91,400 |
| 465 | Equipment < \$5,000 | | |
| | Plate Tamper | 2,000 | |
| | Gomaco Curb Mold | 800 | |
| | Portable Radios (2) | 900 | <u>\$3,700</u> |
| | Total Operating Expenses | | \$239,251 |

Fringe Benefits

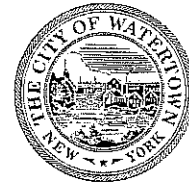
| | | |
|-----|---------------------------|-----------------|
| 810 | New York State Retirement | \$21,080 |
| 830 | Social Security Expense | \$18,933 |
| 840 | Workers' Compensation | \$37,000 |
| 850 | Health Insurance | <u>\$60,610</u> |
| | Total Fringe Benefits | \$137,623 |

| | |
|---------------------|------------------|
| TOTAL BUDGET | \$634,858 |
|---------------------|------------------|

* 50% A5142

** 50% A8140

Fiscal Year: 2007-08
Department: Snow Removal
Account Code: A5142
Function: Transportation



Description: The twenty five (25) employees in this account are responsible for the seasonal sanding, plowing and snow removal from 100 center lane miles of City Streets, Municipal Parking Lots and City Owned Sidewalks, as well as the placement and re-supply of approximately 100 sand barrels located throughout the City. Equipment assigned includes 3 sanders, 3 sander/plow combination units, 7 full sized plows, 2 rotary blowers, 5 utility plows, 2 bobcats and 4 front-end loaders. Overtime, Contract Hauling, Fuel and Road Salt figures in this account are based upon the 100-year average of 100 inches of snow. During the winter of 2005-2006 approximately 125 inches of snow fell, as compared to approximately 75 inches received during the 2004-2005 season.

2006-07 Accomplishments:

- ✓ Worked with City Manager's Office and IT Department in developing the new web page designed to incorporate a link dedicated to Snow & Ice Control Operations to address questions about our standard sanding and snow removal operations.
- ✓ Established temporary signage protocol alerting both drivers and snow removal contractors about actions that may impact the City's current or planned operational schedule.
- ✓ Classified our sidewalk snow removal equipment by their maneuverability and ability to handle different types of snow as well as their unique limitations to better allow us to respond to specific snow removal events.

2007-08 Goals and Objectives:

- Complete the preliminary design and determine the final location for the construction of the new Salt Storage Structure.
- Install GPS units on our snow removal equipment to allow for tracking review of storm response and operator actions.
- Investigate alternative snow storage and disposal operations.

Fiscal Year: 2007-08
Department: Snow Removal
Account Code: A5142
Function: Transportation



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | - | - | - | - |
| 120 Clerical | - | - | - | - |
| 130 Wages | 272,574 | 266,475 | 414,537 | 453,142 |
| 140 Temporary | - | 17 | - | - |
| 150 Overtime | 68,408 | 95,922 | 80,000 | 80,000 |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | 77,892 | 77,554 | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | 418,874 | 439,968 | 494,537 | 533,142 |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | - | - | - |
| Total Equipment | - | - | - | - |
| Operating Expenses | | | | |
| 410 Utilities | 1,119 | 1,199 | 1,250 | 1,550 |
| 420 Insurance | 2,323 | 2,923 | 3,552 | 3,582 |
| 430 Contracted Services | 9,710 | 16,270 | 13,000 | 16,410 |
| 440 Fees Non Employees | - | - | - | - |
| 450 Miscellaneous | 195 | 5,394 | - | - |
| 455 Dept. Vehicle Expense | 143,284 | 146,229 | 112,000 | 110,450 |
| 460 Materials and Supplies | 129,227 | 141,035 | 155,300 | 154,900 |
| 465 Equipment < \$5,000 | 2,814 | 5,223 | 12,900 | 8,200 |
| Total Operating Expenses | 288,672 | 318,273 | 298,002 | 295,092 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | 58,233 | 44,227 | 49,355 | 49,100 |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | 31,433 | 33,151 | 37,832 | 40,785 |
| 840 Workers' Compensation | - | 777 | - | 1,000 |
| 850 Health Insurance | 115,184 | 96,874 | 105,225 | 143,232 |
| Total Fringe Benefits | 204,850 | 175,029 | 192,412 | 234,117 |
| Department Total | 912,396 | 933,270 | 984,951 | 1,062,351 |

Snow Removal

City of Watertown

A5142

Personnel Services

2007-08
Budget

| | | | |
|-----|--|---------|-----------------|
| 130 | Wages | | |
| | Crew Chief (2) * (3)** (1)*** | 115,710 | |
| | Heavy Equipment Oper (2)** | 39,379 | |
| | Motor Equipment Oper (1)* (6)** (2)***** | 143,212 | |
| | Sign Maintenance Worker (2)***** | 32,315 | |
| | Tree Trimmer (1)* | 16,526 | |
| | Park&Rec.Maint.Worker (2)*** | 28,335 | |
| | Municipal Worker I (4)* (1)**(1)**** | 77,665 | \$453,142 |
| 150 | Overtime | | <u>\$80,000</u> |
| | Total Personnel Services | | \$533,142 |

Operating Expenses

| | | | |
|-----|-------------------------------------|--------|-----------|
| 410 | Utilities | | |
| | Water/Fire Service | 250 | |
| | Electric | 350 | |
| | Cellular phone service | 950 | 1,550 |
| 420 | Insurance | | 3,582 |
| 430 | Contracted Services | | |
| | Annual Fire Alarm Monitoring | 360 | |
| | Sprinkler Inspection | 600 | |
| | Heat System Annual Maint Inspection | 200 | |
| | Heat System Repair | 250 | |
| | Private Haulers for Snow Removal | 12,000 | |
| | Small Engine Repair | 500 | |
| | Snow Dump Facility Maint./ Repair | 2,500 | \$16,410 |
| 455 | Dept. Vehicle Expense | | |
| | Plow Tires (2) | 3,000 | |
| | Rebuild Sanders (2) | 4,000 | |
| | Relocate Hyd Tank On Plow 1-16 | 2,700 | |
| | Repair Trip-Edge Moldboards (4) | 6,400 | |
| | Equipment Maint. & Repair | 40,000 | |
| | Gas and Diesel Fuel | 31,000 | |
| | Preventive Maintenance | 4,000 | |
| | Insurance | 19,350 | \$110,450 |

| | | | |
|-----|------------------------------------|---------|----------------|
| 460 | Materials and Supplies | | |
| | Road Salt, Abrasives, and De-icers | 130,000 | |
| | Patching Materials | 5,000 | |
| | Top Soil for Margin Repairs | 2,500 | |
| | Cutting Edges & Bolts | 6,000 | |
| | Wing Cable | 1,500 | |
| | Wing Braces | 2,400 | |
| | Wing Savers (Plows) | 6,000 | |
| | Miscellaneous Hand Tools/Supplies | 1,500 | \$154,900 |
| 465 | Equipment <\$5,000 | | |
| | Vehicle GPS Units (6) | 1,500 | |
| | Snow Pusher for Parking Lots | 4,500 | |
| | Salter/Sander Kubota Tractor / 1-9 | 2,200 | <u>\$8,200</u> |
| | Total Operating Expenses | | \$295,092 |

Fringe Benefits

| | | |
|-----|---------------------------|------------------|
| 810 | New York State Retirement | \$49,100 |
| 830 | Social Security Expense | \$40,785 |
| 840 | Workers' Compensation | \$1,000 |
| 850 | Health Insurance | <u>\$143,232</u> |
| | Total Fringe Benefits | \$234,117 |

TOTAL BUDGET

\$1,062,351

- * A5010 50%
- ** A5110 50%
- *** A7110 50%
- **** F8340 50%
- ***** A5186 50%
- ***** A8160 50%

Fiscal Year: 2007-08
Department: Storm Sewers
Account Code: A8140
Function: Home and Community Services



Description: This division of Public Works is responsible for the repair and maintenance of the City's 46 miles of storm sewer mains, 3,300 catch basins and 3,200 manholes. This department is staffed with one Working Crew Chief, two Motor Equipment Operators and three Municipal Workers. Supervision is provided by the Street and Sewer Maintenance Supervisor whose position is funded half in this account and half in the Sanitary Sewer Account. The employees within this account routinely repair and replace storm water catch basins and manholes, clean storm water culverts and swales, clean and video inspect storm water pipelines and install new storm water infrastructure.

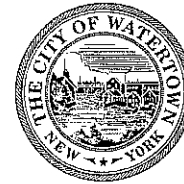
2006-07 Accomplishments:

- ✓ Constructed first phase of surface water drainage at the rear of the Municipal Ice Arena.
- ✓ Installed surface water drainage infrastructure adjacent to the Horse Arena at the Alex Duffy Fairgrounds.
- ✓ Installed surface water drainage infrastructure along portions of Huntington Street to alleviate persistent flooding issues.
- ✓ Integrated Work Order software into day to day operations.
- ✓ Installed alternative catch basin structures, designed to minimize pavement failures.

2007-08 Goals and Objectives:

- Perform maintenance on the storm water outlet swale from Iroquois Avenue.
- Construct a storm water settling structure at the South Massey Street storm water outlet. Perform related clearing and chanelization to improve drainage flow.
- Stabilize bank erosion at storm sewer outfall # 07 along Veterans Memorial Walkway.
- Work with the IT Department to develop procedures and procure equipment to allow for remote access to the city-wide Geographic Information System.

Fiscal Year: 2007-08
 Department: Storm Sewers
 Account Code: A8140
 Function: Home and Community Services



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | 26,091 | 26,860 | 26,162 | 27,210 |
| 120 Clerical | - | - | - | - |
| 130 Wages | 117,487 | 137,129 | 182,185 | 190,053 |
| 140 Temporary | 1,697 | - | - | 9,600 |
| 150 Overtime | 5,545 | 5,093 | 6,300 | 6,300 |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | 18,696 | 545 | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | 169,516 | 169,627 | 214,647 | 233,163 |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | - | 13,000 | 10,500 |
| Total Equipment | - | - | 13,000 | 10,500 |
| Operating Expenses | | | | |
| 410 Utilities | 210 | 230 | 200 | 540 |
| 420 Insurance | 1,056 | 1,227 | 1,264 | 1,063 |
| 430 Contracted Services | 9,709 | 27,780 | 13,600 | 15,100 |
| 440 Fees Non Employees | 66 | 642 | 1,600 | 1,600 |
| 450 Miscellaneous | 475 | 1,368 | 2,200 | 2,200 |
| 455 Dept. Vehicle Expense | 19,608 | 23,446 | 24,200 | 22,850 |
| 460 Materials and Supplies | 29,360 | 54,138 | 40,850 | 42,650 |
| 465 Equipment < \$5,000 | 838 | 4,379 | - | - |
| Total Operating Expenses | 61,322 | 113,210 | 83,914 | 86,003 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | 24,612 | 16,472 | 21,422 | 20,590 |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | 12,637 | 12,559 | 16,420 | 17,837 |
| 840 Workers' Compensation | 89,472 | 3,099 | 5,000 | 3,000 |
| 850 Health Insurance | 70,415 | 42,423 | 60,934 | 69,914 |
| Total Fringe Benefits | 197,136 | 74,553 | 103,776 | 111,341 |
| Department Total | 427,974 | 357,390 | 415,337 | 441,007 |

Public Works - Storm Sewer

City of Watertown

A8140

Personnel Services

2007-08
Budget

| | | | |
|-----|-------------------------------------|--------|----------------|
| 110 | Salaries | | |
| | Sewer Maintenance Supervisor (1/2)* | | \$27,210 |
| 130 | Wages | | |
| | Crew Chief (1) | 39,203 | |
| | Motor Equipment Operator (2) | 68,384 | |
| | Municipal Worker I (3) | 82,466 | \$190,053 |
| 140 | Temporary | | \$9,600 |
| 150 | Overtime | | <u>\$6,300</u> |
| | Total Personnel Services | | \$233,163 |

Equipment

| | | | |
|-----|--|-------|-----------------|
| 250 | Other Equipment > \$5,000 | | |
| | Vibratory Compactor Attachment (1/2)** | 5,000 | |
| | Sewer Lateral Inspection Camera-Replace (1/2)* | 5,500 | <u>\$10,500</u> |
| | Total Equipment | | \$10,500 |

Operating Expenses

| | | | |
|-----|----------------------------------|--------|----------|
| 410 | Utilities | | |
| | Cellular Phone (1/2)* | | \$540 |
| 420 | Insurance | | \$1,063 |
| 430 | Contracted Services | | |
| | Long Arm Excavator Rental | 8,000 | |
| | Wireless Networking | 900 | |
| | Core Bit Re-Conditioning | 1,200 | |
| | Small Equipment Repairs | 5,000 | \$15,100 |
| 440 | Fees, Non-Employee | | |
| | Employee Testing | 350 | |
| | Employee Vaccinations | 1,250 | \$1,600 |
| 450 | Miscellaneous | | |
| | Public Safety Emp Training /PESH | 1,225 | |
| | Safety Shoes | 975 | \$2,200 |
| 455 | Dept. Vehicle Expense | | |
| | Maintenance & Repairs | 10,000 | |
| | Preventive Maintenance | 900 | |
| | Gas and Diesel Fuel | 8,500 | |
| | Insurance | 3,450 | \$22,850 |

| | | | |
|-----|------------------------------------|--------|-----------------|
| 460 | Materials and Supplies | | |
| | Manholes & Catch Basins | 10,000 | |
| | Pipes & Fittings | 7,500 | |
| | Castings & Grates | 12,500 | |
| | Crusher Run & Stone Products | 6,500 | |
| | Sewer Vac Hose, 500LF (1/2)* | 900 | |
| | Work Zone Safety Devices | 1,000 | |
| | Sewer Camera Supplies (1/2)* | 1,750 | |
| | Small Hand Tools, Related Supplies | 2,500 | <u>\$42,650</u> |
| | Total Operating Expenses | | <u>\$86,003</u> |

Fringe Benefits

| | | |
|-----|---------------------------|------------------|
| 810 | New York State Retirement | \$20,590 |
| 830 | Social Security Expense | \$17,837 |
| 840 | Workers' Compensation | \$3,000 |
| 850 | Health Insurance | <u>\$69,914</u> |
| | Total Fringe Benefits | <u>\$111,341</u> |

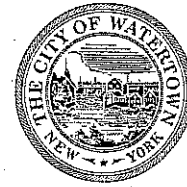
TOTAL BUDGET

\$441,007

* 50% G8120

**50% A5110

Fiscal Year: 2007-08
Department: Refuse and Recycling
Account Code: A8160
Function: Home and Community Services



Description: There are a total of 9 employees in this department who are responsible for the scheduled weekly curbside collection of refuse and garbage from the City's 8000 residential units as well as bi-weekly collection of recycles and yard waste. Also included in this account are the maintenance and environmental monitoring of the City's 78-acre landfill that was closed in 1993.

In 2006, City crews collected approximately 3,000 tons of refuse and an additional 675 tons of recyclable materials. It is estimated that approximately 1,000 tons of yard waste comprised of brush, leaves and grass clippings are collected annually. The semi-annual, spring/fall, Residential Bulk Item Drop Off Programs, held in response to the community's request for an economical alternative for bulk item disposal, captured 65 tons of rubbish as well as 20 tons of scrap metal and white goods.

2006-07 Accomplishments:

- ✓ Bid and commissioned two new side load refuse packers.
- ✓ Converted tote billing into a single quarterly cycle schedule.
- ✓ With the assistance of the City Manager's Office submitted an application for a NYS Funding Grant for the replacement of our Yard Waste Collection Vehicles.

2007-08 Goals and Objectives:

- Network with new housing developments to promote a complete understanding of City services through brochures and resident presentations, to explain collection schedules, options, and pricing.
- Review our present collection routes in order to anticipate and plan for expansion requirements to address the needs of the new residential housing developments.
- Review present operational costs and revenues to determine whether or not we need to update our service prices schedules.
- Investigate our Business District Trash Can Placement and Emptying Protocol to ensure that we are meeting the needs of the community.

Fiscal Year: 2007-08
Department: Refuse and Recycling
Account Code: A8160
Function: Home and Community Services



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | - | 18,105 | 18,036 | 18,758 |
| 120 Clerical | - | - | - | - |
| 130 Wages | 217,781 | 209,930 | 283,761 | 267,191 |
| 140 Temporary | 12,822 | 6,763 | - | - |
| 150 Overtime | 13,675 | 14,821 | 14,000 | 14,000 |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | 11,329 | 3,692 | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | 255,607 | 253,311 | 315,797 | 299,949 |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | - | - | - |
| Total Equipment | - | - | - | - |
| Operating Expenses | | | | |
| 410 Utilities | 659 | 334 | 400 | 400 |
| 420 Insurance | - | - | - | - |
| 430 Contracted Services | 162,009 | 203,063 | 196,150 | 203,810 |
| 440 Fees Non Employees | 12,632 | 13,347 | 13,500 | 13,500 |
| 450 Miscellaneous | 1,086 | 2,207 | 2,500 | 4,200 |
| 455 Dept. Vehicle Expense | 71,897 | 69,092 | 66,100 | 64,019 |
| 460 Materials and Supplies | 3,465 | 28,807 | 17,250 | 25,250 |
| 465 Equipment < \$5,000 | - | - | - | - |
| Total Operating Expenses | 251,748 | 316,850 | 295,900 | 311,179 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | 42,215 | 34,364 | 31,517 | 27,625 |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | 19,278 | 18,972 | 24,158 | 22,946 |
| 840 Workers' Compensation | 45,326 | 66,759 | 60,000 | 35,000 |
| 850 Health Insurance | 83,832 | 92,478 | 92,362 | 99,101 |
| Total Fringe Benefits | 190,651 | 212,573 | 208,037 | 184,672 |
| Department Total | 698,006 | 782,734 | 819,734 | 795,800 |

Refuse and Recycle

City of Watertown

A8160

Personnel Services

2007-08
Budget

| | | | |
|-----|---------------------------------------|---------|-----------------|
| 110 | Salaries | | |
| | Assistant Superintendent (30%)* | | \$18,758 |
| 130 | Wages | | |
| | Crew Chief (1) | 37,855 | |
| | Refuse Motor Equipment Oper (8) (2)** | 229,336 | \$267,191 |
| 150 | Overtime | | <u>\$14,000</u> |
| | Total Personnel Services | | \$299,949 |

Operating Expenses

| | | | |
|-----|--------------------------------|---------|-----------|
| 410 | Utilities | | |
| | Water/ Sewer and Electric | | \$400 |
| 430 | Contracted Services | | |
| | Tipping Fees (Regular) | 165,000 | |
| | Fees (Fall/Spring Drop Off) | 12,000 | |
| | Education/Public Awareness/Ads | 2,500 | |
| | Brush Chipping At Quarry | 10,000 | |
| | Employee Uniform Rental | 1,650 | |
| | Fire Alarm System | 1,800 | |
| | Annual Fire Alarm Monitoring | 360 | |
| | Install Tote Tipper On Packer | 6,500 | |
| | Mowing of Closed Landfill | 4,000 | \$203,810 |
| 440 | Fees Non Employee | | |
| | Landfill Monitoring Fees | | \$13,500 |
| 450 | Miscellaneous | | |
| | Safety Shoes & Equipment | 2,000 | |
| | Safety Training / PESH | 2,000 | |
| | Permits & Miscellaneous | 200 | \$4,200 |
| 455 | Dept. Vehicle Expense | | |
| | Vehicle Maint.& Repairs | 17,500 | |
| | Preventive Maintenance | 2,200 | |
| | Recycle Truck Bodywork | 5,000 | |
| | Gas & Diesel Fuels | 29,100 | |
| | Insurance | 10,219 | \$64,019 |

| | | | |
|-----|------------------------------------|--------|-----------------|
| 460 | Materials and Supplies | | |
| | Refuse Bag Stickers | 6,750 | |
| | Totes (200 Estimate) | 14,000 | |
| | Landfill Drainage/Ground Materials | 3,000 | |
| | Miscellaneous Supplies | 1,500 | <u>\$25,250</u> |
| | Total Operating Expenses | | \$311,179 |

Fringe Benefits

| | | |
|-----|---------------------------|-----------------|
| 810 | New York State Retirement | \$27,625 |
| 830 | Social Security Expense | \$22,946 |
| 840 | Workers' Compensation | \$35,000 |
| 850 | Health Insurance | <u>\$99,101</u> |
| | Total Fringe Benefits | \$184,672 |

TOTAL BUDGET **\$795,800**

* Assistant Superintendent A8160 (30%), A1490 (20%) A1640 (50%)

** A5142

Fiscal Year: 2007-08
Department: Municipal Building
Account Code: A1620
Function: General Government Support



Description: This Department is staffed with three full-time employees and is responsible for the operation and maintenance of the Municipal Building and the Flower Memorial Library. The staff responsibilities extend to the leased areas of the building, including POMCO and the NYS Unified Court Administration for the City Court facilities pertaining to cleaning, maintenance, minor repairs and renovation projects.

2006-07 Accomplishments:

- ✓ Revitalized City Hall's building street frontage, including sidewalks and building signage.
- ✓ Completed Phase I of Flower Memorial Library's renovation project.
- ✓ Revitalized City Hall's interior with fresh paint on trim and in stairwells.
- ✓ Replaced floor covering in break room for the City Court personnel.

2007-08 Goals and Objectives

- Continue to respond to City Hall tenant requests in order to minimize discomfort and make timely repairs.
- Maintain the exterior landscaping in the warmer months, as well as keeping the walkways safe in the winter months.
- Upgrade City Council Chambers with new carpet, public seating and paint.
- Review possible energy saving through the replacement of entrance door and all windows.
- Monitor Phase II of the Library Restoration Project.

Fiscal Year: 2007-08
Department: Municipal Building
Account Code: A1620
Function: General Government Support



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | - | - | - | - |
| 120 Clerical | - | - | - | - |
| 130 Wages | 43,968 | 37,232 | 44,068 | 45,284 |
| 140 Temporary | - | 2,317 | - | - |
| 150 Overtime | 2,246 | 2,172 | 3,000 | 3,000 |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | - | - | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | 46,214 | 41,721 | 47,068 | 48,284 |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | - | - | - |
| Total Equipment | - | - | - | - |
| Operating Expenses | | | | |
| 410 Utilities | 34,647 | 65,507 | 42,100 | 72,732 |
| 420 Insurance | 8,206 | 8,102 | 8,750 | 10,129 |
| 430 Contracted Services | 43,006 | 18,848 | 26,800 | 106,200 |
| 440 Fees Non Employees | - | - | - | - |
| 450 Miscellaneous | 25 | 5,234 | 15,000 | 2,500 |
| 455 Dept. Vehicle Expense | 44 | 88 | 650 | 650 |
| 460 Materials and Supplies | 8,810 | 15,283 | 12,000 | 13,970 |
| 465 Equipment < \$5,000 | 2,206 | 1,419 | 1,150 | 18,150 |
| Total Operating Expenses | 96,944 | 114,481 | 106,450 | 224,331 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | 5,225 | 4,858 | 4,697 | 4,447 |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | 3,469 | 3,234 | 3,600 | 3,694 |
| 840 Workers' Compensation | - | - | - | - |
| 850 Health Insurance | 12,138 | 5,801 | 4,817 | 6,780 |
| Total Fringe Benefits | 20,832 | 13,893 | 13,114 | 14,921 |
| Department Total | 163,990 | 170,095 | 166,632 | 287,536 |

Municipal Building

City of Watertown

A1620

Personnel Services

2007-08
Budget

| | | | |
|-----|---------------------------------|--------|----------------|
| 130 | Wages | | |
| | Custodial and Maintenance Spvr. | 20,315 | |
| | Laborer I (2) | 24,969 | \$45,284 |
| 150 | Overtime | | <u>\$3,000</u> |
| | Total Personnel Services | | \$48,284 |

Operating Expenses

| | | | |
|-----|---|----------|-----------------|
| 410 | Utilities | | |
| | Phone System | \$30,000 | |
| | Water and Sewer | \$6,132 | |
| | Electric | \$4,800 | |
| | Electric (Town Clock) | \$1,800 | |
| | Gas | \$30,000 | \$72,732 |
| 420 | Insurance | | \$10,129 |
| 430 | Contracted Services | | |
| | Duct Cleaning | 50,000 | |
| | Seimen's Contract | 7,000 | |
| | HVAC Maintenance | 10,000 | |
| | Remodel Customer Service Area 2nd Flr | 15,000 | |
| | Grounds & Bldg, Repairs, carpet, tile, etc. | 22,000 | |
| | Elevator Maintenance | 1,400 | |
| | Equipment Repair | 800 | \$106,200 |
| 450 | Miscellaneous | | |
| | Building Signage and Sidewalk Repairs | | \$2,500 |
| 455 | Department Vehicle Expense | | |
| | Small Engine repair | 500 | |
| | Gasoline | 150 | \$650 |
| 460 | Materials and Supplies | | |
| | Cleaning Supplies, Filters, Mops, | | |
| | Wax, Light Bulbs, Paint | | \$13,970 |
| 465 | Equipment < \$1,000 | | |
| | Rugs and Runners | 800 | |
| | Council Chamber Chair Replacements | 15,000 | |
| | Small Expense Items | 350 | |
| | 2 Lawn Mowers | 500 | |
| | Lock Sets | 1,000 | |
| | Thermostats | 500 | <u>\$18,150</u> |
| | Total Operating Expenses | | \$224,331 |

Fringe Benefits

| | | |
|-----|---------------------------|----------------|
| 810 | New York State Retirement | \$4,447 |
| 830 | Social Security Expense | \$3,694 |
| 850 | Health Insurance | <u>\$6,780</u> |
| | Total Fringe Benefits | \$14,921 |

TOTAL BUDGET

\$287,536

Fiscal Year: 2007-08
Department: Central Printing and Mailing
Account Code: A1670
Function: General Government Support



Description: It is the responsibility of Central Printing & Mailing to operate and maintain the Kyocera Mita 6200 & 5530 copiers, Pitney Bowes DM400 Mailing machine and the electronic mail scale located in the Municipal Building for use by all departments. All fees associated with maintenance, copy charges, stationery supplies and postage are charged to this account. This department maintains a centralized inventory of office supplies for use by all of the departments within the City. Through the use of State Contract pricing, blanket order purchasing this account has minimized the need for departmental inventorying of miscellaneous office supplies thus reducing the overall inventory expense to the City. This account is charged to advise all departments of current postal regulations and to assist each of them in determining the most economic means for mailing their parcels.

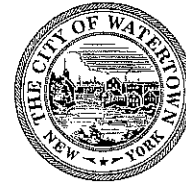
2006-07 Accomplishments:

- ✓ Utilized State and County contracts for economic quantity ordering.
- ✓ Worked with IT to analyze City's printing requirements.
- ✓ Coordinated with departments to determine their need in developing economic order purchases.

2007-08 Goals and Objectives:

- Investigate bar coding of mailing and its impact on our postal rates.
- Replace copier for City Hall, 3rd floor.
- Investigate the consolidation of copier maintenance contracts under one contract plan.

Fiscal Year: 2007-08
Department: Central Printing and Mailing
Account Code: A1670
Function: General Government Support



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | - | - | - | - |
| 120 Clerical | - | - | - | - |
| 130 Wages | - | - | - | - |
| 140 Temporary | - | - | - | - |
| 150 Overtime | - | - | - | - |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | - | - | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | - | - | - | - |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | 8,864 | 15,000 |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | - | - | - |
| Total Equipment | - | - | 8,864 | 15,000 |
| Operating Expenses | | | | |
| 410 Utilities | - | - | - | - |
| 420 Insurance | - | - | - | - |
| 430 Contracted Services | 6,996 | 5,550 | 8,280 | 8,400 |
| 440 Fees Non Employees | - | - | - | - |
| 450 Miscellaneous | 26,459 | 32,019 | 32,000 | 30,000 |
| 455 Dept. Vehicle Expense | - | - | - | - |
| 460 Materials and Supplies | 31,618 | 38,604 | 39,000 | 40,000 |
| 465 Equipment < \$5,000 | 33 | - | - | - |
| Total Operating Expenses | 65,106 | 76,173 | 79,280 | 78,400 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | - | - | - | - |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | - | - | - | - |
| 840 Workers' Compensation | - | - | - | - |
| 850 Health Insurance | - | - | - | - |
| Total Fringe Benefits | - | - | - | - |
| Department Total | 65,106 | 76,173 | 88,144 | 93,400 |

**Central Printing and Mailing
City of Watertown**

A1670

2007-08

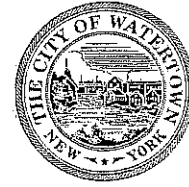
Equipment

| | | | |
|-----|--------------------------------|--|-----------------|
| 220 | Office Equipment | | |
| | Copier Replacement (3rd Floor) | | <u>\$15,000</u> |
| | Total Equipment | | <u>\$15,000</u> |

Operating Expenses

| | | | |
|-----|--------------------------------|-------|-----------------|
| 430 | Contracted Services | | |
| | Postage Meter Rental | 1,400 | |
| | Copier Maintenance (2nd Floor) | 3,200 | |
| | Copier Maintenance (3rd Floor) | 3,800 | \$8,400 |
| 450 | Miscellaneous | | |
| | Postage | | \$30,000 |
| 460 | Materials and Supplies | | |
| | Office Supplies | | <u>\$40,000</u> |
| | Total Operating Expenses | | <u>\$78,400</u> |
| | TOTAL BUDGET | | \$93,400 |

Fiscal Year: 2007-08
Department: Information Technology
Account Code: A1680
Function: General Government Support



Description: The Information Technology Manager serves as the City's Chief Information Officer with responsibility for providing information technology and telecommunications services and protecting the City's information security. The IT Department is responsible for strategic technology planning, budgeting, operational support, and coordination of technology requirements and uses within and between all departments to achieve the business objectives of City. The Information Technology department's two staff members operate the City's data and voice network; manage its servers, workstations, data and software. The department's GIS staff member plan, implements and support information technologies specifically related to geographical data for all departments. In 2007-2008 a new staff member is requested to support the existing and growing GIS workload and to expand the capabilities and uses of the current system into more departments.

2006-07 Accomplishments

- ✓ Redesign of the City's website including improved menu navigation, a more consistent look-and-feel, a visual style unique to the City, integration of a Downtown Watertown site. As part of the redesign two vendors have been selected to provide improved on-line Real Property information and a Citizen interaction portal for service request and tracking.
- ✓ Server consolidation and physical relocation for security.
- ✓ Storage area network implementation providing 1.5 TB of shared storage.
- ✓ Fiber interconnection with the City's Internet service provider.
- ✓ City wide upgrade to current Microsoft email and productivity platform (2007)
- ✓ Implementation of Fire Dept Mobile Data (Partnering with Jefferson County CAD)
- ✓ Integration of Transmap data with DPW and GIS data systems.

2007-08 Goals and Objectives

- Provide Internet based services: Citizen Service Request and Tracking, Parks and Recreation Scheduling, GIS data repository, Bill Payments, City Council Meeting agenda and minutes subscription service.
- Convert AutoCAD based tax mapping process to GIS based.
- Provide Mobile wireless computer capability for DPW and Codes Depts.
- Integrate City Public Safety data systems with Jefferson County Computer Aided Dispatch for improved data sharing.
- Expand infrastructure inventory in GIS system: water, signs, and roadway.
- Complete fiber projects between City Hall, Fire, Water and Public Works.
- Security enhancements – 24X7 monitoring and remediation of network and computer security events.

Fiscal Year: 2007-08
Department: Information Technology
Account Code: A1680
Function: General Government Support



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | 55,407 | 58,349 | 56,835 | 59,110 |
| 120 Clerical | - | - | - | - |
| 130 Wages | 56,428 | 72,508 | 107,085 | 149,620 |
| 140 Temporary | - | - | - | - |
| 150 Overtime | 292 | 184 | 500 | - |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | - | - | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | 112,127 | 131,041 | 164,420 | 208,730 |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | - | - | - |
| Total Equipment | - | - | - | - |
| Operating Expenses | | | | |
| 410 Utilities | 16,947 | 18,143 | 22,800 | 35,000 |
| 420 Insurance | - | - | - | - |
| 430 Contracted Services | 33,082 | 52,903 | 71,850 | 78,000 |
| 440 Fees Non Employees | - | - | 1,000 | 1,000 |
| 450 Miscellaneous | 4,005 | 6,998 | 9,300 | 9,300 |
| 455 Dept. Vehicle Expense | - | - | - | - |
| 460 Materials and Supplies | 4,838 | 1,248 | 4,500 | 4,500 |
| 465 Equipment < \$5,000 | 4,067 | 6,375 | 4,500 | 3,000 |
| Total Operating Expenses | 62,939 | 85,667 | 113,950 | 130,800 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | 13,324 | 10,977 | 16,410 | 19,224 |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | 8,227 | 9,640 | 12,580 | 15,968 |
| 840 Workers' Compensation | - | - | - | - |
| 850 Health Insurance | 19,524 | 24,230 | 36,725 | 40,836 |
| Total Fringe Benefits | 41,075 | 44,847 | 65,715 | 76,028 |
| Department Total | 216,141 | 261,555 | 344,085 | 415,558 |

Information Technology

City of Watertown

A1680

Personnel Services 2007-08 Budget

| | | | |
|-----|--------------------------------|--------|------------------|
| 110 | Salaries | | |
| | Information Technology Manager | | \$59,110 |
| 130 | Wages | | |
| | Computer Coordinator | 40,979 | |
| | GIS Coordinator | 41,017 | |
| | GIS Technician | 34,853 | |
| | Computer Support Technician | 32,771 | <u>\$149,620</u> |
| | Total Personnel Services | | <u>\$208,730</u> |

Operating Expenses

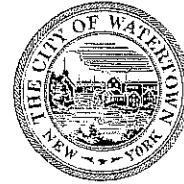
| | | | |
|-----|------------------------------|--------|------------------|
| 410 | Utilities | | |
| | Network Fees | | \$35,000 |
| 430 | Contracted Services | | |
| | Software Updates | 45,000 | |
| | Telephone System Maintenance | 15,000 | |
| | Equipment Maintenance | 18,000 | \$78,000 |
| 440 | Fees, Non Employees | | |
| | Technical Support Services | | \$1,000 |
| 450 | Miscellaneous | | |
| | Travel and Training | 8,000 | |
| | Mileage | 500 | |
| | Publications | 800 | \$9,300 |
| 460 | Materials and Supplies | | |
| | Tapes and Supplies | 3,000 | |
| | Webcast Fees - Training | 1,500 | \$4,500 |
| 465 | Equipment < \$5,000 | | |
| | Misellaneous Equipment | | <u>\$3,000</u> |
| | Total Operating Expenses | | <u>\$130,800</u> |

Fringe Benefits

| | | |
|-----|---------------------------|-----------------|
| 810 | New York State Retirement | \$19,224 |
| 830 | Social Security Expense | \$15,968 |
| 850 | Health Insurance | <u>\$40,836</u> |
| | Total Fringe Benefits | <u>\$76,028</u> |

TOTAL BUDGET \$415,558

Fiscal Year: 2007-08
Department: Police Department
Account Code: A3120
Function: Public Safety



Description: The City of Watertown Police Department provides protection and services to the citizens of and visitors to the City. The department is staffed with 65 sworn officers and three clerical personnel. It is divided into three divisions; Administration, Investigations and Patrol. The Watertown Police Department, in the year 2006, received 25,432 calls for service. Of those, 1,273 were motor vehicle accidents. In 2006, WPD officers arrested 1,919 adults, 83 juveniles, issued 3,210 Uniform traffic tickets and issued 5,085 parking citations.

2006-07 Accomplishments:

- ✓ In July, put management team in place, by appointing a new Captain, three Lieutenants and three Sergeants. Since July, hired eight new officers, with 4 currently enrolled in WPD's Police Academy which is being held at the State Office Building.
- ✓ Developed a comprehensive policy titled "Domestic Involving a Police Officer" in response to the NYS Commission of Investigation July 2006 report. Team members included the City Manager, City Attorney, Police Chief, Captain, CID Lieutenant, Training Sergeant and Police Union. Policy reviewed by District Attorney and local Victim's Assistance Agency.
- ✓ Worked with Civil Service to recruit 328 candidates to take the December 2006 Police Officer Test.

2007-08 Goals and Objectives:

- Work towards reducing drug trafficking problem in Watertown and Jefferson County.
- Provide platoons with Supervision, reducing the number of times that the shifts have a patrol officer in command.
- Work with Watertown School District to develop an effective School Resource Officer program beginning September 2007.
- To encourage physically fit and healthy police officers, work with the City Manager's Office and Union to implement Physical Fitness standards
- Continue to aggressively seek external grants and funding sources to enhance the department's equipment and the services Police Department provides the citizens of Watertown.
- Sponsor a Fall 2007 Police Academy here in Watertown for potential new hires in the tri-county area.

Fiscal Year: 2007-08
Department: Police Department
Account Code: A3120
Function: Public Safety



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | 759,614 | 719,225 | 774,130 | 798,879 |
| 120 Clerical | 79,124 | 82,323 | 84,810 | 82,026 |
| 130 Wages | 2,390,877 | 2,392,786 | 2,449,299 | 2,737,917 |
| 140 Temporary | 29,105 | 37,300 | 39,500 | 44,000 |
| 150 Overtime | 326,833 | 342,976 | 314,000 | 300,000 |
| 155 Holiday Pay | 44,238 | 52,323 | 46,000 | 49,840 |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | 37 | - | - | - |
| 180 Roll Call Pay | 81,451 | 83,146 | 84,000 | 84,000 |
| 185 On Call Pay | 10,000 | 9,828 | 10,000 | 11,000 |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | 4,500 | 5,000 | 4,500 | 4,000 |
| Total Personnel | 3,725,779 | 3,724,907 | 3,806,239 | 4,111,662 |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | 36,382 | 42,095 | 5,400 |
| Total Equipment | - | 36,382 | 42,095 | 5,400 |
| Operating Expenses | | | | |
| 410 Utilities | 34,599 | 28,081 | 23,890 | 25,750 |
| 420 Insurance | 551 | 914 | 940 | 1,028 |
| 430 Contracted Services | 679,205 | 735,089 | 713,463 | 754,185 |
| 440 Fees Non Employees | 4,445 | 10,159 | 3,125 | 6,500 |
| 450 Miscellaneous | 51,801 | 80,174 | 67,750 | 72,925 |
| 455 Dept. Vehicle Expense | 138,314 | 109,132 | 104,760 | 113,860 |
| 460 Materials and Supplies | 38,580 | 28,125 | 35,550 | 41,050 |
| 465 Equipment < \$5,000 | 9,668 | 14,983 | 4,250 | 51,500 |
| Total Operating Expenses | 957,163 | 1,006,657 | 953,728 | 1,066,798 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | 12,619 | 8,164 | 10,875 | 9,830 |
| 820 Police/Fire Retirement | 439,077 | 506,078 | 546,837 | 586,022 |
| 830 Social Security Expense | 277,672 | 277,205 | 291,177 | 320,660 |
| 840 Workers' Compensation | 26,856 | 29,158 | 20,000 | 50,000 |
| 850 Health Insurance | 551,796 | 506,644 | 591,302 | 690,354 |
| Total Fringe Benefits | 1,308,020 | 1,327,249 | 1,460,191 | 1,656,866 |
| Department Total | 5,990,962 | 6,095,195 | 6,262,253 | 6,840,726 |

Police Department **City of Watertown**

A3120

Personnel Services

**2007-08
Budget**

| | | | |
|-----|-----------------------------|-----------|----------------|
| 110 | Salaries | | |
| | Police Chief | 82,160 | |
| | Police Captain | 7,450 | |
| | Police Lieutenant (4) | 288,445 | |
| | Police Sergeant (7) | 420,824 | \$798,879 |
| 120 | Clerical | | |
| | Secretary I | 26,003 | |
| | Senior Clerk | 30,189 | |
| | Clerk | 25,834 | \$82,026 |
| 130 | Wages | | |
| | Detectives (8) | 456,443 | |
| | Police Officer (45) | 2,255,452 | |
| | Parking Enforcement | 26,022 | \$2,737,917 |
| 140 | Temporary | | |
| | School Crossing Guards | | \$44,000 |
| 150 | Overtime | | \$300,000 |
| 155 | Holiday Pay | | \$49,840 |
| 180 | Roll Call Pay | | \$84,000 |
| 185 | On Call Pay | | \$11,000 |
| 195 | Clothing/Cleaning Allowance | | <u>\$4,000</u> |
| | Total Personnel Services | | \$4,111,662 |

EQUIPMENT

| | | | |
|-----|-----------------------|--|----------------|
| 250 | Other Equipment | | |
| | Impact Mapping System | | <u>\$5,400</u> |
| | Total Equipment | | \$5,400 |

OPERATING EXPENSES

| | | | |
|-----|------------------------|--------|----------|
| 410 | Utilities | | |
| | Cellular Telephones | 10,000 | |
| | Emergency Sirens | 1,350 | |
| | Westelcom/broadband | 2,400 | |
| | Wireless Communication | 12,000 | \$25,750 |
| 420 | Insurance | | \$1,028 |

| | | | |
|-----|--------------------------------|---------|-----------|
| 430 | Contracted Services | | |
| | Software Maintenance | 22,950 | |
| | Net motion security contract | 750 | |
| | Frame Relay | 3,380 | |
| | Commetex H/W & S/W Maint. | 3,471 | |
| | Onondaga Live Scan Maint. | 1,000 | |
| | Copier Lease | 6,125 | |
| | Ambulance Service | 1,700 | |
| | NYSPIN Terminal Service | 3,216 | |
| | Datamaster/Video Maintenance | 1,500 | |
| | Lightbar/Radio Maintenance | 7,500 | |
| | Advertising | 500 | |
| | Towing Service | 1,000 | |
| | PSB Dispatch, Rent, Gas, Phone | 470,000 | |
| | PSB Capital | 227,293 | |
| | Copier Maintenance - C.I.D. | 400 | |
| | Radar Recertifications | 2,100 | |
| | Portable Toilets | 600 | |
| | Laser Printer Maintenance | 700 | \$754,185 |
| 440 | Fees, Non Employee | | |
| | Veterinary Care Expenses | 1,000 | |
| | New Hires Physicals | 2,400 | |
| | New Hires Psychologicals | 2,400 | |
| | Crossing Guard Physicals | 700 | \$6,500 |
| 450 | Miscellaneous | | |
| | Tuition Assistance | 1,000 | |
| | Training Schools | 12,500 | |
| | Quartermaster Program | 40,000 | |
| | Shipping Expenses | 500 | |
| | Travel Reimbursements | 3,000 | |
| | Investigation Funds | 10,000 | |
| | Dickman Directories | 425 | |
| | K9 Boarding | 500 | |
| | Printed Materials/Brochures | 5,000 | \$72,925 |
| 455 | Dept. Vehicle Expenses | | |
| | Vehicle Leasing - Unmarked | 18,600 | |
| | Replacement Tires | 8,000 | |
| | Auto Liability Insurance | 38,360 | |
| | General & Collision Repairs | 38,000 | |
| | Patrol Equipment Change Over | 2,500 | |
| | Preventive Maintenance | 6,000 | |
| | Vehicle Marking Materials | 2,400 | \$113,860 |

| | | | |
|-----|-----------------------------------|--------|-----------------|
| 460 | Materials and Supplies | | |
| | Training Ammo | 7,000 | |
| | Service Ammo | 2,500 | |
| | Range Supplies | 1,500 | |
| | Safety Flares | 2,000 | |
| | Identification Materials | 7,500 | |
| | K-9 Dog Food | 1,000 | |
| | Parking Tickets | 1,500 | |
| | Ditigal ID System Supplies | 300 | |
| | General Office Supplies | 3,500 | |
| | Printed Forms | 2,750 | |
| | DARE Supplies | 2,500 | |
| | SRO Supplies | 1,000 | |
| | Crossing Guard Supplies | 500 | |
| | General Police Supplies | 7,500 | \$41,050 |
| 465 | Equipment < \$5,000 | | |
| | Harden Laptop replacements | 20,000 | |
| | Entry team vest, helmets,shield * | 15,000 | |
| | Heart Start Defibrillators (10)* | 14,000 | |
| | Laptop Computer - SRO | 2,500 | <u>\$51,500</u> |
| | Total Operating Expenses | | \$1,066,798 |

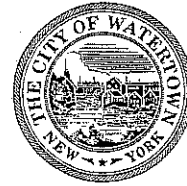
Fringe Benefits

| | | |
|-----|---------------------------|------------------|
| 810 | New York State Retirement | \$9,830 |
| 820 | Police Retirement System | \$586,022 |
| 830 | Social Security Expense | \$320,660 |
| 840 | Workers' Compensation | \$50,000 |
| 850 | Health Insurance | <u>\$690,354</u> |
| | Total Fringe Benefits | \$1,656,866 |

| | |
|---------------------|--------------------|
| TOTAL BUDGET | \$6,840,726 |
|---------------------|--------------------|

* Grant related purchase

Fiscal Year: 2007-08
Department: Fire Department
Account Code: A3410
Function: Public Safety



Description: The City of Watertown Fire-Rescue Department provides fire suppression, EMS, technical rescue, fire prevention, code enforcement, and fire education services to the citizens of and visitors to the City. The Department is staffed with 82 well-trained sworn members and one clerical person. The Fire Rescue Department is comprised of two divisions; Operations, the largest, and Support which includes Administration, Fire Prevention/Code Enforcement and Training. In 2006, the department received 2,478 calls for service. Of those, 552 were for fires and hazardous conditions, and 1,280 were EMS/Rescue related. The Department conducted 7,542 occupied building inspections, issued 159 written violations, trained 3,712 civilian personnel, counseled 36 juvenile fire setters, and distributed 506 smoke alarms.

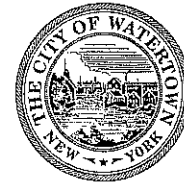
2006-07 Accomplishments

- ✓ The Department has improved its response, occupant's safety and reduced property damage through expanded use of the "Knox Box" building access system throughout the City. 40 units installed to date.
- ✓ Upgraded the Department's emergency and support vehicle fleet by purchasing 1 Engine, 1 Rescue Vehicle and 1 Command Vehicle.
- ✓ Received grants for 400 smoke alarms from NY State Public Health and for HazMat Team training from the National Fire Protection Association.
- ✓ Conducted a full-scale emergency exercise that included other City agencies, mutual aid agencies, as well as State and Federal to practice and test emergency plans.
- ✓ Currently evaluating emergency response policies, procedures, and technologies to improve fire fighter and citizen safety while reducing the City's risk.

2007-08 Goals and Objectives

- Conduct a City-wide emergency exercise to test the City's emergency plan and comply with NIMS requirements.
- Evaluate current Department procedures and equipment to ensure safety for fire fighters and citizens including identifying buildings with truss construction and reducing liability risks while meeting national requirements and mandates.
- Complete the Fire Accreditation Process.
- Seek continued upgrade of the Department's support vehicle fleet to meet Community and City agencies needs and demands.
- Continue to seek external grant funding such as the "Assistance to Firefighters" grant and other Federal and State funding opportunities to augment Department operational needs.

Fiscal Year: 2007-08
 Department: Fire Department
 Account Code: A3410
 Function: Public Safety



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | 1,605,384 | 1,613,677 | 1,604,875 | 1,694,783 |
| 120 Clerical | 27,825 | 28,626 | 29,340 | 30,189 |
| 130 Wages | 2,224,969 | 2,321,733 | 2,355,986 | 2,515,700 |
| 140 Temporary | - | - | - | - |
| 150 Overtime | 221,528 | 347,203 | 325,000 | 325,000 |
| 155 Holiday Pay | 147,676 | 151,829 | 154,000 | 154,000 |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | - | - | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | 7,900 | 1,000 | 2,000 | 9,000 |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | 4,235,282 | 4,464,068 | 4,471,201 | 4,728,672 |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | 1,000 | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | - | 8,115 | 7,600 |
| Total Equipment | - | - | 9,115 | 7,600 |
| Operating Expenses | | | | |
| 410 Utilities | 51,165 | 63,425 | 64,100 | 71,000 |
| 420 Insurance | 5,915 | 4,530 | 4,644 | 6,875 |
| 430 Contracted Services | 226,882 | 225,733 | 256,000 | 270,500 |
| 440 Fees Non Employees | 6,304 | 1,035 | 2,500 | 7,700 |
| 450 Miscellaneous | 30,228 | 41,087 | 39,700 | 37,050 |
| 455 Dept. Vehicle Expense | 91,936 | 90,237 | 96,600 | 99,018 |
| 460 Materials and Supplies | 31,192 | 32,328 | 35,250 | 37,000 |
| 465 Equipment < \$5,000 | 33,540 | 43,133 | 37,000 | 74,200 |
| Total Operating Expenses | 477,162 | 501,508 | 535,794 | 603,343 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | 3,091 | 2,978 | 2,928 | 2,780 |
| 820 Police/Fire Retirement | 932,611 | 773,291 | 863,645 | 929,470 |
| 830 Social Security Expense | 314,843 | 331,941 | 343,960 | 361,743 |
| 840 Workers' Compensation | 119,490 | 66,275 | 50,000 | 55,000 |
| 850 Health Insurance | 823,684 | 701,204 | 808,120 | 879,319 |
| Total Fringe Benefits | 2,193,719 | 1,875,689 | 2,068,653 | 2,228,312 |
| Department Total | 6,906,163 | 6,841,265 | 7,084,763 | 7,567,927 |

Fire Department City of Watertown

A3410

Personnel Services

2007-08
Budget

| | | | |
|-----|--------------------------|-------------|----------------|
| 110 | Salaries | | |
| | Fire Chief | \$75,735 | |
| | Deputy Fire Chief | \$70,770 | |
| | Battalion Fire Chief (5) | \$343,097 | |
| | Fire Captain (21) | \$1,205,181 | \$1,694,783 |
| 120 | Clerical | | |
| | Secretary | | \$30,189 |
| 130 | Wages | | |
| | Firefighter(54) | | \$2,515,700 |
| 150 | Overtime | | \$325,000 |
| 155 | Holiday Pay | | \$154,000 |
| 190 | EMT Incentive | | <u>\$9,000</u> |
| | Total Personnel Services | | \$4,728,672 |

Equipment

| | | | |
|-----|-------------------------|--|----------------|
| 250 | Other Equipment | | |
| | Washer/Dryer Station #2 | | <u>\$7,600</u> |
| | Total Equipment | | \$7,600 |

Operating Expenses

| | | | |
|-----|---------------------------------|--------|----------|
| 410 | Utilities | | |
| | Telephone | 18,000 | |
| | Westelcom | 14,500 | |
| | Gas | 29,000 | |
| | Water and Sewer | 6,000 | |
| | Electric | 3,500 | \$71,000 |
| 420 | Insurance | | \$6,875 |
| 430 | Contracted Services | | |
| | Advertising, Copy Machine Serv. | 3,000 | |
| | Repairs, Tools, Equip. | 6,000 | |
| | Miscellaneous Bldg. Repairs | 7,500 | |
| | Paint and Seal Massey St. | 6,000 | |
| | Electric, Plumbing/HVAC Repairs | 7,500 | |

| | | | |
|-----|--------------------------------|---------|-----------|
| | Radio Repair & Service | 3,000 | |
| | Testing/Repair SCBA Equipment | 1,500 | |
| | Hardware/Software Maintenance | 11,000 | |
| | SCBA Compressor Maint. | 5,000 | |
| | PSB Dispatch Expenses | 220,000 | \$270,500 |
| 440 | Fees, Non Employee | | |
| | Physicals, OSHA Testing | | \$7,700 |
| 450 | Miscellaneous | | |
| | Dues, Memberships | 1,300 | |
| | NFPA Subscriptions | 1,000 | |
| | Fire Chiefs Conference | 2,000 | |
| | Arson Seminars (Fire/Police) | 500 | |
| | Fire Training | 12,500 | |
| | Fire Accreditation Fee | 3,000 | |
| | Books & Publications | 1,250 | |
| | Shipping | 1,000 | |
| | Travel Reimbursement | 5,500 | |
| | NYS Code Subscription | 1,500 | |
| | Hats, Badges, Clothing | 7,500 | \$37,050 |
| 455 | Dept. Vehicle Expenses | | |
| | Fire Apparatus Parts | 24,500 | |
| | Testing Fire Appatatus/OSHA | 3,500 | |
| | Vehicle Preventive Maintenance | 6,500 | |
| | DPW Charges, Gas, Oil | 15,000 | |
| | Automobile Parts, Repairs | 10,000 | |
| | Diesel Motor Oil | 900 | |
| | Diesel Fuel | 16,800 | |
| | Insurance | 21,818 | \$99,018 |
| 460 | Materials and Supplies | | |
| | Office Supplies | 3,500 | |
| | Maint. and Cleaning Supplies | 10,750 | |
| | Training Supplies | 5,000 | |
| | Chemicals for Extinguishers | 4,000 | |
| | Medical Supplies | 4,000 | |
| | Air Filters HVAC Units | 750 | |
| | FPB Publications/Supplies | 9,000 | \$37,000 |
| 465 | Equipment < \$5,000 | | |
| | Turnout Gear (4) | 6,500 | |
| | Boots | 2,500 | |
| | Gloves, Face Pieces, Hoods | 3,500 | |

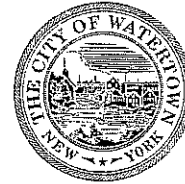
| | | |
|---------------------------------|--------|-----------------|
| Life Rope, Hose, Nozzles, Ropes | 8,000 | |
| Wellness/Fitness Equipment | 2,000 | |
| LDH Hose and Connections | 2,500 | |
| Spare SCBA Bottles (15) | 13,500 | |
| Computer Hardware (Replamnts) | 16,300 | |
| Portable Radios (6) | 5,400 | |
| Rescue Truck Equipment | 3,000 | |
| Confined Space | 3,000 | |
| Water/River Rescue | 2,000 | |
| Pumper Tools | 3,000 | |
| Truck Tools | 3,000 | <u>\$74,200</u> |
| Total Operating Expenses | | \$603,343 |

Fringe Benefits

| | |
|-------------------------------|------------------|
| 810 New York State Retirement | \$2,780 |
| 820 Fire Retirement System | \$929,470 |
| 830 Social Security Expense | \$361,743 |
| 840 Worker's Compensation | \$55,000 |
| 850 Health Insurance | <u>\$879,319</u> |
| Total Fringe Benefits | \$2,228,312 |

| | |
|---------------------|--------------------|
| TOTAL BUDGET | \$7,567,927 |
|---------------------|--------------------|

Fiscal Year: 2007-08
Department: Animal Control
Account Code: A3510
Function: Public Safety



Description: Control of Animals is provided to enforce the City Code, answer animal complaints, control stray dogs, handle animal bites and dispose of unclaimed and/or dead animals. The general objectives of Animal Control are to enforce the City Dog Control ordinance, the Agricultural Market Law and provide a shelter. Residents are advised of animal control and licensing requirements for dogs. The City also works with the Jefferson County Public Health Department on rabies control and animal bites. Effective April 1, 1999 the City contracted with the County of Jefferson to provide Animal Control services.

2006-07 Accomplishments:

- ✓ Continued to work with Jefferson County to ensure that the service levels provided under the terms of the 1999 Agreement meet the needs of City residents.

2007-08 Goals and Objectives:

- Work with the Town of Watertown and Jefferson County to find alternative ways to deal with the growing deer population in the City.

Fiscal Year: 2007-08
Department: Animal Control
Account Code: A3510
Function: Public Safety



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | - | - | - | - |
| 120 Clerical | - | - | - | - |
| 130 Wages | - | - | - | - |
| 140 Temporary | - | - | - | - |
| 150 Overtime | - | - | - | - |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | - | - | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | - | - | - | - |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | - | - | - |
| Total Equipment | - | - | - | - |
| Operating Expenses | | | | |
| 410 Utilities | - | - | - | - |
| 420 Insurance | - | - | - | - |
| 430 Contracted Services | 85,382 | 85,382 | 85,382 | 85,382 |
| 440 Fees Non Employees | - | - | - | - |
| 450 Miscellaneous | - | - | - | - |
| 455 Dept. Vehicle Expense | - | - | - | - |
| 460 Materials and Supplies | 4,513 | 75 | - | - |
| 465 Equipment < \$5,000 | - | - | - | - |
| Total Operating Expenses | 89,895 | 85,457 | 85,382 | 85,382 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | - | - | - | - |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | - | - | - | - |
| 840 Workers' Compensation | - | - | - | - |
| 850 Health Insurance | - | - | - | - |
| Total Fringe Benefits | - | - | - | - |
| Department Total | 89,895 | 85,457 | 85,382 | 85,382 |

| | | |
|--------------------------|---------------------------|--------------|
| City of Watertown | Control of Animals | A3510 |
|--------------------------|---------------------------|--------------|

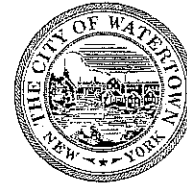
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|---------------------------|----------------|
| Personnel Services | 2007-08 |
| | Budget |

Operating Expenses

| | | |
|-----|--------------------------------|-----------------|
| 430 | Contracted Services | |
| | Contract with Jefferson County | <u>\$85,382</u> |
| | Total Operating Expenses | \$85,382 |

| | |
|---------------------|-----------------|
| TOTAL BUDGET | \$85,382 |
|---------------------|-----------------|

Fiscal Year: 2007-08
Department: Bureau of Code Enforcement
Account Code: A3620
Function: Public Safety



Description: The Bureau of Code Enforcement deals with Local and State regulations pertaining to life safety and the general welfare of the public. The Code Enforcement staff consists of the Supervisor, two officers, two fire personnel and one aide. This department works continually with all City departments, as well as County and State agencies and private organizations in the interest of health, safety and the general progress of quality of life in the City of Watertown. 614 Building Permits were issued last year, ranging from fences to minor repairs to complete building projects, having an approximate construction value of \$29,000,000. Additionally, this office processed approximately 50 Sign Permits, 186 Heating Permits, 37 Certificates of Occupancy, and 56 Certificates of Compliance, generating total permit revenue of about \$55,100. This office fielded over 1,300 complaints throughout the City concerning a range of issues, each requiring inspection to ensure validity, follow-up, and closure.

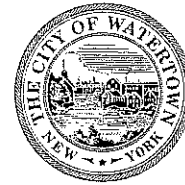
2006-07 Accomplishments:

- ✓ Worked in cooperation with commercial developers to further completion of commercial projects.
- ✓ Continued working with contractors on the development of residential projects, both individual and larger projects, such as Starwood.
- ✓ Utilized the new software program and increased communication with the public through the use of its reporting capabilities.

2007-08 Goals and Objectives:

- Utilize improved data tracking and reporting through advanced use of the Hansen system.
- In each area of development in the City from dwelling units rehabilitated; or business revitalized, to the new residential and commercial construction surge, this office endeavors to ensure that work performed represents an improvement in the overall building stock within the City.
- Develop for City Council approval, local ordinances required by the mandates and revisions of New York State Building Codes.
- To meet the requirements of New York State, modify code inspection forms to be utilized by Fire Department personnel to collect inspection information and track data, with the most efficient use of our work force
- Meet the requirements of New York State Department of State for in-service training and stay updated on the latest technological advances in the construction industry.
- Make every effort to address responsibility of blight removal taking into consideration potential developments by working with the City Assessor, Planning office, Engineering office, and City Manager's office.

Fiscal Year: 2007-08
Department: Bureau of Code Enforcement
Account Code: A3620
Function: Public Safety



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | 52,865 | 54,423 | 53,010 | 55,130 |
| 120 Clerical | 28,917 | 28,797 | 29,089 | 31,443 |
| 130 Wages | 54,935 | 68,767 | 84,045 | 88,279 |
| 140 Temporary | 4,872 | - | - | - |
| 150 Overtime | 5,683 | 11,425 | 1,500 | 7,500 |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | 2,102 | 5,126 | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | 149,374 | 168,538 | 167,644 | 182,352 |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | - | - | - |
| Total Equipment | - | - | - | - |
| Operating Expenses | | | | |
| 410 Utilities | 4,636 | 2,277 | 3,080 | 1,500 |
| 420 Insurance | - | - | - | - |
| 430 Contracted Services | 2,513 | 16,760 | 213,800 | 215,100 |
| 440 Fees Non Employees | - | - | - | - |
| 450 Miscellaneous | 8,653 | 6,529 | 6,175 | 6,175 |
| 455 Dept. Vehicle Expense | 3,911 | 3,242 | 4,600 | 6,180 |
| 460 Materials and Supplies | 1,786 | 2,755 | 2,500 | 2,500 |
| 465 Equipment < \$5,000 | 718 | 383 | 300 | 500 |
| Total Operating Expenses | 22,217 | 31,946 | 230,455 | 231,955 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | 18,680 | 17,140 | 16,731 | 16,795 |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | 10,907 | 12,383 | 12,825 | 13,950 |
| 840 Workers' Compensation | - | - | - | - |
| 850 Health Insurance | 33,402 | 35,735 | 42,697 | 49,022 |
| Total Fringe Benefits | 62,989 | 65,258 | 72,253 | 79,767 |
| Department Total | 234,580 | 265,742 | 470,352 | 494,074 |

Code Enforcement **City of Watertown**

A3620

Personnel Services

**2007-08
Budget**

| | | | |
|-----|------------------------------|--------|----------------|
| 110 | Salaries | | |
| | Code Enforcement Supervisor | | \$55,130 |
| 120 | Clerical | | |
| | Code Enforcement Aide | | \$31,443 |
| 130 | Wages | | |
| | Sr. Code Enforcement Officer | 49,021 | |
| | Code Enforcement Officer | 39,258 | \$88,279 |
| 150 | Overtime | | <u>\$7,500</u> |
| | Total Personnel Services | | \$182,352 |

Operating Expenses

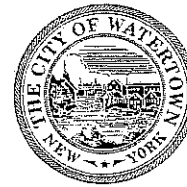
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|-----|-----------------------------|---------|--------------|
| 410 | Utilities | | |
| | Cell Phones | | \$1,500 |
| 430 | Contracted Services | | |
| | Health Officer | 6,000 | |
| | Printing | 300 | |
| | Exterminating Services | 150 | |
| | Blight Removal/Demolitions | 200,000 | |
| | Title Searches | 1,500 | |
| | Asbestos Surveys | 2,500 | |
| | Hansen Software Maintenance | 4,500 | |
| | Tire Disposal | 150 | \$215,100 |
| 450 | Miscellaneous | | |
| | Travel and Training | 5,100 | |
| | Publications | 500 | |
| | Dues | 425 | |
| | Safety Gear/Supplies | 150 | \$6,175 |
| 455 | Vehicle Expense | | |
| | Gasoline | 2,500 | |
| | Insurance | 1,680 | |
| | Maintenance | 2,000 | \$6,180 |
| 460 | Materials and Supplies | | |
| | Property Securing Materials | | \$2,500 |
| 465 | Equipment < \$5,000 | | |
| | Small Tools | | <u>\$500</u> |
| | Total Operating Expenses | | \$231,955 |

Fringe Benefits

| | | |
|-----|---------------------------|-----------------|
| 810 | New York State Retirement | \$16,795 |
| 830 | Social Security Expense | \$13,950 |
| 850 | Health Insurance | <u>\$49,022</u> |
| | Total Fringe Benefits | \$79,767 |

| | |
|---------------------|------------------|
| TOTAL BUDGET | \$494,074 |
|---------------------|------------------|

Fiscal Year: 2007-08
Department: Hydroelectric Production
Account Code: A5184
Function: Home and Community Services



Description: This account covers costs associated with daily operation and maintenance of the City's Hydroelectric facility. The operation and maintenance of the hydro plant is a service provided under contract by Mercer Construction. Mercer is responsible for the day-to-day operation of the plant in conformance with our FERC permit and maintenance of the generators, switchgear, relays, bypass pumps, computers, monitoring equipment (both in the plant and on the river), and all other facilities required to produce electricity for City use and resale. The goal for this department is to monitor operations to maximize power production from plant within the limits imposed by the requirements of the FERC permit. During the Jul 05-Jun 06 year, generation totaled 23,447,526-kilowatt hours.

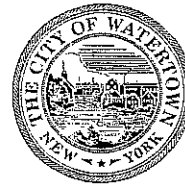
2006-07 Accomplishments:

- ✓ Upgraded telephone line for pond level control with new wireless connection to reduce outages.
- ✓ Inspected plant safety and recreational signage and replaced missing or illegible signs.
- ✓ Completed Biennial FERC Inspection with no outstanding deficiencies.
- ✓ Ensured that all FERC and DOE reporting requirements are met in a timely manner.

2007-08 Goals and Objectives:

- Replace two doors at east façade of building and repair the sliding doors on the north façade.
- Assess condition of wood framed windows that were repaired, re-glazed, and painted in Summer 2001
- Develop a project scope to install a system to allow routine cleaning of the intake gate to maximize generation.
- Review and consider options for improving operating procedures that might increase annual power production.

Fiscal Year: 2007-08
 Department: Hydroelectric Production
 Account Code: A5184
 Function: Home and Community Services



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | - | - | - | - |
| 120 Clerical | - | - | - | - |
| 130 Wages | - | - | - | - |
| 140 Temporary | - | - | - | - |
| 150 Overtime | - | - | - | - |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | - | 338 | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | - | 338 | - | - |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | - | 5,000 | - |
| Total Equipment | - | - | 5,000 | - |
| Operating Expenses | | | | |
| 410 Utilities | 1,985 | 2,500 | 1,900 | 2,200 |
| 420 Insurance | 14,863 | 7,034 | 7,400 | 8,400 |
| 430 Contracted Services | 198,340 | 222,812 | 220,500 | 226,500 |
| 440 Fees Non Employees | - | - | - | - |
| 450 Miscellaneous | - | 840 | - | - |
| 455 Dept. Vehicle Expense | - | - | - | - |
| 460 Materials and Supplies | - | - | 7,500 | 7,500 |
| 465 Equipment < \$5,000 | - | - | - | 6,000 |
| Total Operating Expenses | 215,188 | 233,186 | 237,300 | 250,600 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | - | - | - | - |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | - | 26 | - | - |
| 840 Workers' Compensation | 39,040 | 43,297 | 39,000 | 46,000 |
| 850 Health Insurance | - | - | - | - |
| Total Fringe Benefits | 39,040 | 43,323 | 39,000 | 46,000 |
| Department Total | 254,228 | 276,847 | 281,300 | 296,600 |

Hydroelectric Production

City of Watertown

A5184

2007-08

Budget

Operating Expenses

| | | | |
|-----|---------------------------|---------|----------------|
| 410 | Utilities | | |
| | Telephone | 1,900 | |
| | Electric (Huntington Dam) | 300 | \$2,200 |
| 420 | Insurance | | \$8,400 |
| 430 | Contracted Services | | |
| | Operations & Maintenance | 211,000 | |
| | Additional Services | 12,000 | |
| | FERC License Fee | 3,500 | \$226,500 |
| 460 | Materials & Supplies | | |
| | Repair Parts & Spares | | \$7,500 |
| 465 | Equipment < \$5,000 | | |
| | Door Replacement & Repair | | <u>\$6,000</u> |
| | Total Operating Expenses | | \$250,600 |

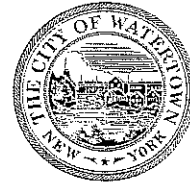
Fringe Benefits

| | | |
|-----|-----------------------|-----------------|
| 840 | Workers' Compensation | <u>\$46,000</u> |
| | Total Fringe Benefits | \$46,000 |

TOTAL BUDGET

\$296,600

Fiscal Year: 2007-08
Department: Traffic Control and Lighting
Account Code: A5186
Function: Transportation



Description: Responsible for the care and maintenance of the traffic signage and roadway markings as well as the signal devices at the City's 39 controlled intersections. This division consists of three IBEW employees; the Line Crew Chief who is a time served Journeyman Lineman and Wireman as well as an International Municipal Signal Association (IMSA) Level II Traffic Signal Technician, two Line Workers II who are presently classified as Apprentice Lineman and two CSEA Traffic Sign Maintenance Workers. This sub-division is also assigned the maintenance of the lighting systems at the City owned parking lots and recreational facilities, including the Fairground's baseball and multipurpose field lighting. In addition, the IBEW employees maintain all external and internal lighting and electrical requirements at City owned facilities.

2006-07 Accomplishments:

- ✓ Completed the installation of the new ornamental street lighting system on State Place.
- ✓ Installed new electrical service, circuits and lighting in the renovated snow plow storage building.
- ✓ Continued participation in our "shared service agreement" for construction and repair opportunities with the surrounding municipal jurisdictions.
- ✓ Completed electrical installation of the new ice sheet physical plant at the Municipal Arena.

2007-08 Goals and Objectives:

- Install semi-actuated traffic signal assembly on outer Washington Street to service both the Samaritan/Orthopedic Medical Campus and the new Summit Wood housing project.
- Continue construction support for the IT communication system, as it relates to the State Street, Public Square, City Hall, Public Safety, and Massey Street Fire Station corridors.
- Continue construction support for the traffic signal installations associated with both the State Street and the Public Square Streetscape Projects.
- Implement CarteGraph Sign and Traffic Signal Modules to document assets and track maintenance schedules.

Fiscal Year: 2007-08
Department: Traffic Control and Lighting
Account Code: A5186
Function: Transportation



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | 52,083 | 53,073 | 54,434 | 54,434 |
| 120 Clerical | - | - | - | - |
| 130 Wages | 82,649 | 115,058 | 118,070 | 119,633 |
| 140 Temporary | 840 | 1,350 | 6,500 | 4,400 |
| 150 Overtime | 17,820 | 20,049 | 18,500 | 20,000 |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | - | 242 | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | 153,392 | 189,772 | 197,504 | 198,467 |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | 1,008 | - | - | - |
| Total Equipment | 1,008 | - | - | - |
| Operating Expenses | | | | |
| 410 Utilities | 350,410 | 402,643 | 402,800 | 420,800 |
| 420 Insurance | 51 | 45 | 48 | 133 |
| 430 Contracted Services | 2,084 | 3,230 | 9,750 | 10,250 |
| 440 Fees Non Employees | 60 | 95 | 250 | 300 |
| 450 Miscellaneous | 2,240 | 1,513 | 5,500 | 5,750 |
| 455 Dept. Vehicle Expense | 16,875 | 14,835 | 15,625 | 17,397 |
| 460 Materials and Supplies | 22,723 | 47,343 | 59,000 | 57,250 |
| 465 Equipment < \$5,000 | 4,095 | 4,610 | 17,750 | 6,700 |
| Total Operating Expenses | 398,538 | 474,314 | 510,723 | 518,580 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | 17,158 | 16,103 | 17,164 | 17,910 |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | 11,275 | 14,070 | 15,110 | 15,183 |
| 840 Workers' Compensation | - | 137 | - | - |
| 850 Health Insurance | 35,388 | 34,775 | 44,811 | 46,347 |
| Total Fringe Benefits | 63,821 | 65,085 | 77,085 | 79,440 |
| Department Total | 616,759 | 729,171 | 785,312 | 796,487 |

Municipal Traffic Control and Lighting

City of Watertown

A5186

| Personnel Services | | 2007-08 Budget |
|--------------------|------------------------------|-------------------|
| 110 | Salaries | |
| | Line Crew Chief | \$54,434 |
| 130 | Wages | |
| | Lineworker II (2) | 87,318 |
| | Sign Maintenance Worker (2)* | 32,315 |
| | | \$119,633 |
| 140 | Temporary | \$4,400 |
| 150 | Overtime | \$20,000 |
| | Total Personnel Services | \$198,467 |

Operating Expenses

| | | | |
|-----|------------------------------------|---------|-----------|
| 410 | Utilities | | |
| | Cellular Phone | 800 | |
| | Traffic Signals - Electric | 17,500 | |
| | Street Lighting - Electric | 389,000 | |
| | Electric for Christmas Decorations | 1,500 | |
| | Natural Gas/Electric (EngineSt) | 10,000 | |
| | Telecommunication Signals | 1,200 | |
| | Water and Sewer | 800 | \$420,800 |
| 420 | Insurance | | \$133 |
| 430 | Contracted Services | | |
| | Janitorial Services | 1,500 | |
| | Control Traffic Count | 4,000 | |
| | Equipment Rentals | 1,500 | |
| | Electrical Inspection Fees | 250 | |
| | Building Maintenance | 1,000 | |
| | Tool Repairs | 1,500 | |
| | Welding/Cylinder Supplies/Rental | 500 | \$10,250 |
| 440 | Fees, Non Employee | | |
| | Employment Related Testing | | \$300 |
| 450 | Miscellaneous | | |
| | Professional Certification/Testing | 4,500 | |
| | Personnel and Vehicular Safety | 1,250 | \$5,750 |

| | | | |
|-----|----------------------------------|-------|----------------|
| 455 | Dept. Vehicle Expense | | |
| | Maintenance & Repairs | 5,000 | |
| | Routine Preventive Maintenance | 600 | |
| | Gas and Diesel Fuel | 4,600 | |
| | Vehicle Safety Inspection (4) | 2,500 | |
| | Insurance | 4,697 | \$17,397 |
| 460 | Materials and Supplies | | |
| | Electrical: Electrical Supplies | 6,500 | |
| | Loop Wire & Sealant | 3,500 | |
| | Traffic Signal Wire | 1,500 | |
| | Signal Maintenance/Repair | 3,000 | |
| | Building Maintenance/Repair | 2,000 | |
| | Hand Tools & Supplies | 3,750 | |
| | Personal Protective Gear | 1,500 | |
| | Electrical Hardware & LED Arrows | 7,500 | |
| | Miscellaneous Supplies | 4,000 | |
| | Sign and Paint Crew: | | |
| | Aluminum Sign Blanks | 4,500 | |
| | Hardware and Sign Faces | 4,500 | |
| | Reflective Sheeting | 5,000 | |
| | Channel Posts | 3,000 | |
| | Road Paint | 2,500 | |
| | Paint Stencils | 1,000 | |
| | Reflective Cones - 18" | 1,500 | |
| | Miscellaneous Supplies | 2,000 | \$57,250 |
| 465 | Equipment <\$5,000 | | |
| | Traffic Signal Design Software | 4,200 | |
| | Hydraulic Tailgate E-4 | 2,500 | <u>\$6,700</u> |
| | Total Operating Expenses | | \$518,580 |

Fringe Benefits

| | | |
|-----|---------------------------|-----------------|
| 810 | New York State Retirement | \$17,910 |
| 830 | Social Security Expense | \$15,183 |
| 840 | Workers' Compensation | \$0 |
| 850 | Health Insurance | <u>\$46,347</u> |
| | Total Fringe Benefits | \$79,440 |

TOTAL BUDGET

\$796,487

* 50% A5142

Fiscal Year: 2007-08
Department: Watertown International Airport
Account Code: A5610
Function: Transportation



Description: The Watertown International Airport is a certified "FAR Part 139" full service airport located in the Town of Hounsfield. This airport was formerly owned and operated by the City of Watertown. The Instrument Runway, 7-25, measures 150 ft. by 5,000 ft. and is equipped with ILS, VOR, and PAPI. The Visual Runway, 10-28, measures 150 ft. by 5,000 ft. and is equipped with PAPI and the FAA maintained RIEL system.

2006-07 Accomplishments:

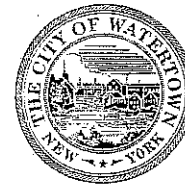
- ✓ Supported a smooth transfer of operations of the Watertown International Airport to the County of Jefferson.

Fiscal Year: 2007-08
Department: Watertown International Airport
Account Code: A5610
Function: Transportation



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | 50,969 | 34,761 | - | - |
| 120 Clerical | - | - | - | - |
| 130 Wages | 125,847 | 86,581 | - | - |
| 140 Temporary | - | - | - | - |
| 150 Overtime | 17,394 | 28,468 | - | - |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | 146 | - | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | 194,356 | 149,810 | - | - |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | - | - | - |
| Total Equipment | - | - | - | - |
| Operating Expenses | | | | |
| 410 Utilities | 63,508 | 53,116 | - | - |
| 420 Insurance | 13,040 | 8,419 | - | - |
| 430 Contracted Services | 19,815 | 15,278 | - | - |
| 440 Fees Non Employees | 87 | 2,950 | - | - |
| 450 Miscellaneous | 3,986 | 1,384 | - | - |
| 455 Dept. Vehicle Expense | 29,039 | 24,770 | - | - |
| 460 Materials and Supplies | 34,890 | 25,984 | - | - |
| 465 Equipment < \$5,000 | 2,117 | 238 | - | - |
| Total Operating Expenses | 166,482 | 132,139 | - | - |
| Fringe Benefits | | | | |
| 810 New York State Retirement | 10,709 | 20,450 | - | - |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | 14,699 | 11,183 | - | - |
| 840 Workers' Compensation | 11,087 | 11,556 | - | - |
| 850 Health Insurance | 42,556 | 31,005 | - | - |
| Total Fringe Benefits | 79,051 | 74,194 | - | - |
| Department Total | 439,889 | 356,143 | - | - |
| | 124 | | | |

Fiscal Year: 2007-08
Department: Citibus
Account Code: A5630
Function: Transportation



Description: : The City of Watertown provides a fixed route public transportation system complete with ADA complementary Paratransit Service operating Monday through Friday 7:00 a.m. until 6:15 p.m. and on Saturdays from 9:40 a.m. until 5:35 p.m. Ridership on the fixed route service saw a slight drop of approximately 4% over the past year while Paratransit actually increased by 43%, resulting in an overall increase in total revenues of nearly \$3,000. (It is thought that this drop in ridership was a result of problems associated with the major street construction projects along the State Street corridor, Arsenal Street and the Public Square Streetscape.) The fare structure has remained unchanged; \$1.00 for adults, \$0.50 for children 12 and under, \$0.75 for students with an ID; transfers are free. 20 ticket coupon books are available to all passengers at a discounted rate of \$16.00, or at the additionally discounted rate of \$10.00 to both senior citizens and disabled persons. Paratransit fares are \$2.00 one-way. During the last fiscal year revenues of \$88,000 were generated from passenger sales. Approximately 40-45% of the funding for bus operations comes from State and Federal Programs, 15-20 % comes from users of the system through fares and the remaining cost is supported through the property tax levy.

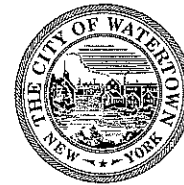
2006-07 Accomplishments:

- ✓ NYSDOT funded the Opening of the Transit and Maintenance Facility.
- ✓ Provided Special Services for Senior Fair, Northern Choral Society and First Night Shuttle.
- ✓ FEMA Training for all employees, Refresher courses for 19A Certification Examiners, Capital Application and Drug and Alcohol MIS Reports.
- ✓ Secured Funding for Transit Projects and Computer Equipment .

2007-08 Goals and Objectives:

- Respond to the expanding mobility demands of individuals and the community
- Network with local DOT officials as it relates to anticipated traffic diversions and bus scheduling during the Arsenal Street/I-81 Bridge Reconstruction Project.
- Support and execute transportation network and transportation planning process that is responsive to Federal, State and local needs, regulations, and laws

Fiscal Year: 2007-08
Department: Citibus
Account Code: A5630
Function: Transportation



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | - | - | - | - |
| 120 Clerical | - | - | - | - |
| 130 Wages | 222,122 | 235,470 | 243,130 | 258,686 |
| 140 Temporary | 30,243 | 32,094 | 38,000 | 38,000 |
| 150 Overtime | 9,580 | 7,623 | 11,000 | 11,000 |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | - | - | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | 261,945 | 275,187 | 292,130 | 307,686 |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | - | - | - |
| Total Equipment | - | - | - | - |
| Operating Expenses | | | | |
| 410 Utilities | 10,096 | 12,762 | 16,600 | 15,690 |
| 420 Insurance | 70 | 1,221 | 1,048 | 1,708 |
| 430 Contracted Services | 49,661 | 57,049 | 63,295 | 71,410 |
| 440 Fees Non Employees | 903 | 1,385 | 2,000 | 2,500 |
| 450 Miscellaneous | 5,625 | 7,555 | 9,100 | 9,100 |
| 455 Dept. Vehicle Expense | 92,687 | 105,750 | 111,205 | 109,247 |
| 460 Materials and Supplies | 7,062 | 4,939 | 8,450 | 8,450 |
| 465 Equipment < \$5,000 | 300 | 2,954 | 800 | - |
| Total Operating Expenses | 166,404 | 193,615 | 212,498 | 218,105 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | 30,773 | 27,805 | 29,155 | 26,588 |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | 19,615 | 20,722 | 22,348 | 23,538 |
| 840 Workers' Compensation | 10,787 | 33,136 | 13,000 | 19,900 |
| 850 Health Insurance | 10,716 | 40,671 | 42,002 | 53,754 |
| Total Fringe Benefits | 71,891 | 122,334 | 106,505 | 123,780 |
| Department Total | 500,240 | 591,136 | 611,133 | 649,571 |

CitiBus

City of Watertown

A5630

Personnel Services

2007-08
Budget

| | | | |
|-----|--------------------------|---------|---------------|
| 130 | Wages | | |
| | Transit Supervisor | 54,773 | |
| | Head Bus Driver | 39,203 | |
| | Bus Driver (5) | 164,710 | \$258,686 |
| 140 | Temporary | | 38,000 |
| 150 | Overtime | | <u>11,000</u> |
| | Total Personnel Services | | \$307,686 |

Operating Expenses

| | | | |
|-----|-----------------------------------|--------|----------|
| 410 | Utilities | | |
| | Water/Sewer | 1,800 | |
| | Electric | 2,640 | |
| | Gas | 10,800 | |
| | Cellular Phone | 450 | \$15,690 |
| 420 | Insurance | | \$1,708 |
| 430 | Contracted Services | | |
| | Paratransit Contract | 60,000 | |
| | Janitorial Services | 6,000 | |
| | Yellow Page Listing | 100 | |
| | Alarm System Monitoring | 360 | |
| | Overhead Door Maintenance/Repair | 1,000 | |
| | Semi Annual Sprinkler Inspections | 600 | |
| | Heating System Maintenance | 1,350 | |
| | Miscellaneous Services | 2,000 | \$71,410 |
| 440 | Fees, Non Employee | | |
| | Employment Related Testing | | \$2,500 |
| 450 | Miscellaneous | | |
| | Uniforms | 1,500 | |
| | Safety Shoes | 600 | |
| | Reference Books | 100 | |
| | Miscellaneous Postage | 100 | |
| | Mileage Reimbursements | 1,000 | |
| | Seminars (Reimbursed by NYS) | 5,000 | |
| | NY Public Transit Dues | 300 | |
| | Driver Safety Training | 500 | \$9,100 |

| | | | |
|-----|---|--------|----------------|
| 455 | Dept. Vehicle Expense | | |
| | Insurance for Buses | 11,607 | |
| | Insurance for Paratransit | 3,040 | |
| | Tires | 3,900 | |
| | Fuel for Buses | 52,000 | |
| | Fuel for Paratransits | 6,700 | |
| | Repairs and Maintenance | 30,000 | |
| | Repairs and Maintenance Paratransit | 2,000 | \$109,247 |
| 460 | Materials and Supplies | | |
| | Landscape/Streetscape | 750 | |
| | Weather Gear | 200 | |
| | Office Supplies | 500 | |
| | Cleaning / Supplies | 3,250 | |
| | Printing (tickets, transfers, stationary) | 3,750 | <u>\$8,450</u> |
| | Total Operating Expenses | | \$218,105 |

Fringe Benefits

| | | |
|-----|---------------------------|-----------------|
| 810 | New York State Retirement | \$26,588 |
| 830 | Social Security Expense | \$23,538 |
| 840 | Workers' Compensation | \$19,900 |
| 850 | Health Insurance | <u>\$53,754</u> |
| | Total Fringe Benefits | \$123,780 |

| | |
|---------------------|------------------|
| TOTAL BUDGET | \$649,571 |
|---------------------|------------------|

Fiscal Year: 2007-08
Department: City Parking Facilities
Account Code: A5650
Function: Transportation



Description: Expenses incurred for the maintenance of the following off street parking areas are charged to this account.

1. J.B. Wise Parking Lot
2. Clinton/Stone Street Parking Lot
3. Arsenal Street Parking including Deck and covered parking.
4. Court Street Parking Lot.
5. State Street Parking Lot.
6. Arcade Street Parking Lot.

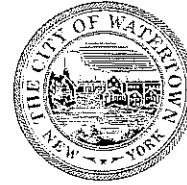
2006-07 Accomplishments:

- ✓ Assisted Stream Inc. in their reconfiguration design and implementation of their primary facility's main entrance driving and parking lane.
- ✓ Seal coated and striped the State Street Parking Lot.
- ✓ Completed the installation and landscaping of the pedestrian access walk and green space margins servicing the North County Children's Clinic and Upper Arsenal Street Parking Lot's.

2007-08 Goals and Objectives:

- Assist Engineering and Planning with operational input and considerations as they progress with the design of both the J.B. Wise Parking Lot and the State Street Parking Lots.
- Seal and Stripe the Arsenal Street Upper Deck Parking Lot.
- Record lot specific illumination data to determine whether or not the present lighting adequately meets current lighting industry standards.
- Conduct a comprehensive GPS survey of all of the major physical attributes of the individual City Parking Lots to allow us to track all work orders and billings through the CarteGraph system.
- Renegotiate the Stone Street Parking Lot lease.

Fiscal Year: 2007-08
Department: City Parking Facilities
Account Code: A5650
Function: Transportation



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | - | - | - | - |
| 120 Clerical | - | - | - | - |
| 130 Wages | - | - | - | - |
| 140 Temporary | - | - | - | - |
| 150 Overtime | - | - | - | - |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | - | - | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | - | - | - | - |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | - | - | - |
| Total Equipment | - | - | - | - |
| Operating Expenses | | | | |
| 410 Utilities | 6,903 | 7,263 | 8,800 | 10,800 |
| 420 Insurance | 2,008 | 1,121 | 1,260 | 1,747 |
| 430 Contracted Services | 22,878 | 23,657 | 36,411 | 71,909 |
| 440 Fees Non Employees | - | - | - | - |
| 450 Miscellaneous | - | - | - | - |
| 455 Dept. Vehicle Expense | - | - | - | - |
| 460 Materials and Supplies | 882 | 2,419 | 2,500 | 3,000 |
| 465 Equipment < \$5,000 | - | - | - | - |
| Total Operating Expenses | 32,671 | 34,460 | 48,971 | 87,456 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | - | - | - | - |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | - | - | - | - |
| 840 Workers' Compensation | - | - | - | - |
| 850 Health Insurance | - | - | - | - |
| Total Fringe Benefits | - | - | - | - |
| Department Total | 32,671 | 34,460 | 48,971 | 87,456 |

City Parking Facilities

City of Watertown

A5650

2007-08
Budget

| | | | |
|-----|--|--------|-----------------|
| 410 | Utilities | | |
| | Electric | | \$10,800 |
| 420 | Insurance | | \$1,747 |
| 430 | Contracted Services | | |
| | Stone Street Lease Payments | 22,500 | |
| | State Street Parking Lot Lease | 1,900 | |
| | State Street Lot Tax Reimbursement | 1,509 | |
| | Arsenal Street Upper Deck Sealing | 45,000 | |
| | Arsenal Street Lot Striping | 1,000 | \$71,909 |
| 460 | Materials and Supplies | | |
| | Painting & Striping Road Markings | 500 | |
| | Routine Maintenance of Lights, Signs and Facilities | 2,500 | <u>\$3,000</u> |
| | Total Operating Expenses | | \$87,456 |
| | TOTAL BUDGET | | \$87,456 |

Fiscal Year: 2007-08
 Department: General Fund
 Account Code: A6410, A6989, A7510, A8010,
 Function: General Government Support



| | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|----------------------------|-------------------|-------------------|-------------------|-------------------|
| A6410 Publicity | 500 | 422 | 5,000 | 5,000 |
| A6989 Economic Development | 30,000 | 30,000 | 30,000 | 30,000 |
| A7510 Historian | 1,287 | 570 | 2,500 | 1,000 |
| A8010 Zoning | 351 | 2,196 | 4,000 | 4,000 |

A6410 Publicity - Expenses associated with repairs, installation and removal of Christmas decorations and other publicity functions.

A6989 Economic Development - City Support of economic development activities within the community.

A7510 Historian - Expenses for travel and training and supplies for the Historian.

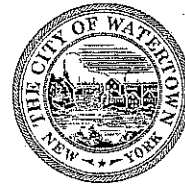
A8010 Zoning - Costs associated with the Zoning Board of Appeals.

Fiscal Year: 2007-08
 Department: Parks and Recreation Department
 Account Code: General Fund
 Function: Parks and Recreation Summary



| | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|---------------------------|-------------------|-------------------|-------------------|-------------------|
| Administration | 187,739 | 144,539 | 138,434 | 152,649 |
| Thompson Park | 215,691 | 239,372 | 232,785 | 287,037 |
| Playgrounds | 52,285 | 65,527 | 64,558 | 75,521 |
| Fairgrounds | 102,087 | 99,608 | 98,310 | 127,083 |
| Outdoor Winter Activities | 2,201 | 0 | 0 | 0 |
| Athletic Program | 53,737 | 36,652 | 62,048 | 45,754 |
| Outdoor Pools | 130,337 | 135,851 | 154,540 | 164,779 |
| Ice Arena | <u>284,316</u> | <u>305,000</u> | <u>352,019</u> | <u>365,606</u> |
| Parks & Recreation | 1,028,393 | 1,026,549 | 1,102,694 | 1,218,429 |

Fiscal Year: 2007-08
Department: Recreation Administration
Account Code: A7020
Function: Culture and Recreation



Description: Recreation Administration provides for the financial management, personnel management, planning and support services for the Parks and Recreation Departments. There are 2 year round employees and 7 full time employees for a six month period dedicated to Parks and Recreation along with 79 seasonal employees. The Department continually works with organizations throughout the City to meet Community needs. Daily inquiries regarding scheduling and reservations are handled by this department. In 2006, the department generated \$254,269 in revenue, including arena fees, concession fees, advertisement, parking fees, athletic fees, state aid, lease agreements and fairgrounds usage fees and other charges.

2006-07 Accomplishments:

- ✓ Assisted YMCA transition into the former Ultimate Goal facility, which also included programs they acquired and created at the Fairgrounds Complex.
- ✓ Recognized for 15 years of Youth Bureau service and continue with active support of community activities such as Communities that Care, DBA, the Watertown Teen Center, Jefferson County Youth Bureau, annual Kayak event, and FDRLO – Operation Yellow Ribbon.
- ✓ Automated arena phone line for listing of public skating hours and to take messages for improved customer service.
- ✓ Assisted in website company selection and investigated scheduling software that will compliment the web design and serve our needs.

2007-08 Goals and Objectives:

- Assist with recent grants that will enhance river front entrance as well as Parks and Recreation leisure opportunities.
- Develop a brochure to promote Parks and Recreation activities and facilities.
- Implement use of Public Work's CarteGraph system for Parks and Recreation facilities and services.
- Active involvement and assistance with Community groups such as Communities that Care, DBA, the Watertown Teen Center, Jefferson County Youth Bureau, FDRLO – Yellow Ribbon Events, First Night and other Community Events like the Annual Black River Recreational events.

Fiscal Year: 2007-08
Department: Recreation Administration
Account Code: A7020
Function: Culture and Recreation



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|---------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | 55,618 | 57,257 | 55,770 | 58,000 |
| 120 Clerical | 33,442 | 34,412 | 34,888 | 35,903 |
| 130 Wages | - | - | - | - |
| 140 Temporary | 163 | 760 | 800 | 1,500 |
| 150 Overtime | 608 | 1,368 | 1,500 | 500 |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | - | - | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | <u>89,831</u> | <u>93,797</u> | <u>92,958</u> | <u>95,903</u> |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | 7,900 | - | 7,000 |
| Total Equipment | <u>-</u> | <u>7,900</u> | <u>-</u> | <u>7,000</u> |
| Operating Expenses | | | | |
| 410 Utilities | 1,137 | 2,328 | 2,200 | 1,800 |
| 420 Insurance | - | - | - | - |
| 430 Contracted Services | 1,478 | 1,432 | 1,630 | 2,155 |
| 440 Fees Non Employees | - | 160 | 390 | 335 |
| 450 Miscellaneous | 880 | 578 | 1,050 | 925 |
| 455 Dept. Vehicle Expense | - | - | - | - |
| 460 Materials and Supplies | 932 | 1,369 | 1,950 | 1,550 |
| 465 Equipment < \$5,000 | 390 | 823 | 750 | 1,500 |
| Total Operating Expenses | <u>4,817</u> | <u>6,690</u> | <u>7,970</u> | <u>8,265</u> |
| Fringe Benefits | | | | |
| 810 New York State Retirement | 10,019 | 9,614 | 9,277 | 9,897 |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | 6,573 | 6,811 | 7,111 | 7,337 |
| 840 Workers' Compensation | - | - | - | - |
| 850 Health Insurance | 76,499 | 19,727 | 21,118 | 24,247 |
| Total Fringe Benefits | <u>93,091</u> | <u>36,152</u> | <u>37,506</u> | <u>41,481</u> |
| Department Total | <u>187,739</u> | <u>144,539</u> | <u>138,434</u> | <u>152,649</u> |

Recreation Administration

City of Watertown

A7020

Personnel Services

**2007-08
Budget**

| | | |
|-----|----------------------------------|--------------|
| 110 | Salaries | |
| | Superintendent of Parks and Rec. | 58,000 |
| 120 | Clerical | |
| | Senior Account Clerk Typist | 35,903 |
| 140 | Temporary | \$1,500 |
| 150 | Overtime | <u>\$500</u> |
| | Total Personnel Services | \$95,903 |

Equipment

| | | |
|-----|---------------------|----------------|
| 250 | Equipment > \$5,000 | |
| | Scheduling Software | <u>\$7,000</u> |
| | Total Equipment | \$7,000 |

Operating Expenses

| | | |
|-----|------------------------------------|---------|
| 410 | Utilities | |
| | DSL Service | \$1,800 |
| 430 | Contracted Services | |
| | Copier Maintenance | 900 |
| | HVAC Maintenance | 250 |
| | Misc. Office Equip.Repairs/rentals | 100 |
| | Radio Repairs | 75 |
| | Cartegraph Subscription Renewal | 650 |
| | Monitoring of Alarm System | 180 |
| | | \$2,155 |
| 440 | Fees, Non-Employee | |
| | CPR/1st Aid Instructions | 150 |
| | Red Cross Fee | 90 |
| | Physicals | 95 |
| | | \$335 |
| 450 | Miscellaneous | |
| | NYS Rec. & Park Membership | 375 |
| | Nat. Inst. Parks & Recreation | 175 |
| | Mileage Reimbursements | 50 |
| | Books and Pamphlets | 75 |
| | Uniforms and Protective Clothing | 100 |
| | Seminars/ Professional Courses | 150 |
| | | \$925 |

| | | | |
|-----|------------------------------|-----|----------------|
| 460 | Materials and Supplies | | |
| | City Directory | 350 | |
| | Copier Supplies | 400 | |
| | Paper & Poster Board | 250 | |
| | Janitorial/cleaning Supplies | 100 | |
| | Maintenance Supplies | 150 | |
| | Misc. Office Supplies | 300 | \$1,550 |
| 465 | Equipment < \$5,000 | | |
| | Computer Replacement | | <u>\$1,500</u> |
| | Total Operating Expenses | | \$8,265 |

Fringe Benefits

| | | | |
|-----|-------------------------|--|-----------------|
| 810 | State Retirement | | \$9,897 |
| 830 | Social Security Expense | | \$7,337 |
| 850 | Health Insurance | | <u>\$24,247</u> |
| | Total Fringe Benefits | | \$41,481 |

| | | |
|---------------------|--|------------------|
| TOTAL BUDGET | | \$152,649 |
|---------------------|--|------------------|

Fiscal Year: 2007-08
Department: Thompson Park
Account Code: A7110
Function: Culture and Recreation



Description: The John C. Thompson Park, given as a gift to Watertown, was designed by the country's preeminent landscape architectural firm, the Olmsted Brothers, at the turn of the century. The 355 acre park contains sweeping meadows, a children's creative playground, tennis courts, picnic areas, pavilion, exercise trails, a modern habitat zoo, seasonal swimming, cross country ski trails, sledding areas and a private golf course. The Park is open year round from 7:00 am to 9:00 pm. For a period of 6 months three full-time and a staff of five seasonal employees maintain the Park. Full time employees also assist with Public Works snow removal during the winter months. The City works closely with the Thompson Park Conservancy, which operates the Zoo. There were over 287 reservations made for 21,716 people, 6 charity walks, concerts and fireworks display which drew an estimated 10,000 people, 270 buses that carried 8,100 passengers, 20 weddings, antique car cruise in, YMCA Day Camp, Boy and Girl Scout Camps, Y Fun Run and several other events that totaled 39,816 in reservations at the park. This figure does not include daily activity.

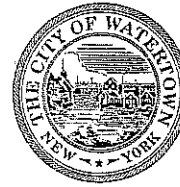
2006-07 Accomplishments:

- ✓ Very successful Syracuse Symphony Event combined with Yellow Ribbon event provided largest crowd ever for event.
- ✓ Recently repaired bandstand provided more requests for uses such as weddings, music & dancing for picnics, religious services and a fun place for kids to play.
- ✓ Children's zoo roof and tennis court rehab projects completed.
- ✓ Children's playground inspection completed in November provided valuable recommendations.

2007-08 Goals and Objectives:

- Investigate with IT Department assistance computerized connection to Administration for reservations and events scheduled.
- Assist with Park promotion and events such as Syracuse Symphony Summer Concert, Thompson Park Conservancy Fragile Wilderness and other authorized activities.
- Investigate and evaluate recent problems with the Conservancy's Administration Building's roof and determine whether or not it will need replacement.
- Overlay the main Park/Zoo Parking Lot.
- Implement Inspection recommendations by Leather's and Associates.

Fiscal Year: 2007-08
 Department: Thompson Park
 Account Code: A7110
 Function: Culture and Recreation



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | - | - | - | - |
| 120 Clerical | - | - | - | - |
| 130 Wages | 48,320 | 49,095 | 49,948 | 48,112 |
| 140 Temporary | 19,666 | 19,868 | 25,000 | 29,295 |
| 150 Overtime | 4,034 | 4,519 | 4,200 | 4,200 |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | 51 | 77 | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | 72,071 | 73,559 | 79,148 | 81,607 |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | - | - | - |
| Total Equipment | - | - | - | - |
| Operating Expenses | | | | |
| 410 Utilities | 41,398 | 47,138 | 42,430 | 97,750 |
| 420 Insurance | 4,766 | 3,700 | 3,420 | 4,059 |
| 430 Contracted Services | 26,662 | 27,957 | 39,435 | 30,445 |
| 440 Fees Non Employees | 314 | 414 | 475 | 570 |
| 450 Miscellaneous | 537 | 540 | 785 | 835 |
| 455 Dept. Vehicle Expense | 18,959 | 31,670 | 20,900 | 26,318 |
| 460 Materials and Supplies | 9,280 | 19,556 | 11,345 | 14,100 |
| 465 Equipment < \$5,000 | 2,159 | 6,359 | 4,695 | 5,125 |
| Total Operating Expenses | 104,075 | 137,334 | 123,485 | 179,202 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | 5,860 | 7,975 | 7,900 | 4,761 |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | 5,492 | 5,607 | 6,055 | 6,243 |
| 840 Workers' Compensation | 2,847 | 2,566 | 3,000 | 3,500 |
| 850 Health Insurance | 25,346 | 12,331 | 13,197 | 11,724 |
| Total Fringe Benefits | 39,545 | 28,479 | 30,152 | 26,228 |
| Department Total | 215,691 | 239,372 | 232,785 | 287,037 |

Thompson Park

City of Watertown

A7110

Personnel Services

2007-08

Budget

| | | | |
|-----|-----------------------------------|--------|--------------|
| 130 | Wages | | |
| | Crew Chief (1/2) * | 19,777 | |
| | Parks & Rec. Maint Wkr (2) *(1/2) | 28,335 | \$48,112 |
| 140 | Temporary | | 29,295 |
| 150 | Overtime | | <u>4,200</u> |
| | Total Personnel Services | | \$81,607 |

Operating Expenses

| | | | |
|-----|-------------------------------------|--------|----------|
| 410 | Utilities | | |
| | Water and Sewer | 67,000 | |
| | Electric - City | 3,000 | |
| | Natural Gas - City | 5,400 | |
| | Electric - Conservancy | 4,800 | |
| | Natural Gas - Conservancy | 16,500 | |
| | DSL Internet Connection | 1,050 | \$97,750 |
| 420 | Insurance | | \$4,059 |
| 430 | Contracted Services | | |
| | Cartegraph Subscription Renewal | 650 | |
| | Alarm Systems Monitoring | 545 | |
| | Install Fire Alarm System - Quonset | 1,800 | |
| | Stone Work Repairs | 750 | |
| | Maintenance Service and Repairs | 2,000 | |
| | Small Engine Maintenance | 800 | |
| | Fence Repairs | 500 | |
| | Special Events-Porta Johns, 1st Aid | 1,200 | |
| | Ambulance | 300 | |
| | Welding Lease and Supplies | 250 | |
| | Solid Waste Disposal | 1,200 | |
| | Generator Maintenance/Repair | 450 | |
| | Conservancy Funding | 20,000 | \$30,445 |
| 440 | Fees, Non Employee | | |
| | Employment Related Testing | | \$570 |
| 450 | Miscellaneous | | |
| | Safety Equipment | 250 | |
| | Uniforms and protective clothing | 150 | |
| | Safety Shoes | 435 | \$835 |

| | | | |
|-----|----------------------------------|--------|----------------|
| 455 | Dept. Vehicle Expenses | | |
| | Outside Vehicle Maintenance | 7,500 | |
| | Vehicle Maintenance | 2,800 | |
| | Preventive Vehicle Maintenance | 500 | |
| | Fuel | 10,200 | |
| | Insurance | 5,318 | \$26,318 |
| 460 | Materials and Supplies | | |
| | Miscellaneous Equipment Supplies | 1,800 | |
| | Hardware Materials & Supplies | 500 | |
| | Sledding Hill Hay/Fencing | 850 | |
| | Lumber, Paint & Stain | 1,200 | |
| | Cleaning Supplies | 1,800 | |
| | Rakes, Shovels, Lawn Care | 200 | |
| | Grass Seed/ Top Soil | 750 | |
| | Safety Supplies/Uniforms | 400 | |
| | Roadway & Walkway Materials | 1,500 | |
| | Signage Materials | 500 | |
| | Plumbing/Electric Supplies | 1,200 | |
| | Playground Sealant Material | 900 | |
| | Playground Repairs & Maintenance | 2,500 | \$14,100 |
| 465 | Other Equipment < \$5,000 | | |
| | Grills (3) | 1,200 | |
| | Weedeaters (3) | 675 | |
| | Computer | 1,500 | |
| | Pressure Washer (1/2)** | 1,750 | <u>\$5,125</u> |
| | Total Operating Expenses | | \$179,202 |

Fringe Benefits

| | | |
|-----|-------------------------|-----------------|
| 810 | State Retirement | \$4,761 |
| 830 | Social Security Expense | \$6,243 |
| 840 | Workers' Compensation | \$3,500 |
| 850 | Health Insurance | <u>\$11,724</u> |
| | Total Fringe Benefits | \$26,228 |

TOTAL BUDGET **\$287,037**

* 50% 5142

** 50% 5010

Fiscal Year: 2007-08
Department: Playgrounds
Account Code: A7140
Function: Culture and Recreation



Description: Ten playgrounds are maintained throughout the City. Each area is open for a seven-week period in the summer months and is staffed by a male and female supervisor. Supervisors receive training from YMCA, Jefferson County Youth Bureau and in house services by the City. The playgrounds offer a safe place, with structured activities, for neighborhood youngsters. Arts and crafts, athletic activities, games and special events are some of the opportunities available at each playground. The playgrounds received 2,924 total daily visits this season, with 75 attending special events. Total attendance was down due to Knickerbocker being closed and sporadic weather. Over 86% of the Playground Staff were City residents. The majority of the directors are high school graduates or college students pursuing an interest in education or recreational fields. The playground program teamed up with ASAC this season to administer a drug awareness and prevention program.

2006-07 Accomplishments:

- ✓ Opened Jefferson Playground to a very thankful neighborhood.
- ✓ Negotiations underway to purchase Sacred Heart ball property in order to maintain green space in that neighborhood.
- ✓ Swings ordered for Kostyk Playground as recommended by playground inspection with a spring installation scheduled.
- ✓ Grant application for playground equipment at Bi-Centennial and Marble Street Park submitted.

2007-08 Goals and Objectives:

- Assist in the acquisition of Sacred Heart Playground from the Missionaries of Sacred Heart to the City and collaborate with DPAO as they construct a respite center next to the playground property.
- Reopen Knickerbocker Playground this season after school construction prohibited use last season.
- Replace Hamilton and Taylor playground swings as recommended by annual playground inspection.
- Initiate a comprehensive signage replacement program for all of our City playground sites.
- Investigate, with the help of community outreach, the possibility of consolidating a number of our sites in order to improve both the services and opportunities presently offered.

Fiscal Year: 2007-08
Department: Playgrounds
Account Code: A7140
Function: Culture and Recreation



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | - | - | - | - |
| 120 Clerical | - | - | - | - |
| 130 Wages | - | - | - | - |
| 140 Temporary | 30,669 | 33,174 | 37,000 | 46,765 |
| 150 Overtime | 49 | - | - | - |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | - | - | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | 30,718 | 33,174 | 37,000 | 46,765 |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | - | - | - |
| Total Equipment | - | - | - | - |
| Operating Expenses | | | | |
| 410 Utilities | 94 | 83 | 149 | 105 |
| 420 Insurance | - | - | - | - |
| 430 Contracted Services | 2,843 | 2,311 | 3,550 | 250 |
| 440 Fees Non Employees | 2,531 | 2,507 | 2,079 | 2,550 |
| 450 Miscellaneous | 2,133 | 548 | 1,350 | 1,400 |
| 455 Dept. Vehicle Expense | 3,410 | 2,483 | 3,100 | 2,724 |
| 460 Materials and Supplies | 6,506 | 17,864 | 8,650 | 11,950 |
| 465 Equipment < \$5,000 | 1,700 | 4,019 | 5,850 | 6,200 |
| Total Operating Expenses | 19,217 | 29,815 | 24,728 | 25,179 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | - | - | - | - |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | 2,350 | 2,538 | 2,830 | 3,577 |
| 840 Workers' Compensation | - | - | - | - |
| 850 Health Insurance | - | - | - | - |
| Total Fringe Benefits | 2,350 | 2,538 | 2,830 | 3,577 |
| Department Total | 52,285 143 | 65,527 | 64,558 | 75,521 |

Playgrounds

City of Watertown

A7140

Personnel Services

**2007-08
Budget**

| | | | | | |
|-----|--------------------------|--|--------|--|-----------------|
| 140 | Temporary | | | | |
| | Temporary | | 43,565 | | |
| | Intern | | 3,200 | | <u>\$46,765</u> |
| | Total Personnel Services | | | | \$46,765 |

Operating Expenses

| | | | | | |
|-----|----------------------------------|-------|--|--|---------|
| 410 | Utilities | | | | |
| | Electric | | | | \$105 |
| 430 | Contracted Services | | | | |
| | Equipment Repairs | 200 | | | |
| | Solid Waste Disposal | 50 | | | \$250 |
| 440 | Fees, Non Employee | | | | |
| | Physicals | | | | \$2,550 |
| 450 | Miscellaneous | | | | |
| | Education/Training (NPSI) (1) | 750 | | | |
| | Mileage Reimbursements | 650 | | | \$1,400 |
| 455 | Department Vehicle Expense | | | | |
| | Fuel | 1,100 | | | |
| | Repairs & Preventive Maintenance | 300 | | | |
| | Small Equipment | 500 | | | |
| | Insurance | 824 | | | 2,724 |
| 460 | Materials and Supplies | | | | |
| | Prizes, Special Events | 400 | | | |
| | Arts & Crafts Supplies | 1,200 | | | |
| | Athletic Equipment | 1,500 | | | |
| | 1st Aid Supplies | 500 | | | |
| | Tools | 300 | | | |
| | Uniforms & Equipment | 600 | | | |
| | Playground Equipment Materials | 2,400 | | | |
| | Fencing | 2,000 | | | |
| | Misc. Maintenance Supplies | 300 | | | |
| | Grass Seed/Topsoil | 750 | | | |
| | Hardware Supplies | 400 | | | |
| | Sand & Wood Chips | 1,600 | | | 11,950 |

| | | | |
|-----|-----------------------------------|-------|--------------|
| 465 | Other Equipment < \$5,000 | | |
| | Hamilton/Taylor Swing Replacement | 5,000 | |
| | Weedeaters (2) | 450 | |
| | Signage | 750 | <u>6,200</u> |
| | Total Operating Expenses | | \$25,179 |

Fringe Benefits

| | | | |
|-----|-------------------------|--|----------------|
| 830 | Social Security Expense | | <u>\$3,577</u> |
| | Total Fringe Benefits | | \$3,577 |

| | | | |
|---------------------|--|--|-----------------|
| TOTAL BUDGET | | | \$75,521 |
|---------------------|--|--|-----------------|

Fiscal Year: 2007-08
Department: Fairgrounds
Account Code: A7141
Function: Culture and Recreation



Description: The Fairgrounds facilities support the athletic and recreation programs of the Parks and Recreation Department and other community organizations. It also enhances the quality of life and tourism within the community. The Fairgrounds is the City's busiest year round facility with well over 150,000 people attending events or using the facilities. The 63 acres includes a lighted professional baseball facility, a lighted basketball court, 2 new lighted softball fields, a horse ring, 5 multi-purpose fields - two lighted (football, lacrosse, soccer), a picnic area with a playground, the Fair building, an arena, swimming pool, and The Fairgrounds YMCA. The three multi-use fields are used extensively by high schools, college and community teams. The local college and both high schools use the Fairgrounds as their home sites for many sports. The youth lacrosse league merged with the YMCA and again expanded their programs. The main baseball field continues to house a collegiate baseball team with Watertown serving as a halfway point for collegiate teams. The baseball field hosted a major community concert attended by 8,000 people. The lighted multi-use athletic field is used by the Red and Black semi professional football team for their home games and other community teams. The Jefferson County Agricultural Society, Watertown Pop Warner, Fairgrounds YMCA, Saturday morning Farmer's Market, Black River Valley Horse Association and many local charity organizations use the facilities during the year. The access road to JCC through the Fairgrounds proves valuable in hosting large events such as concerts for additional parking and exits.

2006-07 Accomplishments:

- ✓ Initiated ground leveling operation for anticipated ball field expansion.
- ✓ Grandstand improvements to restrooms, PA systems and parking areas.
- ✓ Purchased and installed temporary fencing to protect athletic fields and they proved effective in protecting fields from vehicles.

2007-08 Goals and Objectives:

- Construct an additional youth baseball field between the river and W. T. Field Drive where drainage ditch was filled in.
- Monitor Fairgrounds users to gather more detailed information in the areas of attendance figures for events, tourism and usage.
- Assist with Fairgrounds improvements: West Side parking and relocations of basketball court and skate park; and moving multi-purpose field #2 away from the road.

Fiscal Year: 2007-08
 Department: Fairgrounds
 Account Code: A7141
 Function: Culture and Recreation



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | - | - | - | - |
| 120 Clerical | - | - | - | - |
| 130 Wages | - | - | - | - |
| 140 Temporary | 26,000 | 23,560 | 24,860 | 26,290 |
| 150 Overtime | 2,906 | 6,366 | 3,200 | 3,500 |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | 600 | 60 | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | 29,506 | 29,986 | 28,060 | 29,790 |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | 4,998 | - | - | - |
| Total Equipment | 4,998 | - | - | - |
| Operating Expenses | | | | |
| 410 Utilities | 7,237 | 8,614 | 12,350 | 10,280 |
| 420 Insurance | 1,367 | 960 | 1,064 | 1,474 |
| 430 Contracted Services | 18,111 | 13,067 | 11,740 | 19,590 |
| 440 Fees Non Employees | 254 | 190 | 400 | 345 |
| 450 Miscellaneous | - | - | 350 | 250 |
| 455 Dept. Vehicle Expense | 3,933 | 8,837 | 3,700 | 6,374 |
| 460 Materials and Supplies | 30,448 | 33,392 | 27,100 | 48,000 |
| 465 Equipment < \$5,000 | 4,018 | 2,283 | 11,400 | 8,700 |
| Total Operating Expenses | 65,368 | 67,343 | 68,104 | 95,013 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | - | - | - | - |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | 2,215 | 2,279 | 2,146 | 2,280 |
| 840 Workers' Compensation | - | - | - | - |
| 850 Health Insurance | - | - | - | - |
| Total Fringe Benefits | 2,215 | 2,279 | 2,146 | 2,280 |
| Department Total | 102,087 | 99,608 | 98,310 | 127,083 |

Fairgrounds

City of Watertown

A7141

Personnel Services

2007-08
Budget

| | | | |
|-----|--------------------------|--|----------------|
| 140 | Temporary | | \$26,290 |
| 150 | Overtime | | <u>\$3,500</u> |
| | Total Personnel Services | | \$29,790 |

Operating Expenses

| | | | |
|-----|----------------------------------|-------|----------|
| 410 | Utilities | | |
| | Water / Sewer | 4,800 | |
| | Telephone/Security | 780 | |
| | Electric | 4,000 | |
| | National Grid / UGI-Gas | 700 | 10,280 |
| 420 | Insurance | | 1,474 |
| 430 | Contracted Services | | |
| | Small Equipment Repair | 1,200 | |
| | All Pests Control | 100 | |
| | Fairgrounds Building Rental | 4,500 | |
| | Bleacher Repairs | 750 | |
| | Athletic Field Work | 1,200 | |
| | Audio Repairs/adjustments | 250 | |
| | Solid Waste Disposal | 150 | |
| | Facility Building Repairs | 1,000 | |
| | Backstop FG Ballfield #3 | 7,500 | |
| | Alarm Monitor Fees | 240 | |
| | Annual Fire Inspection & repairs | 400 | |
| | Carpet Cleaning | 300 | |
| | Fence Upgrades and Repairs | 2,000 | \$19,590 |
| 440 | Fees, Non-Employees | | |
| | Employment Related Testings | | \$345 |
| 450 | Miscellaneous | | |
| | Education-Grounds Maintenance | 150 | |
| | Safety Equipment / Shipping | 100 | \$250 |
| 455 | Department Vehicle Expense | | |
| | Fuel | 2,550 | |
| | Maintenance | 3,000 | |
| | Insurance | 824 | \$6,374 |

| | | | |
|-----|----------------------------------|--------|--------------|
| 460 | Materials and Supplies | | |
| | Bases, Slab, Home Plate | 300 | |
| | Mound Covers | 750 | |
| | Soil/Top Dressing for Main Field | 3,000 | |
| | Sport Clay | 3,200 | |
| | Stone Dust For Warning Track | 500 | |
| | Sod Main Field Repairs | 1,200 | |
| | Fairgrounds Ballfield #3 | 6,200 | |
| | Fairgrounds MultiPurpose #2 | 14,200 | |
| | Sand/Topsoil Secondary Fields | 2,000 | |
| | Marking Chalk and Paint | 2,400 | |
| | Lawn Materials All Fields | 5,000 | |
| | Turf for Fields | 2,500 | |
| | Paint Supplies | 600 | |
| | Janitorial Products | 750 | |
| | Rakes, Shovels, Rollers | 300 | |
| | Landscaping and Flowers | 500 | |
| | Lumber and Hardware | 800 | |
| | Mowing Equipment & Supplies | 1,000 | |
| | Plumbing | 400 | |
| | Electrical | 2,400 | \$48,000 |
| 465 | Other Equipment < \$5,000 | | |
| | Field Cover | 3,200 | |
| | Weedeaters (2) | 450 | |
| | Hand Mower | 300 | |
| | Riding Mower | 1,800 | |
| | Security Camera | 2,500 | |
| | Scorer's Table w/Bench | 450 | <u>8,700</u> |
| | Total Operating Expenses | | \$95,013 |

Fringe Benefits

| | | |
|-----|-------------------------|----------------|
| 830 | Social Security Expense | <u>\$2,280</u> |
| | Total Fringe Benefits | \$2,280 |

| | |
|---------------------|------------------|
| TOTAL BUDGET | \$127,083 |
|---------------------|------------------|

Fiscal Year: 2007-08
Department: Outdoor Winter Activities
Account Code: A7142
Function: Culture and Recreation



Description: This budget provides for outdoor winter activities and opportunities. Outdoor skating opportunities were consolidated to provide and enhanced area at Thompson Park. The rink is flooded and maintained as weather permits. A warming shelter is provided at the renovated Park Pool for the skaters' comfort. Parks and Recreation employees staff and supervise the winter recreation shelter when open.

Note: The expenses associated with this account are based primarily upon the operation of the Thompson Park Pool House and the adjacent outdoor ice-skating rink. We have been able to offer skating in Thompson Park.

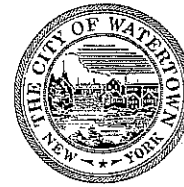
Based on lack of community participation in outdoor winter activities and recreational opportunities provided by the City of Watertown, staff recommended the elimination of this account after the 2003-04 season.

Fiscal Year: 2007-08
Department: Outdoor Winter Activities
Account Code: A7142
Function: Culture and Recreation



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | - | - | - | - |
| 120 Clerical | - | - | - | - |
| 130 Wages | - | - | - | - |
| 140 Temporary | - | - | - | - |
| 150 Overtime | - | - | - | - |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | - | - | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | - | - | - | - |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | - | - | - |
| Total Equipment | - | - | - | - |
| Operating Expenses | | | | |
| 410 Utilities | - | - | - | - |
| 420 Insurance | 356 | - | - | - |
| 430 Contracted Services | - | - | - | - |
| 440 Fees Non Employees | - | - | - | - |
| 450 Miscellaneous | - | - | - | - |
| 455 Dept. Vehicle Expense | - | - | - | - |
| 460 Materials and Supplies | 94 | - | - | - |
| 465 Equipment < \$5,000 | 1,574 | - | - | - |
| Total Operating Expenses | 2,024 | - | - | - |
| Fringe Benefits | | | | |
| 810 New York State Retirement | - | - | - | - |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | 177 | - | - | - |
| 840 Workers' Compensation | - | - | - | - |
| 850 Health Insurance | - | - | - | - |
| Total Fringe Benefits | 177 | - | - | - |
| Department Total | 2,201 | - | - | - |

Fiscal Year: 2007-08
Department: Athletic Programs
Account Code: A7143
Function: Culture and Recreation



Description: During the Spring and Summer months, Parks and Recreation sponsors 4 baseball/softball leagues. The leagues include T-Ball, Midget, Grasshopper and Men's Slow Pitch softball. This program provides for approximately 60 teams with about 1,200 participants. T-Ball's evening session is successful and popular choice for parents and midget league had to create another team for this year due to interest. Parks and Recreation crews maintain 12 baseball/softball fields, nine of which are City owned, two outdoor basketball courts, 8 multi-purpose fields and a tennis court. With the development of the 3 multi-purpose fields at the Fairgrounds, recreational opportunities are conveniently located for community use with some new programs busting at the seams. A skate park is located in the parking lot adjacent to the Fairgrounds pool.

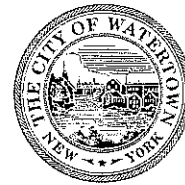
2006-07 Accomplishments:

- ✓ Initiate Communities that Care drug prevention handbook for youth sports into Grasshopper Baseball Program.
- ✓ Girl's softball tournament started this year, showcasing City fields and offering the opportunity for area girls to play softball.
- ✓ Applied for a grant to build additional baseball fields in response to the community's vocal request for more athletic field opportunities.
- ✓ Assisted Fairgrounds YMCA with new and additional programs they took on at the Fairgrounds facility that used City athletic fields.

2007-08 Goals and Objectives:

- Continue partnership with CTC to promote drug awareness and prevention through youth programs.
- Initiate construction of 1 to 2 baseball fields at the Marble Street Hydro Facility Park for the community and structured recreation programs.
- Assist in the acquisition of Sacred Heart Field and defining the property for the best possible future use.
- Assist with weekend softball tournament for girls in hopes that it becomes an annual event, bringing teams in from all over NYS while offering local girls a chance to play.

Fiscal Year: 2007-08
Department: Athletic Programs
Account Code: A7143
Function: Culture and Recreation



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | - | - | - | - |
| 120 Clerical | - | - | - | - |
| 130 Wages | - | - | - | - |
| 140 Temporary | 3,129 | 1,594 | 2,200 | 2,410 |
| 150 Overtime | 2,774 | 2,675 | 3,000 | 2,200 |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | - | - | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | 5,903 | 4,269 | 5,200 | 4,610 |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | 4,998 | - | 7,700 | - |
| Total Equipment | 4,998 | - | 7,700 | - |
| Operating Expenses | | | | |
| 410 Utilities | 4,450 | 2,231 | 3,988 | 2,500 |
| 420 Insurance | 1,499 | 1,510 | 2,400 | 2,584 |
| 430 Contracted Services | 5,356 | 1,853 | 4,600 | 5,000 |
| 440 Fees Non Employees | 3,955 | 4,459 | 3,700 | 5,375 |
| 450 Miscellaneous | 2,159 | 379 | 910 | 700 |
| 455 Dept. Vehicle Expense | 4,648 | 6,025 | 4,400 | 3,582 |
| 460 Materials and Supplies | 17,401 | 15,606 | 18,200 | 16,785 |
| 465 Equipment < \$5,000 | 2,927 | - | 10,553 | 4,265 |
| Total Operating Expenses | 42,395 | 32,063 | 48,751 | 40,791 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | - | - | - | - |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | 441 | 320 | 397 | 353 |
| 840 Workers' Compensation | - | - | - | - |
| 850 Health Insurance | - | - | - | - |
| Total Fringe Benefits | 441 | 320 | 397 | 353 |
| Department Total | 53,737 | 36,652 | 62,048 | 45,754 |

Athletic Programs

City of Watertown

A7143

Personnel Services

2007-08

Budget

| | | | |
|-----|--------------------------|--|----------------|
| 140 | Temporary | | \$2,410 |
| 150 | Overtime | | <u>\$2,200</u> |
| | Total Personnel Services | | \$4,610 |

Operating Expenses

| | | | |
|-----|--------------------------------------|-------|---------|
| 410 | Utilities - Electric | | |
| | Electric | 2,000 | |
| | Water & Sewer | 500 | \$2,500 |
| 420 | Insurance | | |
| | Facility and Contents | 684 | |
| | Youth Baseball Insurance | 1,900 | \$2,584 |
| 430 | Contracted Services | | |
| | Small Equipment Repairs | 600 | |
| | Solid Waste Disposal | 900 | |
| | Baseball Fencing Repairs/Replacement | 2,000 | |
| | Equipment Rental | 300 | |
| | Equipment Repairs | 1,200 | \$5,000 |
| 440 | Fees, Non Employee | | |
| | Physicals & Random Testing | 125 | |
| | Umpire Service Agreement | 300 | |
| | Officials Fees | 4,950 | \$5,375 |
| 450 | Miscellaneous | | |
| | NYSTA | 350 | |
| | Training | 200 | |
| | Mileage Reimbursements | 150 | \$700 |
| 455 | Dept. Vehicle Expense | | |
| | Fuel | 1,500 | |
| | Repairs & Preventive Maintenance | 1,200 | |
| | Insurance | 882 | \$3,582 |

| | | | |
|-----|-------------------------------------|-------|----------------|
| 460 | Materials and Supplies | | |
| | Field Soil / Top Dress Sand | 1,800 | |
| | Fertilizer, Grass Seed | 2,000 | |
| | Athletic Equipment (Balls, Bats, | | |
| | Bases, Home Plates, Pitching Slabs) | 1,200 | |
| | Marking Chalk & Paint | 1,400 | |
| | Drag Mats Replacement (1) | 300 | |
| | Drag Mats Replacement (1) | 200 | |
| | T-League Shirts (18 Teams) | 1,000 | |
| | Turf | 3,000 | |
| | Outfield fencing (2) | 685 | |
| | Awards, Ribbon & Trophies | 1,000 | |
| | Sport Clay for North Side Fields | 3,000 | |
| | Misc. Equipment & Supplies | 1,200 | \$16,785 |
| 465 | Other Equipment < \$5,000 | | |
| | Field Line Marker Replacement (1) | 265 | |
| | Utility Trailer For Field Marker | 750 | |
| | Reciprocator | 450 | |
| | Hand Mower | 300 | |
| | Spreader Replacement | 2,500 | <u>\$4,265</u> |
| | Total Operating Expenses | | \$40,791 |

Fringe Benefits

| | | |
|-----|-------------------------|--------------|
| 830 | Social Security Expense | <u>\$353</u> |
| | Total Fringe Benefits | \$353 |

| | |
|---------------------|-----------------|
| TOTAL BUDGET | \$45,754 |
|---------------------|-----------------|

Fiscal Year: 2007-08
Department: Swimming Pools - Outdoor
Account Code: A7180
Function: Culture and Recreation



Description: The City provides three outdoor pools (Thompson Park, Alteri Pool at Fairgrounds and Flynn Pool at the North side) during the summer months. The pools are open for a 9 ½ week period with the Fairgrounds Pool opening in early June until Labor Day. The pools recorded 16,285 visits from patrons throughout the hot summer season. All pool personnel are certified and meet New York State requirements for life guarding with 62% being City residents. The City offers learn to swim program in the mornings for a four-week period with over 100 youths attending. The Fairground's pool also offers noon time lap swimming. The City's pools are maintained by Parks and Recreation Maintenance Workers who are certified pool operators' as required under New York State Health Department guidelines.

2006-07 Accomplishments:

- ✓ Adjustments in lifeguard rotations and schedules resulting in more consistent hours of operations this past season.
- ✓ Evaluated lifeguard rates with other areas to make adjustments to coincide with the raise in minimum wage.
- ✓ Started recruitment of lifeguards through area schools and job fairs which we hope will be successful this coming season.

2007-08 Goals and Objectives:

- Gather pool policies, procedures and schedules from adjacent regional facilities to compare operational protocols.
- Work with Administration to develop a detailed plan for the future of Thompson Park Pool.
- Monitor security protocol at all of our pools to ensure a family friendly, family safe environment.
- Recruit guards through the various schools and agencies that teach lifeguarding classes as we did with South Jefferson schools new pool which produced 4 excellent new lifeguards this past season.

Fiscal Year: 2007-08
 Department: Swimming Pools - Outdoor
 Account Code: A7180
 Function: Culture and Recreation



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | - | - | - | - |
| 120 Clerical | - | - | - | - |
| 130 Wages | - | - | - | - |
| 140 Temporary | 61,333 | 61,639 | 72,675 | 79,000 |
| 150 Overtime | 4,671 | 4,317 | 4,000 | 4,500 |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | - | - | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | 66,004 | 65,956 | 76,675 | 83,500 |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | - | - | - |
| Total Equipment | - | - | - | - |
| Operating Expenses | | | | |
| 410 Utilities | 13,304 | 15,735 | 16,300 | 15,700 |
| 420 Insurance | 5,051 | 1,751 | 1,232 | 1,499 |
| 430 Contracted Services | 3,220 | 5,865 | 5,450 | 6,800 |
| 440 Fees Non Employees | 2,939 | 2,602 | 2,500 | 2,740 |
| 450 Miscellaneous | - | 466 | 575 | 550 |
| 455 Dept. Vehicle Expense | 359 | 184 | 400 | 400 |
| 460 Materials and Supplies | 30,251 | 33,724 | 37,150 | 38,750 |
| 465 Equipment < \$5,000 | 4,181 | 2,833 | 8,392 | 8,440 |
| Total Operating Expenses | 59,305 | 63,160 | 71,999 | 74,879 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | - | - | - | - |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | 5,028 | 5,033 | 5,866 | 6,400 |
| 840 Workers' Compensation | - | 1,702 | - | - |
| 850 Health Insurance | - | - | - | - |
| Total Fringe Benefits | 5,028 | 6,735 | 5,866 | 6,400 |
| Department Total | 130,337 | 135,851 | 154,540 | 164,779 |

Swimming Pools - Outdoor

City of Watertown

A7180

Personnel Services

2007-08
Budget
\$79,000
\$4,500
\$83,500

140 Temporary
150 Overtime
Total Personnel Services

Operating Expenses

| | | | |
|-----|------------------------------|--------|----------|
| 410 | Utilities | | |
| | Fuel Oil | 3,700 | |
| | Water and Sewer | 6,000 | |
| | Electric | 1,800 | |
| | Cell Phones 2 x 6 months | 200 | |
| | National Grid / UGI - Gas | 4,000 | \$15,700 |
| | | | \$1,499 |
| 420 | Insurance | | |
| 430 | Contracted Services | | |
| | Building Repairs/Maint. | 1,800 | |
| | Fence Repairs/Replacement | 2,000 | |
| | Pool Pump Repairs | 1,500 | |
| | Pool Filter Repairs | 1,000 | |
| | Pool Surface Repairs | 500 | \$6,800 |
| 440 | Fees, Non Employee | | \$2,740 |
| | Employment Related Testing | | |
| 450 | Miscellaneous | | |
| | Mileage Reimbursements | 50 | |
| | CPO Course | 500 | \$550 |
| | | | \$400 |
| 455 | Fuel | | |
| 460 | Materials and Supplies | | |
| | Chemicals | 22,000 | |
| | Pool Supplies | 7,500 | |
| | Maintenance Supplies | 1,800 | |
| | 1st Aid Supplies | 1,000 | |
| | Lifeguard Equipment | 1,500 | |
| | Paint and Hardware | 1,000 | |
| | Pool Repairs | 1,200 | |
| | Electrical/Plumbing Supplies | 2,000 | |
| | Signage | 750 | \$38,750 |

| | | | |
|-----|--------------------------------|-------|--------------|
| 465 | Other Equipment < \$5,000 | | |
| | Gas Vacuum Pump (1) | 1,200 | |
| | Lifeguard chair replacements | 510 | |
| | Ladder - 4 ft. | 600 | |
| | Ladder - 5 ft. | 700 | |
| | Umbrellas (4) | 280 | |
| | Security camera for Flynn Pool | 2,500 | |
| | Concrete picnic table | 450 | |
| | Float valve Flynn Pool | 1,000 | |
| | Pool Feeder Pumps (2) | 1,200 | <u>8,440</u> |
| | Total Operating Expenses | | \$74,879 |

Fringe Benefits

| | | |
|-----|-------------------------|----------------|
| 830 | Social Security Expense | <u>\$6,400</u> |
| | Total Fringe Benefits | \$6,400 |

| | |
|---------------------|------------------|
| TOTAL BUDGET | \$164,779 |
|---------------------|------------------|

Fiscal Year: 2007-08
Department: Ice Arena
Account Code: A7265
Function: Culture and Recreation



Description: The Municipal Arena, built in 1975 provides the community with a variety of services. The Arena generated \$193,240 in yearly revenue. During the six winter months an ice surface is maintained. Combined public attendance totaled 22,316 patrons and hosted 47 birthday parties. There were 11,601 pairs of skates rented this past season. There were 986 pairs of skates sharpened for the public. The Arena rents ice time to the Minor Hockey Association, the Figure Skating Club, the Catholic high school, adult hockey groups and private groups. Rock N Skate and Slip, Slide & Skate have been a success. Rock N Skate attendance was 8,579 skaters this past season. The event is offered weekly and brought in \$36,191 in admission and skate rental revenue last season. Attendance for the current season is about the same as these figures.

During the remaining 6 months the Arena is used for community events. The Arena is a popular site and the only facility in this area that can seat 3,000 people for concerts. Some events have been held annually since the late 70's. A total of \$25,214 was collected in arena rental and revenue for the 2005-2006 seasons. The Arena hosted 3 new events this past year and turned away 6 events.

2006-07 Accomplishments:

- ✓ Replaced ice sheet refrigeration system with zero impact to the Arena's schedule of booked events.
- ✓ Provided positive reinforcement of Rock N Skate Program when necessary. Environment has improved to the point where incidents are rare.
- ✓ Working with IT department improved customer service as Arena phone now has recorded message and call back capabilities.

2007-08 Goals and Objectives:

- Work with our architects to develop a long term facility and future development plan.
- Gather information from community youth events and facilities to use for expansion purposes with the City's Rock N Skate Program.
- Examine ways to fill last minute voids in scheduling that occur with cancellations.
- Assist IT Department establish a computer station for maintenance area.

Fiscal Year: 2007-08
Department: Ice Arena
Account Code: A7265
Function: Culture and Recreation



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|---------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | - | - | - | - |
| 120 Clerical | - | - | - | - |
| 130 Wages | 54,420 | 56,715 | 58,795 | 61,179 |
| 140 Temporary | 38,833 | 45,317 | 50,722 | 56,296 |
| 150 Overtime | 32,858 | 26,418 | 32,000 | 31,000 |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | - | - | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | <u>126,111</u> | <u>128,450</u> | <u>141,517</u> | <u>148,475</u> |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | 5,000 | - | 9,500 | 7,000 |
| Total Equipment | <u>5,000</u> | <u>-</u> | <u>9,500</u> | <u>7,000</u> |
| Operating Expenses | | | | |
| 410 Utilities | 38,307 | 57,949 | 56,565 | 58,725 |
| 420 Insurance | 4,003 | 3,909 | 4,476 | 5,602 |
| 430 Contracted Services | 34,018 | 30,390 | 35,572 | 36,190 |
| 440 Fees Non Employees | 773 | 760 | 1,218 | 1,900 |
| 450 Miscellaneous | 2,466 | 2,629 | 2,794 | 2,805 |
| 455 Dept. Vehicle Expense | 9,823 | 9,060 | 8,750 | 8,966 |
| 460 Materials and Supplies | 27,349 | 25,052 | 28,450 | 31,700 |
| 465 Equipment < \$5,000 | 9,375 | 7,077 | 8,150 | 9,610 |
| Total Operating Expenses | <u>126,114</u> | <u>136,826</u> | <u>145,975</u> | <u>155,498</u> |
| Fringe Benefits | | | | |
| 810 New York State Retirement | 10,231 | 12,098 | 14,123 | 8,500 |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | 8,584 | 9,546 | 10,826 | 11,358 |
| 840 Workers' Compensation | 8,276 | 9,117 | 8,500 | 10,000 |
| 850 Health Insurance | - | 8,963 | 21,578 | 24,775 |
| Total Fringe Benefits | <u>27,091</u> | <u>39,724</u> | <u>55,027</u> | <u>54,633</u> |
| Department Total | <u>284,316</u> | <u>305,000</u> | <u>352,019</u> | <u>365,606</u> |

Ice Arena

City of Watertown

A7265

Personnel Services

**2007-08
Budget**

| | | | |
|-----|-------------------------------------|--|---------------|
| 130 | Wages | | |
| | Parks and Rec. Maint Wrks (4)(1/2)* | | 61,179 |
| 140 | Temporary | | 56,296 |
| 150 | Overtime | | <u>31,000</u> |
| | Total Personnel Services | | \$148,475 |

Equipment

| | | | |
|-----|--------------------------|--|----------------|
| 250 | Equipment > \$5,000 | | |
| | Automatic Floor Scrubber | | <u>\$7,000</u> |
| | Total Equipment | | \$7,000 |

Operating Expenses

| | | | |
|-----|----------------------------------|--------|----------|
| 410 | Utilities | | |
| | Water / Sewer / Electric | 13,525 | |
| | National Grid / UGI - Gas | 39,000 | |
| | National Grid - Electric | 6,200 | \$58,725 |
| 420 | Insurance | | \$5,602 |
| 430 | Contracted Services | | |
| | Outside Equipment Rentals | 500 | |
| | Facility Maintenance and Repairs | 7,500 | |
| | Cash Register Maintenance | 200 | |
| | Pest Control | 320 | |
| | Zamboni Blades Sharpening | 1,800 | |
| | Public Skating Schedules | 250 | |
| | Maintenance/Repairs to Floor | 1,200 | |
| | Sprinkler Maintenance/Inspection | 1,500 | |
| | Rock N Skate - DJ Service | 3,900 | |
| | Heating Maintenance | 3,000 | |
| | Floor Cleaner Equipment Rental | 720 | |
| | Replace Lobby Door | 3,300 | |
| | Refrigeration System | 12,000 | \$36,190 |
| 440 | Fees, Non Employee | | |
| | Program Instructions | 1,140 | |
| | Physicals for Employees | 760 | \$1,900 |

| | | | |
|-----|-----------------------------------|-------|-----------|
| 450 | Miscellaneous | | |
| | Safety Shoes | 580 | |
| | Mileage Reimbursement | 150 | |
| | Safety Equipment, Jackets, Gloves | 550 | |
| | ISI | 325 | |
| | NEISMA | 200 | |
| | ASCAP & SESAC & BMI Charges | 700 | |
| | Uniforms and Protective Clothing | 300 | \$2,805 |
| 455 | Dept. Vehicle Expenses | | |
| | Zamboni Repairs | 750 | |
| | Zamboni Supplies | 2,000 | |
| | Vehicle Parts | 900 | |
| | Insurance | 1,716 | |
| | Forklift Repair | 900 | |
| | Fuel | 2,700 | \$8,966 |
| 460 | Materials and Supplies | | |
| | Skate Supplies | 1,000 | |
| | Refrigeration Supplies | 1,200 | |
| | Edger Supplies | 400 | |
| | Lamp Replacement | 1,000 | |
| | Ballast Replacement | 1,000 | |
| | Ice Paint | 1,500 | |
| | Maintenance of Small Equipment | 1,000 | |
| | Building/Maintenance/Janitorial | 7,500 | |
| | Dasher Board Maintenance | 2,000 | |
| | Emergency Lights | 2,500 | |
| | Hardware, Lumber, Paint | 1,800 | |
| | Electrical/Plumbing Supplies | 2,400 | |
| | First Aid Supplies | 1,000 | |
| | Miscellaneous Supplies | 2,500 | |
| | Propane, Oil | 1,500 | |
| | Chair Cart Material | 1,600 | |
| | Concrete for Sidewalks Repairs | 1,800 | \$31,700 |
| 465 | Other Equipment < \$5,000 | | |
| | 8' Tables (8) | 1,680 | |
| | Chairs (144) | 2,160 | |
| | Security cameras | 2,500 | |
| | Rental Skates | 2,520 | |
| | Drinking Fountain Replacement | 750 | \$9,610 |
| | Total Operating Expenses | | \$155,498 |

Fringe Benefits

| | | |
|-----|-------------------------|-----------------|
| 810 | State Retirement | \$8,500 |
| 830 | Social Security Expense | \$11,358 |
| 840 | Workers' Compensation | \$10,000 |
| 850 | Health Insurance | <u>\$24,775</u> |
| | Total Fringe Benefits | \$54,633 |

TOTAL BUDGET

\$365,606

* (1/2) 5142

Fiscal Year: 2007-08
Department: Planning Office
Account Code: A8020
Function: Home and Community Services



Description: The Planning Office was created in 1984 as a component of the City Manager's Office. The goal of the Planning Office is to implement programs, projects and legislation that will have a positive effect on the development of the City of Watertown as a community. It is involved in a wide variety of issues that effect the development of this community including zoning, downtown revitalization, riverfront development, tree planting, historic preservation, housing programs and economic development. Many of the projects and programs within those categories involve writing grant applications and contract administration. The office also provides staff support to the Planning Board and Zoning Board of Appeals.

2006-07 Accomplishments:

- ✓ Downtown Streetscape Project construction is underway.
- ✓ Completed 2003 and 2004 Community Development Block Grants.
- ✓ Awarded 2006 Community Development Block Grant.
- ✓ Awarded an Environmental Restoration Program grant for Sewall's Island.
- ✓ Awarded 2006/07 HOME Consortium Grant
- ✓ Reviewed 11 site plans, 14 subdivisions, 8 zone changes, 3 special use permits and 8 variances in 2006.

2007-08 Goals and Objectives:

- Complete 2005 Community Development Block Grant.
- Implement 2006 and 2007 (if awarded) CDBG.
- Complete environmental investigations on Sewall's Island.
- Implement Brownfield Opportunity Area Grant Program.
- Implement EPA Brownfields Grant Program.
- Construct Waterworks Park extension and Black River parks project.
- Rewrite Zoning Ordinance.
- Complete Downtown Streetscape Project.

Fiscal Year: 2007-08
 Department: Planning Office
 Account Code: A8020
 Function: Home and Community Services



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | - | - | - | - |
| 120 Clerical | - | - | - | - |
| 130 Wages | - | - | - | - |
| 140 Temporary | - | - | - | - |
| 150 Overtime | - | - | - | - |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | - | - | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | - | - | - | - |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | - | - | - |
| Total Equipment | - | - | - | - |
| Operating Expenses | | | | |
| 410 Utilities | - | - | - | - |
| 420 Insurance | - | - | - | - |
| 430 Contracted Services | 21,657 | 29,190 | 627,700 | 336,600 |
| 440 Fees Non Employees | - | - | - | - |
| 450 Miscellaneous | 25,899 | 16,740 | - | 8,550 |
| 455 Dept. Vehicle Expense | - | - | - | - |
| 460 Materials and Supplies | - | - | - | - |
| 465 Equipment < \$5,000 | - | 56 | - | - |
| Total Operating Expenses | 47,556 | 45,986 | 627,700 | 345,150 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | - | - | - | - |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | - | - | - | - |
| 840 Workers' Compensation | - | - | - | - |
| 850 Health Insurance | - | - | - | - |
| Total Fringe Benefits | - | - | - | - |
| Department Total | 47,556 | 45,986 | 627,700 | 345,150 |

Planning

City of Watertown

A8020

Operating Expenses **2007-08
Budget**

| | | | |
|-----|--------------------------------------|---------|-----------|
| 430 | Contracted Services | | |
| | Grant Applications | 30,000 | |
| | Downtown Awareness * | 50,000 | |
| | Brownfield Opportunity Area ** | 56,000 | |
| | EPA Brownfield Pilot Program *** | 137,600 | |
| | Black River Erosion Control Plan**** | 48,000 | |
| | Black River Marketing***** | 15,000 | \$336,600 |

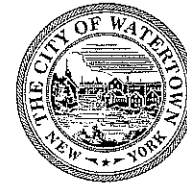
| | | | |
|-----|---------------------------------|---------|------------------|
| 450 | Miscellaneous | | |
| | Subscriptions/Memberships | \$3,500 | |
| | Software License | \$550 | |
| | Training | \$4,500 | <u>\$8,550</u> |
| | Total Operating Expenses | | \$345,150 |

| | |
|---------------------|------------------|
| TOTAL BUDGET | \$345,150 |
|---------------------|------------------|

| | |
|--|-----------|
| Off-setting Revenue | |
| * Downtown Awareness Grant (State) | \$25,000 |
| * Tourism Fund (City) | \$25,000 |
| ** Brownfield Opportunity Area Grant (State) | \$50,400 |
| ** EPA Brownfield Grant (Federal) | \$5,600 |
| *** EPA Brownfield Grant (Federal) | \$137,600 |
| **** EPF Grant (State) | \$24,000 |
| ***** EPF Grant (State) | \$7,500 |
| ***** Tourism Fund (City) | \$7,500 |

| | |
|---------------|-----------|
| Total Revenue | \$282,600 |
|---------------|-----------|

Fiscal Year: 2007-08
Department: General Fund
Account Code: A9040, A9050, A9060, A9070,
 A9501, A9512, A9940, A9945,
 A9950, A9960



Function: Fringe Benefits and Interfund Transfers

| | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|
| A9040 Workers' Compensation | 83,447 | 97,069 | 70,000 | 100,000 |
| A9050 Unemployment | 12,505 | 9,043 | 9,000 | 9,150 |
| A9060 Health Insurance - Retirees | 2,077,084 | 2,299,213 | 2,499,933 | 2,966,520 |
| A9070 Compensated Absences | 41,258 | 6,654 | 0 | 0 |
| A9501 General Liability Reserve | 10,000 | 50,000 | 25,000 | 25,000 |
| A9512 Library Fund Transfer | 719,575 | 804,036 | 921,894 | 931,747 |
| A9940 Compensation Reserve | 0 | 0 | 0 | 0 |
| A9945 Capital Fund Reserve | 0 | 300,000 | 300,000 | 0 |
| A9950 Capital Fund Transfer | 709,088 | 968,666 | 807,800 | 1,565,500 |
| A9960 Black River Trust Reserve | 10,000 | 10,000 | 10,000 | 10,000 |

Accounts A9040, A9050, A9060 and A9070 represent fringe benefit expenses that are not charged directly to detail operating accounts.

A9501 General Liability Reserve - This represents the annual transfer to support the costs associated with defending claims against the City.

A9512 Transfer to Library - This represents the operating support of the Flower Memorial Library.

A9940 Compensation Reserve - Transfer to replenish this fund.

A9945 Capital Fund Reserve - Transfer to establish Capital Fund Reserve

A9950 Transfer to Capital Funds - Represents the City's operating support of capital equipment purchases and capital projects.

A9960 Transfer to Black River Trust Reserve - Represents the City's annual commitment to the Black River Reserve Trust as required in our FERC license.

Fiscal Year: 2007-08
 Department: Debt Service
 Account Code: A9710. - A9780.
 Function: Debt Service



| Debt Service | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|--------------------------------|--------------------|--------------------|--------------------|--------------------|
| Serial Bonds | | | | |
| A9710.6 Principal | \$2,147,293 | \$2,585,288 | \$2,566,539 | \$2,308,488 |
| A9710.7 Interest | 1,099,797 | 1,215,690 | 1,240,343 | 1,085,513 |
| Bond Anticipation Notes | | | | |
| A9730.6 Principal | 614,375 | 0 | 46,154 | 577,900 |
| A9730.7 Interest | 135,623 | 0 | 144,000 | 152,750 |
| Loan | | | | |
| A9780.6 Principal | 26,396 | 25,829 | 26,100 | 26,000 |
| A9780.7 Interest | <u>2,695</u> | <u>3,585</u> | <u>4,300</u> | <u>4,800</u> |
| Total Budget | \$4,026,179 | \$3,830,392 | \$4,027,436 | \$4,155,451 |

Fiscal Year: 2006-07
 Department: Debt Service
 Account Code: General Fund
 Function: Debt Service Detail



SERIAL BONDS

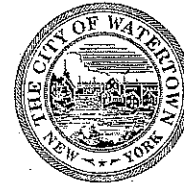
| DATE OF ISSUE | RATE | DATE OF MATURITY | 2007-08 PRINCIPAL | 2007-08 INTEREST | 2007-08 TOTAL | OUTSTANDING BALANCE |
|------------------|---------------|---------------------|----------------------|---------------------|------------------|------------------------|
| 12/1/83 | 9.60% | 12/1/2017 | 45,000 | 34,800 | 79,800 | 340,000 |
| 10/15/91 | 6.30 - 6.37% | 10/15/2011 | 61,700 | 17,703 | 79,403 | 246,800 |
| 9/15/92 | 5.50 - 5.70% | 10/15/2011 | 135,000 | 32,918 | 167,918 | 510,000 |
| 9/15/92 | 5.30 - 5.70% | 10/15/2010 | 130,000 | 9,806 | 139,806 | 107,000 |
| 3/15/96 | 4.60 - 5.25% | 3/15/2013 | 125,000 | 14,045 | 139,045 | 155,000 |
| 11/15/97 | 5.00 - 7.10% | 11/15/2025 | 265,000 | 494,806 | 759,806 | 7,595,000 |
| 3/15/98 | 3.50 - 4.85% | 7/15/2010 | 305,000 | 44,269 | 349,269 | 660,000 |
| 4/15/00 | 5.125 - 5.50% | 6/15/2020 | 271,317 | 83,401 | 354,718 | 1,331,460 |
| 5/15/2002 | 4.00 - 7.50% | 5/15/2021 | 91,500 | 36,734 | 128,234 | 669,250 |
| 8/27/2002 | 2.50 - 4.00% | 3/1/2012 | 111,065 | 18,653 | 129,718 | 408,535 |
| 1/15/2005 | 2.75 - 4.25% | 1/15/2024 | 568,406 | 198,235 | 766,641 | 4,928,896 |
| 11/15/2005 | 4.00 - 4.375% | 11/15/2020 | 174,500 | 89,799 | 264,299 | 2,106,500 |
| 5/1/2006 | 4.50 - 7.50% | 11/1/2015 | 25,000 | 10,344 | 35,344 | 200,000 |
| | | TOTAL | 2,308,488 | 1,085,513 | 3,394,001 | 19,258,441 |

| LOAN -HVAC | | | 2007-08 PRINCIPAL | 2007-08 INTEREST | 2007-08 TOTAL | OUTSTANDING BALANCE |
|------------|-------|----------|----------------------|---------------------|------------------|------------------------|
| 6/1/2002 | 3.71% | 6/1/2012 | 26,000 | 4,800 | 30,800 | 113,729 |

| BOND ANTICIPATION NOTES | | | 2007-08 PRINCIPAL | 2007-08 INTEREST | 2007-08 TOTAL | OUTSTANDING BALANCE |
|-------------------------|-------|-----------|----------------------|---------------------|------------------|------------------------|
| 2/27/2007 | 4.09% | 2/28/2008 | 577,900 | 152,750 | 730,650 | 3,736,060 |

Water Fund Budget

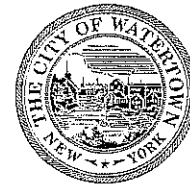
Fiscal Year: 2007-08
 Department: Water Fund
 Account Code: Summary
 Function: Water Fund Summary



| | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|---------------------------------|--------------------|--------------------|--------------------|--------------------|
| Revenues | | | | |
| Water Rents | 3,175,026 | 3,381,674 | 3,630,026 | 3,755,000 |
| Unmetered Water | 10,494 | 14,249 | 12,000 | 12,000 |
| Outside User Fees | 614,807 | 505,978 | 587,000 | 717,000 |
| Water Srv. Charges | 55,258 | 100,836 | 60,000 | 60,000 |
| Int. & Pen. On Water Rents | 52,541 | 55,112 | 53,000 | 58,000 |
| Interest Earnings | 20,484 | 23,976 | 27,000 | 45,000 |
| Sale of Scrap | 610 | 890 | 0 | 0 |
| Sale of Equipment | 0 | 630 | 0 | 0 |
| Insurance Rec. | 1,334 | 5,001 | 0 | 0 |
| Refund of Prior Year Exp. | 1,099 | 76 | 0 | 0 |
| Unclassified Revenues | 2,958 | 2,563 | 3,000 | 3,100 |
| Metered Water Sales Other Funds | 88,783 | 100,554 | 100,000 | 142,300 |
| Interfund Transfer | <u>3,633</u> | <u>6,807</u> | <u>250</u> | <u>3,700</u> |
| Sub-Total | 4,027,027 | 4,198,346 | 4,472,276 | 4,796,100 |
| Actual Beginning Fund Balance | <u>1,878,374</u> | <u>1,415,019</u> | | |
| Appropriated Fund Balance | | | <u>501,300</u> | <u>0</u> |
| Total Revenues | \$5,905,401 | \$5,613,365 | \$4,973,576 | \$4,796,100 |

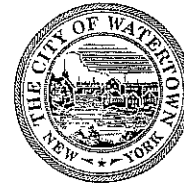
| | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|---------------------------------|--------------------|--------------------|--------------------|--------------------|
| Expenditures | | | | |
| Administration | 250,844 | 105,104 | 230,453 | 247,302 |
| Source, Supply, Power & Pumping | 406,806 | 407,334 | 567,950 | 458,900 |
| Water Purification | 1,116,190 | 1,176,176 | 1,285,116 | 1,355,212 |
| Water Distribution | 945,326 | 885,241 | 1,025,935 | 1,114,861 |
| General | 228,631 | 169,683 | 219,600 | 258,450 |
| Debt | <u>1,542,585</u> | <u>1,499,972</u> | <u>1,644,522</u> | <u>1,361,375</u> |
| Total Expenditures | \$4,490,382 | \$4,243,510 | \$4,973,576 | \$4,796,100 |

Fiscal Year: 2006-07
 Department: Water Fund
 Account Code: Revenues
 Function: Revenue Summary



| | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|----------------------------------|-------------------|-------------------|-------------------|-------------------|
| F2140 Water Rents | \$3,175,026 | \$3,381,674 | \$3,630,026 | \$3,755,000 |
| F2142 Unmetered Water | 10,494 | 14,249 | 12,000 | 12,000 |
| F2143 Outside User Fees | 614,807 | 505,978 | 587,000 | 717,000 |
| F2144 Water Srv. Charges | 55,258 | 100,836 | 60,000 | 60,000 |
| F2148 Int. & Pen. On Water Rents | 52,541 | 55,112 | 53,000 | 58,000 |
| F2401 Interest Earnings | 20,484 | 23,976 | 27,000 | 45,000 |
| F2650 Sale of Scrap | 610 | 890 | 0 | 0 |
| F2665 Sale of Equipment | 0 | 630 | 0 | 0 |
| F2680 Insurance Rec. | 1,334 | 5,001 | 0 | 0 |
| F2701 Refund of Prior Year Exp. | 1,099 | 76 | 0 | 0 |
| F2770 Unclassified Revenues | 2,958 | 2,563 | 3,000 | 3,100 |
| F2830 Metered Water Sales Funds | 88,783 | 100,554 | 100,000 | 142,300 |
| F5031 Interfund Transfer | <u>3,633</u> | <u>6,807</u> | <u>250</u> | <u>3,700</u> |
| Sub-Total | 4,027,027 | 4,198,346 | 4,472,276 | 4,796,100 |
| Actual Beginning Fund Balance | <u>1,878,374</u> | <u>1,415,019</u> | | |
| Appropriated Fund Balance | | | <u>501,300</u> | <u>0</u> |
| Total Revenues | \$5,905,401 | \$5,613,365 | \$4,973,576 | \$4,796,100 |

Fiscal Year: 2006-07
Department: Water Fund
Account Code: Revenues
Function: Revenue Descriptions



F2140 – Water Rents - Sales of water to other governments, and all residential, commercial, industrial users.

F2142 - Unmetered Water Sales - Bulk sales of water at the Water Treatment Plant are recorded in this account.

F2143 - Outside User Fees - Water sold to the Development Authority of the North County.

F2144 - Water Service Charges - Charges for frozen meters, meter replacement, connection fees, repairs and line renewals.

F2148 - Interest & Penalties on Water Rents - The City charges a 10% penalty for late water payments.

F2401 - Interest and Earnings - Revenue derived from the investment of City funds through certificates of deposit, savings accounts and the purchase of government securities.

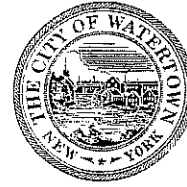
F2701 - Refund of Prior Years Expense - On occasion the City receives a refund for an expenditure that was previously paid for in a prior year.

F2770 - Other Unclassified Revenues - Recorded in this account are revenues from sources that a specific code has not been provided, such as shut - off fees.

F2830 - Metered Water Sales Other Funds - Reimbursement from the other funds, for water used.

F5301 – Interfund Transfers – Contributions from other funds.

Fiscal Year: 2007-08
Department: Water Administration
Account Code: F8310
Function: Water Administration



Description: The Water Department administrative staff is responsible for processing 8,500 water and sewer bills along with 300 related service accounts. Staffing includes the Superintendent, a Principal Account Clerk, a Senior Account Clerk/Typist and two Meter Readers. Staff collects, compiles and maintains data to produce water and sewer bills. In addition, all paperwork associated with departmental personnel, payroll and purchases are handled by this staff. Permits and billings for water service installations, repairs and renewals are issued through this office. This office coordinates services with other City departments, other Water Fund personnel, and with outside agencies including the NYS Dept. of Health, NYSDEC, NYSDOT, DANC, and civilian personnel at Fort Drum. The Superintendent coordinates with engineers, architects, and developers in the development of new construction.

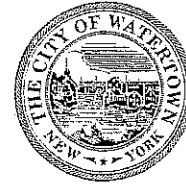
2006-07 Accomplishments:

- ✓ Began implementation of automated meter reading and billing system.
- ✓ Finished informational booklet on the Water Department including topics on billing, service data, new account set-up and a variety of other useful information.

2007-08 Goals and Objectives:

- Continued integration of automated billing with current system.
- Continue to review large user accounts for metering accountability.
- Foster improved public relations by establishing customer protocol.
- Perform Rate and Rate Structure Analysis in conjunction with the City Comptroller's Office.
- Continue to work with DANC and surrounding municipalities relative to meeting the needs for new development.

Fiscal Year: 2006-07
Department: Water Administration
Account Code: F8310
Function: Water Administration



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Proposed |
|-------------------------------|-------------------|-------------------|-------------------|---------------------|
| Personnel Services | | | | |
| 110 Salaries | 71,831 | (35,133) | 73,490 | 74,960 |
| 120 Clerical | 35,745 | 41,668 | 38,083 | 39,199 |
| 130 Wages | 28,825 | 28,680 | 30,620 | 31,508 |
| 140 Temporary | 4,042 | 5,297 | 4,850 | 4,480 |
| 150 Overtime | 755 | 712 | 1,000 | 1,000 |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | - | - | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | 141,198 | 41,224 | 148,043 | 151,147 |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | 2,000 |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | 10,921 | - | - | - |
| Total Equipment | 10,921 | - | - | 2,000 |
| Operating Expenses | | | | |
| 410 Utilities | 1,688 | 336 | 1,000 | 990 |
| 420 Insurance | - | - | - | - |
| 430 Contracted Services | 14,349 | 13,183 | 14,995 | 13,675 |
| 440 Fees Non Employees | - | 7,250 | - | - |
| 450 Miscellaneous | 10,554 | 11,348 | 11,100 | 16,180 |
| 455 Dept. Vehicle Expense | 2,440 | 1,798 | 1,950 | 1,642 |
| 460 Materials and Supplies | 1,880 | 1,794 | 2,950 | 2,150 |
| 465 Equipment < \$5,000 | 50 | 161 | - | 50 |
| Total Operating Expenses | 30,961 | 35,870 | 31,995 | 34,687 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | 27,387 | 3,461 | 16,140 | 21,587 |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | 10,416 | 2,772 | 11,325 | 11,563 |
| 840 Workers' Compensation | - | 394 | - | - |
| 850 Health Insurance | 29,961 | 21,383 | 22,950 | 26,318 |
| Total Fringe Benefits | 67,764 | 28,010 | 50,415 | 59,468 |
| Department Total | 250,844 | 105,104 | 230,453 | 247,302 |

Water Fund Administration

City of Watertown

F8310

Personnel Services

2007-08
Budget

| | | | |
|-----|-------------------------------|--------|----------------|
| 110 | Salaries | | |
| | Water Superintendent | | \$74,960 |
| 120 | Clerical | | |
| | Principal Account Clerk * | 21,422 | |
| | Senior Account Clerk Typist * | 17,777 | \$39,199 |
| 130 | Wages | | |
| | Water Meter Reader (2) * | | \$31,508 |
| 140 | Temporary * | | \$4,480 |
| 150 | Overtime * | | <u>\$1,000</u> |
| | Total Personnel Services | | \$151,147 |

Equipment

| | | | |
|-----|---------------------------------|--|----------------|
| 220 | Office Equipment | | |
| | Sealing Machine** (4-way split) | | <u>\$2,000</u> |
| | Total Equipment | | \$2,000 |

Operating Expenses

| | | | |
|-----|------------------------------|-------|----------|
| 410 | Utilities | | |
| | Telephone* | | \$990 |
| 430 | Contracted Services | | |
| | Office Rental * | 6,000 | |
| | Software Update Fees* | 2,300 | |
| | Repairs to Equipment * | 50 | |
| | Fee for Paying Agent | 1,800 | |
| | KVS Program Modifications* | 1,000 | |
| | Consumer Confidence Report | 2,200 | |
| | Equip Maintenance Contracts* | 325 | \$13,675 |
| 450 | Miscellaneous | | |
| | Uniforms, Meter Readers * | 500 | |
| | Membership AWWA | 1,650 | |
| | Tuition Reimbursements | 3,300 | |
| | Travel and Training | 1,200 | |
| | Postage Expenses * | 7,680 | |
| | Postage Expense | 1,750 | |
| | Text/Reference Materials | 100 | \$16,180 |

| | | | |
|-----|--------------------------|-------|-------------|
| 455 | Dept. Vehicle Expense | | |
| | Fuel * | 650 | |
| | Maintenance & Repairs * | 350 | |
| | Insurance * | 642 | \$1,642 |
| 460 | Materials and Supplies | | |
| | Printed Forms, Bills * | 1,500 | |
| | Office Supplies * | 650 | \$2,150 |
| 465 | Equipment < \$5,000 | | |
| | Calculator* | | <u>\$50</u> |
| | Total Operating Expenses | | \$34,687 |

Fringe Benefits

| | | | |
|-----|---------------------------|--|-----------------|
| 810 | New York State Retirement | | \$21,587 |
| 830 | Social Security Expense | | \$11,563 |
| 840 | Workers' Compensation | | \$0 |
| 850 | Health Insurance | | <u>\$26,318</u> |
| | Total Fringe Benefits | | \$59,468 |

TOTAL BUDGET

\$247,302

* 1/2 expense shared with Sewer Fund G8110

** 4-way Split - F8310, G8110, A1315, and A1355

Fiscal Year: 2006-07
Department: Source of Supply, Power and Pumping
Account Code: F8320
Function: Water Operations



Description: Primary facilities supported by this account include the Dosing Station, Coagulation Basin and Low Lift Pump Station, all of which are located adjacent to NYS Rte. 3, east of the City, and the Main Pump Station on Huntington Street. Raw river water flows through the Dosing Station where chemicals are added to settle out organic matter and silt in the 66,000,000-gallon Coagulation Basin. The settled water is then pumped through the Low Lift Station to the Water Treatment Plant. The Main Pump Station pumps the finished potable water through the distribution system to the customers. The cost of power for the treatment facilities is covered under this account.

The pre-treatment facilities provide settled water to the Water Treatment Plant that can be treated and polished more readily than raw river water to provide a high quality finished product. The Main Pump Station transfers quality potable water to the distribution system.

2006-07 Accomplishments:

- ✓ Completed shoreline enhancements on the north side of the basin.
- ✓ Removed dried sludge from freeze dry beds in preparation for dredging.
- ✓ Continued work on Vulnerability Assessment recommendations.
- ✓ Performed dredging to remove accumulated sludge from coagulation basin.
- ✓ Assisted with installation of telemetry for the new Thompson Park pump house.

2007-08 Goals and Objectives:

- Perform sampling in April '08 for Long-Term Enhanced Water Treatment Rule.
- Perform Engineering evaluation and specifications for replacement of the variable frequency drives (VFD's) for the high-lift pumps.
- Explore possible uses for freeze-dry bed sludge after it has become solid.

Fiscal Year: 2006-07
 Department: Source of Supply, Power and Pumping
 Account Code: F8320
 Function: Water Operations



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Budget |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|
| Personnel Services | | | | |
| 110 Salaries | - | - | - | - |
| 120 Clerical | - | - | - | - |
| 130 Wages | - | - | - | - |
| 140 Temporary | - | - | - | - |
| 150 Overtime | - | - | - | - |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | - | - | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | - | - | - | - |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | - | - | - |
| Total Equipment | - | - | - | - |
| Operating Expenses | | | | |
| 410 Utilities | 380,768 | 376,398 | 418,550 | 389,500 |
| 420 Insurance | - | - | - | - |
| 430 Contracted Services | 8,098 | 13,805 | 128,400 | 29,900 |
| 440 Fees Non Employees | 1,625 | - | - | 20,000 |
| 450 Miscellaneous | - | - | - | - |
| 455 Dept. Vehicle Expense | - | - | - | - |
| 460 Materials and Supplies | 4,007 | 6,142 | 8,000 | 9,500 |
| 465 Equipment < \$5,000 | 12,308 | 10,989 | 13,000 | 10,000 |
| Total Operating Expenses | 406,806 | 407,334 | 567,950 | 458,900 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | - | - | - | - |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | - | - | - | - |
| 840 Workers' Compensation | - | - | - | - |
| 850 Health Insurance | - | - | - | - |
| Total Fringe Benefits | - | - | - | - |
| Department Total | 406,806 | 407,334 | 567,950 | 458,900 |

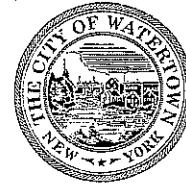
Source of Supply, Power and Pumping **City of Watertown** **F8320**

Equipment 2007-08
Budget

Operating Expenses

| | | | |
|---------------------|----------------------------------|---------|------------------|
| 410 | Utilities | | |
| | Electric | 364,200 | |
| | Natural Gas | 24,400 | |
| | Water & Sewer (Town Pamela) | 900 | \$389,500 |
| 430 | Contracted Services | | |
| | Maintenance Contracts Generators | 6,500 | |
| | Repairs to Equipment | 8,000 | |
| | Electric Repairs & Service | 12,000 | |
| | Boiler Repairs | 2,000 | |
| | Rental of Propane Tank | 400 | |
| | Crane Inspection-Annual | 1,000 | \$29,900 |
| 440 | Fees, Non-Employee | | |
| | Consultant-VFD Upgrade | | \$20,000 |
| 460 | Materials and Supplies | | |
| | Grease and Oil | 500 | |
| | Fuel Oil, Generator | 2,500 | |
| | Propane, Small Generator | 1,500 | |
| | Mechanical Repair Parts | 2,000 | |
| | Miscellaneous Hardware | 3,000 | \$9,500 |
| 465 | Other Equipment < \$5,000 | | |
| | Mechanical Parts | 5,000 | |
| | Electronic Repair Parts | 5,000 | <u>\$10,000</u> |
| | Total Operating Expenses | | \$458,900 |
| TOTAL BUDGET | | | \$458,900 |

Fiscal Year: 2007-08
Department: Water Purification
Account Code: F8330
Function: Water Operations



Description: The City's 15 MGD Water Plant purified and delivered more than 1.7 billion gallons of high quality potable water last year. An average of 4.8 million gallons per day (MGD) was processed for domestic and industrial use by the citizens of the City of Watertown, neighbors in the Towns of Watertown, Pamelaia, Leray, Champion, and personnel at Fort Drum in 2006. The plant is staffed with a Chief Operator, six WTP operators, a Lab Technician, and a four-member maintenance crew. This is a 24-hour a day operation, requiring at least one operator on duty at all times. All but one staff member is certified and licensed by NYS Dept of Health to operate a community water system.

A strong emphasis on maintenance training enables the staff to perform the majority of maintenance tasks required to keep the high tech equipment functioning properly. In addition to the main plant, staff maintains several off-site facilities. The goal of the Water Treatment Plant staff is to provide the highest quality potable water, meeting all applicable standards of the NYSDOH and the USEPA, at the lowest reasonable cost, and to properly maintain the plant, service the equipment and improve plant processes.

2006-07 Accomplishments:

- ✓ Began implementation of EPA Stage II Disinfection Byproducts Rule for distribution system sampling.
- ✓ Prepared sampling plan for EPA Long Term 2 Enhanced Surface Water Treatment Rule.
- ✓ Cleared visual obstructions from remote sites, repaired fences along Rte. 3 and road to low lift station as recommended in the Vulnerability Assessment.

2007-08 Goals and Objectives:

- Continue implementation of Stage II Disinfection Byproducts Rule for distribution system.
- Continue work associated with EPA Long Term 2 Enhanced Surface Water Treatment Rule.
- Certify an additional pesticide technician through NYSDEC to apply copper sulfate at coagulation basin.

Fiscal Year: 2007-08
Department: Water Purification
Account Code: F8330
Function: Water Operations



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Budget |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|
| Personnel Services | | | | |
| 110 Salaries | 63,628 | 55,362 | 53,925 | 56,080 |
| 120 Clerical | - | - | - | - |
| 130 Wages | 357,551 | 403,385 | 419,638 | 434,823 |
| 140 Temporary | - | - | - | - |
| 150 Overtime | 20,419 | 18,267 | 22,500 | 22,500 |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | - | - | 1,000 | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | 441,598 | 477,014 | 497,063 | 513,403 |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | - | - | - |
| Total Equipment | - | - | - | - |
| Operating Expenses | | | | |
| 410 Utilities | 198,027 | 177,190 | 220,230 | 174,360 |
| 420 Insurance | 17,255 | 12,213 | 14,160 | 18,326 |
| 430 Contracted Services | 13,131 | 11,369 | 19,500 | 55,500 |
| 440 Fees Non Employees | 4,551 | - | 1,000 | 950 |
| 450 Miscellaneous | 5,400 | 3,765 | 6,150 | 7,150 |
| 455 Dept. Vehicle Expense | 8,839 | 8,602 | 12,000 | 9,246 |
| 460 Materials and Supplies | 228,781 | 247,190 | 286,569 | 343,300 |
| 465 Equipment < \$5,000 | 9,292 | 40,395 | 18,500 | 14,500 |
| Total Operating Expenses | 485,276 | 500,724 | 578,109 | 623,332 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | 47,261 | 43,930 | 48,825 | 46,652 |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | 33,077 | 35,677 | 38,025 | 39,275 |
| 840 Workers' Compensation | 9,209 | 19,926 | 12,000 | 5,000 |
| 850 Health Insurance | 99,769 | 98,905 | 111,094 | 127,550 |
| Total Fringe Benefits | 189,316 | 198,438 | 209,944 | 218,477 |
| Department Total | 1,116,190 | 1,176,176 | 1,285,116 | 1,355,212 |

Water Purification

City of Watertown

F8330

Personnel Services

**2007-08
Budget**

| | | | |
|-----|--------------------------|---------|-----------------|
| 110 | Salaries | | |
| | Chief WTP Operator | | \$56,080 |
| 130 | Wages | | |
| | WTP Maintenance Supv. | 49,021 | |
| | Laboratory Technician | 47,211 | |
| | WTP Maint. Mechanic (2) | 80,558 | |
| | Building Maint. Worker | 32,902 | |
| | WTP Operator (6) | 225,131 | \$434,823 |
| 150 | Overtime | | <u>\$22,500</u> |
| | Total Personnel Services | | \$513,403 |

Operating Expenses

| | | | |
|-----|-------------------------------------|---------|-----------|
| 410 | Utilities | | |
| | Sewer Charges | 120,000 | |
| | Natural Gas | 48,500 | |
| | Telephone | 5,860 | \$174,360 |
| 420 | Insurance | | \$18,326 |
| 430 | Contracted Services | | |
| | AC Boiler Repair & Maintenance | 2,000 | |
| | Rate Study | 35,000 | |
| | Electric Repair & Maintenance | 2,000 | |
| | Repairs to Equipment | 3,000 | |
| | Advertising | 300 | |
| | Chemical Testing | 10,500 | |
| | Physical Exams & Testing | 1,200 | |
| | Inspection of Fire/Intrusion Alarms | 1,000 | |
| | Miscellaneous | 500 | \$55,500 |
| 440 | Fees, Non Employee | | |
| | License and Permit Fees | | \$950 |
| 450 | Miscellaneous | | |
| | Travel, Training, & Textbooks | 5,150 | |
| | Boots, Helmets, Goggles | 1,000 | |
| | Miscellaneous | 1,000 | \$7,150 |
| 455 | Dept. Vehicle Expense | | |
| | Maintenance & Repairs | 3,500 | |
| | Fuel | 2,900 | |
| | Insurance | 2,846 | \$9,246 |

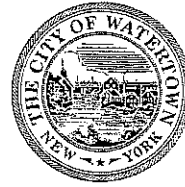
| | | | |
|-----|-------------------------------------|-----------|-----------------|
| 460 | Materials and Supplies | | |
| | Process Chemicals | \$321,700 | |
| | Materials and Supplies | 21,600 | \$343,300 |
| 465 | Other Equipment <\$5000 | | |
| | Repair Parts; Mechanical,Electrical | 9,000 | |
| | Mechanical Tools | 2,000 | |
| | Laboratory Equipment | 2,000 | |
| | Doors,Windows, Gates,etc. | 1,500 | <u>\$14,500</u> |
| | Total Operating Expenses | | \$623,332 |

Fringe Benefits

| | | |
|-----|---------------------------|------------------|
| 810 | New York State Retirement | \$46,652 |
| 830 | Social Security Expense | \$39,275 |
| 840 | Workers' Compensation | \$5,000 |
| 850 | Health Insurance | <u>\$127,550</u> |
| | Total Fringe Benefits | \$218,477 |

| | |
|---------------------|--------------------|
| TOTAL BUDGET | \$1,355,212 |
|---------------------|--------------------|

Fiscal Year: 2007-08
Department: Transmission and Distribution
Account Code: F8340
Function: Water Operations



Description: The Maintenance and Distribution section consists of 16 employees. This section is responsible for the operation and maintenance of the water distribution network with over 100 miles of water mains ranging in size from 4" to 24", more than 800 fire hydrants, 2600 gate valves and 8,500 service lines. These employees respond to thousands of service calls, water main breaks, and they install, repair and replace over 100 water services annually. Additionally, these employees install, replace and extend water mains, maintain the two water reservoirs (eight million gallons), and the 750,000 gallon elevated water tank. Layout and design assistance is also provided for construction and maintenance projects. Departmental records and maps are compiled and maintained by an Engineering Technician who is also responsible for providing layout and locations for contractors and other utility companies. Employees of this division also maintain a fleet of service trucks, backhoes and dump trucks.

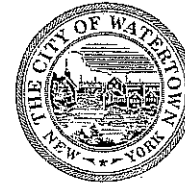
2006-07 Accomplishments:

- ✓ Continued implementation of objectives identified in Vulnerability Assessment.
- ✓ Monitored and assisted with water main and service installations being performed by private contractors and developers.
- ✓ Oversaw water main upgrades and replacements on State Street and Public Square.
- ✓ Coordinated with the Planning Department on infrastructure for future housing development needs including Starwood project.

2007-08 Goals and Objectives:

- Provide daily guidance and assistance to the contractor with final segment of water main replacement on Public Square and NYSDOT project on Arsenal St.
- Coordinate with developers and contractors with installation of water mains on proposed development projects throughout the City.
- Drain, clean and perform routine maintenance on second reservoir.
- Install water main in the 300 block of Sterling Street.
- Create Meter Service Database for records currently on cards.

Fiscal Year: 2007-08
 Department: Transmission and Distribution
 Account Code: F8340
 Function: Water Operations



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Budget |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|
| Personnel Services | | | | |
| 110 Salaries | 98,101 | 91,016 | 101,699 | 105,261 |
| 120 Clerical | - | - | - | - |
| 130 Wages | 368,630 | 380,610 | 376,996 | 430,251 |
| 140 Temporary | 9,369 | 3,800 | 10,000 | 12,000 |
| 150 Overtime | 33,663 | 23,131 | 35,000 | 35,000 |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | - | - | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | 509,763 | 498,557 | 523,695 | 582,512 |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | 7,248 | - | 22,800 | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | 18,252 | - | 6,000 | 15,000 |
| Total Equipment | 25,500 | - | 28,800 | 15,000 |
| Operating Expenses | | | | |
| 410 Utilities | 15,857 | 18,061 | 19,620 | 21,320 |
| 420 Insurance | 1,423 | 1,176 | 1,050 | 1,500 |
| 430 Contracted Services | 9,371 | 4,243 | 8,900 | 5,700 |
| 440 Fees Non Employees | 4,569 | 1,009 | 1,000 | 1,000 |
| 450 Miscellaneous | 5,156 | 4,920 | 11,350 | 13,250 |
| 455 Dept. Vehicle Expense | 43,332 | 42,741 | 53,000 | 62,813 |
| 460 Materials and Supplies | 36,570 | 27,793 | 31,900 | 35,400 |
| 465 Equipment < \$5,000 | 49,570 | 72,442 | 112,500 | 127,400 |
| Total Operating Expenses | 165,848 | 172,385 | 239,320 | 268,383 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | 54,539 | 50,415 | 56,893 | 52,123 |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | 38,214 | 37,291 | 40,063 | 44,562 |
| 840 Workers' Compensation | 34,442 | 16,467 | 20,000 | 15,000 |
| 850 Health Insurance | 117,020 | 110,126 | 117,164 | 137,281 |
| Total Fringe Benefits | 244,215 | 214,299 | 234,120 | 248,966 |
| Department Total | 945,326 | 885,241 | 1,025,935 | 1,114,861 |

Transmission and Distribution

City of Watertown F8340

| Personnel Services | | 2007-08 Budget |
|--------------------|---------------------------------|-------------------|
| 110 | Salaries | |
| | Supervisor Water Dist. Systems | 56,240 |
| | Water Distribution System Oper. | 49,021 |
| 130 | Wages | \$105,261 |
| | Crew Chief (2) | 78,406 |
| | Engineering Technician | 33,708 |
| | Water Meter Srv. Mechanic (2) * | 35,222 |
| | Stock Attendant | 33,252 |
| | Motor Equipment Operator (2) | 68,384 |
| | Water Maintenance Mechanic (5) | 157,274 |
| | Laborer I | 24,005 |
| 140 | Temporary | \$430,251 |
| 150 | Overtime | \$12,000 |
| | Total Personnel Services | \$35,000 |
| | | \$582,512 |

Equipment

| | | |
|-----|------------------------------|----------|
| 250 | Other Equipment | |
| | Air Compressor (Replacement) | \$15,000 |
| | Total Equipment | \$15,000 |

Operating Expenses

| | | |
|-----|--------------------------------|----------|
| 410 | Utilities | |
| | Natural Gas | 18,000 |
| | Cell Phones | 600 |
| | Telephone | 2,720 |
| 420 | Insurance | \$21,320 |
| 430 | Contracted Services | \$1,500 |
| | Advertising Expenses | 250 |
| | Equipment Repair & Maintenance | 1,000 |
| | Equipment Rental | 500 |
| | Facility Maintenance | 2,000 |
| | Annual Audiograms (OSHA) | 200 |
| | CAD Maintenance Annual Fee | 500 |
| | Radio Repairs | 1,000 |
| | Maintenance Contract on Copier | 250 |
| 440 | Fees, Non Employees | \$5,700 |
| | Drug Testing for CDLs | \$1,000 |

| | | | |
|-----|-------------------------------------|--------|-----------|
| 450 | Miscellaneous | | |
| | Travel & Training | 4,000 | |
| | OSHA Physicals & Training | 500 | |
| | Safety Items | 4,000 | |
| | Protective Clothing | 3,200 | |
| | Meter Service Uniforms (1/2 x 700)* | 350 | |
| | AWWA Dues & Manuals | 1,200 | \$13,250 |
| 455 | Dept. Vehicle Expense | | |
| | Fuel | 18,000 | |
| | Maintenance & Repairs | 28,000 | |
| | Utility Box- Replacement | 7,000 | |
| | Insurance | 9,813 | \$62,813 |
| 460 | Materials and Supplies | | |
| | Stationary Stores | 400 | |
| | Cleaning & Mechanical | 5,500 | |
| | Hand Tools | 2,000 | |
| | Redi-mix Concrete | 2,000 | |
| | Top Soil | 2,000 | |
| | Crushed Stone | 8,000 | |
| | Black Top-Road Repair | 5,000 | |
| | Fire Hydrant Antifreeze | 1,500 | |
| | Facility Repair Supplies | 8,000 | |
| | Cold Patch | 1,000 | \$35,400 |
| 465 | Other Equipment <\$5000 | | |
| | Computer Equipment Upgrades | 2,000 | |
| | 2" Trash Pump replacement | 1,500 | |
| | 2200w Generator Replacement | 1,600 | |
| | Tapping Saddles | 800 | |
| | Tools & Accessories | 4,500 | |
| | Air Hoses & Fittings | 200 | |
| | Oxygen/Acetylene Torches & Parts | 100 | |
| | Fire Hydrants | 9,000 | |
| | Fire Hydrant Repair Parts | 15,000 | |
| | Curb Boxes, Repair Lids, Extensions | 4,000 | |
| | Valve Boxes, Covers, Risers | 6,000 | |
| | Copper Pipe & Brass Fittings | 20,000 | |
| | Repair Clamps & Sleeves | 7,000 | |
| | Water Meters & Parts* | 39,000 | |
| | Portable Radios (1 Replacement) | 700 | |
| | Safety Equipment | 1,000 | |
| | Ductile Iron Pipe & Fittings | 8,000 | |
| | Gate Valves | 3,500 | |
| | Tapping Sleeves & Valves | 3,500 | \$127,400 |
| | Total Operating Expenses | | \$268,383 |

Fringe Benefits

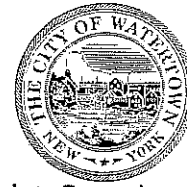
| | | |
|-----|---------------------------|------------------|
| 810 | New York State Retirement | \$52,123 |
| 830 | Social Security Expense | \$44,562 |
| 840 | Workers' Compensation | \$15,000 |
| 850 | Health Insurance | <u>\$137,281</u> |
| | Total Fringe Benefits | \$248,966 |

TOTAL BUDGET

\$1,114,861

*1/2 expense shared with G8120

Fiscal Year: 2007-08
Department: Water Fund General Accounts
Account Code: Water Fund
Function: General Government Support and Debt Service



| General | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|---------------------------------|-------------------|-------------------|-------------------|-------------------|
| F1950 Taxes on Real Property | \$143 | \$687 | \$700 | \$650 |
| F1990 Contingent | \$0 | \$0 | \$7,500 | \$15,000 |
| F9040 Workers' Compensation | 3,830 | 4,868 | 3,900 | 7,500 |
| F9050 Unemployment Ins. | 874 | 0 | 0 | 0 |
| F9060 Health Insurance | 139,448 | 128,204 | 155,000 | 165,800 |
| F9070 Compensated Absences | 6,193 | -1,699 | 5,000 | 5,000 |
| F9501 General Liability Reserve | 7,500 | 7,500 | 7,500 | 7,500 |
| F9930 Coagulation Reserve | 60,000 | 30,000 | 40,000 | 35,000 |
| F9950 Transfer to Capital Fund | <u>10,643</u> | <u>123</u> | <u>0</u> | <u>22,000</u> |
| Total Budget | \$228,631 | \$169,683 | \$219,600 | \$258,450 |

| Serial Bonds | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|--------------------------------|--------------------|--------------------|--------------------|--------------------|
| F9710.6 Principal | \$1,082,933 | \$1,163,482 | \$1,254,684 | 997,598 |
| F9710.7 Interest | 387,752 | 336,490 | 347,171 | 250,697 |
| Bond Anticipation Notes | | | | |
| F9730.6 Principal | 64,100 | 0 | 26,000 | 76,270 |
| F9730.7 Interest | <u>7,800</u> | <u>0</u> | <u>16,667</u> | <u>36,810</u> |
| Total Budget | \$1,542,585 | \$1,499,972 | \$1,644,522 | \$1,361,375 |

Fiscal Year: 2007-08
 Department: Debt Service
 Account Code: Water Fund
 Function: Debt Service Detail



SERIAL
BONDS

| DATE OF ISSUE | RATE | DATE OF MATURITY | 2007-08 PRINCIPAL | 2007-08 INTEREST | 2007-08 TOTAL | OUTSTANDING BALANCE |
|------------------|---------------|---------------------|----------------------|---------------------|------------------|------------------------|
| 4/1/1989 | 7.40 - 7.60% | 4/1/2009 | 225,000 | 34,200 | 259,200 | 225,000 |
| 5/1/1990 | 6.90 - 7.10% | 5/1/2010 | 75,000 | 15,975 | 90,975 | 150,000 |
| 10/15/1991 | 6.30 - 6.375% | 10/15/2011 | 299,700 | 86,284 | 385,984 | 1,203,600 |
| 9/15/1992 | 5.25 - 5.70% | 10/15/2011 | 115,000 | 26,253 | 141,253 | 408,000 |
| 4/15/2000 | 5.125 - 5.50% | 6/15/2020 | 12,500 | 7,146 | 19,646 | 122,000 |
| 5/15/2002 | 4.00 - 5.00% | 5/15/2020 | 15,500 | 8,060 | 23,560 | 167,000 |
| 8/27/2002 | 2.50 - 4.00% | 3/1/2012 | 99,855 | 13,601 | 113,456 | 283,075 |
| 1/15/2005 | 2.75 - 4.25% | 1/15/2024 | 64,043 | 11,314 | 75,357 | 268,026 |
| 11/15/2005 | 4.00 - 4.37% | 11/15/2020 | 91,000 | 47,864 | 138,864 | 1,118,000 |
| | | TOTAL | 997,598 | 250,697 | 1,248,295 | 3,944,701 |

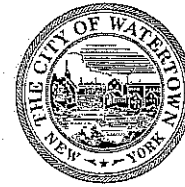
BOND ANTICIPATION NOTES

| DATE OF ISSUE | RATE | DATE OF MATURITY | 2007-08 PRINCIPAL | 2007-08 INTEREST | 2007-08 TOTAL | OUTSTANDING BALANCE |
|------------------|-------|---------------------|----------------------|---------------------|------------------|------------------------|
| 2/27/2007 | 4.09% | 2/27/2008 | 76,270 | 36,810 | 113,080 | 900,340 |



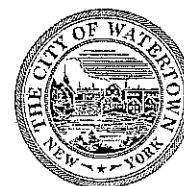
Sewer Fund Budget

Fiscal Year: 2006-07
 Department: Sewer Fund
 Account Code: Summary
 Function: Sewer Fund Summary



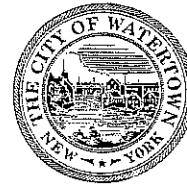
| Revenues | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|-------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Sewer Rents | 2,215,644 | 2,217,010 | 2,548,472 | 2,615,000 |
| Sewer Charges | 286,886 | 428,004 | 325,000 | 400,000 |
| Interest & Penalties On Sewer Rents | 43,749 | 46,920 | 45,000 | 50,000 |
| Sewer Rents - Other Governments | 1,553,645 | 1,450,631 | 1,521,160 | 962,300 |
| Interest Earnings | 14,326 | 9,501 | 4,720 | 2,000 |
| Permit Fees | 24,500 | 25,465 | 25,000 | 25,500 |
| Sale of Equipment | - | 457 | - | - |
| Insurance Recovery | - | - | - | - |
| Refund of Prior Year Exp. | 71 | - | - | - |
| Unclassified Revenues | - | - | - | - |
| Interfund Revenues | 180,161 | 141,728 | 170,000 | 161,400 |
| Interfund Transfer | 11,369 | 10,589 | 1,000 | 3,800 |
| Sub-Total | 4,330,351 | 4,330,305 | 4,640,352 | 4,220,000 |
| Beginning Fund Balance | <u>343,246</u> | <u>418,469</u> | | |
| Appropriated Fund Balance | | | <u>-</u> | <u>(56,615)</u> |
| Total Revenues | 4,673,597 | 4,748,774 | 4,640,352 | 4,163,385 |
| <hr/> | | | | |
| Expenditures | | | | |
| Administration | 129,022 | 133,083 | 128,885 | 130,056 |
| Sanitary Sewer | 386,729 | 365,779 | 516,274 | 528,865 |
| Sewage Treatment | 2,225,885 | 2,219,547 | 2,417,445 | 2,634,308 |
| General | 78,373 | 67,447 | 79,800 | 223,000 |
| Debt | <u>1,435,116</u> | <u>1,388,998</u> | <u>1,497,948</u> | <u>647,156</u> |
| Total Expenses | 4,255,125 | 4,174,854 | 4,640,352 | 4,163,385 |

Fiscal Year: 2007-08
 Department: Sewer Fund
 Account Code: Revenues
 Function: Revenue Summary



| | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|----------------------------------|--------------------|--------------------|--------------------|--------------------|
| G2120 Sewer Rents | 2,215,644 | 2,217,010 | 2,548,472 | 2,615,000 |
| G2122 Sewer Charges | 286,886 | 428,004 | 325,000 | 400,000 |
| G2128 Int. & Pen. On Sewer Rents | 43,749 | 46,920 | 45,000 | 50,000 |
| G2370 Sewer Rents - Governments | 1,553,645 | 1,450,631 | 1,521,160 | 962,300 |
| G2401 Interest Earnings | 14,326 | 9,501 | 4,720 | 2,000 |
| G2590 Permit Fees | 24,500 | 25,465 | 25,000 | 25,500 |
| G2665 Sale of Equipment | - | 457 | - | - |
| G2680 Insurance Recovery | - | - | - | - |
| G2701 Refund of Prior Yr. Exp. | 71 | - | - | - |
| G2770 Unclassified Revenues | - | - | - | - |
| G2810 Interfund Revenues | 180,161 | 141,728 | 170,000 | 161,400 |
| G5031 Interfund Transfers | <u>11,369</u> | <u>10,589</u> | <u>1,000</u> | <u>3,800</u> |
| Sub-Total | <u>4,330,351</u> | <u>4,330,305</u> | <u>4,640,352</u> | <u>4,220,000</u> |
| Actual Beginning Fund Balance | <u>343,246</u> | <u>418,469</u> | | |
| Appropriated Fund Balance | | | <u>-</u> | <u>(56,615)</u> |
| Total Revenues | \$4,673,597 | \$4,748,774 | \$4,640,352 | \$4,163,385 |

Fiscal Year: 2006-07
Department: Sewer Fund
Account Code: Revenues
Function: Revenue Descriptions



G2120 - Sewer Rents - The fee is based on water consumption and is charged to all users connected to the sewerage system.

G2122 - Sewer Charges - The City charges a fee for accepting tanker hauled sludge and leachate originating from outside of the City.

G2128 - Interest & Penalties on Sewer Rents - The City charges a 10% penalty for late sewer payments.

G2370 - Sewer Rents from Other Governments - Fees received from the Town of Watertown, the Development Authority of the North Country and all other governments.

G2401 - Interest and Earnings - Revenue derived from the investment of City funds through certificates of deposit, savings accounts and the purchase of government securities.

G2590 - Permit Fees- Revenue derived from issuance of permits to outside haulers

G2770 - Other Unclassified Revenues - Recorded in this account are revenues from sources that a specific code has not been provided.

G2810 - Interfund Revenues - Reimbursement from the other funds for sewer use.

G5031- Interfund Transfers - Contributions from other funds.

Fiscal Year: 2006-07
Department: Sewer Fund
Account Code: Revenues
Function: Revenue Descriptions



G2120 - Sewer Rents - The fee is based on water consumption and is charged to all users connected to the sewerage system.

G2122 - Sewer Charges - The City charges a fee for accepting tanker hauled sludge and leachate originating from outside of the City.

G2128 - Interest & Penalties on Sewer Rents - The City charges a 10% penalty for late sewer payments.

G2370 - Sewer Rents from Other Governments - Fees received from the Town of Watertown, the Development Authority of the North Country and all other governments.

G2401 - Interest and Earnings - Revenue derived from the investment of City funds through certificates of deposit, savings accounts and the purchase of government securities.

G2590 - Permit Fees- Revenue derived from issuance of permits to outside haulers

G2770 - Other Unclassified Revenues - Recorded in this account are revenues from sources that a specific code has not been provided.

G2810 - Interfund Revenues - Reimbursement from the other funds for sewer use.

G5031- Interfund Transfers - Contributions from other funds.

Fiscal Year: 2007-08
Department: Sewer Administration
Account Code: G8110
Function: Sewer Administration



Description: The Water Department administrative staff provides administrative support to the Sewer Fund and is responsible for processing 8,500 water and sewer bills along with 300 related service accounts. One half of the salary expense of the Water Administration staff is charged to this account. Staffing includes a Principal Account Clerk, a Senior Account Clerk/Typist and two Meter Readers. Staff collects, compiles and maintains data to produce bills and record revenue receipts. In addition, all paperwork associated with departmental personnel, payroll and purchasing are handled by this staff.

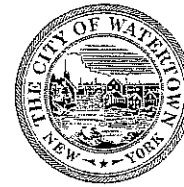
2006-07 Accomplishments:

- ✓ Began implementation of automated meter reading and billing system.
- ✓ Finished informational booklet on the Water Department including topics on billing, service data, new account set-up and a variety of other useful information.

2007-08 Goals and Objectives:

- Continued integration of automated billing with current system.
- Continue to review large user accounts for metering accountability.
- Foster improved public relations by establishing customer protocol.
- Perform Rate and Rate Structure Analysis in conjunction with the City Comptroller's Office.
- Continue to work with DANC, etc. relative to meeting needs for new development.

Fiscal Year: 2007-08
Department: Sewer Administration
Account Code: G8110
Function: Sewer Administration



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Budget |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|
| Personnel Services | | | | |
| 110 Salaries | - | - | - | - |
| 120 Clerical | 35,744 | 41,667 | 38,082 | 39,199 |
| 130 Wages | 28,825 | 28,680 | 30,620 | 31,508 |
| 140 Temporary | 4,042 | 5,297 | 4,850 | 4,480 |
| 150 Overtime | 755 | 713 | 1,000 | 1,000 |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | - | - | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | 69,366 | 76,357 | 74,552 | 76,187 |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | 2,000 |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | - | - | - |
| Total Equipment | - | - | - | 2,000 |
| Operating Expenses | | | | |
| 410 Utilities | - | 225 | 1,000 | 990 |
| 420 Insurance | - | - | - | - |
| 430 Contracted Services | 15,709 | 13,598 | 14,770 | 11,675 |
| 440 Fees Non Employees | - | 7,250 | - | - |
| 450 Miscellaneous | 6,978 | 7,566 | 7,650 | 8,180 |
| 455 Dept. Vehicle Expense | 2,376 | 1,794 | 1,950 | 1,642 |
| 460 Materials and Supplies | 1,880 | 1,085 | 2,950 | 2,150 |
| 465 Equipment < \$5,000 | 50 | 161 | - | 50 |
| Total Operating Expenses | 26,993 | 31,679 | 28,320 | 24,687 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | 7,058 | 7,272 | 7,440 | 6,866 |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | 5,099 | 5,647 | 5,703 | 5,828 |
| 840 Workers' Compensation | - | 394 | 250 | - |
| 850 Health Insurance | 20,506 | 11,734 | 12,620 | 14,488 |
| Total Fringe Benefits | 32,663 | 25,047 | 26,013 | 27,182 |
| Department Total | 129,022 | 133,083 | 128,885 | 130,056 |
| | 199 | | | |

Sewer Fund Administration

City of Watertown

G8110

Personnel Services

2007-08
Budget

| | | | |
|-----|---------------------------|--------|----------------|
| 120 | Clerical | | |
| | Principal Account Clerk * | 21,422 | |
| | Account Clerk Typist * | 17,777 | \$39,199 |
| 130 | Wages | | |
| | Water Meter Reader (2) * | | \$31,508 |
| 140 | Temporary * | | \$4,480 |
| 150 | Overtime * | | <u>\$1,000</u> |
| | Total Personnel Services | | \$76,187 |

Equipment

| | | | |
|-----|-------------------------------|--|----------------|
| 220 | Sealing Machine** 4 way split | | <u>\$2,000</u> |
| | Total Equipment | | \$2,000 |

Operating Expenses

| | | | |
|-----|------------------------------|-------|-------------|
| 410 | Utilities | | |
| | Telephones* | | \$990 |
| 430 | Contracted Services | | |
| | Office Rental * | 6,000 | |
| | Equip Maintenance Contracts* | 325 | |
| | Software Update Fees* | 2,300 | |
| | KVS Program Modifications* | 1,000 | |
| | Repairs to Equipment* | 50 | |
| | Fee for Paying Agent | 2,000 | \$11,675 |
| 450 | Miscellaneous | | |
| | Uniforms, Meter Readers * | 500 | |
| | Postage Expenses * | 7,680 | \$8,180 |
| 455 | Dept. Vehicle Expense | | |
| | Fuel * | 650 | |
| | Maintenance & Repairs * | 350 | |
| | Insurance * | 642 | \$1,642 |
| 460 | Materials and Supplies | | |
| | Printed Forms, Bills * | 1,500 | |
| | Office Supplies* | 650 | \$2,150 |
| 465 | Equipment < \$5,000 | | |
| | Calculator* | | <u>\$50</u> |
| | Total Operating Expenses | | \$24,687 |

Fringe Benefits

| | | |
|-----|-----------------------------|-----------------|
| 810 | New York State Retirement * | \$6,866 |
| 830 | Social Security Expense * | \$5,828 |
| 840 | Workers' Compensation * | \$0 |
| 850 | Health Insurance * | <u>\$14,488</u> |
| | Total Fringe Benefits | \$27,182 |

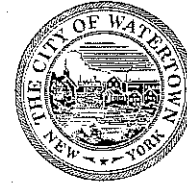
TOTAL BUDGET

\$130,056

* 1/2 expense shared with Water Fund F8310

**4-way split-F810,G8110,A1315, and A1355

Fiscal Year: 2007-08
Department: Sanitary Sewers
Account Code: G8120
Function: Sewer Operations



Description: This Department is responsible for the repair and maintenance of the City's 69 miles of sanitary sewer mains, 30 miles of combined sewer mains and 2,300 sewer manholes. This department is assigned one Street and Sewer Maintenance Supervisor who is also responsible for the Storm Sewer's A8140 Account, one Working Crew Chief, three Equipment Operators, and a Municipal Worker I. In 2006, the City responded to 1,609 requests for mandatory underground utility locations. Work activities include the inspection and repair of sanitary sewer laterals, cleaning, inspection, repair and replacement of sanitary sewer mains and manholes, relieving sanitary sewer main blockages, and installing new sanitary sewer infrastructure.

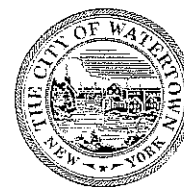
2006-07 Accomplishments:

- ✓ Replaced the existing 8" sanitary sewer on State Place.
- ✓ Performed 46 inspections and 15 repairs to residential sanitary sewer laterals.
- ✓ Constructed three new home sewer lateral installations.
- ✓ Implemented the CarteGraph Work Order System into day to day activities.

2007-08 Goals and Objectives:

- Construct 1,100 linear feet of new 8" Sanitary Sewer along the Algonquin Avenue Right of Way from Washington Street to Iroquois Avenue.
- Finalize initial data acquisition and establishment of bi-directional communication between the CarteGraph Work Management System and the Cities' Geographic Information System.
- Assist City Engineering with data collection and inspection of the Western Outfall Trunk Sewer, with an emphasis on identifying sources of inflow and infiltration.
- Provide technical assistance for the State Street and Public Square Reconstruction projects.

Fiscal Year: 2007-08
 Department: Sanitary Sewers
 Account Code: G8120
 Function: Sewer Operations



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Budget |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|
| Personnel Services | | | | |
| 110 Salaries | 26,091 | 26,860 | 26,162 | 27,210 |
| 120 Clerical | - | - | - | - |
| 130 Wages | 112,731 | 125,476 | 197,575 | 198,269 |
| 140 Temporary | - | - | - | - |
| 150 Overtime | 9,906 | 7,913 | 8,000 | 8,000 |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | 15,166 | 4,539 | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | 163,894 | 164,788 | 231,737 | 233,479 |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | 5,446 | - | 6,000 | 5,500 |
| Total Equipment | 5,446 | - | 6,000 | 5,500 |
| Operating Expenses | | | | |
| 410 Utilities | 248 | 230 | 200 | 540 |
| 420 Insurance | 2,422 | 1,939 | 2,028 | 1,939 |
| 430 Contracted Services | 12,927 | 6,308 | 14,700 | 15,700 |
| 440 Fees Non Employees | 95 | - | - | - |
| 450 Miscellaneous | 3,671 | 3,410 | 5,371 | 5,400 |
| 455 Dept. Vehicle Expense | 40,256 | 71,626 | 53,450 | 58,136 |
| 460 Materials and Supplies | 39,070 | 33,268 | 57,850 | 57,650 |
| 465 Equipment < \$5,000 | 6,876 | 5,669 | 42,650 | 40,500 |
| Total Operating Expenses | 105,565 | 122,450 | 176,249 | 179,865 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | 22,771 | 17,061 | 23,125 | 21,247 |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | 12,216 | 12,293 | 17,728 | 17,861 |
| 840 Workers' Compensation | 1,160 | 916 | 500 | 1,000 |
| 850 Health Insurance | 75,677 | 48,271 | 60,935 | 69,913 |
| Total Fringe Benefits | 111,824 | 78,541 | 102,288 | 110,021 |
| Department Total | 386,729 | 365,779 | 516,274 | 528,865 |

Sanitary Sewer

City of Watertown

G8120

Personnel Services

2007-08
Budget

| | | | |
|-----|--------------------------------------|--------|----------------|
| 110 | Salaries | | |
| | Sewer Maintenance Supervisor (1/2)** | | \$27,210 |
| 130 | Wages | | |
| | Crew Chief (1) | 39,203 | |
| | Water Meter Service Mechanic (2)* | 35,222 | |
| | Motor Equipment Oper. (3) | 94,705 | |
| | Municipal Worker I (1) | 29,139 | \$198,269 |
| 150 | Overtime | | <u>\$8,000</u> |
| | Total Personnel Services | | \$233,479 |

Equipment

| | | | |
|-----|--|--|----------------|
| 250 | Equipment > \$5,000 | | |
| | Sewer Lateral Inspection Camera-Replace (1/2) ** | | <u>\$5,500</u> |
| | Total Equipment | | \$5,500 |

Operating Expenses

| | | | |
|-----|--------------------------------------|--------|----------|
| 410 | Utilities | | |
| | Cellular Phone (1/2) ** | | \$540 |
| 420 | Insurance | | \$1,939 |
| 430 | Contracted Services | | |
| | Small Equipment Repair | 2,500 | |
| | Manhole Rehabilitation | 10,000 | |
| | Pest Control | 3,200 | \$15,700 |
| 450 | Miscellaneous | | |
| | Employee Safety Training (Trenching) | 1,600 | |
| | DEC Permits | 1,500 | |
| | Miscellaneous Postage | 300 | |
| | CSX (4) (Pipeline Sewer Easement) | 800 | |
| | Safety Shoes and (Uniforms*****) | 1,200 | \$5,400 |
| 455 | Dept. Vehicle Expense | | |
| | Maintenance & Repairs | 32,000 | |
| | Preventive Maintenance | 3,500 | |
| | Fuel | 16,000 | |
| | Tires 1-70 Backhoe | 1,000 | |
| | Insurance | 5,636 | \$58,136 |

| | | | |
|-----|------------------------------------|--------|-----------------|
| 460 | Materials and Supplies | | |
| | Manholes | 5,000 | |
| | Manhole Frames & Covers | 7,000 | |
| | Piping and Pipe Fittings | 14,000 | |
| | Crusher Run and Related Materials | 5,000 | |
| | Grease Removal Additive | 3,500 | |
| | Sewer Camera Supplies (1/2) ** | 1,750 | |
| | Sewer Vac Hose, 500LF (1/2)** | 900 | |
| | Replacement Sewer Cleaning Tools | 1,000 | |
| | Residential Lateral Repair Program | 15,000 | |
| | Work Zone Safety Devices | 1,000 | |
| | Miscellaneous Supplies | 3,500 | \$57,650 |
| 465 | Other Equipment < \$5,000 | | |
| | Meter and Meter Parts (1/2)* | 39,000 | |
| | Pipe Saw | 1,500 | <u>\$40,500</u> |
| | Total Operating Expenses | | \$179,865 |

Fringe Benefits

| | | |
|-----|---------------------------|-----------------|
| 810 | New York State Retirement | \$21,247 |
| 830 | Social Security Expense | \$17,861 |
| 840 | Workers' Compensation | \$1,000 |
| 850 | Health Insurance | <u>\$69,913</u> |
| | Total Fringe Benefits | \$110,021 |

TOTAL BUDGET

\$528,865

* (1/2) F8340.250, *** F8340.465 ****F8340.460

*****F8340.450

** (1/2) A8140

Fiscal Year: 2007-08
Department: Sewage Treatment and Disposal
Account Code: G8130
Function: Sewer Operations



Description: The William T. Field Memorial Pollution Control Plant is a 16.0 MGD secondary facility. During CY 2006, the facility treated an average 10.9 MGD. The Plant removed 3,277 tons of total solids from the waste stream (average of 9.0 tons per day), a 5.9% increase over the previous year. The facility operates 24 hours per day, 7 days per week, and is staffed with 17 City employees.

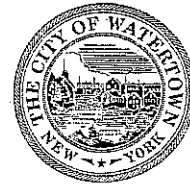
2006-07 Accomplishments:

- ✓ Received NYSDEC approval of the Characterization, Monitoring and Modeling Plan for the City's storm sewer basins with active combined sewer overflows. Contracted with Stearns & Wheeler for the modeling phase.
- ✓ Submitted the Final Report for Federally mandated comprehensive "headworks analysis" of pollutant loadings on the STP. Negotiations with the USEPA continue. The final product will be used to conduct an evaluation of the City's Sewer Use Ordinance.
- ✓ Acquired Incinerator Heat Exchanger and Scrubber Assembly which will be installed by the end of this current fiscal year.
- ✓ Installed new roof on Digester and Sludge Disposal Buildings.
- ✓ Completed the process of reclassifying 11 of the 17 positions at the Pollution Control Plant.

2007-08 Goals and Objectives:

- Complete the characterization, monitoring and modeling of the City's storm sewer basins with active combined sewer overflows and draft the Phase I, Long Term Control Plan (submission due to the NYSDEC October 1, 2008).
- Upon completion of the negotiations with the USEPA in response to the Federally mandated "headworks analysis" of pollutant loadings, rewrite and obtain approval of City's Sewer Use Ordinance
- Acquire equipment and materials, and execute installations and rebuilds consistent with the capital plan (settling tank chain and sprocket assemblies, filter press power packs and large motor with driver assembly).

Fiscal Year: 2007-08
 Department: Sewage Treatment and Disposal
 Account Code: G8130
 Function: Sewer Operations



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Budget |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|
| Personnel Services | | | | |
| 110 Salaries | 110,792 | 113,450 | 112,633 | 116,555 |
| 120 Clerical | - | - | - | - |
| 130 Wages | 536,841 | 552,320 | 582,034 | 596,202 |
| 140 Temporary | 7,333 | - | - | - |
| 150 Overtime | 20,028 | 22,141 | 17,000 | 21,000 |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | 77 | - | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | 675,071 | 687,911 | 711,667 | 733,757 |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | 8,790 | 26,600 | 159,600 |
| Total Equipment | - | 8,790 | 26,600 | 159,600 |
| Operating Expenses | | | | |
| 410 Utilities | 764,391 | 779,667 | 796,000 | 761,950 |
| 420 Insurance | 40,248 | 29,592 | 30,744 | 34,273 |
| 430 Contracted Services | 78,017 | 41,499 | 101,500 | 146,500 |
| 440 Fees Non Employees | 14,817 | 29,735 | 20,460 | 26,307 |
| 450 Miscellaneous | 7,313 | 2,539 | 2,730 | 5,660 |
| 455 Dept. Vehicle Expense | 17,115 | 19,388 | 17,100 | 20,350 |
| 460 Materials and Supplies | 280,838 | 289,257 | 354,725 | 362,150 |
| 465 Equipment < \$5,000 | 44,375 | 61,661 | 89,904 | 91,000 |
| Total Operating Expenses | 1,247,114 | 1,253,338 | 1,413,163 | 1,448,190 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | 87,582 | 77,692 | 72,130 | 76,236 |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | 51,180 | 52,473 | 54,443 | 56,132 |
| 840 Workers' Compensation | 26,984 | 28,212 | 25,000 | 28,000 |
| 850 Health Insurance | 137,954 | 111,131 | 114,442 | 132,393 |
| Total Fringe Benefits | 303,700 | 269,508 | 266,015 | 292,761 |
| Department Total | 2,225,885 | 2,219,547 | 2,417,445 | 2,634,308 |

Sewage Treatment and Disposal City of Watertown

G8130

Personnel Services

2007-08
Budget

| | | | |
|-----|-----------------------------|---------|-----------------|
| 110 | Salaries | | |
| | Chief WWTP Operator | 60,825 | |
| | WWTP O & M Supv. | 55,730 | \$116,555 |
| 130 | Wages | | |
| | Industrial Pretreatment | | |
| | Laboratory Technician (2) | 89,956 | |
| | WWTP Lab. Technician (1) | 47,211 | |
| | WWTP Process Worker III (2) | 93,722 | |
| | WWTP Process Worker II (2) | 80,908 | |
| | WWTP Process Worker I (7) | 254,293 | |
| | Municipal Worker I (1) | 30,112 | \$596,202 |
| 150 | Overtime | | <u>\$21,000</u> |
| | Total Personnel Services | | \$733,757 |

Equipment

| | | | |
|-----|----------------------------------|--------|------------------|
| 250 | Other Equipment | | |
| | Clarifiers Equipment Replacement | 93,000 | |
| | Influent Gates Hydraulic Rebuild | 40,000 | |
| | Equipment; Mechanical, Elect., | 26,600 | <u>\$159,600</u> |
| | Total Equipment | | \$159,600 |

Operating Expenses

| | | | |
|-----|-------------------------------|---------|-----------|
| 410 | Utilities | | |
| | Water | 62,000 | |
| | Electric | 670,000 | |
| | Natural Gas | 21,200 | |
| | Telephone | 8,750 | \$761,950 |
| 420 | Insurance | | \$34,273 |
| 430 | Contracted Services | | |
| | Uniform Rental | 6,000 | |
| | Rate Study | 35,000 | |
| | Contract Lab | 15,000 | |
| | Ash Tipping Fees/Hauling | 40,000 | |
| | Welding Mach Shop Srv | 22,000 | |
| | Factory Repair Srv. Elec/Mech | 15,000 | |
| | Boiler Maint./Contract Maint. | 13,000 | |
| | Maintenance Contract Copier | 500 | \$146,500 |

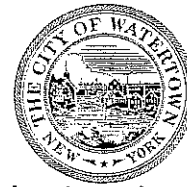
| | | | |
|-----|--------------------------------------|---------|-----------------|
| 440 | Fees | | \$26,307 |
| 450 | Miscellaneous | | |
| | Travel and Training | 4,580 | |
| | Membership Dues WPCF | 180 | |
| | Books and Periodicals | 900 | \$5,660 |
| 455 | Dept. Vehicle Expense | | |
| | Maintenance, Repairs, Gas, Insurance | | \$20,350 |
| 460 | Materials and Supplies | | |
| | Process Chemicals | 120,000 | |
| | Boots, Helmets, Gloves | 3,500 | |
| | Supplies; Mech., Control, Safety | 85,250 | |
| | Grease & Oil | 9,900 | |
| | Office Supplies | 700 | |
| | Cleaning Supplies | 3,000 | |
| | Lab Chemicals & Filter | 5,500 | |
| | Building & Grounds Supplies | 15,000 | |
| | Misc. Personal Supplies | 1,500 | |
| | Fuel Oil | 117,800 | \$362,150 |
| 465 | Equipment < \$5,000 | | |
| | Tools - Mech, B&G | 3,000 | |
| | Repair Parts - Mech, Elec, Ctr | 15,000 | |
| | Equipment - Mech, Elec, Ctr, B&G | 73,000 | <u>\$91,000</u> |
| | Total Operating Expenses | | \$1,448,190 |

Fringe Benefits

| | | |
|-----|---------------------------|------------------|
| 810 | New York State Retirement | \$76,236 |
| 830 | Social Security Expense | \$56,132 |
| 840 | Workers' Compensation | \$28,000 |
| 850 | Health Insurance | <u>\$132,393</u> |
| | Total Fringe Benefits | \$292,761 |

| | |
|---------------------|--------------------|
| TOTAL BUDGET | \$2,634,308 |
|---------------------|--------------------|

Fiscal Year: 2007-08
Department: General and Debt Service
Account Code: Sewer Fund
Function: General Government Support and Debt Service



| General | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|
| G1990 Contingent | \$0 | \$0 | \$3,500 | \$7,000 |
| G9040 Workers' Compensation | 3,362 | 4,167 | 3,300 | 6,000 |
| G9060 Health Insurance | 51,526 | 68,353 | 73,000 | 85,000 |
| G9070 Compensated Absences | 9,683 | -5,073 | 0 | 0 |
| G9950 Transfer to Capital | <u>13,802</u> | <u>0</u> | <u>0</u> | <u>125,000</u> |
| Total Budget | \$78,373 | \$67,447 | \$79,800 | \$223,000 |

| Debt Service Serial Bonds | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|------------------------------|-------------------|-------------------|-------------------|-------------------|
| G9710.6 Principal | 1,087,105 | 1,158,944 | 1,257,805 | 339,806 |
| G9710.7 Interest | 264,938 | 227,891 | 238,043 | 138,750 |

Bond Anticipation Notes

| | | | | |
|-------------------|--------|---|---|---------|
| G9730.6 Principal | 69,300 | - | - | 128,900 |
| G9730.7 Interest | 11,978 | - | - | 37,600 |

Loan

| | | | | |
|-------------------|------------|------------|------------|------------|
| G9780.6 Principal | 1,628 | 1,905 | 1,800 | 1,800 |
| G9780.7 Interest | <u>167</u> | <u>258</u> | <u>300</u> | <u>300</u> |

| | | | | |
|---------------------|--------------------|--------------------|--------------------|------------------|
| Total Budget | \$1,435,116 | \$1,388,998 | \$1,497,948 | \$647,156 |
|---------------------|--------------------|--------------------|--------------------|------------------|

Fiscal Year: 2007-08
 Department: Debt Service
 Account Code: Sewer Fund
 Function: Debt Service Detail



SERIAL BONDS

| DATE OF ISSUE | RATE | DATE OF MATURITY | 2007-08 PRINCIPAL | 2007-08 INTEREST | 2007-08 TOTAL | OUTSTANDING BALANCE |
|------------------|---------------|---------------------|----------------------|---------------------|------------------|------------------------|
| 12/1/83 | 9.60% | 12/1/2017 | 30,000 | 28,800 | 58,800 | 285,000 |
| 10/15/91 | 6.30 - 6.375% | 10/15/2011 | 33,800 | 9,698 | 43,498 | 135,200 |
| 9/15/92 | 5.25 - 5.70% | 7/15/2010 | 35,000 | 5,729 | 40,729 | 83,000 |
| 4/15/00 | 5.125 - 5.50% | 12/15/2016 | 18,875 | 4,375 | 23,250 | 65,000 |
| 5/15/2002 | 4.00 - 7.50% | 5/15/2020 | 30,500 | 11,473 | 41,973 | 233,000 |
| 8/27/2002 | 2.50 - 4.00% | 3/1/2012 | 9,080 | 1,525 | 10,605 | 33,390 |
| 1/15/2005 | 2.75 - 4.25% | 1/15/2024 | 86,051 | 27,220 | 113,271 | 675,578 |
| 11/15/2005 | 4.00 - 4.375% | 11/15/2020 | <u>96,500</u> | <u>49,930</u> | <u>146,430</u> | <u>1,169,500</u> |
| | | TOTAL | 339,806 | 138,750 | 478,556 | 2,679,668 |

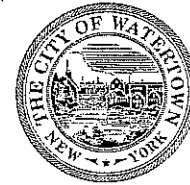
| LOAN -HVAC | | | 2007-08 PRINCIPAL | 2007-08 INTEREST | 2007-08 TOTAL | OUTSTANDING BALANCE |
|------------|-------|----------|----------------------|---------------------|------------------|------------------------|
| 6/1/2002 | 3.71% | 6/1/2012 | 1,800 | 300 | 2,100 | 7,696 |

BOND ANTICIPATION NOTES

| DATE OF ISSUE | RATE | DATE OF MATURITY | 2007-08 PRINCIPAL | 2007-08 INTEREST | 2007-08 TOTAL | OUTSTANDING BALANCE |
|------------------|-------|---------------------|----------------------|---------------------|------------------|------------------------|
| 2/27/2007 | 4.09% | 2/27/2008 | 128,900 | 37,600 | 166,500 | 918,600 |

Library Fund Budget

Fiscal Year: 2007-08
Department: Library Fund
Account Code: Summary
Function: Library Fund Summary



| | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|------------------------------|-------------------|-------------------|-------------------|--------------------|
| Revenues | | | | |
| Library Fines | 15,627 | 14,803 | 15,000 | 15,000 |
| Refund of Prior Year Expense | 424 | 0 | 0 | 0 |
| Library Grant | 45,243 | 26,203 | 45,250 | 48,364 |
| Unclassified Revenues | 465 | 970 | 500 | 500 |
| General Fund Transfer | 719,575 | 804,036 | 921,894 | 931,747 |
| Interfund Transfer | <u>1,477</u> | <u>4,122</u> | <u>25</u> | <u>0</u> |
| Sub-Total | 782,811 | 850,134 | 982,669 | 995,611 |
| Actual Fund Balance | <u>63,469</u> | <u>-4,652</u> | | |
| Appropriated Fund Balance | | | <u>0</u> | <u>32,000</u> |
| Total Revenues | \$846,280 | \$845,482 | \$982,669 | \$1,027,611 |

| | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|---------------------------|-------------------|-------------------|-------------------|--------------------|
| Expenditures | | | | |
| Public Library | 694,903 | 666,197 | 702,962 | 722,046 |
| Contingent | 0 | 0 | 4,750 | 6,000 |
| Workers' Compensation | 1,422 | 1,764 | 1,500 | 1,800 |
| Unemployment Insurance | 0 | 0 | 0 | 0 |
| Health Insurance | 101,484 | 123,287 | 131,500 | 148,500 |
| Compensated Absences | 5,355 | -6,939 | 0 | 0 |
| Transfer to Capital | 0 | 0 | 20,000 | 47,000 |
| Debt | <u>47,767</u> | <u>49,046</u> | <u>121,957</u> | <u>102,265</u> |
| Total Expenditures | \$850,931 | \$833,355 | \$982,669 | \$1,027,611 |

Fiscal Year: 2007-08
 Department: Library Fund
 Account Code: Revenues
 Function: Revenue Summary



| | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|------------------------------|-------------------|-------------------|-------------------|-------------------|
| Revenues | | | | |
| L2082 Library Fines | 15,627 | 14,803 | 15,000 | 15,000 |
| L2701 Refund Prior Year Exp. | 424 | 0 | 0 | 0 |
| L2760 Library Grant | 45,243 | 26,203 | 45,250 | 48,364 |
| L2770 Unclassified Revenues | 465 | 970 | 500 | 500 |
| L5031 General Fund Transfer | 719,575 | 804,036 | 921,894 | 931,747 |
| L5031.1 Interfund Transfer | <u>1,477</u> | <u>4122</u> | <u>25</u> | <u>0</u> |
| Sub-Total | 782,811 | 850,134 | 982,669 | 995,611 |
| Actual Fund Balance | <u>63,469</u> | -4,652 | | |
| Appropriated Fund Balance | | <u>0</u> | <u>0</u> | <u>32,000</u> |
| Total Revenues | \$846,280 | \$845,482 | \$982,669 | \$1,027,611 |

L2082 - Library Fines - Fees charged for over-due and lost books.

L2701 - Refund of Prior Years Expense - On occasion the City receive a refund for an expenditure that was paid for in a prior year.

L2760 - Library System Grant- Funds received from the North Country Library System.

L2770 - Other Unclassified Revenues - Recorded in this account are revenues from sources that a specific code has not been provided.

L5031 - Transfer from General Fund - The contribution from the General Fund that is needed to fund the expenditures of the library.

L5031.1 - Interfund Transfer - Contribution from the Debt Service Fund and Capital Projects Fund.

Fiscal Year: 2007-08
Department: Library
Account Code: L7410
Function: Culture and Recreation



Description: The Roswell P. Flower Memorial is the chartered public library for the City of Watertown. As the Central Library for the North Country Library System, it receives a significant amount of NY State Aid, in return for which it must meet certain expanded minimum standards of services, and provide open access to the residents of the NCLS service area. The Library provides the community with a wide variety of services by building and maintaining a collection of carefully selected materials, print and otherwise, for the use of the general public. As a repository of culture and a locus for information, instruction and personal and public improvement efforts, the library is a dynamic force for members of this generation and future generations. It is committed to the expansion and improvement of its services and facility for the community of the future.

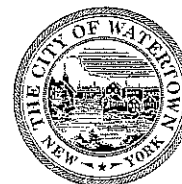
2006-2007 Goals and Objectives:

- ✓ The number of regularly scheduled children's programs has increased as well as the number of programs held during the summer reading program. Our summer reading program included a focus on older children, including teenagers, using a highly successful *Battle of the Books* program. This year, we saw an overall increase in attendance in the children's department of 51%.
- ✓ We also increased awareness of the new children's department with our 2006 Appleumpkin Festival which drew more families than last year. Due to a power outage, this year's Snowflake Festival attendance was lower than anticipated, we still feel that these festivals are beneficial to the community and bring new families to the library.
- ✓ During the past year, worked with the North Country Library System to develop a technology plan and with the Board developed a long range plan for the library.

2007-2008 Goals and Objectives:

- Develop a plan to market the library to tourists and area newcomers: creating brochures for distribution and more attractive in-house signage for the fine arts items. A possible audio walking tour will be developed to inform users about artwork and historic portions of the library.
- Target more programming toward school-aged children: 10 more programs will be planned and implemented for that age group in a year.
- Redesign the Library Web Page, including a page that will allow patrons to ask references questions electronically and receive answers through the use of basic email communication or instant messenger programs.
- Develop and implement a plan for better directional signage in the building. Plan will also include a brochure/map for patrons with relevant department and collection locations.

Fiscal Year: 2007-08
 Department: Library
 Account Code: L7410
 Function: Culture and Recreation



| Budget Summary | 2004-05 Actual | 2005-06 Actual | 2006-07 Budget | 2007-08 Budget |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|
| Personnel Services | | | | |
| 110 Salaries | 194,258 | 192,252 | 201,621 | 194,027 |
| 120 Clerical | 153,519 | 162,150 | 168,915 | 178,423 |
| 130 Wages | 43,968 | 37,322 | 44,067 | 45,284 |
| 140 Temporary | 6,049 | 3,913 | 4,000 | 5,000 |
| 150 Overtime | 2,267 | 1,420 | 2,000 | 2,000 |
| 155 Holiday Pay | - | - | - | - |
| 160 Out of Rank | - | - | - | - |
| 170 Out of Code | - | - | - | - |
| 180 Roll Call Pay | - | - | - | - |
| 185 On Call Pay | - | - | - | - |
| 190 EMT Incentive | - | - | - | - |
| 195 Clothing/Cleaning Allow. | - | - | - | - |
| Total Personnel | 400,061 | 397,057 | 420,603 | 424,734 |
| Equipment | | | | |
| 210 Furniture and Furnishings | - | - | - | - |
| 220 Office Equipment | - | - | - | - |
| 230 Motor Vehicle | - | - | - | - |
| 240 Highway and Street | - | - | - | - |
| 250 Other | - | - | 25,000 | - |
| Total Equipment | - | - | 25,000 | - |
| Operating Expenses | | | | |
| 410 Utilities | 69,621 | 74,289 | 76,475 | 76,290 |
| 420 Insurance | 10,546 | 10,405 | 10,140 | 11,478 |
| 430 Contracted Services | 6,010 | 9,748 | 10,250 | 7,640 |
| 440 Fees Non Employees | - | 350 | 350 | 350 |
| 450 Miscellaneous | 6,095 | 8,834 | 7,700 | 9,200 |
| 455 Dept. Vehicle Expense | - | - | - | - |
| 460 Materials and Supplies | 12,337 | 14,393 | 12,000 | 12,500 |
| 465 Equipment < \$5,000 | 27,332 | 30,445 | - | 33,040 |
| Total Operating Expenses | 131,941 | 148,464 | 116,915 | 150,498 |
| Fringe Benefits | | | | |
| 810 New York State Retirement | 50,630 | 46,016 | 41,500 | 41,522 |
| 820 Police/Fire Retirement | - | - | - | - |
| 830 Social Security Expense | 30,091 | 30,234 | 32,176 | 32,492 |
| 840 Workers' Compensation | - | 729 | - | - |
| 850 Health Insurance | 82,180 | 43,697 | 66,768 | 72,800 |
| Total Fringe Benefits | 162,901 | 120,676 | 140,444 | 146,814 |
| Department Total | 694,903 | 666,197 | 702,962 | 722,046 |

Library

City of Watertown

L7410

2007-08

Budget

Personnel Services

| | | | |
|-----|--------------------------------------|---------|----------------|
| 110 | Salaries | | |
| | Library Director | 66,200 | |
| | Librarian III | 50,000 | |
| | Librarian II | 41,365 | |
| | Librarian I | 36,462 | \$194,027 |
| 120 | Clerical | | |
| | Secretary | 33,252 | |
| | Senior Library Clerk | 31,507 | |
| | Library Clerk (4) | 113,664 | \$178,423 |
| 130 | Wages | | |
| | Custodial and Maintenance Supervisor | 20,315 | |
| | Laborer (2) (1/2) | 24,969 | \$45,284 |
| 140 | Temporary | | \$5,000 |
| 150 | Overtime | | <u>\$2,000</u> |
| | Total Personnel Services | | \$424,734 |

Operating Expenses

| | | | |
|-----|--------------------------------------|--------|----------|
| 410 | Utilities | | |
| | Water and Sewer | 1,740 | |
| | Electric | 60,990 | |
| | Telephone | 1,560 | |
| | Gas | 12,000 | \$76,290 |
| 420 | Insurance | | \$11,478 |
| 430 | Contracted Services | | |
| | Telephone/elevator/fire alarm system | 1,500 | |
| | Monthly mop rental | 400 | |
| | Postage meter lease | 850 | |
| | Computer Reservation System Maint | 390 | |
| | Heat Pump and other Main. Services | 4,500 | \$7,640 |
| 440 | Fees Non-Employees | | \$350 |
| 450 | Miscellaneous | | |
| | Postage | 4,300 | |
| | Membership Dues | 150 | |
| | Programming/Promotional | 2,000 | |
| | Travel & Training | 2,000 | |
| | Miscellaneous Expenses | 750 | \$9,200 |

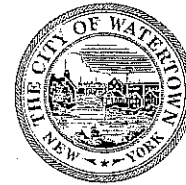
| | | | |
|-----|--------------------------|--------|-----------------|
| 460 | Materials and Supplies | | |
| | Library supplies | 3,500 | |
| | Office supplies | 4,000 | |
| | Maintenance supplies | 5,000 | \$12,500 |
| 465 | Equipment < \$5,000 | | |
| | Books | 28,000 | |
| | Carpet Protectors | 995 | |
| | Light Fixtures (30) | 1,050 | |
| | Rug Cleaner | 2,995 | <u>\$33,040</u> |
| | Total Operating Expenses | | \$150,498 |

Fringe Benefits

| | | |
|-----|---------------------------|-----------------|
| 810 | New York State Retirement | \$41,522 |
| 830 | Social Security Expense | \$32,492 |
| 850 | Health Insurance | <u>\$72,800</u> |
| | Total Fringe Benefits | \$146,814 |

| | |
|---------------------|------------------|
| TOTAL BUDGET | \$722,046 |
|---------------------|------------------|

Fiscal Year: 2007-08
Department: Library Fund General Accounts
Account Code: Library Fund
Function: General Government Support and Debt Service



| | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|
| L1990 Contingent | \$0 | \$0 | \$4,750 | \$6,000 |
| L9040 Workers' Compensation | 1,422 | 1,764 | 1,500 | 1,800 |
| L9050 Unemployment Insurance | 0 | 0 | 0 | 0 |
| L9060 Health Insurance | 101,484 | 123,287 | 131,500 | 148,500 |
| L9070 Compensated Absences | 5,355 | -6,939 | 0 | 0 |
| L9950 Transfer to Capital | <u>0</u> | <u>0</u> | <u>20,000</u> | <u>47,000</u> |
| General Expenses Total | 108,261 | 118,112 | 157,750 | 203,300 |

| | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|
| Debt Expenses | | | | |
| L9710.6 Serial Bond Principal | \$18,083 | \$24,583 | \$62,584 | \$57,584 |
| L9710.7 Serial Bond Interest | 5,984 | 5,757 | 39,673 | 25,181 |
| L9730.6 BAN Principal | 5,000 | 0 | 0 | 0 |
| L9730.7 BAN Interest | 405 | 0 | 0 | 0 |
| L9780.6 Loan Principal | 16,600 | 16,429 | 17,000 | 16,500 |
| L9730.7 Loan Interest | <u>1,695</u> | <u>2,277</u> | <u>2,700</u> | <u>3,000</u> |
| Debt Expenses Total | 47,767 | 49,046 | 121,957 | 102,265 |

Fiscal Year: 2007-08
 Department: Debt Service
 Account Code: Library Fund
 Function: Debt Service Detail

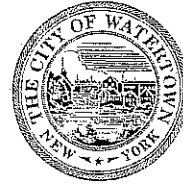


| DATE OF ISSUE | RATE | DATE OF MATURITY | 2007-08 PRINCIPAL | 2007-08 INTEREST | 2007-08 TOTAL | OUTSTANDING BALANCE |
|------------------|---------------|---------------------|----------------------|---------------------|------------------|------------------------|
| 4/15/2000 | 5.125 - 5.20% | 12/15/2012 | 13,084 | 3,373 | 16,457 | 52,336 |
| 1/15/2005 | 2.75 - 4.25% | 1/15/2009 | 6,500 | 270 | 6,770 | 2,500 |
| 11/15/2005 | 4.00 - 4.375% | 11/15/2020 | <u>38,000</u> | <u>21,538</u> | <u>59,538</u> | <u>506,000</u> |
| TOTAL | | | 57,584 | 25,181 | 82,765 | 560,836 |

| | | | 2007-08 | 2007-08 | 2007-08 | OUTSTANDING |
|------------|-------|----------|---------|---------|---------|-------------|
| LOAN -HVAC | | | | | | |
| 6/1/2002 | 3.71% | 6/1/2012 | 16,500 | 3,000 | 19,500 | 71,928 |

Tourism Fund Budget

Fiscal Year: 2007-08
Department: Tourism Fund
Account Code: CT
Function: Economic Development



Description: In 1988, the County implemented legislation enacting a 3% Bed Tax. Based on revenue generated from hotel rooms in the City, the County receives 2% for administration and the City and County each receive 50% of the remaining balance. Funds must be used to promote and develop tourism in the City of Watertown.

2006-07 Accomplishments:

- ✓ Development of 'look' for Downtown with the help of Graphic Designer.
- ✓ With the assistance of the Thousand Islands International Tourism Council, updated destination marketing materials for the City of Watertown.

2007-08 Goals and Objectives:

- Work with contractor on development of City website and downtown links.
- Upon receipt of wayfinding signage plan from Clough Harbor, complete development signage for Downtown
- Work on developing streaming video of Watertown attractions for City's website.

Fiscal Year: 2007-08
 Department: Tourism
 Account Code: CT
 Function: Economic Development



| | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|------------------------------|-------------------|-------------------|-------------------|-------------------|
| Revenues | | | | |
| CT 1113 Occupancy Tax | \$89,401 | \$96,783 | \$100,000 | \$120,000 |
| CT2401 Interest and Earnings | 0 | 208 | 0 | 2,500 |
| CT3989 State Aid | <u>0</u> | <u>10,000</u> | <u>0</u> | <u>0</u> |
| Sub-Total | 89,401 | 106,991 | 100,000 | 122,500 |
| Actual Fund Balance | <u>30,549</u> | <u>57,275</u> | | |
| Appropriated Fund Balance | | | <u>0</u> | <u>0</u> |
| Total Revenues | \$119,950 | \$164,266 | \$100,000 | \$122,500 |

| | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|---------------------------------|-------------------|-------------------|-------------------|-------------------|
| Expenditures | | | | |
| CT6410 Publicity | 27,675 | 48,850 | 30,000 | 52,500 |
| CT9510 Transfer to General Fund | <u>35,000</u> | <u>35,000</u> | <u>70,000</u> | <u>70,000</u> |
| Total Expenditures | \$62,675 | \$83,850 | \$100,000 | \$122,500 |

In 1988 the County implemented legislation enacting a 3% Bed Tax. Based on revenue generated from hotel rooms in the City, the County receives 2% for administration and the City and County each receive 50% of the remaining balance. Funds must be used to promote tourism in the City of Watertown. Focus for 2007-08 continues to be Downtown Awareness Campaign, promotion of recreational use of Black River and Thompson Park Zoo. Ending Fund Balance 2005-06 was \$80,400

Reserve Funds Budget

Fiscal Year: 2007-08
Department: Mandatory Reserve Fund
Account Code: CM
Function: Debt Service Reserve Fund



Description: This fund was established in 1991 when the City sold its electrical distribution system to Niagara Mohawk. Debt related to the electrical distribution system will be retired in FY 06/07. General Municipal Law allows the City to invest the monies in this fund and to expend the interest earned for any lawful purpose.

On March 1, 2006 the City transferred ownership of the Watertown International Airport to Jefferson County. At the time of transfer, the City had various serial bonds outstanding related to past airport capital projects. The total principal and interest outstanding was \$414,136. The principal and interest outstanding at the end of the fiscal year ending June 30, 2008 will be \$252,586. An amount equal to the present value of the principal and interest was paid by the County to the City. The City then purchased State and Local Government Series securities to provide for the future debt service payments. Debt related the airport will be retired in the fiscal year ending June 30, 2020.

At June 30, 2006 the balance in the fund was \$337,342. Debt related to the airport will be retired in fiscal year ending June 30, 2020.

| | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|-------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Revenues | | | | |
| CM2300 Transportation, Other Govts. | \$0 | \$354,047 | \$0 | \$0 |
| CM2401 Interest and Earning | <u>\$5,159</u> | <u>\$3,292</u> | <u>\$15,295</u> | <u>\$1,000</u> |
| Sub-Total | 5,159 | 357,339 | 15,295 | 1,000 |
| Actual Fund Balance | <u>264,907</u> | <u>146,916</u> | | |
| Appropriated Fund Balance | | | <u>78,307</u> | <u>52,655</u> |
| Total Revenues | \$270,066 | \$504,255 | \$93,602 | \$53,655 |

| | 2003-04 ACTUAL | 2004-05 ACTUAL | 2005-06 BUDGET | 2006-07 BUDGET |
|---------------------------------|-------------------|-------------------|-------------------|-------------------|
| Expenditures | | | | |
| CM9510 Transfer to General Fund | 4,825 | 3,676 | 2,500 | 0 |
| CM9710.6 Serial Bond Principal | 104,286 | 146,403 | 75,588 | 41,725 |
| CM9710.7 Serial Bond Interest | <u>14,039</u> | <u>16,833</u> | <u>15,514</u> | <u>11,930</u> |
| Total Expenditures | \$123,150 | \$166,912 | \$93,602 | \$53,655 |

Fiscal Year: 2007-08
Department: Compensation Reserve Fund
Account Code: CR
Function: Reserve Fund



Description: In accordance with New York State guidelines, the City has established this reserve fund for payment of large Workers' Compensation settlement claims. Due to the diligent work of the City Attorney, Department Heads and our contracted TPA we have been successful at returning employees to work and reducing the number of long term injury claims. In accordance with New York State guidelines, the City has established this reserve fund for Workers' Compensation claims. As of June 30, 2006 the balance in the fund was \$282,016.

2006-07 Accomplishments:

- ✓ Processed and adjudicated City's Workers' Compensation and 207 a/c claims.
- ✓ Represented City in Workers' Compensation Court.
- ✓ Developed RFQ for the provision of Workers' Compensation and 207 a/c claims processing services.

2007-08 Goals and Objectives:

- Complete the State mandated workplace violence assessment and develop plan for addressing workplace security related issues.
- Research Safety Management Programs established by other communities and work to develop a program to fit the City's need to promote safety awareness and education.
- Review funding levels and determine future course of action for this reserve fund.
- Continue to actively pursue lump sum settlements of qualified cases.

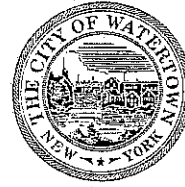
Fiscal Year: 2007-08
 Department: Compensation Reserve Fund
 Account Code: CR
 Function: Reserve Fund



| | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|------------------------------|-------------------|-------------------|-------------------|-------------------|
| Revenues | | | | |
| CR2401 Interest and Earnings | \$4,319 | \$10,023 | \$11,900 | \$14,500 |
| CR5031 Interfund Transfers | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Sub-Total | 4,319 | 10,023 | 11,900 | 14,500 |
| Actual Fund Balance | <u>267,674</u> | <u>271,993</u> | | |
| Appropriated Fund Balance | | | <u>0</u> | <u>0</u> |
| Total Revenues | \$271,993 | \$282,016 | \$11,900 | \$14,500 |

| | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|---------------------------------|-------------------|-------------------|-------------------|-------------------|
| Expenditures | | | | |
| CR 1930 Compensation Settlement | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Total Expenditures | \$0 | \$0 | \$0 | \$0 |

Fiscal Year: 2007-08
Department: Risk Retention Fund
Account Code: CS
Function: Reserve Fund



Description: The City is self insured for general liability claims and in accordance with New York State guidelines, the City has established this reserve fund to pay claims and judgments for the City's general liability. At June 30, 2006 the balance in the reserve fund was \$615,162.

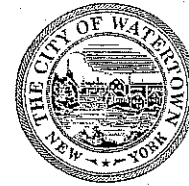
2006-07 Accomplishments:

- ✓ Defended the City against all general liability claims filed.

2007-08 Goals and Objectives:

- Maintain an aggressive stance in defending claims against the City's Self Insured defense fund.

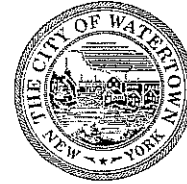
Fiscal Year: 2007-08
 Department: Risk Retention Fund
 Account Code: CS
 Function: Reserve Fund



| | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|------------------------------|-------------------|-------------------|-------------------|-------------------|
| Revenues | | | | |
| CS2401 Interest and Earnings | 11,738 | 17,211 | 19,000 | 25,000 |
| CS2770 Unclassified Earnings | 0 | 821 | 0 | 0 |
| CS5031 Interfund Transfers | <u>17,500</u> | <u>57,500</u> | <u>32,500</u> | <u>32,500</u> |
| Sub-Total | 29,238 | 75,532 | 51,500 | 57,500 |
| Actual Fund Balance | <u>596,375</u> | <u>566,024</u> | | |
| Appropriated Fund Balance | | | <u>0</u> | <u>0</u> |
| Total Revenues | \$625,613 | \$641,556 | \$51,500 | \$57,500 |

| | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|----------------------------|-------------------|-------------------|-------------------|-------------------|
| Expenditures | | | | |
| CS1740 Administration | 54,616 | 23,412 | 35,000 | 40,000 |
| CS 1930 Judgments & Claims | <u>4,973</u> | <u>2,982</u> | <u>5,000</u> | <u>5,000</u> |
| Total Expenditures | \$59,589 | \$26,394 | \$40,000 | \$45,000 |

Fiscal Year: 2007-08
 Department: Debt Service Fund
 Account Code: V
 Function: Debt Service



Description: The Debt Service Fund is used to record premiums received from the issuance of bond anticipation notes and serial bonds for capital projects. The revenue credited to this fund is then transferred to the fund ultimately responsible for paying the debt borrowed to finance the capital project.

| | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|--|-------------------|-------------------|-------------------|-------------------|
| Revenues | | | | |
| V2401 Interest and Earning | \$1,268 | \$686 | \$0 | \$800 |
| V2701 Premium and Accrued Interest on Obligations | <u>42,036</u> | <u>325</u> | <u>0</u> | <u>0</u> |
| Sub-Total | 43,304 | 1,011 | 0 | 800 |
| Appropriated Fund Balance | <u>0</u> | <u>0</u> | <u>217</u> | <u>21,800</u> |
| Total Revenues | \$43,304 | \$1,011 | \$217 | \$22,600 |

| | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|
| Expenditures | | | | |
| V9510 Transfer to General Fund | 47,397 | 35,659 | 93 | 15,100 |
| V9920 Transfer to Water Fund | 2,720 | 2,535 | 50 | 3,700 |
| V9925 Transfer to Sewer Fund | 4,192 | 5,033 | 52 | 3,800 |
| V9930 Transfer to Library Fund | <u>142</u> | <u>117</u> | <u>22</u> | <u>0</u> |
| Total Expenditures | \$54,451 | \$43,344 | \$217 | \$22,600 |

Self-Funded Health Insurance Budget

Fiscal Year: 2007-08
Department: Self Funded Health Insurance
Account Code: MS
Function: Employee Fringe Benefits



Description: The City self insures its Health Insurance benefits for its eligible active and retired employees. A third party administrator, POMCO, administers the program for a fee. To insure against catastrophic losses, the City purchases "stop-loss" insurance for losses exceeding \$100,000. Fiscal Year 2005-06 ended with a fund balance of \$60,922.

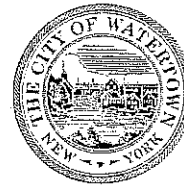
2006-07 Accomplishments:

- ✓ Completed work with consultant for year two attestation to certify that the City of Watertown has insurance is a creditable plan for the City to be eligible for reimbursement on Part D from CMS.
- ✓ Successfully enrolled City in Medicare Part D reimbursement program and reported retirees prescription usage and obtained first reimbursements.
- ✓ Continued work on modifying our health insurance booklet to incorporate Federal mandates and to make it more "user friendly" for our employees

2007-08 Goals and Objectives:

- Begin RFP process for Third Party Administrator for Health and Prescriptions.
- Finalize the work on City's new health insurance booklet. Meet with Union's to discuss updates required due to State and Federal mandates.
- Provide more insurance information for active and retired employees on the City's new website.

Fiscal Year: 2006-07
 Department: Self Funded Health Insurance
 Account Code: MS
 Function: Employee Fringe Benefits



| | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|-----------------------------------|--------------------|--------------------|--------------------|--------------------|
| Revenues | | | | |
| MS1270 Shared Service Charges | \$4,995,596 | \$4,814,521 | \$5,331,409 | \$6,116,540 |
| MS2401 Interest and Earnings | 0 | 0 | 0 | 0 |
| MS2709 Employee Contributions | 385,584 | 404,678 | 434,076 | 525,660 |
| MS 2700 Medicare Part D Reimb. | 0 | 0 | 0 | 145,000 |
| MS 2770 Stop Loss Reimbursement | 30,572 | 221,686 | 0 | 50,000 |
| MS2771 Prescription Reimbursement | <u>23,703</u> | <u>28,398</u> | <u>0</u> | <u>35,000</u> |
| Sub-Total | 5,435,455 | 5,469,283 | 5,765,485 | 6,872,200 |
| Beginning Fund Balance | <u>49,161</u> | <u>623,078</u> | | |
| Appropriated Fund Balance | | <u>0</u> | <u>0</u> | <u>0</u> |
| Total Revenues | \$5,484,616 | \$6,092,361 | \$5,765,485 | \$6,872,200 |

| | 2004-05 ACTUAL | 2005-06 ACTUAL | 2006-07 BUDGET | 2007-08 BUDGET |
|-----------------------------|--------------------|--------------------|--------------------|--------------------|
| Expenditures | | | | |
| MS1710 Administration | 138,201 | 155,450 | 137,775 | 159,200 |
| MS 1711 City Administration | 20,797 | 19,970 | 27,000 | 27,000 |
| MS 1722 Stop Loss Insurance | 209,305 | 240,355 | 281,327 | 274,000 |
| MS9060 Claims | <u>4,394,914</u> | <u>5,615,664</u> | <u>5,319,383</u> | <u>6,412,000</u> |
| Total Expenditures | \$4,763,217 | \$6,031,439 | \$5,765,485 | \$6,872,200 |

Capital Project Budget

COMPUTATION OF DEBT LIMIT

As of March 31, 2007



| | |
|---|----------------|
| Five Year Average full Valuation of Taxable Real Property | \$ 664,597,842 |
| Debt Limit - 7% thereof | \$ 46,521,849 |

Inclusions:

| | |
|-------------------|---------------|
| Outstanding Bonds | \$ 39,820,000 |
|-------------------|---------------|

Exclusions:

| | |
|---------------------------|-------------------|
| Self-liquidating Debt | \$ 8,619,650 |
| Water Debt | \$ 5,437,299 |
| Sewer Debt | \$ 1,536,220 |
| Cash on Hand in Man. Res. | \$ 332,266 |
| Refunded Bonds | \$ 2,166,200 |
| Appropriations | <u>\$ 452,037</u> |
| | \$ 18,543,672 |

| | |
|------------------------|---------------|
| Total Net Indebtedness | \$ 21,276,328 |
|------------------------|---------------|

| | |
|-----------------------------|---------------|
| Net Debt Contracting Margin | \$ 25,245,521 |
|-----------------------------|---------------|

| | |
|--|--------|
| The percent of debt contracting power exhausted is | 45.73% |
|--|--------|

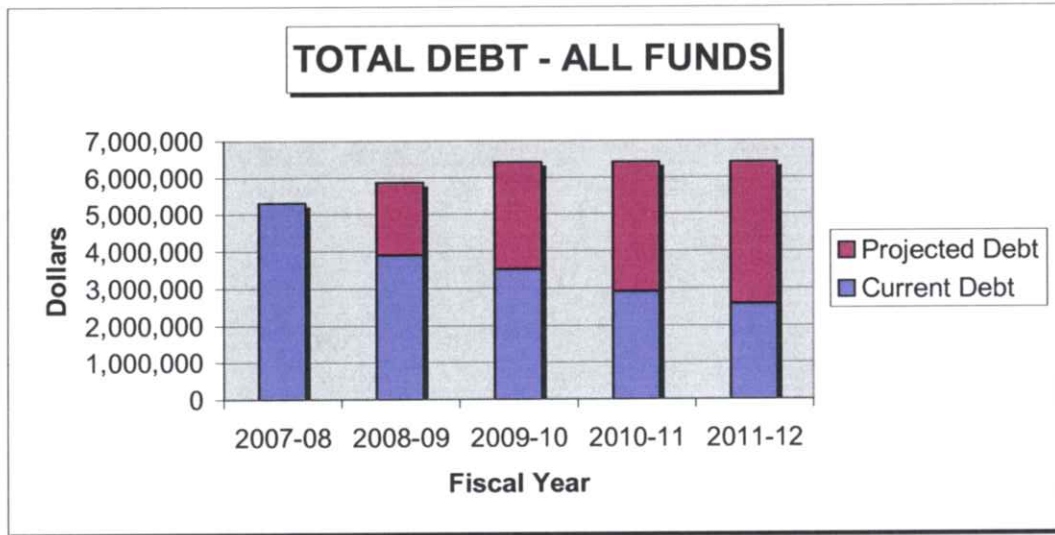
**CITY OF WATERTOWN CAPITAL BUDGET
FIVE YEAR PLAN 2007/08 - 2011/12**

| | <u>2007-08</u> | <u>2008-09</u> | <u>2009-10</u> | <u>2010-11</u> | <u>2011-12</u> |
|-------------------------------|----------------|------------------|------------------|------------------|------------------|
| GENERAL FUND | | | | | |
| FACILITY IMPROVEMENTS | 1,761,000 | 1,635,000 | 1,020,000 | 1,065,000 | 3,105,000 |
| VEHICLES AND EQUIPMENT | 1,096,000 | 1,791,500 | 1,173,000 | 1,015,000 | 904,000 |
| BRIDGE CONSTRUCTION | - | - | 300,000 | - | - |
| SIDEWALK CONSTRUCTION | 243,000 | 973,081 | 360,000 | 368,000 | 839,000 |
| STORM SEWER/DRAINAGE | 100,000 | 2,314,056 | 1,915,000 | 1,290,000 | 2,233,000 |
| STREET CONSTRUCTION | <u>790,000</u> | <u>6,532,398</u> | <u>1,576,000</u> | <u>3,875,000</u> | <u>4,617,000</u> |
| TOTAL GENERAL FUND | 3,990,000 | 13,246,035 | 6,344,000 | 7,613,000 | 11,698,000 |
| WATER FUND | | | | | |
| FACILITY IMPROVEMENTS | 500,000 | 700,000 | 600,000 | - | - |
| WATER MAIN REPLACEMENT | 86,000 | 846,163 | 320,000 | 1,104,000 | 1,424,000 |
| VEHICLES AND EQUIPMENT | <u>22,000</u> | <u>58,000</u> | <u>140,000</u> | <u>85,000</u> | <u>80,000</u> |
| TOTAL WATER FUND | 608,000 | 1,604,163 | 1,060,000 | 1,189,000 | 1,504,000 |
| SEWER FUND | | | | | |
| SANITARY SEWER | 421,000 | 1,744,800 | 325,000 | 713,000 | 1,753,000 |
| VEHICLES AND EQUIPMENT | 100,000 | 147,000 | 85,000 | 107,000 | 13,000 |
| WASTEWATER PLANT | <u>-</u> | <u>70,000</u> | <u>100,000</u> | <u>-</u> | <u>-</u> |
| TOTAL SEWER FUND | 521,000 | 1,961,800 | 510,000 | 820,000 | 1,766,000 |
| LIBRARY FUND | | | | | |
| FACILITY IMPROVEMENTS | <u>47,000</u> | <u>14,000</u> | <u>10,000</u> | <u>14,000</u> | <u>-</u> |
| TOTAL LIBRARY FUND | 47,000 | 14,000 | 10,000 | 14,000 | - |
| TOTAL CAPITAL FUND | 5,166,000 | 16,825,998 | 7,924,000 | 9,636,000 | 14,968,000 |

DEBT

ALL FUNDS

| | <u>2007-08</u> | <u>2008-09</u> | <u>2009-10</u> | <u>2010-11</u> | <u>2011-12</u> |
|---------------------------|----------------|------------------|------------------|------------------|------------------|
| Current Debt ** | 5,305,477 | 3,877,943 | 3,502,114 | 2,892,210 | 2,564,925 |
| Projected New Debt | <u>0</u> | <u>1,983,589</u> | <u>2,905,135</u> | <u>3,524,194</u> | <u>3,838,866</u> |
| TOTAL | 5,305,477 | 5,861,532 | 6,407,249 | 6,416,404 | 6,403,791 |



**Current debt is net of Hydro & DANC deb
& EFC bond interest
expense, which will be
offset by a like amount
of revenue.

| <u>2007-08</u> | <u>2008-09</u> | <u>2009-10</u> | <u>2010-11</u> | <u>2011-12</u> |
|----------------|----------------|----------------|----------------|----------------|
| (983,936) | (973,242) | (909,041) | (857,945) | (845,424) |

**CITY OF WATERTOWN CAPITAL BUDGET
FIVE YEAR PLAN 2007/08 - 2011/12**

| | <u>2007-08</u> | <u>2008-09</u> | <u>2009-10</u> | <u>2010-11</u> | <u>2011-12</u> |
|---------------------------------------|------------------|------------------|------------------|------------------|------------------|
| GENERAL FUND: | | | | | |
| FACILITY IMPROVEMENTS: | | | | | |
| Arena | 125,000 | 200,000 | 300,000 | 350,000 | 375,000 |
| Property Remediations | - | 1,000,000 | - | - | - |
| DPW Facilities | 75,000 | - | 125,000 | - | - |
| Fairgrounds | 75,000 | 50,000 | 80,000 | 225,000 | 1,700,000 |
| Fire Department | 77,000 | - | - | 200,000 | 500,000 |
| Municipal Buildings | 275,000 | - | - | - | - |
| Municipal Maintenance | 160,000 | - | - | - | - |
| Outdoor Pools | - | 50,000 | 325,000 | - | 30,000 |
| Parking Lots | - | 65,000 | 75,000 | - | 65,000 |
| Recreation | 112,000 | 60,000 | - | - | 70,000 |
| River Parks Development | 672,000 | - | - | - | - |
| Thompson Park | 130,000 | 150,000 | 50,000 | 225,000 | 300,000 |
| Traffic Control & Lighting | 60,000 | 60,000 | 65,000 | 65,000 | 65,000 |
| TOTAL FACILITY IMPROVEMENTS | 1,761,000 | 1,635,000 | 1,020,000 | 1,065,000 | 3,105,000 |
| VEHICLES AND EQUIPMENT: | | | | | |
| Information Technology | 110,000 | 180,000 | 410,000 | 260,000 | 60,000 |
| Arena | - | - | - | - | 32,000 |
| Bus | 65,000 | - | - | - | 150,000 |
| DPW Administration | - | - | - | - | 26,000 |
| DPW Municipal Maintenance | 139,000 | - | - | - | - |
| DPW Maintenance of Roads | 148,000 | 38,000 | 258,000 | 140,000 | - |
| DPW Snow Removal | 120,000 | 195,000 | 120,000 | 95,000 | 280,000 |
| Central Garage | - | - | - | 25,000 | - |
| Police | 124,500 | 103,500 | 105,000 | 105,000 | 108,000 |
| Electric | 45,000 | - | - | - | - |
| Refuse & Recycle | 125,000 | 125,000 | - | 280,000 | 150,000 |
| Recreation | - | 65,000 | - | 60,000 | 33,000 |
| Thompson Park | - | 50,000 | 30,000 | - | 32,000 |
| Engineering | - | 225,000 | - | - | 20,000 |
| Storm Sewers | - | 240,000 | 70,000 | - | 13,000 |
| Fire | 219,500 | 570,000 | 180,000 | 50,000 | - |
| TOTAL VEHICLES & EQUIPMENT | 1,096,000 | 1,791,500 | 1,173,000 | 1,015,000 | 904,000 |
| BRIDGE CONSTRUCTION: | | | | | |
| Cayuga Avenue | - | - | 300,000 | - | - |
| TOTAL BRIDGE CONSTRUCTION | - | - | 300,000 | - | - |

**CITY OF WATERTOWN CAPITAL BUDGET
FIVE YEAR PLAN 2007/08 - 2011/12**

| | <u>2007-08</u> | <u>2008-09</u> | <u>2009-10</u> | <u>2010-11</u> | <u>2011-12</u> |
|--|----------------|------------------|------------------|------------------|------------------|
| SIDEWALK CONSTRUCTION: | | | | | |
| Citywide Sidewalk Construction | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 |
| Riggs Avenue | 43,000 | - | - | - | - |
| Stone Street lot to Arcade | - | 36,000 | - | - | - |
| Barben Ave | - | 200,000 | - | - | - |
| Western Boulevard | - | 537,081 | - | - | - |
| Central Street | - | - | 160,000 | - | - |
| Breen Avenue | - | - | - | 168,000 | - |
| Phelps Street | - | - | - | - | 75,000 |
| Factory Street | - | - | - | - | 468,000 |
| Colorado Avenue | - | - | - | - | 96,000 |
| TOTAL SIDEWALK CONSTRUCTION | 243,000 | 973,081 | 360,000 | 368,000 | 839,000 |
| STORM SEWER/DRAINAGE: | | | | | |
| CSO Project | 25,000 | - | - | - | - |
| Riggs Avenue | 75,000 | - | - | - | - |
| Bronson St | - | 200,000 | - | - | - |
| Cooper St outlet | - | 225,000 | - | - | - |
| Barben Ave | - | 350,000 | - | - | - |
| Western Boulevard | - | 1,514,056 | - | - | - |
| CSO Project | - | 25,000 | - | - | - |
| Central Street | - | - | 280,000 | - | - |
| Flower Avenue | - | - | 930,000 | - | - |
| Barben Ave. - Washington Street | - | - | 680,000 | - | - |
| CSO Project | - | - | 25,000 | - | - |
| Washington St | - | - | - | 511,000 | - |
| Haney Street | - | - | - | 275,000 | - |
| Breen Avenue | - | - | - | 154,000 | - |
| Morrison Ave (Burdick to Kelsey Creek) | - | - | - | 350,000 | - |
| Phelps Street | - | - | - | - | 148,000 |
| Factory Street | - | - | - | - | 916,000 |
| Clinton Street | - | - | - | - | 350,000 |
| Pratt Street | - | - | - | - | 140,000 |
| Colorado Avenue | - | - | - | - | 168,000 |
| Harrison Street (Riggs Ave. Phase II) | - | - | - | - | 236,000 |
| Outfall reconstruction | - | - | - | - | 275,000 |
| TOTAL STORM SEWER | 100,000 | 2,314,056 | 1,915,000 | 1,290,000 | 2,233,000 |

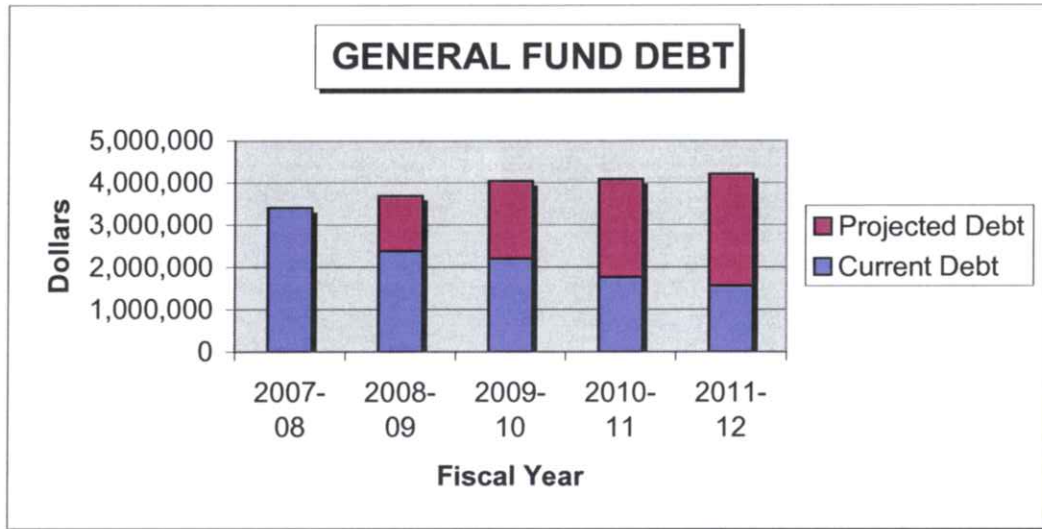
**CITY OF WATERTOWN CAPITAL BUDGET
FIVE YEAR PLAN 2007/08 - 2011/12**

| | <u>2007-08</u> | <u>2008-09</u> | <u>2009-10</u> | <u>2010-11</u> | <u>2011-12</u> |
|---------------------------------------|------------------|-------------------|------------------|------------------|-------------------|
| STREET CONSTRUCTION: | | | | | |
| CHIPS | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 |
| Riggs Avenue | 290,000 | - | - | - | - |
| Barben Avenue | - | 1,345,000 | - | - | - |
| Western Boulevard | - | 4,687,398 | - | - | - |
| Central Street | - | - | 1,076,000 | - | - |
| Washington St | - | - | - | 2,348,000 | - |
| Breen Avenue | - | - | - | 1,027,000 | - |
| Phelps Street | - | - | - | - | 286,000 |
| Factory Street | - | - | - | - | 1,221,000 |
| Clinton Street | - | - | - | - | 1,193,000 |
| Colorado Avenue | - | - | - | - | 652,000 |
| Harrison Street (Riggs Ave. Phase II) | - | - | - | - | 765,000 |
| TOTAL STREET CONSTRUCTION | 790,000 | 6,532,398 | 1,576,000 | 3,875,000 | 4,617,000 |
| TOTAL GENERAL FUND | 3,990,000 | 13,246,035 | 6,344,000 | 7,613,000 | 11,698,000 |

DEBT

GENERAL FUND

| | <u>2007-08</u> | <u>2008-09</u> | <u>2009-10</u> | <u>2010-11</u> | <u>2011-12</u> |
|---------------------------|----------------|------------------|------------------|------------------|------------------|
| Current Debt ** | 3,403,876 | 2,378,185 | 2,192,949 | 1,755,535 | 1,552,544 |
| Projected New Debt | <u>0</u> | <u>1,308,922</u> | <u>1,847,607</u> | <u>2,329,892</u> | <u>2,654,640</u> |
| TOTAL | 3,403,876 | 3,687,107 | 4,040,556 | 4,085,427 | 4,207,184 |

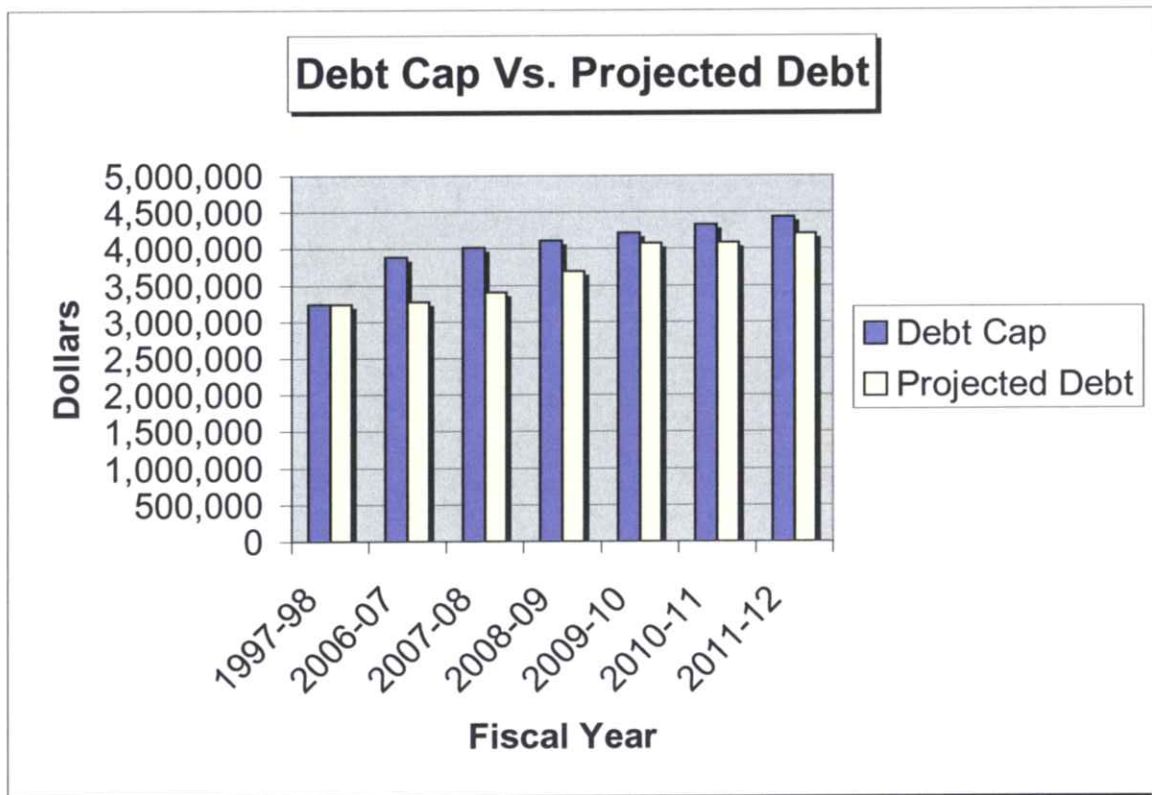


**Current debt is net of Hydro debt & EFC bond interest expense, which will be offset by a like amount of revenue


| | <u>2007-08</u> | <u>2008-09</u> | <u>2009-10</u> | <u>2010-11</u> | <u>2011-12</u> |
|--|----------------|----------------|----------------|----------------|----------------|
| | (755,765) | (750,128) | (739,483) | (732,498) | (731,899) |

GENERAL FUND DEBT CAP

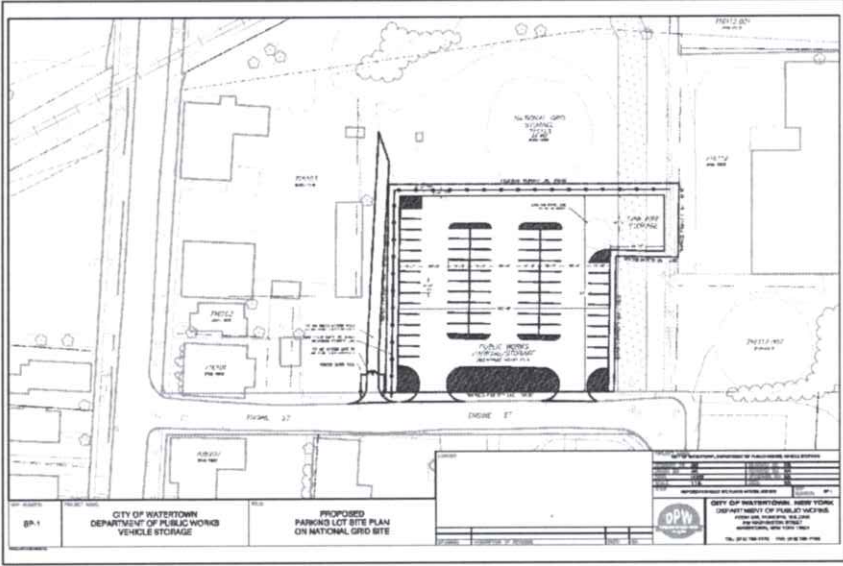
| Fiscal Year | | Estimated Debt Cap | Projected Debt |
|--------------------|-----------|-------------------------------|---------------------------|
| 1997-98 | base year | 3,231,475 | 3,231,475 |
| 2006-07 | actual | 3,877,383 | 3,266,476 |
| 2007-08 | | 4,009,990 | 3,403,876 |
| 2008-09 | | 4,111,843 | 3,687,107 |
| 2009-10 | | 4,216,284 | 4,072,041 |
| 2010-11 | | 4,323,378 | 4,085,427 |
| 2011-12 | | 4,433,192 | 4,207,184 |




FISCAL YEAR 2007-2008 CAPITAL BUDGET FACILITY IMPROVEMENTS ARENA

| PROJECT DESCRIPTION | COST |
|--|------------------|
| <p>Watertown Municipal Arena Roof Rehabilitation. In 2000, a multi coat, elastomeric liquid coating system was installed over the arena's 40,000 sq. ft., 25-year old metal roof. This system, carrying a 10-year manufacturer's warranty, was designed to form an impenetrable, continuous, elastomeric 40-dry mil, watertight membrane over the entire roof area. At the time of installation the contractor included a 1-inch layer of foam insulation sandwiched between the metal roof and the multi-coat waterproofing system. Unfortunately the roof system is showing signs of failure in the delamination of the protective multi-coat waterproofing system from the foam insulation. We propose stabilizing the present system and then applying a new composite system directly over the old.</p>  <p>Funding to support this project will be through a transfer from the General Fund.</p> | \$125,000 |
| TOTAL | \$125,000 |


FISCAL YEAR 2007-2008 CAPITAL BUDGET FACILITY IMPROVEMENTS DPW FACILITIES

| PROJECT DESCRIPTION | COST |
|--|-----------------|
| <p>Engine Street Parking Lot Paving: We are proposing constructing a 65 space parking lot on the National Grid property located at 327 Engine Street. This lot will serve primarily as an employee parking lot although it can also be used for seasonal vehicle and materials storage. The proposed lease agreement with National Grid will allow the City to make improvements on this property as long as they do not substantially interfere or impact the ongoing environmental monitoring and/or future cleanup of this site. The need for this lot is being driven by the planned development of the south shore river walk and the Hole Brothers Kayak Park.</p>  <p>Funding to support this project will be through a transfer from the General Fund.</p> | <p>\$75,000</p> |
| TOTAL | \$75,000 |


FISCAL YEAR 2007-2008 CAPITAL BUDGET FACILITY IMPROVEMENTS FAIRGROUNDS

| PROJECT DESCRIPTION | COST |
|--|------------------|
| <p>Internal Road System: This project will provide safer traffic flow and future parking for the playing fields located to the east of Rand Drive. Given the narrow confines of the existing field/road configuration parking is optimized through perpendicular spaces along the proposed internal road. This design will provide up to 90 new spaces and will service the Alex Duffy Ball Park, Multipurpose Field 1, Softball Field 2 and the future site of Softball Field 3.</p>  <p>Funding to support this project will be through a transfer from the General Fund.</p> | <p>\$ 75,000</p> |
| Total | \$75,000 |


FISCAL YEAR 2007-2008 CAPITAL BUDGET FACILITY IMPROVEMENTS FIRE DEPARTMENT

| PROJECT DESCRIPTION | COST |
|---|-----------------|
| <p>Replace Fire Alarms Systems in Fire Stations: The fire alarm systems in all fire stations are in excess of 12 years old and need to be replaced. Smoke alarms have a life expectancy of approximately 10 years after which their reliability is questionable. The detectors currently installed in all three fire stations were manufactured in 1989, and are well past the 10 year life expectancy. Additionally, the new systems would include carbon monoxide detection and new alarm panels.</p> <div data-bbox="203 1052 1130 1640">  </div> <p>Funding to support this project will be through a transfer from the General Fund.</p> | <p>\$12,000</p> |
| Total | \$12,000 |

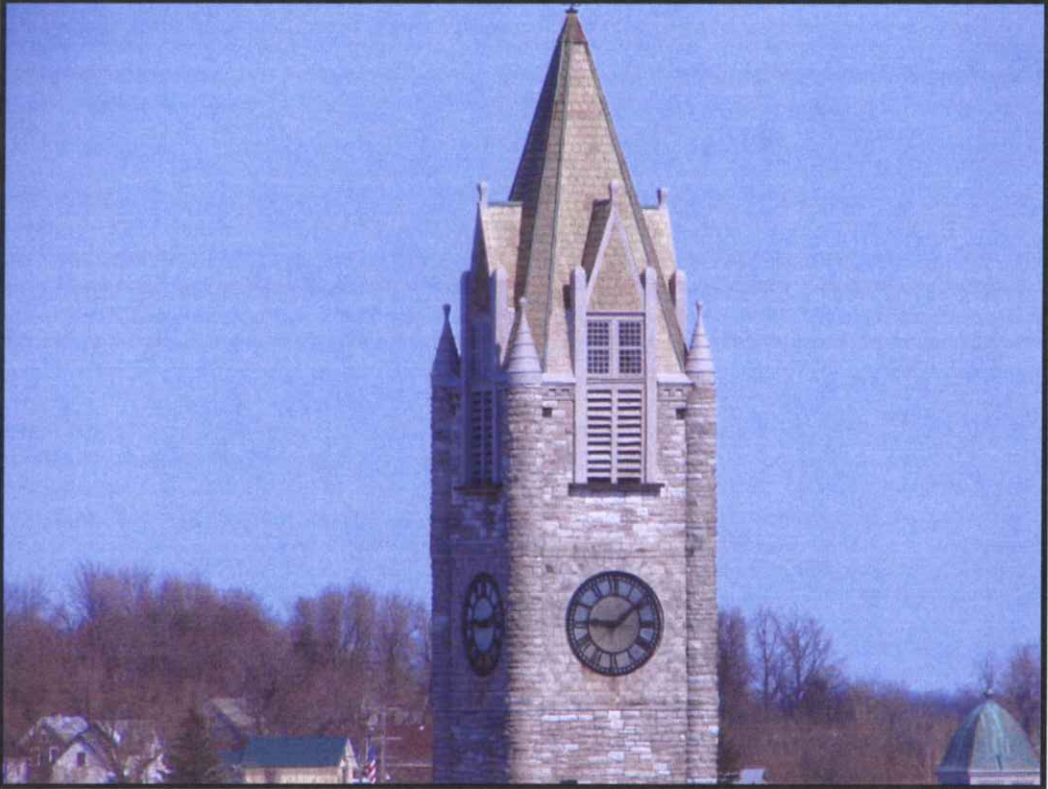
FISCAL YEAR 2007-2008 CAPITAL BUDGET FACILITY IMPROVEMENTS FIRE DEPARTMENT

| PROJECT DESCRIPTION | COST |
|--|-----------------|
| <p>Replace Breathing Air System: The Department will replace the breathing air system currently housed at the S. Massey Street Fire Station. The current system is approximately 18 years old, is becoming less reliable and recently failed an air purity test. The Department would submit this item as part of the Fire Act Grant which requires a 10 percent match if selected. This project would not be completed if not selected for the grant.</p>  <p>Funding to support the grant's local share will be through a transfer from the General Fund.</p> | <p>\$65,000</p> |
| Total: | \$65,000 |

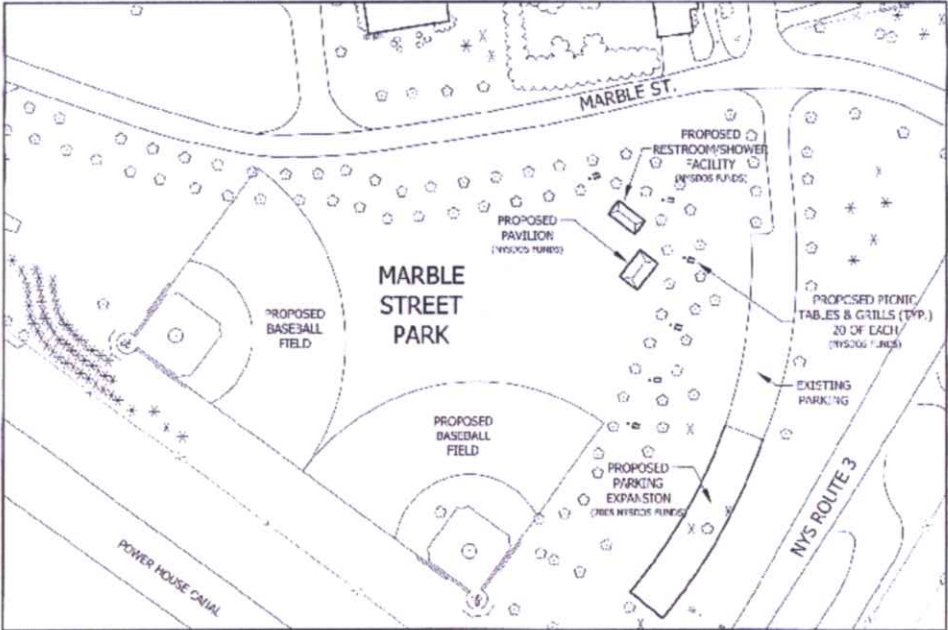
FISCAL YEAR 2007-2008 CAPITAL BUDGET FACILITY IMPROVEMENTS CITY HALL

| PROJECT DESCRIPTION | COST |
|---|------------------|
| <p>Window and Door Replacements: City Hall was constructed in the early 1960's and has had very minor upgrades since. The boiler system has been updated to a more energy efficient system, yet we see very little cost savings in the amount of energy used. This is mainly due to the very poor window and door design of that era. While this may not be the sole reason this building consumes as much energy as it does, it is a major factor. We have single pane, metal on metal windows that leak year round. Unfortunately, at this time, we are not aware of any types of grants available to municipalities for projects such as this.</p>  <p style="text-align: right;">10 years - \$41,938</p> | <p>\$275,000</p> |
| TOTAL | \$275,000 |


FISCAL YEAR 2007-2008 CAPITAL BUDGET FACILITY IMPROVEMENTS MUNICIPAL MAINTENANCE

| PROJECT DESCRIPTION | COST |
|---|------------------|
| <p>Rehabilitation of the City's Town Clock located in the First Baptist Church bell tower. The four-face, iron dial clock from E. Howard & Co. of Boston was installed in 1901. Since that time very little has been done in terms of rehabilitation other than the motion works being electrified in November, 1947. A recent inspection of the entire clock assembly has indicated the need for a complete restoration/replacement of the motion works and bell striker as well as replacement of all four of the eight foot diameter clock dials.</p>  <p>This project is contingent upon receiving 100% grant funding.</p> | <p>\$160,000</p> |
| TOTAL | \$160,000 |

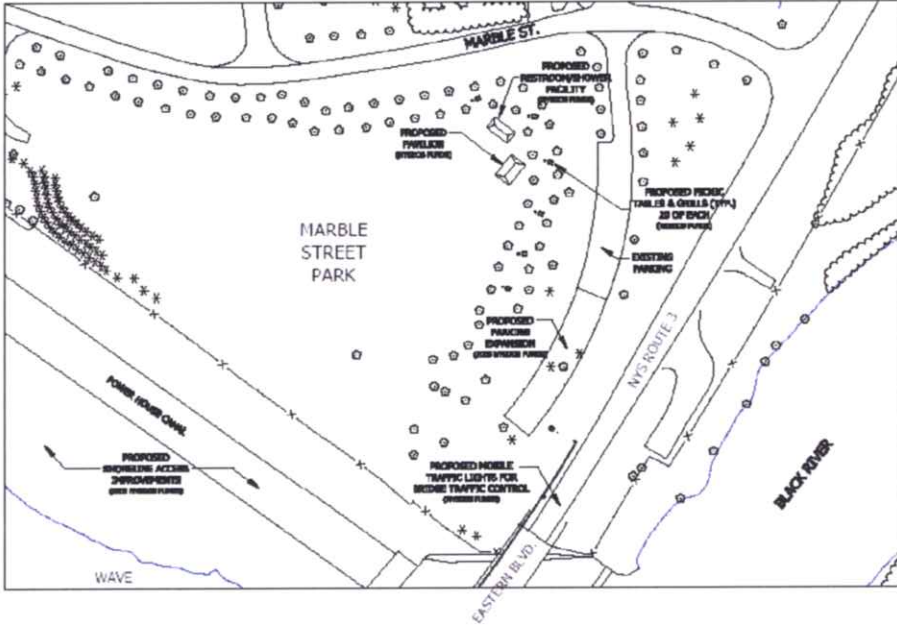
FISCAL YEAR 2007-2008 CAPITAL BUDGET FACILITY IMPROVEMENTS PARKS AND RECREATION

| PROJECT DESCRIPTION | COST |
|---|-----------------|
| <p>Design and construction of two baseball fields at Marble Street Park. These fields will supplement the facilities that will be going in as part of the Environmental Protection Fund grant, which includes restrooms, water and electric services, a multi-use pavilion and family picnic area. These fields will help fill a gap in the number of available fields versus the number of requests to use the existing fields in the City.</p>  <p>Funding to support this project will be through a transfer from the General Fund.</p> | \$45,000 |
| TOTAL | \$45,000 |

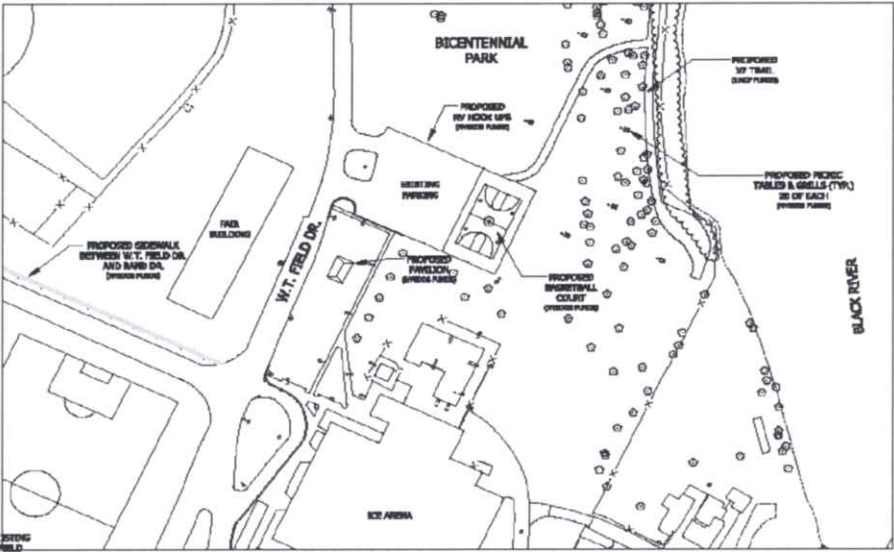
FISCAL YEAR 2007-2008 CAPITAL BUDGET FACILITY IMPROVEMENTS PARKS AND RECREATION

| PROJECT DESCRIPTION | COST |
|--|-----------------|
| <p>Bicentennial Park is adjacent to the Black River in the northwestern part of the City, and consists of open green space. The current lack of recreational facilities makes the area unattractive and unusable for families, residents and visitors. The proximity to the arena and pool area, make it a natural place to add outdoor recreation facilities, such as this playground system. Bicentennial Park will also receive upgrades in the way of trails, picnic tables, grills, river viewing areas, and new sidewalks through an Environmental Protection Fund grant.</p>  <p>Funding to support this project will be through a transfer from the General Fund.</p> | \$67,000 |
| TOTAL | \$67,000 |


FISCAL YEAR 2007-2008 CAPITAL BUDGET FACILITY IMPROVEMENTS RIVER PARKS DEVELOPMENT

| PROJECT DESCRIPTION | COST |
|---|------------------|
| <p>Design and construction of infrastructure and recreational facilities at Marble Street Park adjacent to the "Route 3 Wave" water feature. The facilities will include restrooms, water and electric services, multi-use pavilion and family picnic area, and a traffic control system to provide access to the Route 3 bridge for major kayak events.</p>  <p>This project received an Environmental Protection Fund Grant, which will pay \$173,000 toward the project.</p> <p style="text-align: right;">5 years - \$43,683</p> | <p>\$346,000</p> |
| TOTAL | \$346,000 |

FISCAL YEAR 2007-2008 CAPITAL BUDGET FACILITY IMPROVEMENTS RIVER PARKS DEVELOPMENT

| PROJECT DESCRIPTION | COST |
|--|------------------|
| <p>Design and construction of riverfront improvements at Bicentennial Park to create pedestrian access to the river and provide amenities to encourage family use of the park and its riverfront, including a multi-purpose pavilion, up-graded picnic areas, trails and sidewalks to link the river with other facilities at this site, and potable water, wastewater, and electric hook-ups for campers and RV's.</p>  <p>This project received an Environmental Protection Fund Grant, which will pay \$163,000 toward the project.</p> <p style="text-align: right;">5 years - \$41,158</p> | <p>\$326,000</p> |
| TOTAL | \$326,000 |


FISCAL YEAR 2007-2008 CAPITAL BUDGET FACILITY IMPROVEMENTS THOMPSON PARK

| PROJECT DESCRIPTION | COST |
|--|-----------------|
| <p>Thompson Park Parking Lot---This project will allow the paving and striping of the Pool/Park/Zoo parking lot in Thompson Park. The scope of the paving operations will include the primary parking area as well as both entrance roadways.</p>  <p>Funding to support this project will be through a transfer from the General Fund.</p> | \$50,000 |
| TOTAL | \$50,000 |


FISCAL YEAR 2007-2008 CAPITAL BUDGET FACILITY IMPROVEMENTS THOMPSON PARK

| PROJECT DESCRIPTION | COST |
|---|-----------------|
| <p>Thompson Park Conservancy Administration/Animal Clinic Building Roof Rehabilitation. In 1988, the city installed a new 25-year, 3-Tab, Asphalt Single roof system on what was then called the Hay Barn/Dog Pound's Main Gambrel Roof. Responding to complaints about a leaking roof and ice-dam buildup we were advised that flashing needed to be installed along the entire edge drain perimeter. It was also pointed out that excessive weathering appears to have occurred on the roof making it a candidate for replacement within the next couple of years. Rather than proceeding with intermediate repairs we are recommending that we proceed with the entire roof rehabilitation at this time.</p>  <p>Funding to support this project will be through a transfer from the General Fund.</p> | <p>\$80,000</p> |
| TOTAL | \$80,000 |


FISCAL YEAR 2007-2008 CAPITAL BUDGET FACILITY IMPROVEMENTS TRAFFIC CONTROL & LIGHTING

| PROJECT DESCRIPTION | COST |
|--|------------------|
| <p>Pearl Street, East Main Street and Starbuck Avenue Traffic Signal Assembly Replacement: Installed in 1982 as part of a NYS DOT traffic signal upgrade project this particular assembly is now the oldest in our inventory. The traffic signal's 8-phase controller does not comply with the new NEMA configuration standards for phasing, activation and fire pre-emption. The signal heads are in poor condition and at the end of their life cycle. We are proposing a complete hardware replacement to include new controller, traffic heads, communication wire, etc.</p>  <p>Funding to support this project will be through a transfer from the General Fund.</p> | \$60,000 |
| TOTAL | \$ 60,000 |

FISCAL YEAR 2007-2008 CAPITAL BUDGET VEHICLES AND EQUIPMENT INFORMATION TECHNOLOGY

| PROJECT DESCRIPTION | COST |
|---|-----------------|
| <p>Fiber Network Extension to Public Safety Building</p> <p>Funding for fiber installation between the Massey Street Fire Station and the Public Safety Building, providing an interconnection to the City data network and to Jefferson County. This project will provide an opportunity to cooperate with Jefferson County to improve Public Safety Services and the reliability the City's and County's data connections to the Public Safety Building. This funding includes materials, construction cost, network equipment and fiber certification.</p>  <p>The City will review the AIM grant requirements when released and if applicable for Joint Cooperation Grant, make an application. It is anticipated that Jefferson County will either share in the capital cost associated with this project, or pay the City for the service provided.</p> <p>Funding to support this project will be through a transfer from the General Fund.</p> | <p>\$50,000</p> |
| TOTAL | \$50,000 |

FISCAL YEAR 2007-2008 CAPITAL BUDGET VEHICLES AND EQUIPMENT INFORMATION TECHNOLOGY

| PROJECT DESCRIPTION | | COST |
|---|----------------------------|----------|
| Hardware Replacement of 24 City Hall computers with standard desktop computers or with Thin Client Computers.  | | \$26,000 |
| Software Software Deployment and Management | | |
| | Citrix Presentation Server | \$17,000 |
| Helpdesk | Altiris Helpdesk Solution | \$ 3,000 |
| | Altiris Carbon Copy | \$ 5,000 |
| Identity Management | Sun Identity Management | \$ 9,000 |
| | | |
| Funding to support this project will be through a transfer from the General Fund. | | |
| TOTAL | | \$60,000 |

FISCAL YEAR 2007-2008 CAPITAL BUDGET VEHICLES AND EQUIPMENT CITIBUS

| PROJECT DESCRIPTION | COST |
|---|-----------------|
| <p>PT-500 will be a new, additional van to our paratransit fleet. The proposed unit will be a 2007 FORD, Model E-450 wheelchair accessible, Type III, transit bus equipped with three wheelchair stations and a hydraulic lift assembly. The City's federally mandated Complementary Paratransit Service has experienced increase demand requiring us to operate two buses daily. Funding for this unit, which will allow us to rotate our vehicles in order to ensure proper and timely maintenance, will be through a federal/state/local grant program where the cost is shared 80/10/10. The proposed unit will be purchased off the existing New York State OGS contract. This request is to cover the city's share of approximately \$6,500 when the acquisition grant is finally approved.</p> <div data-bbox="244 1146 1040 1680" data-label="Image"> </div> <p>Funding to support this project will be through a transfer from the General Fund.</p> | \$65,000 |
| TOTAL | \$65,000 |

FISCAL YEAR 2007-2008 CAPITAL BUDGET VEHICLES AND EQUIPMENT PARKS & RECREATION

| PROJECT DESCRIPTION | COST |
|--|-----------------|
| <p>Unit 4-3 is a twelve year old, 1995 JACOBSON, Model HR-5111 51 HP hydraulic grounds mower with a 134 inch cutting width unit currently assigned to the Thompson Park. This unit, used by both our Building & Grounds and Parks & Recreation Departments from early May through October, has approximately 2,100 hours. The new replacement unit will be one size up in classification and come equipped with a 90 HP diesel engine and a 192 inch cutting width. The existing unit will be retired from the fleet. The replacement unit will be purchased from the current New York State OGS contract.</p> <div data-bbox="216 1011 1116 1612" data-label="Image"> </div> <p>Funding to support this project will be through a transfer from the General Fund.</p> | \$60,000 |
| TOTAL | \$60,000 |


FISCAL YEAR 2007-2008 CAPITAL BUDGET VEHICLES AND EQUIPMENT BUILDING & GROUNDS

| PROJECT DESCRIPTION | COST |
|--|-----------------|
| <p>Vehicle 1-46 is a 10 year old, 1997 FORD F-350, six person pickup truck currently assigned to the Buildings and Grounds Division. This unit, which is used daily, has approximately 78,000 miles. The new replacement unit will be a 4x4 chassis equipped with a utility tool body. There is a need for this crew to be able to store tools in a secure situation that is not available with a standard pickup box, hence the need for an 8' utility tool storage body. The existing unit will be retired from the fleet. The replacement unit will most likely be purchased from the New York State OGS contract</p> <div data-bbox="192 1003 1131 1568" data-label="Image"> </div> <p>Funding to support this project will be through a transfer from the General Fund.</p> | \$34,000 |
| TOTAL | \$34,000 |

FISCAL YEAR 2007-2008 CAPITAL BUDGET VEHICLES AND EQUIPMENT BUILDING & GROUNDS

| PROJECT DESCRIPTION | COST |
|---|-----------------|
| <p>Tree and Brush Mauler. This is a new piece of equipment that will be added to our existing attachment inventory. This unit will be sized and equipped to be quick mounted onto our 1996 KOMATSU PC-200 hydraulic excavator. A similar unit was used in clearing the 1,100 ft walkway trail extension at Waterworks Park. In this particular application, a job that would have taken 2 weeks with a standard ground crew was completed in just one day. This unit will be used in overgrowth trimming and removal on such projects as sewer main right of way clearing, landfill cutback maintenance, walkway trail establishment, as well as being used to clear building and exhibit sites and embankments at Thompson Park, the Fairgrounds, etc.</p>  <p>Funding to support this project will be through a transfer from the General Fund.</p> | \$45,000 |
| TOTAL | \$45,000 |


FISCAL YEAR 2007-2008 CAPITAL BUDGET VEHICLES AND EQUIPMENT MAINTENANCE OF ROADS

| PROJECT DESCRIPTION | COST |
|---|-----------------|
| <p>Vehicle 1-83 is a fourteen year old 1993 Ford F250 pickup with utility tool body. It is used by the sign maintenance/road painting crew. It is proposed that we replace this vehicle with a one ton dual wheel chassis with a utility body set up for pulling a trailer with a small roller. This new unit will then be assigned to the Maintenance of Roads Division who in turn will transfer their vehicle 1-82, a 1997 Ford F350 pickup of similar design, to the Sign Maintenance/Road Painting Division. This unit should provide many additional years of good service. The paint crew usually takes a used truck from the fleet as painting tends to be messy and an older vehicle is better suited for their mission.</p>  <p>Funding to support this project will be through a transfer from the General Fund.</p> | <p>\$38,000</p> |
| TOTAL | \$38,000 |


FISCAL YEAR 2007-2008 CAPITAL BUDGET VEHICLES AND EQUIPMENT MAINTENANCE OF ROADS

| PROJECT DESCRIPTION | COST |
|--|------------------|
| <p>Vehicle 1-76 is a 20 year old, 1987 CATERPILLAR, Model G-936, 30,000 pound, 160 HP, 2.5-yd³, front end loader equipped with a multi-purpose “clam” bucket for picking up brush and other bulky objects. This unit has over 14,000 operating hours. All major components were overhauled at the midpoint of its life cycle and are now again in need of extensive replacement. Recent problems experienced with both the electrical and power train systems are making dependability an issue. Upon commissioning, the new unit will become a primary unit for snow removal operations. These units are currently available under NYSOGS contract. This unit will be removed from the fleet and traded towards the replacement.</p> <div data-bbox="217 1104 1076 1608" data-label="Image"> </div> <p>Funding to support this project will be through a transfer from the General Fund.</p> | <p>\$110,000</p> |
| TOTAL | \$110,000 |


FISCAL YEAR 2007-2008 CAPITAL BUDGET VEHICLES AND EQUIPMENT SNOW REMOVAL

| PROJECT DESCRIPTION | COST |
|--|------------------|
| <p>Having seen continuous service for the past 20 years, vehicle 1-13 is a 1987 International Model S4600, heavy duty, tandem axle dump truck equipped with a sixteen foot dump box. This vehicle has approximately 13,200 operating hours. It is used for paving and street maintenance operations in the summer and snow removal in the winter. The truck has severe corrosion to the cab. Replacement body panels are no longer available and power train repair parts are getting difficult to obtain. The new replacement vehicle will be purchased off the New York State OGS contract. The present vehicle will be removed from the fleet and either sold at auction or traded towards the replacement.</p>  <p>Funding to support this project will be through a transfer from the General Fund.</p> | <p>\$120,000</p> |
| TOTAL | \$120,000 |


FISCAL YEAR 2007-2008 CAPITAL BUDGET VEHICLES AND EQUIPMENT POLICE DEPARTMENT

| PROJECT DESCRIPTION | COST |
|--|------------------|
| <p>Vehicle Replacement –To effectively maintain the Department’s fleet in a cost effective manner, four marked patrol vehicles are replaced each year. This process removes the oldest cars with highest mileage during each cycle. This year the Department proposes ordering two patrol cars and two four wheel drive vehicles.</p>  <p>Funding to support this project will be through a transfer from the General Fund.</p> | <p>\$103,500</p> |
| TOTAL | \$103,500 |


FISCAL YEAR 2007-2008 CAPITAL BUDGET VEHICLES AND EQUIPMENT POLICE DEPARTMENT

| PROJECT DESCRIPTION | COST |
|---|-----------------|
| <p>The Police Department maintains and ID unit. The unit processes all crime scenes. The vehicle assigned to the unit is a 1998 Ford van with 103,000 plus miles on it. It is showing sign of age with mechanical problems as well as body rust. It has become unreliable causing prolonged "down time". The ID unit routinely carries equipment to each scene. This includes cameras, lenses, fingerprint supplies, external lighting, packaging items, ladders, tools, etc. The ID van is an office on wheels for the ID technicians.</p>  <p>Funding to support this project will be through a transfer from the General Fund.</p> | \$21,000 |
| TOTAL | \$21,000 |


FISCAL YEAR 2007-2008 CAPITAL BUDGET VEHICLES AND EQUIPMENT TRAFFIC CONTROL & LIGHTING

| PROJECT DESCRIPTION | COST |
|---|-----------------|
| <p>E-1 is a 12 year old, Traffic Signal Maintenance/Bucket Truck complete with 37-ft working height bucket and fiberglass utility body mounted on a 1996 FORD F-450 Superduty chassis. The chassis has approximately 8,000 hours on the engine and drive train. Showing signs of advanced wear it is becoming undependable. We propose replacing the truck chassis only. The replacement unit will most likely be purchased from the New York State OGS contract. Upon delivery it will be retrofitted with the existing bucket truck/utility body and we will expect another 10 to 12 years of service from this assembly.</p>  <p>Funding to support this project will be through a transfer from the General Fund.</p> | \$45,000 |
| TOTAL | \$45,000 |


FISCAL YEAR 2007-2008 CAPITAL BUDGET VEHICLES AND EQUIPMENT REFUSE AND RECYCLING

| PROJECT DESCRIPTION | COST |
|---|------------------|
| <p>Having seen 20 years of continuous service, 1-5 is a 1987, 20-yd³, PAK-MOR, rear load packer mounted on a 1994, Ford, dual drive chassis. While this unit is used primarily for green waste collection it can be used as a back-up to the refuse vehicles if needed. The packer body is in extremely poor condition, both mechanically and due to severe rust corrosion. The floors are extremely poor. The replacement vehicle with packer will be purchased off the New York State OGS contract. The present vehicle will be removed from our fleet and traded or sold at auction. As with the purchase of our recycling vehicles, the City is hopeful of success in our 50% matching grant application to the NYSDEC.</p>  <p>Funding to support the grant's local share will be through a transfer from the General Fund.</p> | \$125,000 |
| TOTAL | \$125,000 |


FISCAL YEAR 2007-2008 CAPITAL BUDGET VEHICLES AND EQUIPMENT FIRE DEPARTMENT

| PROJECT DESCRIPTION | COST |
|--|-----------------|
| <p>Replace Utility Vehicle: The Department is proposing to replace a 1989 utility pick-up truck with a Ford F-450 light truck with utility body. This vehicle is required as the primary tow vehicle for the 15,000 lb confined space trailer due to the weight of the trailer. The new tow vehicle will allow the trailer to be transported safely to the scene of confined space rescue incidents. In addition, this vehicle is proposed with a utility body to allow for a redundancy and to be a reserve rescue vehicle when the primary rescue is out of service. This vehicle would replace the 1989 utility that is at the end of its useful life and is being sent to the bone yard to await disposal. This vehicle will be purchased from the NY State Bid and will include accessories such as emergency lights and siren, two-way radios, and reflective markings and striping.</p>  <p>Funding to support this project will be through a transfer from the General Fund.</p> | <p>\$34,500</p> |
| TOTAL | \$34,500 |


FISCAL YEAR 2007-2008 CAPITAL BUDGET VEHICLES AND EQUIPMENT FIRE DEPARTMENT

| PROJECT DESCRIPTION | COST |
|--|-----------------|
| <p>Replace Staff Vehicle: The Department is proposing to replace a staff vehicle a 1993 Chevy Blazer (formerly DPW) with a new multi-attribute utility vehicle. The vehicle would be used by the Department's administrative staff as a command vehicle. The new vehicle would replace this vehicle that is at the end of its life expectancy, and requires considerable maintenance (\$7,800), due to severe corrosion, on a 14 year old vehicle to continue to operate. This new vehicle will be purchased from the NY State Bid and will include accessories such as emergency lights and siren, two-way radios, and reflective markings and striping.</p>  <p>Funding to support this project will be through a transfer from the General Fund.</p> | \$30,000 |
| TOTAL | \$30,000 |

FISCAL YEAR 2007-2008 CAPITAL BUDGET VEHICLES AND EQUIPMENT FIRE DEPARTMENT

| PROJECT DESCRIPTION | COST |
|---|-----------------|
| <p>Purchase New Fire Fighter Protective Gear: This project would provide funding to replace one-half of the current fire fighter personal protective equipment. The turnout gear has a 5 to 7 years useful life. Additionally based upon recent scientific research fire fighters require two sets of turnout gear so that they can wash their turnout gear after every fire due to carcinogen contamination. The project would replace 1/2 the entire Department's turnout gear this year and the other half next year which would ensure all fire fighters are using state of the art gear that meets NFPA 1971 and OSHA requirements, and that all fire fighters have a reserve set of turnout gear to use when the gear becomes soiled and requires washing. This overall project would purchase 90 sets of turnout gear, 90 pairs of boots, and 90 helmets. The department attempted to fund this project with Assistance to Firefighter Grant funding last year but was unsuccessful and will reapply in the coming year. Purchasing the new protective gear is contingent upon receiving a grant to fund 90% of the cost.</p>  <p>Funding to support the grant's local share will be through a transfer from the General Fund.</p> | <p>\$90,000</p> |
| TOTAL | \$90,000 |

FISCAL YEAR 2007-2008 CAPITAL BUDGET VEHICLES AND EQUIPMENT FIRE DEPARTMENT

| PROJECT DESCRIPTION | COST |
|---|-----------------|
| <p>Refurbish Engine #3: This project would refurbish Engine #3, a 1996 Ferrara pumper before it is reassigned to reserve status. The 1996 Ferrara would be sent out before the 1986 E-1 engine is sold. The refurbishment would include repair of cracks in the body, repair of extensive corrosion on the body, painting of the vehicle, updating the reflective striping, updating the emergency lighting, and overhaul the engine, transmission and pump. This will allow the City to maintain this vehicle for another 10-15 years of service.</p>  <p>Funding to support this project will be through a transfer from the General Fund.</p> | \$65,000 |
| TOTAL | \$65,000 |

FISCAL YEAR 2007-08 CAPITAL BUDGET SIDEWALK CONSTRUCTION

| PROJECT DESCRIPTION | COST |
|---|------------------|
| <p>Annual City Sidewalk Replacement Program:</p> <p>This funding supports the continuation of the City's annual Sidewalk replacement program during the 2007-08 fiscal year through the use of a Special Assessment District. Areas to be included in this special assessment district have been defined during the fall and winter of 2006. Property owners have been notified that they have been included in the district and that their sidewalk is scheduled for replacement.</p> <p>Funding to support this program will be through a transfer from the General fund and special assessment billings.</p> | <p>\$200,000</p> |
| TOTAL | \$200,000 |


FISCAL YEAR 2007-2008

CAPITAL BUDGET

STORM SEWERS

| PROJECT DESCRIPTION | COST |
|--|------------------|
| <p>CSO (Combined sewer Overflow) Project</p> <p>This is for necessary funding of the Federally mandated program, which requires us to catalog and collect data to study the combined sewer systems and combined sewer overflows (CSO's) and to develop a plan for future action. This project is funded equally through the General Fund and Sewer Fund.</p> <p>STORM SEWER \$25,000</p> <p>SANITARY SEWER \$25,000</p> <p>Funding to support this project will be through transfers from the General Fund and Sewer Fund.</p> | <p>\$ 50,000</p> |
| Total | \$ 50,000 |

FISCAL YEAR 2007-2008 CAPITAL BUDGET STREET CONSTRUCTION

| PROJECT DESCRIPTION | | COST |
|--|-----------------------------------|-------------------|
| RIGGS AVENUE | | \$ 575,000 |
| Reconstruction of approximately 550 LF of street, to include sidewalk, curbs, replacement of approximately 600 l.f. of 6" water main with 8" D.I.P., storm and sanitary sewer. The project is required to remove large amounts of stormwater infiltration into the sanitary sewer. The storm sewer is located directly above the sanitary sewer. | | |
| STREET | \$290,000 15 years - \$34,588 | |
| STORM SEWER | 75,000 15 years - \$ 8,938 | |
| SIDEWALKS | <u>43,000</u> 15 years - \$ 5,124 | |
| GENERAL FUND | \$ 408,000 | |
| SANITARY SEWER | \$ 81,000 15 years - \$10,248 | |
| WATER MAIN | \$ 86,000 15 years - \$ 9,653 | |
|  | | |
| Total | | \$ 575,000 |

**FISCAL YEAR 2007-2008
CAPITAL BUDGET
CHIPS - STREET PAVING PROGRAM - 2007**

| STANDARD STREET PAVING BY CITY CREWS | | | |
|--------------------------------------|-----------------|-----------------|-----------|
| STREET | FROM | TO | COST |
| Nellis Street | Flower Ave E. | Brainard Street | \$29,000 |
| New York Ave | Superior Street | <i>Dead End</i> | \$27,000 |
| Pearl Street | Main Street E. | City Limits | \$93,000 |
| Snell Street | Leray Street | Morrison Street | \$35,000 |
| Total: | | | \$184,000 |

| STANDARD STREET PAVING w/ CURBING BY CITY CREWS | | | |
|--|-----------------|----------|----------|
| STREET | FROM | TO | COST |
| Pawling Street | Franklin Street | Dead End | \$40,000 |
| Total: | | | \$40,000 |

| SURFACE MILLING AND PAVING BY CITY CREWS | | | |
|--|-------------------|-----------------|-----------|
| STREET | FROM | TO | COST |
| Bishop Street | Washington Street | Myrtle Ave | \$40,000 |
| Cosgrove Street | Iroquois Ave W. | Butterfield Ave | \$27,000 |
| Iroquois Ave W. | Washington Street | Dead End | \$29,000 |
| Knowlton Ave | Cosgrove Street | Dead End | \$8,000 |
| Pearl Street | Bridge | Main Street E. | \$35,000 |
| Sherman Street | Iroquois Ave W. | Brook Drive | \$22,000 |
| Sterling Street | Washington Street | Franklin Street | \$37,000 |
| Washington Street | Flower Ave | Public Square | \$78,000 |
| Total: | | | \$276,000 |

FISCAL YEAR 2007-2008

CAPITAL BUDGET

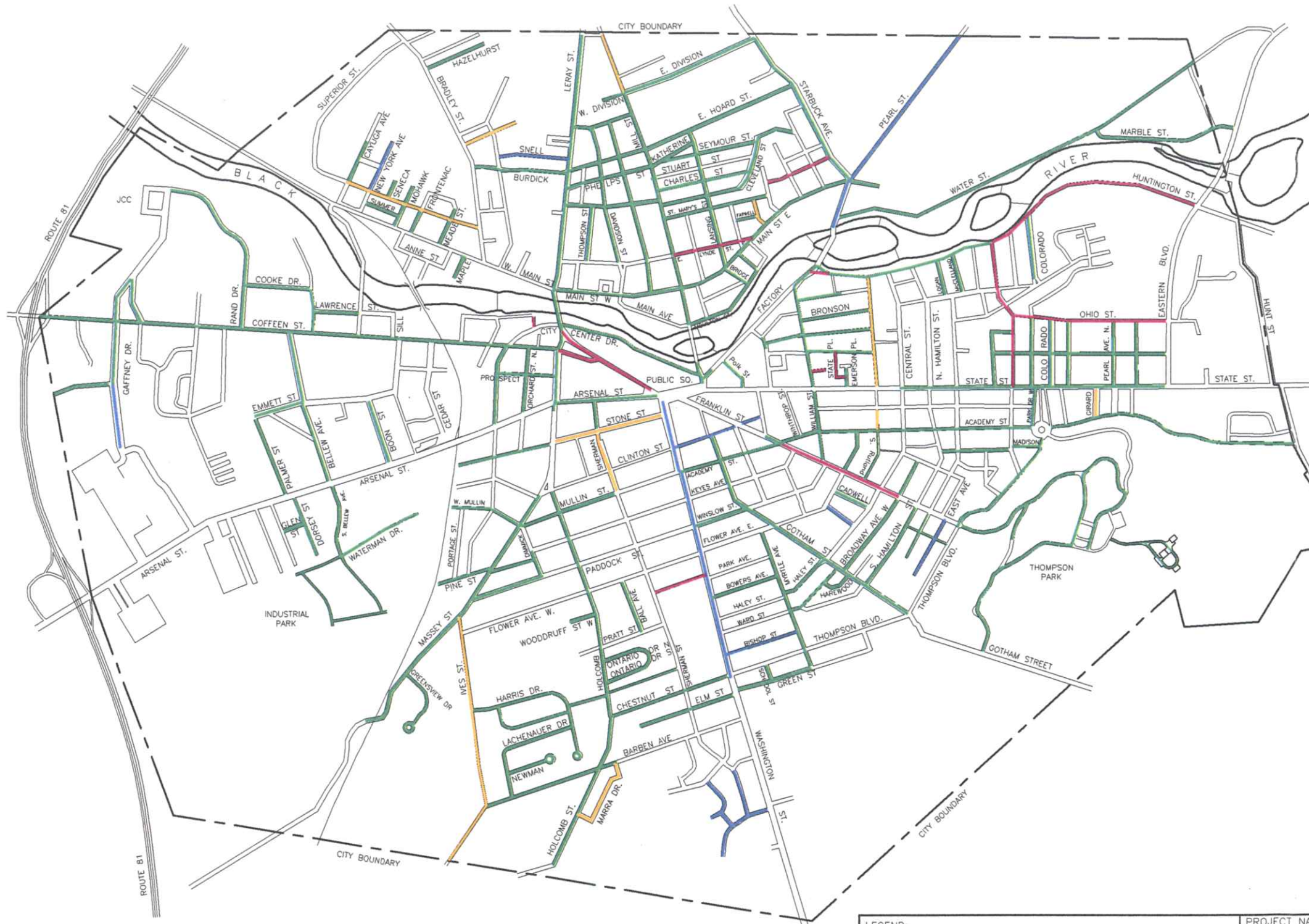
CHIPS - STREET PAVING PROGRAM - 2008

| STANDARD STREET PAVING BY CITY CREWS | | | |
|--------------------------------------|----------------|--------------------|----------|
| STREET | FROM | TO | COST |
| Marra Drive | Barben Ave | Holcomb Street | \$38,000 |
| Merline Ave | Bradley Street | Dead End | \$24,000 |
| Mill Street | Haven Street | <i>City Limits</i> | \$28,000 |
| Total: | | | \$90,000 |

| STANDARD STREET PAVING w/ CURBING BY CITY CREWS | | | |
|--|------------------|--------------|-----------|
| STREET | FROM | TO | COST |
| Ives Street | Massey Street S. | Barben Ave | \$110,000 |
| Mill Street | Division Street | Haven Street | \$12,000 |
| Superior Street | Cayuga Ave | New York Ave | \$14,000 |
| Total: | | | \$136,000 |

| BASE RECONSTRUCTION AND PAVING BY CITY CREWS | | | |
|---|----------------|--------------|----------|
| STREET | FROM | TO | COST |
| Girard Street | Olmstead Drive | State Street | \$50,000 |
| Total: | | | \$50,000 |

| SURFACE MILLING AND PAVING BY CITY CREWS | | | |
|---|-------------------|-------------------|-----------|
| STREET | FROM | TO | COST |
| Addison Street | Main Street W. | St. Mary Street | \$18,000 |
| Arcade Street | Stone Street | Arsenal Street | \$10,000 |
| Rutland Street N. | State Street | Huntington Street | \$48,000 |
| Rutland Street S. | Boyd Street | Academy Street | \$16,000 |
| Sherman Street | Mullin Street | Stone Street | \$42,000 |
| Stone Street | Washington Street | Massey Street S. | \$45,000 |
| Superior Street | Bradley Street | Cayuga Ave | \$45,000 |
| Total: | | | \$224,000 |



LEGEND:

- PROJECTS COMPLETED 1989 - 2005
- PROJECTS COMPLETED 2006
- PROJECTS TO BE COMPLETED 2007
- PROJECTS TO BE COMPLETED 2008

PROJECT NAME: CITY OF WATERTOWN PUBLIC WORKS DEPARTMENT

DESIGNED BY: JAC

DRAWN BY: JAC

DATE: 3/27/07

SCALE: N.T.S.

TITLE: 1989-2008 STREET OVERLAY PROJECTS

MAP NUMBER:



CITY OF WATERTOWN, NEW YORK
DEPARTMENT OF PUBLIC WORKS
 ROOM 208, MUNICIPAL BUILDING
 245 WASHINGTON STREET
 WATERTOWN, NEW YORK 13601

TEL: (315) 785-7770 FAX: (315) 785-7752

MAP NUMBER:

PROJECT NAME:

**CITY OF WATERTOWN
 PUBLIC WORKS DEPARTMENT**

TITLE:

**1989-2008 STREET OVERLAY AND
 RECONSTRUCTION PROJECTS**

REVISION:

DESCRIPTION OF REVISION:

DATE:

BY:

| CITY OF WATERTOWN CAPITAL BUDGET FIVE YEAR PLAN | | | | | | |
|--|--|--|---|--|---|--|
| GENERAL FUND: | FY 2007-08 projects | | FY 2008-09 projects | | FY 2009-10 projects | |
| FACILITY IMPROVEMENTS: | | | | | | |
| Arena | Roof rehabilitation \$ 125,000 | | Paint Internal Steel Structure \$ 125,000 Front entrance \$ 75,000 | | Dressing/locker room \$ 150,000 Rear parking lot reconstruction \$ 150,000 | Floor replacement \$ 350,000 Bleacher replacement \$ 375,000 |
| Property Remediations | | | Brownfield Cleanup \$ 1,000,000 | | | |
| DPW Facilities | Parking lot paving (NIMO lot) \$ 75,000 | | | | Salt/Winter Road Mix Storage Building \$ 125,000 | |
| Fairgrounds | Internal road system \$ 75,000 | | Multi-purpose field #1 parking lot (west side) \$ 50,000 | | Basketball courts \$ 80,000 | Vehicle storage garage \$ 225,000 Artificial turf field/lighting/bleachers \$ 1,700,000 |
| Fire Department | Fire Station alarm systems \$ 12,000 Breathing air system - S. Massey St. station \$ 65,000 | | | | | Storage Building \$ 200,000 Construct a training area \$ 500,000 |
| Municipal Buildings | City Hall window and door replacements \$ 275,000 | | | | | |
| Municipal Maintenance | Town clock \$ 160,000 | | | | | |
| Outdoor Pools | | | Flynn pool entrance road and parking lot overlay \$ 50,000 | | Thompson Park spray pool \$ 325,000 | Flynn pool heating system replacement \$ 30,000 |
| Parking Lots | | | Arsenal St lot (upper) \$ 65,000 | | Arsenal St. lot (lower mud lot) \$ 75,000 | State Street parking lot overlay \$ 65,000 |
| Recreation | Marble St. ball fields \$ 45,000 Bi-Centennial Park playground \$ 67,000 | | Thompson Street interactive playground \$ 60,000 | | | Kostyck Field tennis / basketball court construction \$ 70,000 |
| River Parks Development | Marble Street \$ 346,000 Bi-Centennial Park \$ 326,000 | | | | | |
| Thompson Park | Parking lot \$ 50,000 Conservancy administration building roof \$ 80,000 | | Roadway Paving \$ 50,000 Playground cushion replacement \$ 100,000 | | Roadway Paving \$ 50,000 | Walkway Paving \$ 25,000 Stone work rehab maintenance \$ 150,000 Equipment Storage Barn \$ 225,000 Roadway Paving \$ 50,000 |
| Traffic Control & Lighting | Pearl, East Main, Starbuck \$ 60,000 | | Factory Square \$ 60,000 | | Mill and Hoard \$ 65,000 | Holcomb and Clinton \$ 65,000 Mill and Main \$ 65,000 |
| TOTAL FACILITY IMPROVEMENTS | \$ 1,761,000 | | \$ 1,635,000 | | \$ 1,020,000 | \$ 1,065,000 \$ 3,105,000 |

| CITY OF WATERTOWN CAPITAL BUDGET FIVE YEAR PLAN | | | | | | | | | | |
|---|---|--------------|---|--------------|--|--------------|---|--------------|--|------------|
| | FY 2007-08 projects | | FY 2008-09 projects | | FY 2009-10 projects | | FY 2010-11 projects | | FY 2011-12 projects | |
| VEHICLES / EQUIPMENT / TECHNOLOGY: Information Technology | Fiber installation | \$ 50,000 | ESS System (redundant telephony) | \$ 120,000 | Hardware/Software | \$ 60,000 | IVR System | \$ 200,000 | Hardware/Software | \$ 60,000 |
| | Hardware/Software | \$ 60,000 | Hardware/Software | \$ 60,000 | Comptroller - Financial Management Sysytem | \$ 350,000 | Hardware/Software | \$ 60,000 | | |
| | | | | | | | | | | |
| Arena | | | | | | | | | 4x4 pickup truck w/plow | \$ 32,000 |
| | | | | | | | | | | |
| Bus | Paratransit bus | \$ 65,000 | | | | | | | Paratransit buses (2) | \$ 150,000 |
| | | | | | | | | | | |
| DPW Administration | | | | | | | | | Supervisor's Compact pickup truck | \$ 26,000 |
| | | | | | | | | | | |
| DPW Municipal Maintenance | Field mower | \$ 60,000 | | | | | | | | |
| | 6 person pick-up truck w/lift gate | \$ 34,000 | | | | | | | | |
| | Hydraulic Tree Mauler | \$ 45,000 | | | | | | | | |
| DPW Maintenance of Roads | Dual wheel pick-up truck w/utility body | \$ 38,000 | Dual wheel pick-up truck w/utility body | \$ 38,000 | Dual wheel pick-up truck w/utility body | \$ 38,000 | Front end loader | \$ 110,000 | | |
| | Front end loader | \$ 110,000 | | | 6 person single axle dump truck | \$ 70,000 | Skid steer loader | \$ 30,000 | | |
| | | | | | Mechanical sweeper | \$ 150,000 | | | | |
| | | | | | | | | | | |
| DPW Snow Removal | Tandem Axle Dump Truck | \$ 120,000 | Double wing 4x4 snowplow | \$ 195,000 | Skid steer loader | \$ 25,000 | Single axle dump truck w/plow | \$ 95,000 | Single wing snowplow | \$ 185,000 |
| | | | | | Single axle dump truck w/plow | \$ 95,000 | | | Single axle dump truck w/reversible plow | \$ 95,000 |
| | | | | | | | | | | |
| Central Garage | | | | | | | Compact pick-up truck | \$ 25,000 | | |
| | | | | | | | | | | |
| Police | 2 Marked Vehicles | \$ 51,750 | 4 Marked Vehicles | \$ 103,500 | 4 Marked Vehicles | \$ 105,000 | 4 Marked Vehicles | \$ 105,000 | 4 Marked Vehicles | \$ 108,000 |
| | 2 Marked 4wd vehicles | \$ 51,750 | | | | | | | | |
| | Identification van | \$ 21,000 | | | | | | | | |
| | | | | | | | | | | |
| Electric | Bucket truck chassis replacement | \$ 45,000 | | | | | | | | |
| | | | | | | | | | | |
| Refuse & Recycle | Yard waste collection vehicle | \$ 125,000 | Yard waste collection vehicle | \$ 125,000 | | | Yard waste collection vehicle | \$ 130,000 | Recycling Vehicle | \$ 150,000 |
| | | | | | | | Recycling Vehicle | \$ 150,000 | | |
| | | | | | | | | | | |
| Recreation | | | Mobile stage | \$ 65,000 | | | 4x4 pick-up truck w/plow and stake rack | \$ 30,000 | 4X4 Pickup truck w/utility body | \$ 33,000 |
| | | | | | | | Fairgrounds - 4x4 pick-up truck w/plow | \$ 30,000 | | |
| | | | | | | | | | | |
| Thompson Park | | | Field mower | \$ 50,000 | 4x4 pick-up truck w/plow and stake rack | \$ 30,000 | | | 4X4 Pickup truck w/plow | \$ 32,000 |
| | | | | | | | | | | |
| Engineering | | | Hydr-electric Gantry project | \$ 225,000 | | | | | Van | \$ 20,000 |
| | | | | | | | | | | |
| Storm Sewers | | | Sewer vacuum/jetter (50%) | \$ 125,000 | 4x4 Backhoe | \$ 70,000 | | | Supervisors pickup truck (1/2) | \$ 13,000 |
| | | | Single axle dump truck | \$ 80,000 | | | | | | |
| | | | Mini-excavator | \$ 35,000 | | | | | | |
| | | | | | | | | | | |
| Fire | Pickup Truck with utility body | \$ 34,500 | Replace Engine 5 | \$ 435,000 | Upgrade river rescue equipment | \$ 45,000 | Replace thermal imaging cameras | \$ 50,000 | | |
| | Staff vehicle | \$ 30,000 | Turnout gear | \$ 90,000 | Upgrade confined space equipment | \$ 135,000 | | | | |
| | Turnout gear | \$ 90,000 | Replace portable radios | \$ 45,000 | | | | | | |
| | Refurbish Engine 3 | \$ 65,000 | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| TOTAL VEHICLES / EQUIPMENT / TECHNOLOGY | | \$ 1,096,000 | | \$ 1,791,500 | | \$ 1,173,000 | | \$ 1,015,000 | | \$ 904,000 |

| CITY OF WATERTOWN CAPITAL BUDGET FIVE YEAR PLAN | | | | | | | | | | |
|--|--|--------------------------|---|---|---|---|---|--|---|--|
| | FY 2007-08 projects | | FY 2008-09 projects | | FY 2009-10 projects | | FY 2010-11 projects | | FY 2011-12 projects | |
| MAINTENANCE OF BRIDGES: BRIDGE | | | | | Cayuga Avenue | \$ 300,000 | | | | |
| TOTAL MAINTENANCE OF BRIDGES | \$ - | | \$ - | | \$ 300,000 | | \$ - | | \$ - | |
| SIDEWALK CONSTRUCTION: Sidewalk Construction | Citywide Sidewalk Construction Riggs Avenue | \$ 200,000 \$ 43,000 | Citywide Sidewalk Construction Stone Street lot to Arcade Barben Ave Western Boulevard | \$ 200,000 \$ 36,000 \$ 200,000 \$ 537,081 | Citywide Sidewalk Construction Central Street | \$ 200,000 \$ 160,000 | Citywide Sidewalk Construction Breen Avenue | \$ 200,000 \$ 168,000 | Citywide Sidewalk Construction Phelps Street Factory Street Colorado Avenue | \$ 200,000 \$ 75,000 \$ 468,000 \$ 96,000 |
| TOTAL SIDEWALK CONSTRUCTION | \$ 243,000 | | \$ 973,081 | | \$ 360,000 | | \$ 368,000 | | \$ 839,000 | |
| STORM SEWER/DRAINAGE: Storm Sewer | CSO Project Riggs Avenue | \$ 25,000 \$ 75,000 | Bronson St Cooper St outlet Barben Ave Western Boulevard CSO Project | \$ 200,000 \$ 225,000 \$ 350,000 \$ 1,514,056 \$ 25,000 | Central Street Flower Avenue Barben Ave. - Washington Street CSO Project | \$ 280,000 \$ 930,000 \$ 680,000 \$ 25,000 | Washington St Haney Street Breen Avenue Morrison Ave (Burdick to Kelsey Creek) | \$ 511,000 \$ 275,000 \$ 154,000 \$ 350,000 | Phelps Street Factory Street Clinton Street Pratt Street Colorado Avenue Harrison Street (Riggs Ave. Phase II) Outfall reconstruction | \$ 148,000 \$ 916,000 \$ 350,000 \$ 140,000 \$ 168,000 \$ 236,000 \$ 275,000 |
| TOTAL STORM SEWERS | \$ 100,000 | | \$ 2,314,056 | | \$ 1,915,000 | | \$ 1,290,000 | | \$ 2,233,000 | |
| STREET CONSTRUCTION: Street Construction | CHIPS Riggs Avenue | \$ 500,000 \$ 290,000 | CHIPS Barben Avenue Western Boulevard | \$ 500,000 \$ 1,345,000 \$ 4,687,398 | CHIPS Central Street | \$ 500,000 \$ 1,076,000 | CHIPS Washington St Breen Avenue | \$ 500,000 \$ 2,348,000 \$ 1,027,000 | CHIPS Phelps Street Factory Street Clinton Street Colorado Avenue Harrison Street (Riggs Ave. Phase II) | \$ 500,000 \$ 286,000 \$ 1,221,000 \$ 1,193,000 \$ 652,000 \$ 765,000 |
| TOTAL STREET CONSTRUCTION | \$ 790,000 | | \$ 6,532,398 | | \$ 1,576,000 | | \$ 3,875,000 | | \$ 4,617,000 | |
| TOTAL GENERAL FUND | \$ 3,990,000 | | \$ 13,246,035 | | \$ 6,344,000 | | \$ 7,613,000 | | \$ 11,698,000 | |
| GENERAL FUND | 2007-08 | | 2008-09 | | 2009-10 | | 2010-11 | | 2010-11 | |
| FACILITY IMPROVEMENTS | \$ 1,761,000 | | \$ 1,635,000 | | \$ 1,020,000 | | \$ 1,065,000 | | \$ 3,105,000 | |
| VEHICLES AND EQUIPMENT | \$ 1,096,000 | | \$ 1,791,500 | | \$ 1,173,000 | | \$ 1,015,000 | | \$ 904,000 | |
| MAINTENANCE OF BRIDGES | \$ - | | \$ - | | \$ 300,000 | | \$ - | | \$ - | |
| SIDEWALK RECONSTRUCTION | \$ 243,000 | | \$ 973,081 | | \$ 360,000 | | \$ 368,000 | | \$ 839,000 | |
| STORM SEWER/DRAINAGE | \$ 100,000 | | \$ 2,314,056 | | \$ 1,915,000 | | \$ 1,290,000 | | \$ 2,233,000 | |
| STREET CONSTRUCTION | \$ 790,000 | | \$ 6,532,398 | | \$ 1,576,000 | | \$ 3,875,000 | | \$ 4,617,000 | |
| TOTAL GENERAL FUND | \$ 3,990,000 | | \$ 13,246,035 | | \$ 6,344,000 | | \$ 7,613,000 | | \$ 11,698,000 | |

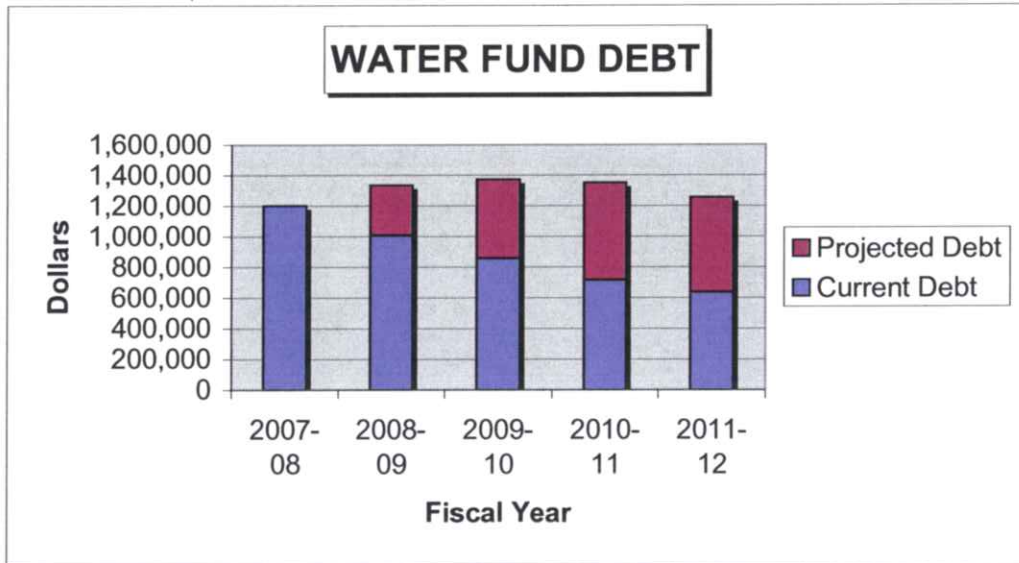
CITY OF WATERTOWN CAPITAL BUDGET
FIVE YEAR PLAN 2007/08 - 2011/12

| | <u>2007-08</u> | <u>2008-09</u> | <u>2009-10</u> | <u>2010-11</u> | <u>2011-12</u> |
|---|----------------|------------------|------------------|------------------|------------------|
| WATER FUND: | | | | | |
| FACILITY IMPROVEMENTS: | | | | | |
| Motor drives in main pump station pumps | 500,000 | - | - | - | - |
| Reservoir main-parallel line installation | - | 700,000 | - | - | - |
| Dam repairs | - | - | 600,000 | - | - |
| TOTAL FACILITY IMPROVEMENTS | 500,000 | 700,000 | 600,000 | - | - |
| WATER MAIN REPLACEMENT: | | | | | |
| Riggs Avenue | 86,000 | - | - | - | - |
| Western Boulevard | - | 446,163 | - | - | - |
| Barben Avenue | - | 400,000 | - | - | - |
| Central Street | - | - | 320,000 | - | - |
| Washington St | - | - | - | 768,000 | - |
| Breen Avenue | - | - | - | 336,000 | - |
| Phelps Street | - | - | - | - | 286,000 |
| Factory Street | - | - | - | - | 578,000 |
| Clinton Street | - | - | - | - | 368,000 |
| Colorado Avenue | - | - | - | - | 192,000 |
| TOTAL WATER MAIN REPLACEMENT | 86,000 | 846,163 | 320,000 | 1,104,000 | 1,424,000 |
| VEHICLES/EQUIPMENT/TECHNOLOGY | | | | | |
| Vehicles & Equipment | 22,000 | 30,000 | 140,000 | 85,000 | 80,000 |
| Computer Hardware/Software | - | 28,000 | - | - | - |
| TOTAL VEHICLES AND EQUIPMENT | 22,000 | 58,000 | 140,000 | 85,000 | 80,000 |
| TOTAL WATER FUND | 608,000 | 1,604,163 | 1,060,000 | 1,189,000 | 1,504,000 |

DEBT

WATER FUND

| | <u>2007-08</u> | <u>2008-09</u> | <u>2009-10</u> | <u>2010-11</u> | <u>2011-12</u> |
|---------------------------|----------------|----------------|----------------|----------------|----------------|
| Current Debt ** | 1,199,102 | 1,004,581 | 854,309 | 712,966 | 631,270 |
| Projected New Debt | <u>0</u> | <u>330,696</u> | <u>515,383</u> | <u>636,415</u> | <u>623,421</u> |
| TOTAL | 1,199,102 | 1,335,277 | 1,369,692 | 1,349,381 | 1,254,691 |

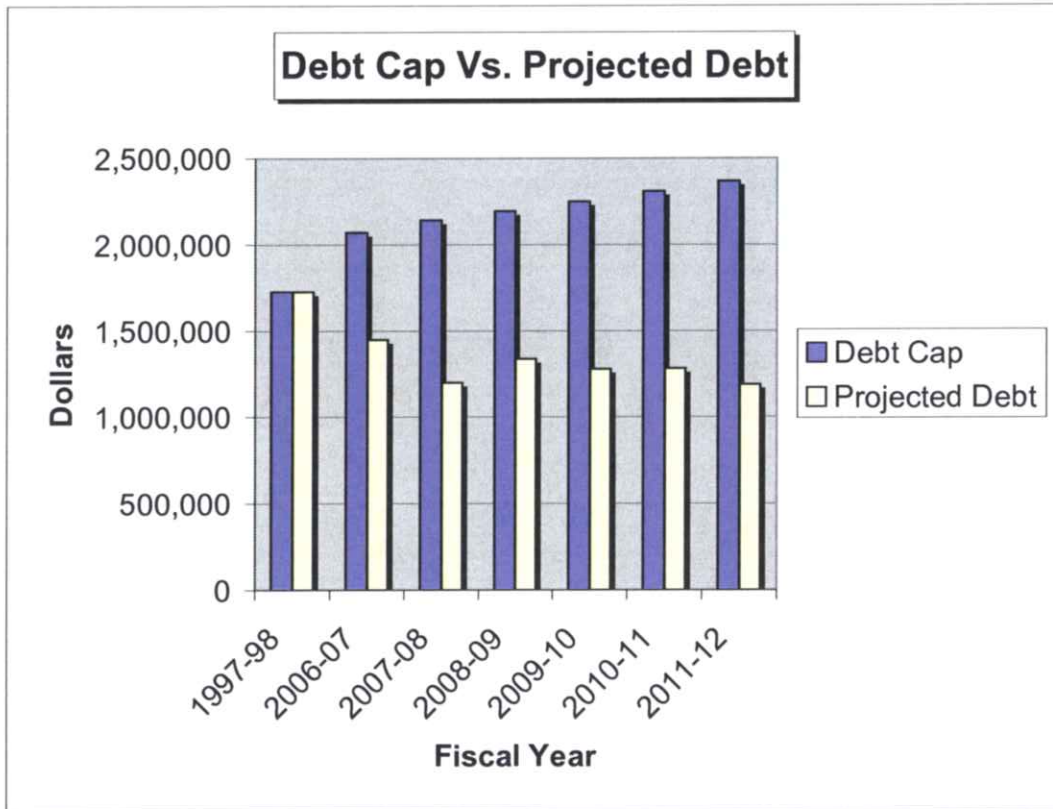


**Current debt is net of DANC debt, which will be offset by a like amount of revenue.


| <u>2007-08</u> | <u>2008-09</u> | <u>2009-10</u> | <u>2010-11</u> | <u>2011-12</u> |
|----------------|----------------|----------------|----------------|----------------|
| (162,252) | (153,333) | (94,544) | (70,938) | (67,817) |

WATER FUND DEBT CAP


| Fiscal Year | | Estimated Debt Cap | Projected Debt |
|--------------------|-----------|-------------------------------|---------------------------|
| 1997-98 | base year | 1,724,127 | 1,724,127 |
| 2006-07 | actual | 2,068,746 | 1,447,613 |
| 2007-08 | | 2,139,497 | 1,199,102 |
| 2008-09 | | 2,193,840 | 1,335,277 |
| 2009-10 | | 2,249,564 | 1,275,148 |
| 2010-11 | | 2,306,703 | 1,278,443 |
| 2011-12 | | 2,365,293 | 1,186,874 |





FISCAL YEAR 2007-2008 CAPITAL BUDGET FACILITY IMPROVEMENTS WATER TREATMENT PLANT

| PROJECT DESCRIPTION | COST |
|---|--|
| <p data-bbox="115 527 993 619">WATER TREATMENT PLANT MOTOR DRIVES REPLACEMENT OR REHABILITATION</p> <p data-bbox="115 684 1162 766">Replacement or rehabilitation of water pump station motor drives at the water treatment plant.</p>  <p data-bbox="939 1706 1224 1747">15 years - \$59,583</p> | <p data-bbox="1255 527 1424 568">\$500,000</p> |
| <p data-bbox="1085 1774 1224 1815" style="text-align: right;">TOTAL</p> | <p data-bbox="1255 1774 1424 1815">\$500,000</p> |

FISCAL YEAR 2007-2008 CAPITAL BUDGET WATER MAIN CONSTRUCTION

| PROJECT DESCRIPTION | | COST |
|--|-------------------------------|------------|
| RIGGS AVENUE | | \$ 575,000 |
| Reconstruction of approximately 550 LF of street, to include sidewalk, curbs, replacement of approximately 600 l.f. of 6" water main with 8" D.I.P., storm and sanitary sewer. The project is required to remove large amounts of stormwater infiltration into the sanitary sewer. The storm sewer is located directly above the sanitary sewer. | | |
| STREET | \$290,000 15 years - \$34,588 | |
| STORM SEWER | 75,000 15 years - \$ 8,938 | |
| SIDEWALKS | 43,000 15 years - \$ 5,124 | |
| GENERAL FUND | \$ 408,000 | |
| SANITARY SEWER | \$ 81,000 15 years - \$10,248 | |
| WATER MAIN | \$ 86,000 15 years - \$ 9,653 | |
|  | | |
| Total | | \$ 575,000 |

FISCAL YEAR 2007-2008 CAPITAL BUDGET VEHICLES AND EQUIPMENT WATER DEPARTMENT

| PROJECT DESCRIPTION | COST |
|--|--|
| <p data-bbox="158 526 651 566">VEHICLE REPLACEMENT</p> <p data-bbox="158 631 1134 711">New and unused van type vehicle to replace the 1999 Chevrolet Astro Van used for water meter service work.</p> <div data-bbox="281 758 1010 1137">  </div> <div data-bbox="273 1205 1017 1578">  </div> <p data-bbox="158 1671 1120 1753">Funding to support this project will be through a transfer from the Water Fund.</p> | <p data-bbox="1176 526 1313 566">\$30,000</p> |
| TOTAL | \$30,000 |

| CITY OF WATERTOWN CAPITAL BUDGET FIVE YEAR PLAN | | | | | | | | | | |
|--|---|------------|---|------------|------------------------|------------|-------------------------------------|------------|----------------------------|------------|
| WATER FUND | FY 2007-08 projects | | FY 2008-09 projects | | FY 2009-10 projects | | FY 2010-11 projects | | FY 2011-12 projects | |
| FACILITY IMPROVEMENTS: | | | | | | | | | | |
| Facility Improvements | Replace motor drives in Main pump Station pumps | \$ 500,000 | Reservoir Main-Parallel line Installation | \$ 700,000 | Dam Repairs | \$ 600,000 | | | | |
| TOTAL FACILITY IMPROVEMENTS | | \$ 500,000 | \$ 700,000 | | \$ 600,000 | | \$ - | | \$ - | |
| WATER MAIN REPLACEMENT: | | | | | | | | | | |
| Water Mains | Riggs Avenue | \$ 86,000 | Western Boulevard | \$ 446,163 | Central Street | \$ 320,000 | Washington St | \$ 768,000 | Phelps Street | \$ 286,000 |
| | | | Barben Avenue | \$ 400,000 | | | Breen Avenue | \$ 336,000 | Factory Street | \$ 578,000 |
| | | | | | | | | | Clinton Street | \$ 368,000 |
| | | | | | | | | | Colorado Avenue | \$ 192,000 |
| TOTAL WATER MAIN REPLACEMENTS | | \$ 86,000 | \$ 846,163 | | \$ 320,000 | | \$ 1,104,000 | | \$ 1,424,000 | |
| VEHICLES / EQUIPMENT / TECHNOLOGY | | | | | | | | | | |
| VEHICLES / EQUIPMENT / TECHNOLOGY | Meter service van | \$ 22,000 | Computer hardware/software | \$ 30,000 | Single Axle Dump Truck | \$ 85,000 | 4WD Pick-up with plow and lift gate | \$ 30,000 | Pick-up truck | \$ 25,000 |
| | | | Utility service truck | \$ 28,000 | Meter Reader Car | \$ 25,000 | Utility service truck | \$ 30,000 | Pick-up truck (supervisor) | \$ 25,000 |
| | | | | | Utility Truck | \$ 30,000 | Pick-up truck (supervisor) | \$ 25,000 | Utility service truck | \$ 30,000 |
| TOTAL VEHICLES / EQUIPMENT / TECHNOLOGY | | \$ 22,000 | \$ 58,000 | | \$ 140,000 | | \$ 85,000 | | \$ 80,000 | |
| TOTAL WATER FUND | | \$ 608,000 | \$ 1,604,163 | | \$ 1,060,000 | | \$ 1,189,000 | | \$ 1,504,000 | |
| WATER FUND | | | | | | | | | | |
| FACILITY IMPROVEMENTS | \$ 500,000 | | \$ 700,000 | | \$ 600,000 | | \$ - | | \$ - | |
| WATER MAIN REPLACEMENT | \$ 86,000 | | \$ 846,163 | | \$ 320,000 | | \$ 1,104,000 | | \$ 1,424,000 | |
| VEHICLES AND EQUIPMENT | \$ 22,000 | | \$ 58,000 | | \$ 140,000 | | \$ 85,000 | | \$ 80,000 | |
| TOTAL WATER FUND | \$ 608,000 | | \$ 1,604,163 | | \$ 1,060,000 | | \$ 1,189,000 | | \$ 1,504,000 | |
| | \$ - | | \$ - | | \$ - | | \$ - | | \$ - | |

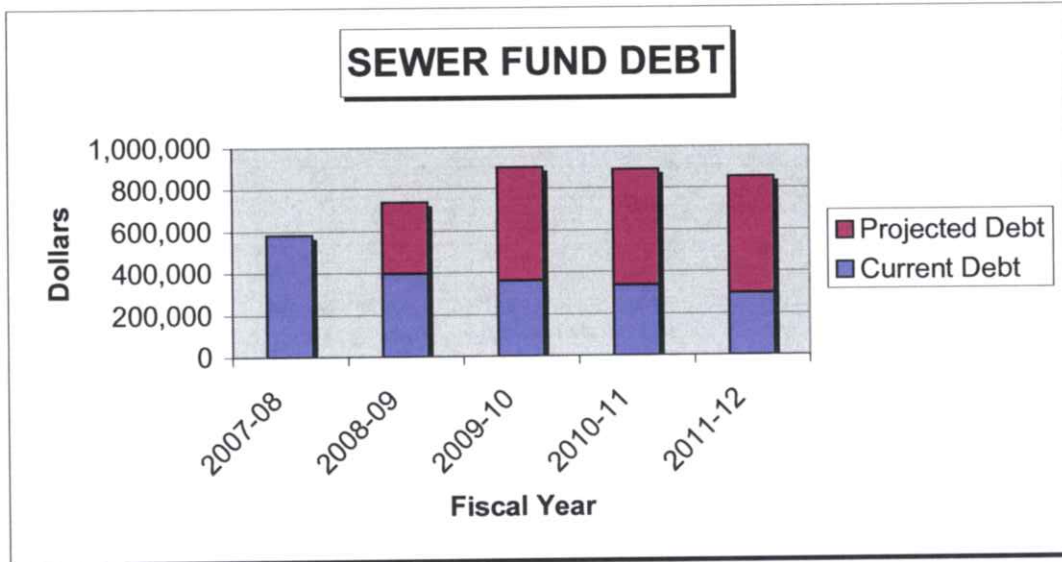
**CITY OF WATERTOWN CAPITAL BUDGET
FIVE YEAR PLAN 2007/08 - 2011/12**

| | <u>2007-08</u> | <u>2008-09</u> | <u>2009-10</u> | <u>2010-11</u> | <u>2011-12</u> |
|--|----------------|------------------|----------------|----------------|------------------|
| SEWER FUND: | | | | | |
| SANITARY SEWER: | | | | | |
| Riggs Avenue | 81,000 | - | - | - | - |
| Greensview / Ives Hill | 315,000 | - | - | - | - |
| CSO Project | 25,000 | - | - | - | - |
| Cooper Street Outfall Replacement | - | 225,000 | - | - | - |
| Barben Avenue | - | 375,000 | - | - | - |
| WOTS: Chestnut St. to Ives St. | - | 830,000 | - | - | - |
| Western Boulevard | - | 289,800 | - | - | - |
| CSO Project | - | 25,000 | - | - | - |
| Central Street | - | - | 300,000 | - | - |
| CSO Project | - | - | 25,000 | - | - |
| Washington St | - | - | - | 548,000 | - |
| Breen Avenue | - | - | - | 165,000 | - |
| Phelps Street | - | - | - | - | 286,000 |
| Factory Street | - | - | - | - | 659,000 |
| Clinton Street | - | - | - | - | 375,000 |
| Colorado Avenue | - | - | - | - | 180,000 |
| Harrison Street (Riggs Ave. Phase II) | - | - | - | - | 253,000 |
| TOTAL SANITARY SEWER: | 421,000 | 1,744,800 | 325,000 | 713,000 | 1,753,000 |
| VEHICLES/EQUIPMENT/TECHNOLOGY | | | | | |
| Sanitary Sewer Vehicles | 70,000 | 125,000 | 85,000 | 85,000 | 13,000 |
| Wastewater Plant Vehicles | 30,000 | 22,000 | - | 22,000 | - |
| TOTAL VEHICLES AND EQUIPMENT | 100,000 | 147,000 | 85,000 | 107,000 | 13,000 |
| WASTEWATER PLANT: | | | | | |
| Lift pump replacement | - | 42,000 | - | - | - |
| Filter Press Hydraulic Power Packs (2) | - | 28,000 | - | - | - |
| Roof replacement - trickling filter pump station | - | - | 100,000 | - | - |
| TOTAL WASTEWATER PLANT | - | 70,000 | 100,000 | - | - |
| TOTAL SEWER FUND | 521,000 | 1,961,800 | 510,000 | 820,000 | 1,766,000 |

DEBT

SEWER FUND

| | <u>2007-08</u> | <u>2008-09</u> | <u>2009-10</u> | <u>2010-11</u> | <u>2011-12</u> |
|---------------------------|----------------|----------------|----------------|----------------|----------------|
| Current Debt ** | 581,080 | 393,251 | 359,316 | 332,934 | 292,527 |
| Projected New Debt | <u>0</u> | <u>343,971</u> | <u>542,145</u> | <u>557,887</u> | <u>560,805</u> |
| TOTAL | 581,080 | 737,222 | 901,461 | 890,821 | 853,332 |



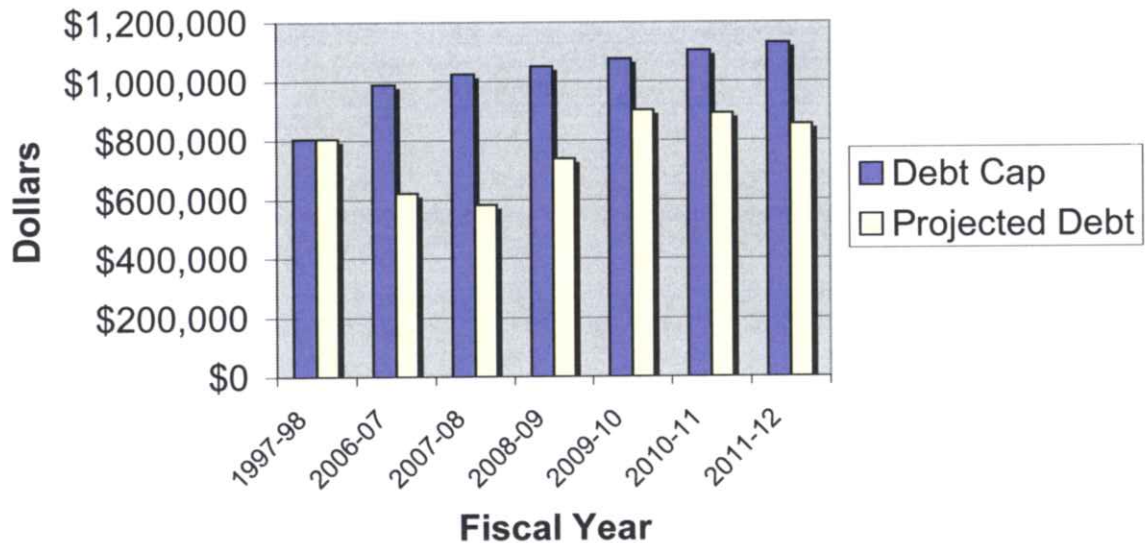
**Current debt is net of DANC debt & EFC bond interest expense which will be offset by a like amount of revenue.

| | <u>2007-08</u> | <u>2008-09</u> | <u>2009-10</u> | <u>2010-11</u> | <u>2011-12</u> |
|--|----------------|----------------|----------------|----------------|----------------|
| | (65,919) | (64,144) | (64,369) | (47,524) | (45,109) |


SEWER FUND DEBT CAP

| Fiscal Year | | Estimated Debt Cap | Projected Debt |
|-------------|-----------|-----------------------|-------------------|
| 1997-98 | base year | \$803,836 | \$803,836 |
| 2006-07 | actual | 988,079 | 619,899 |
| 2007-08 | | 1,021,871 | 581,080 |
| 2008-09 | | 1,047,827 | 737,222 |
| 2009-10 | | 1,074,441 | 901,461 |
| 2010-11 | | 1,101,732 | 890,822 |
| 2011-12 | | 1,129,716 | 853,332 |

Debt Cap Vs. Projected Debt




FISCAL YEAR 2007-2008 CAPITAL BUDGET SANITARY SEWER MAIN CONSTRUCTION

| PROJECT DESCRIPTION | | COST |
|---|-----------------------------------|------------|
| RIGGS AVENUE Reconstruction of approximately 550 LF of street, to include sidewalk, curbs, replacement of approximately 600 l.f. of 6" water main with 8" D.I.P., storm and sanitary sewer. The project is required to remove large amounts of stormwater infiltration into the sanitary sewer. The storm sewer is located directly above the sanitary sewer. | | \$ 575,000 |
| STREET | \$290,000 15 years - \$34,588 | |
| STORM SEWER | 75,000 15 years - \$ 8,938 | |
| SIDEWALKS | <u>43,000</u> 15 years - \$ 5,124 | |
| GENERAL FUND | \$ 408,000 | |
| SANITARY SEWER | \$ 81,000 15 years - \$10,248 | |
| WATER MAIN | \$ 86,000 15 years - \$ 9,653 | |
|  | | |
| Total | | \$ 575,000 |


FISCAL YEAR 2007-2008 CAPITAL BUDGET SANITARY SEWERS

| PROJECT DESCRIPTION | COST |
|--|--|
| <p data-bbox="127 506 1135 560">CSO (Combined sewer Overflow) Project</p> <p data-bbox="127 606 1135 828">This is for necessary funding of the Federally mandated program, which requires municipalities to catalog and collect data to study the combined sewer systems and combined sewer overflows (CSO's) and to develop a plan for future action. This project is funded equally through the General Fund and Sewer Fund.</p> <p data-bbox="127 868 1135 923">STORM SEWER \$25,000</p> <p data-bbox="127 963 1135 1018">SANITARY SEWER \$25,000</p> <p data-bbox="127 1614 1135 1709">Funding to support this project will be through transfers from the General Fund and Sewer Fund.</p> | <p data-bbox="1135 506 1408 560">\$ 50,000</p> |
| Total | \$ 50,000 |


FISCAL YEAR 2007-2008 CAPITAL BUDGET SANITARY SEWERS

| PROJECT DESCRIPTION | COST |
|---|---|
| <p data-bbox="122 520 938 560">Greensview/Ives Hill San. Sewer Reconstruction</p> <p data-bbox="122 626 1070 883">This project involves the upgrade of approximately 940 LF of an existing 8" sanitary sewer to 10". The project area is comprised of Kieff Dr., Weldon Dr., and portions of the Ives Hill Golf Course. This project will increase sanitary capacity but also re-direct flows to enter the WOTS at point further down stream where greater receiving capacity exists in the WOTS.</p>  <p data-bbox="757 1729 1087 1770">15 years - \$ 37,538</p> | <p data-bbox="1158 520 1316 560">\$315,000</p> |
| Total | \$315,000 |

FISCAL YEAR 2007-2008 CAPITAL BUDGET VEHICLES AND EQUIPMENT SANITARY SEWER

| PROJECT DESCRIPTION | COST |
|--|-----------------|
| <p>E-7 is an 18 year old 1989 JCB tractor loader backhoe equipped with a side dump bucket and a hydraulic breaker. With more than 10,000 of operating hours it is in poor mechanical condition. We are requesting that this unit, which was transferred from the Water Department in 2004, be replaced with one of similar design to be purchased from the current New York State OGS contract. Upon delivery the new replacement unit will be assigned to our Sanitary Sewer Division and in turn, their 1995 tractor backhoe, 1-70, with approximately 5,500 operating hours, will be transferred to the Electric Department. E-7 will be traded towards the purchase or sold at auction.</p>  <p>Funding to support this project will be through a transfer from the Sewer Fund.</p> | <p>\$70,000</p> |
| TOTAL | \$70,000 |

FISCAL YEAR 2007-2008 CAPITAL BUDGET VEHICLES AND EQUIPMENT WASTE WATER TREATMENT PLANT

| PROJECT DESCRIPTION | COST |
|--|-----------------|
| <p>The 4X4 Utility Pickup w/ Power Tailgate is employed in both operations and maintenance functions. The vehicle will have a standard front single blade plow with appropriate inner cab hydraulic control and would be utilized in the clearing of all onsite parking areas and facility access roads. The power tailgate is essential in the movement of heavy motors, pumps and assorted pieces of equipment from storage facilities to installation locations and vice versa. The requested vehicle would replace the current 1990 utility pickup which is well beyond its useful life.</p>  <p>Funding to support this project will be through a transfer from the Sewer Fund.</p> | <p>\$30,000</p> |
| TOTAL | \$30,000 |

| CITY OF WATERTOWN CAPITAL BUDGET FIVE YEAR PLAN | | | | | |
|--|--|--|---|---|--|
| SEWER FUND: | FY 2007-08 projects | FY 2008-09 projects | FY 2009-10 projects | FY 2010-11 projects | FY 2011-12 projects |
| SANITARY SEWER: | | | | | |
| Sanitary Sewers | Riggs Avenue \$ 81,000 Greensview / Ives Hill \$ 315,000 CSO Project \$ 25,000 | Cooper Street Outfall Replacement \$ 225,000 Barben Avenue \$ 375,000 WOTS: Chestnut St. to Ives St. \$ 830,000 Western Boulevard \$ 289,800 CSO Project \$ 25,000 | Central Street \$ 300,000 CSO Project \$ 25,000 | Washington St \$ 548,000 Breen Avenue \$ 165,000 | Phelps Street \$ 286,000 Factory Street \$ 659,000 Clinton Street \$ 375,000 Colorado Avenue \$ 180,000 Harrison Street (Riggs Ave. Phase II) \$ 253,000 |
| TOTAL SANITARY SEWER: | \$ 421,000 | \$ 1,744,800 | \$ 325,000 | \$ 713,000 | \$ 1,753,000 |
| VEHICLES / EQUIPMENT / TECHNOLOGY | | | | | |
| VEHICLES/EQUIPMENT/TECHNOLOGY | 4x4 Backhoe loader \$ 70,000 Wastewater Plant Vehicle Replacement \$ 30,000 | Sanitary sewers - Sewer jet rodder/cleaner (50%) \$ 125,000 Treatment Plant vehicle replacement \$ 22,000 | Sanitary sewers - Single axle dump truck \$ 85,000 | Sanitary sewers - Single axle dump truck \$ 85,000 Treatment Plant vehicle replacement \$ 22,000 | Sanitary supervisors pickup truck (1/2) \$ 13,000 |
| TOTAL VEHICLES / EQUIPMENT / TECHNOLOGY | \$ 100,000 | \$ 147,000 | \$ 85,000 | \$ 107,000 | \$ 13,000 |
| WASTEWATER PLANT: | | | | | |
| WASTEWATER PLANT | | Lift pump replacement \$ 42,000 Filter Press Hydraulic Power Packs (2) \$ 28,000 | Roof replacement - trickling filter pump station \$ 100,000 | | |
| TOTAL WASTEWATER PLANT | \$ - | \$ 70,000 | \$ 100,000 | \$ - | \$ - |
| TOTAL SEWER FUND | \$ 521,000 | \$ 1,961,800 | \$ 510,000 | \$ 820,000 | \$ 1,766,000 |
| SEWER FUND | | | | | |
| SANITARY SEWER | \$ 421,000 | \$ 1,744,800 | \$ 325,000 | \$ 713,000 | \$ 1,753,000 |
| VEHICLES AND EQUIPMENT | \$ 100,000 | \$ 147,000 | \$ 85,000 | \$ 107,000 | \$ 13,000 |
| WASTEWATER PLANT | \$ - | \$ 70,000 | \$ 100,000 | \$ - | \$ - |
| TOTAL SEWER FUND | \$ 521,000 | \$ 1,961,800 | \$ 510,000 | \$ 820,000 | \$ 1,766,000 |

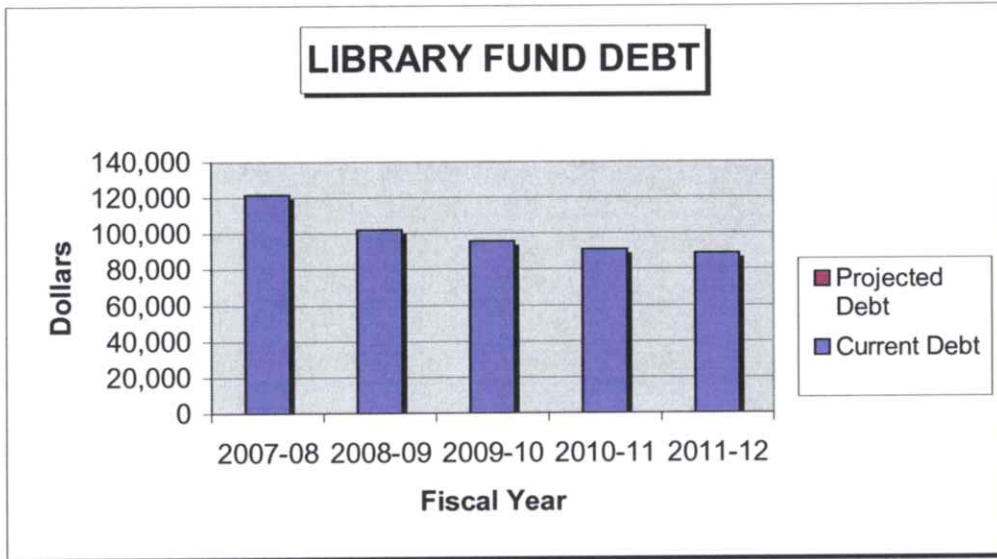
**CITY OF WATERTOWN CAPITAL BUDGET
FIVE YEAR PLAN 2007/08 - 2011/12**

| | <u>2007-08</u> | <u>2008-09</u> | <u>2009-10</u> | <u>2010-11</u> | <u>2011-12</u> |
|------------------------------------|----------------|----------------|----------------|----------------|----------------|
| LIBRARY FUND: | | | | | |
| FACILITY IMPROVEMENTS: | | | | | |
| Self-check equipment | 17,000 | - | - | - | - |
| Security system | 30,000 | - | - | - | - |
| Microfilm readers/printers | - | 14,000 | - | - | - |
| Update meeting room | - | - | 10,000 | - | - |
| Elevator | - | - | - | 14,000 | - |
| TOTAL FACILITY IMPROVEMENTS | 47,000 | 14,000 | 10,000 | 14,000 | - |
| | - | | | | |
| TOTAL LIBRARY FUND | 47,000 | 14,000 | 10,000 | 14,000 | - |

DEBT

LIBRARY FUND



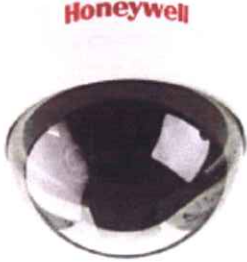
| | <u>2007-08</u> | <u>2008-09</u> | <u>2009-10</u> | <u>2010-11</u> | <u>2011-12</u> |
|--------------------|----------------|----------------|----------------|----------------|----------------|
| Current Debt | 121,419 | 101,926 | 95,540 | 90,775 | 88,584 |
| Projected New Debt | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| TOTAL | 121,419 | 101,926 | 95,540 | 90,775 | 88,584 |



FISCAL YEAR 2007-2008 CAPITAL BUDGET FACILITY IMPROVEMENTS FLOWER MEMORIAL LIBRARY

| PROJECT DESCRIPTION | COST |
|---|------------------|
| <p>Many libraries are moving to this method of patron service because of budgetary concerns over hiring additional personnel. A self-check machine in the library will free up the circulation staff to do other tasks that would involve more patron services that are currently being neglected—programs, one-on-one instruction on the library's computer catalog, helping patrons find materials (rather than just pointing in the general direction), etc. Patrons without any kind of problem on their card (overdue materials, fines, etc.) would be able to check out their items and be on their way, saving themselves a wait during busy times at the circulation desk. To aid people in the self-check process, the I-Circ system provides a continuous running video, which guides patrons through the whole procedure.</p> <div data-bbox="431 1146 799 1641" data-label="Image"> </div> <p>Funding to support this project will be through a transfer from the Library Fund.</p> | <p>\$ 17,000</p> |
| Total | \$ 17,000 |

FISCAL YEAR 2007-2008 CAPITAL BUDGET FACILITY IMPROVEMENTS FLOWER MEMORIAL LIBRARY

| PROJECT DESCRIPTION | COST |
|--|-------------------------|
| <p>A camera system will be installed throughout all three floors of the library to protect valuable artwork and to discourage vandalism and theft. Thirty-two motion sensory cameras will record only when there is activity in the area. A DVR (Digital Video Recorder) and monitor will be located in a secure area where staff can remotely view activities. The system will record all the cameras at the same time but also offers the capability of viewing any one of the cameras without affecting the recording. The DVR will store camera activity for two weeks, allowing any suspicious activity to be recorded to a DVD for a police report. The cameras are three-inch indoor color, high resolution, dome-type cameras which have a varifocal lens with auto iris—allowing for adjustment to the camera picture for the best picture possible in each location.</p> <div style="display: flex; justify-content: space-around; align-items: center; margin-top: 20px;"> <div style="text-align: center;">  <div data-bbox="151 1483 486 1600" style="border: 1px solid black; padding: 5px; width: 100px; margin: 0 auto;">MONITOR</div> </div> <div style="text-align: center;">  <div data-bbox="580 1491 771 1596" style="border: 1px solid black; padding: 5px; width: 100px; margin: 0 auto;">DVR</div> </div> <div style="text-align: center;">  <div data-bbox="879 1475 1106 1592" style="border: 1px solid black; padding: 5px; width: 100px; margin: 0 auto;">CAMERA</div> </div> </div> <p>Funding to support this project will be through a transfer from the Library Fund.</p> | <p>\$ 30,000</p> |
| Total | \$ 30,000 |

| CITY OF WATERTOWN CAPITAL BUDGET FIVE YEAR PLAN | | | | | | | | | |
|--|--|----------------------|--|----------------------------|--|---------------------|--|---------------------|--|
| LIBRARY FUND | | FY 2007-08 projects | | FY 2008-09 projects | | FY 2009-10 projects | | FY 2010-11 projects | |
| FACILITY IMPROVEMENTS: | | | | | | | | | |
| FACILITY IMPROVEMENTS | | | | | | Update meeting room | | Elevator | |
| | | | | | | \$ 10,000 | | \$ 14,000 | |
| TOTAL FACILITY IMPROVEMENTS | | \$ - | | \$ - | | \$ 10,000 | | \$ 14,000 | |
| VEHICLES / EQUIPMENT / TECHNOLOGY | | | | | | | | | |
| VEHICLES / EQUIPMENT / TECHNOLOGY | | Self-check equipment | | Microfilm readers/printers | | | | | |
| | | \$ 17,000 | | \$ 14,000 | | | | | |
| | | Security system | | | | | | | |
| | | \$ 30,000 | | | | | | | |
| TOTAL VEHICLES / EQUIPMENT / TECHNOLOGY | | \$ 47,000 | | \$ 14,000 | | \$ - | | \$ - | |
| TOTAL LIBRARY FUND | | \$ 47,000 | | \$ 14,000 | | \$ 10,000 | | \$ 14,000 | |
| LIBRARY FUND | | | | | | | | | |
| FACILITY IMPROVEMENTS | | \$ - | | \$ - | | \$ 10,000 | | \$ 14,000 | |
| VEHICLES AND EQUIPMENT | | \$ 47,000 | | \$ 14,000 | | \$ - | | \$ - | |
| TOTAL LIBRARY FUND | | \$ 47,000 | | \$ 14,000 | | \$ 10,000 | | \$ 14,000 | |
| | | | | | | | | | |

Multi Year Financial Forecast

CITY OF WATERTOWN, NEW YORK
FINANCIAL FORECAST
FISCAL YEARS 2007-2008 THROUGH 2011-2012

Prepared by: Office of the City Comptroller
James E. Mills, City Comptroller
March 30, 2007

Disclaimer

Although this document was prepared under the highest professional standards, the City of Watertown, New York, including its officers, employees, and agents, does not guarantee the accuracy or completeness of any information contained herein.

The City of Watertown, New York, including its officers, employees, and agents, specifically disclaims all warranties, expressed or implied, with respect to the use of this information or any results with respect thereto.

This multi-year financial plan consists of management's assumptions, estimates, forecasts, and analyses. Management makes no representation to the fitness, merchantability, or use of such information for any purpose.

The information contained herein shall in no way be construed to represent an offer, ability, or willingness on the part of the City of Watertown, including its officers, employees, and agents, to enter into or provide funding for a contract with any person or organization including but not limited to, vendors and employees.

The information contained herein shall in no way be construed to constitute a recommendation, or be relied upon, with respect to any personal or business decision, including but not limited to, the purchase or sale of debt issued by the City.

Introduction

The *City of Watertown Financial Forecast 2007-08 through 2011-12* was prepared to comply with the requirements set forth by New York State in connection with the distribution of revenue sharing through its Aid and Incentives for Municipalities (AIM) program. The AIM funding is contingent upon the City preparing a multi-year financial plan (minimum of three years) that includes at a minimum:

- Projected employment levels
- Projected annual expenditures for personal services, fringe benefits, non-personal services and debt service
- Appropriate reserve fund amounts
- Estimated annual revenues including projection of property tax rates, the value of taxable real property and resulting tax levy
- Annual growth in sales tax and non-property tax revenues
- Proposed use of one-time revenue sources

In addition to completing this financial plan, under the proposed 2007-08 Governor's Budget, distressed municipalities that receive over \$100,000 in additional aid would be required to use the AIM funding to (i) minimize or reduce the real property tax burden, (ii) invest in economic development or infrastructure to achieve economic revitalization and generate real property tax base growth; or (iii) support investments in technology or other reengineering initiatives that permanently minimize or reduce operating expenses.

This report uses the 2007-08 Proposed Budget as the base year from which forecasts were calculated. The report also includes actual financial data for the four prior fiscal years (2003-04 through estimated 2006-07). This financial forecast was developed using the General, Water, and Sewer funds as the major funds of the City. In addition, information was obtained relative to future capital projects from the five year Capital budget included in the 2007-08 Proposed Budget.

It is important to note that forecasted information contained in this report cannot be relied upon for accuracy and/or as a projection of the City's fiscal well being; and in no event should it be used in making investment decisions. It is also important to note the following limitations with forecasting:

- There will always be uncertainty about the future
- There will always be factors unknown at the time the forecast is developed that will influence fiscal and operating conditions
- Forecasts are based upon current knowledge, trends, expectations, and policies, any and all of which may change, affecting the accuracy of the forecast

Assumptions

Some of the assumptions made in developing the financial forecast included:

Estimated 2006-07

The amounts presented as the 2006-07 estimated figures were based on the actual revenue and expenditure amounts as of February 28, 2007 projected to June 30, 2007 based upon our current knowledge, trends and expectations.

Cost of Living Increase

Wherever a cost of living increase was calculated into an estimate, the percentage used (2.92%) was the historical average of the annual changes in the consumer price index (CPI), not seasonally adjusted, for all urban consumers, all items, base period 1967=100. The same CPI factor was used for all four years. The CPI information was obtained from the U.S. Department of Labor web site.

Property Tax Levy

The property tax levy was held constant in the initial surplus/deficit forecast for fiscal years 2008-09 through 2011-12. Only after all of the other revenue and expenditure forecasts were made, did this model then consider increasing the tax levy as a possible solution to any deficit forecasted.

Sales Tax Revenue

Sales tax revenue was increased by two factors: (1) an increased distribution percentage from the revised sales tax agreement with Jefferson County for the first half of FY 08/09, after then the distribution percentage remains constant and (2) 6% annual growth although the average annual growth for the last 4 fiscal years is over 10%.

Taxable Assessed Valuation

Due to the continued housing shortage in the Jefferson County area, taxable assessed values for fiscal year 2008-09 through 2011-12 were increased between 7.5% annually based upon discussion with the City Assessor. In FY 2008-09, the three 801 apartment complexes are expected to add nearly \$24 million dollars in taxable assessed values to the tax roll.

State Aid Revenue Sharing

State Aid revenue sharing for the fiscal years 2008-09 through 2011-12 was increased 5% annually based on the current proposed AIM program in the Governor's proposed 2007-08 New York State Budget.

Personal Services

For any year in which there was no collective bargaining agreement in place for a union, personal service costs were forecasted at 3%. Otherwise personal service costs for all unions were forecasted at the current collective bargaining agreement rates. No increases or decreases to current staffing levels are planned at this time.

Employee Benefits

The retirement rate used in fiscal year 2008-09 was 9.5% for those employees in the New York State Employees Retirement System. The retirement rate used for the remaining years was 10.13% which represents the four year average. The retirement rate used in all of the fiscal years for those employees in the New York State Police and Fire Retirement System was 14.80% which represents the four year average.

Health insurance costs were forecasted to increase 10% in fiscal year 2008-09 and then 9% for all other years.

Debt Service

Debt Service costs were obtained from the City's debt schedules plus projected debt service costs related to the five year capital budget.

Cost Savings Initiatives

The City continues to explore any opportunity to that may provide cost savings within existing City operations as well as through shared service agreements, consolidations or mergers. Some examples of this are:

- The City Department of Public Works continues to participate in shared service agreements with New York State Department of Transportation and Jefferson County Highway Department.
- The City is developing a fiber network that connects the Massey Street Fire Station and the Public Safety Building, providing an interconnection to the City data network and to Jefferson County. This project will provide an opportunity to cooperate with Jefferson County to improve Public Safety Services and the reliability the City's and County's data connections to the Public Safety Building.
- The City is looking to replace the windows and doors at City Hall to become more energy efficient and therefore save on future utility costs.
- The City and Watertown City School District are working cooperatively on providing a jointly funded School Resource Officer at the high school and middle school.

**City of Watertown
Five Year Financial Plan, Fiscal Years 2007/08 through 2011/12
Major Fund Summary**

| | Actual | | Estimated | Proposed | Forecast | | | | |
|-------------------|--------------|--------------|--------------|--------------|---------------|---------------|---------------|---------------|---------------|
| | 2003-04 | 2004-05 | 2005-06 | 2006-07 | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
| General Fund | | | | | | | | | |
| Revenues | \$30,245,086 | \$33,104,066 | \$33,955,006 | \$34,474,877 | \$34,839,221 | \$37,096,142 | \$37,324,519 | \$38,908,177 | \$40,579,963 |
| Expenditures | \$28,408,015 | \$30,814,752 | \$32,390,452 | \$33,757,980 | \$36,839,221 | \$37,817,228 | \$39,552,520 | \$40,930,647 | \$42,663,543 |
| Surplus (Deficit) | \$1,837,071 | \$2,289,314 | \$1,564,554 | \$716,897 | (\$2,000,000) | (\$721,085) | (\$2,228,001) | (\$2,022,470) | (\$2,083,580) |
| Water Fund | | | | | | | | | |
| Revenues | \$4,028,372 | \$4,027,052 | \$4,199,893 | \$4,174,864 | \$4,796,100 | \$4,856,937 | \$4,677,293 | \$4,661,804 | \$4,668,210 |
| Expenditures | \$4,220,454 | \$4,430,381 | \$4,213,509 | \$4,766,488 | \$4,796,100 | \$5,096,488 | \$5,249,326 | \$5,285,267 | \$5,336,770 |
| Surplus (Deficit) | (\$192,082) | (\$403,329) | (\$13,616) | (\$591,624) | \$0 | (\$239,550) | (\$572,034) | (\$623,463) | (\$668,561) |
| Sewer Fund | | | | | | | | | |
| Revenues | \$3,907,105 | \$4,330,352 | \$4,330,305 | \$4,514,012 | \$4,220,000 | \$4,344,087 | \$4,389,373 | \$4,434,652 | \$4,483,390 |
| Expenditures | \$4,129,103 | \$4,255,128 | \$4,170,392 | \$4,599,477 | \$4,163,485 | \$4,428,112 | \$4,722,290 | \$4,851,524 | \$4,861,605 |
| Surplus (Deficit) | (\$221,998) | \$75,224 | \$159,913 | (\$85,465) | \$56,515 | (\$84,025) | (\$332,917) | (\$416,872) | (\$378,215) |
| All Major Funds | | | | | | | | | |
| Revenues | \$38,180,563 | \$41,461,470 | \$42,485,204 | \$43,163,753 | \$43,855,321 | \$46,297,167 | \$46,391,184 | \$48,004,633 | \$49,731,563 |
| Expenditures | \$36,757,572 | \$39,500,261 | \$40,774,353 | \$43,123,945 | \$45,798,806 | \$47,341,827 | \$49,524,136 | \$51,067,438 | \$52,861,919 |
| Surplus (Deficit) | \$1,422,991 | \$1,961,209 | \$1,710,851 | \$39,808 | (\$1,943,485) | (\$1,044,661) | (\$3,132,952) | (\$3,062,805) | (\$3,130,356) |

City of Watertown
Five Year Financial Plan, Fiscal Years 2007/08 through 2011/12
General Fund Revenues

| | 2003-04 | 2004-05 | 2005-06 | Estimate 2006-07 | Proposed 2007-08 | Forecast | | | | | Assumptions 2008/09 - 2011/12 | | | | Description |
|---|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------------------------------|-------------------------------|------------|------------|------------|---|
| | | | | | | 2008-09 | 2009-10 | 2010-11 | 2011-12 | Average Annual Increase 2003-present | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Revenues | | | | | | | | | | | | | | | |
| Real Property Taxes* | \$9,005,185 | \$9,493,110 | \$9,032,160 | \$8,125,100 | \$6,822,676 | \$6,822,676 | \$6,822,676 | \$6,822,676 | \$6,822,676 | -6% | 0% | 0% | 0% | 0% | 0% Held constant |
| Rent Property Tax Items | 777,486 | 754,830 | 760,891 | 512,649 | 476,500 | 1,976,500 | 225,700 | 225,700 | 225,700 | -10% | 315% | -89% | 0% | 0% | 0% FY 08/09 801 housing PILOT payment, all others remain cons |
| Sales and Use Tax* | 11,351,598 | 11,897,681 | 13,454,172 | 14,591,340 | 16,000,000 | 16,618,760 | 18,121,674 | 19,208,975 | 20,361,513 | 9% | 4% | 9% | 6% | 6% | 6% Increased 6% annually |
| Other Non-Prop Taxes | 560,628 | 589,228 | 643,122 | 655,000 | 665,000 | 688,583 | 708,608 | 729,400 | 750,707 | 4% | 4% | 3% | 3% | 3% | 3% CPI |
| Departmental Income | 3,798,431 | 3,627,126 | 3,600,356 | 4,240,650 | 4,013,950 | 4,169,623 | 4,332,247 | 4,499,827 | 4,674,410 | 2% | 4% | 4% | 4% | 4% | 4% CPI or held constant depending on revenue item |
| Other Local Revenue | 491,647 | 988,929 | 1,257,817 | 889,216 | 803,860 | 812,609 | 821,613 | 830,881 | 840,419 | 22% | 1% | 1% | 1% | 1% | 1% CPI or held constant depending on revenue item |
| State Aid* | 3,922,377 | 5,396,172 | 4,773,334 | 5,182,787 | 5,617,370 | 5,733,739 | 6,012,751 | 6,305,891 | 6,613,876 | 12% | 2% | 5% | 5% | 5% | 5% FY 08/09 decrease due to loss of NYSEPP grant in |
| Federal Aid* | 163,361 | 188,727 | 192,845 | 112,400 | 275,000 | 108,788 | 111,965 | 115,236 | 118,602 | 30% | -60% | 3% | 3% | 3% | 3% FY 08/09 decrease due to loss of EPA grant in FY 07/08, then |
| Interfund Transfers | 274,373 | 168,263 | 238,549 | 164,800 | 162,600 | 164,864 | 167,194 | 169,592 | 172,060 | -7% | 1% | 1% | 1% | 1% | 1% CPI or held constant depending on revenue item |
| Total Revenues | \$30,245,086 | \$33,104,066 | \$33,953,446 | \$34,473,942 | \$34,836,956 | \$37,096,142 | \$37,324,519 | \$38,908,177 | \$40,579,963 | 4% | 6% | 1% | 4% | 4% | |
| Property Tax Worksheet | | | | | | | | | | | | | | | |
| Levy* | \$9,164,282 | \$9,349,725 | \$8,949,009 | \$8,187,961 | \$6,922,676 | \$6,922,676 | \$6,922,676 | \$6,922,676 | \$6,922,676 | -7% | 0% | 0% | 0% | 0% | 0% Levy held constant to determine financial effect |
| Assessed Value (000's)* | \$603,747,154 | \$615,964,181 | \$622,236,617 | \$633,804,521 | \$665,989,335 | \$1,062,387,535 | \$1,140,270,425 | \$1,223,994,532 | \$1,313,997,947 | 13% | 10% | 7% | 7% | 7% | FY 08/09 801 housing units become taxable (previously PILOTs), then 7.5% annual growth per discussion with City |
| Tax Rate per \$1000* | \$15.179 | \$15.179 | \$14.382 | \$9.820 | \$7.121 | \$6.516 | \$6.071 | \$5.636 | \$5.268 | -16% | -8% | -7% | -7% | -7% | -7% Calculated from levy and assessed value |
| Conditional Property Tax Limit (if apply) | \$11,915,471 | \$11,984,536 | \$12,049,127 | \$12,323,583 | \$13,291,957 | \$16,401,529 | \$18,498,754 | \$20,905,785 | \$22,826,559 | 3% | 23% | 13% | 13% | 13% | 9% Based on 2% of 5 previous years' average assessed value |
| Nonrecurring Revenues Included in Revenue Above (List):* | | | | | | | | | | | | | | | |
| Misc. Revenues, other govt. | - | 316,425 | 484,561 | - | - | - | - | - | - | - | - | - | - | - | |
| 801 housing PILOT balloon payment | - | - | - | - | - | 1,500,000 | - | - | - | - | - | - | - | - | |
| State Aid - Unrestricted Aid | - | 976,566 | - | - | - | - | - | - | - | - | - | - | - | - | |
| State Aid Home & Community Service | 30,830 | - | 16,702 | - | 106,900 | - | - | - | - | - | - | - | - | - | |
| State Aid - Code Enforcement | - | - | 300,000 | - | - | - | - | - | - | - | - | - | - | - | |
| Fed Aid, Police Block Grant | 23,333 | - | - | - | 26,100 | - | - | - | - | - | - | - | - | - | |
| Fed Aid, Home & Community Services | - | - | - | - | 143,200 | - | - | - | - | - | - | - | - | - | |
| Nonrecurring Revenues | \$54,163 | \$1,292,991 | \$801,263 | \$0 | \$276,200 | \$1,500,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| Recurring Revenues | \$30,190,923 | \$31,811,075 | \$33,152,183 | \$34,473,942 | \$34,560,756 | \$35,596,142 | \$37,324,519 | \$38,908,177 | \$40,579,963 | | | | | | |

City of Watertown
Five Year Financial Plan, Fiscal Years 2007/08 through 2011/12
General Fund Expenditures

| | Actual | | | | | Estimate | Proposed | Forecast | | | | | Average Annual Increase 2003 present | Assumptions 2008/09 - 2011/12 | | | | | Description | | | | | | | | | | |
|---|---------------------|---------------------|---------------------|---------------------|---------------------|----------|---------------------|---------------------|---------------------|---------------------|---------------------|---------|--------------------------------------|-------------------------------|-------------|-------------|-------------|-------------|--|---------|---------|--|--|--|---------|--|--|--|--|
| | 2004-05 | | | | | | | 2008-09 | | | | | | 2009-10 | | | | | | 2010-11 | | | | | 2011-12 | | | | |
| | 2003-04 | 2004-05 | 2005-06 | 2006-07 | 2007-08 | | | 2008-09 | 2009-10 | 2010-11 | 2011-12 | 2008-09 | | 2009-10 | 2010-11 | 2011-12 | 2008-09 | 2009-10 | | 2010-11 | 2011-12 | | | | | | | | |
| Expenditures by Object** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Personal Services** | 12,382,093 | 12,508,314 | 13,029,581 | 13,229,082 | 14,096,284 | | 14,096,284 | 14,514,785 | 14,950,228 | 15,398,735 | 15,860,697 | | 3% | 3% | 3% | 3% | 3% | 3% | 3% Known and estimated collective bargaining agreements | | | | | | | | | | |
| Equipment and Capital Outlay* | 85,651 | 730,155 | 1,030,691 | 1,243,879 | 1,718,500 | | 1,718,500 | 1,614,801 | 1,525,698 | 1,463,195 | 1,375,793 | | 213% | -6% | -4% | -4% | -4% | -4% | 8% CPI | | | | | | | | | | |
| Contractual* | 5,011,517 | 5,009,292 | 6,083,658 | 6,208,558 | 6,806,271 | | 6,806,271 | 6,461,481 | 6,646,984 | 6,840,421 | 7,036,949 | | 8% | -5% | 3% | 3% | 3% | 3% | 3% CPI | | | | | | | | | | |
| Debt (Principal and Interest)* | 4,019,733 | 4,026,179 | 3,830,392 | 4,027,436 | 4,155,451 | | 4,155,451 | 4,420,999 | 4,803,011 | 4,817,439 | 4,939,083 | | 1% | 6% | 9% | 0% | 0% | 0% | 3% Per actual debt schedule + projected capital projects | | | | | | | | | | |
| Employee Benefits* | 6,228,851 | 7,801,237 | 7,552,094 | 8,092,131 | 9,095,968 | | 9,095,968 | 9,811,197 | 10,604,621 | 11,360,049 | 12,170,539 | | 10% | 8% | 8% | 7% | 7% | 7% | 7% Historical trends for retirement and health insurance | | | | | | | | | | |
| Interfund Transfer | 680,170 | 719,575 | 864,036 | 956,894 | 966,747 | | 966,747 | 993,965 | 1,021,977 | 1,050,808 | 1,080,482 | | 9% | 3% | 3% | 3% | 3% | 3% | 3% CPI | | | | | | | | | | |
| Total Expenditures (by Object) | \$28,408,015 | \$30,814,752 | \$32,390,452 | \$33,757,980 | \$36,839,221 | | \$36,839,221 | \$37,817,228 | \$39,552,520 | \$40,930,647 | \$42,663,543 | | 7% | | | | | | | | | | | | | | | | |
| Expenditures by Function** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| General Governmental Support | \$2,836,512 | \$2,953,802 | \$3,935,664 | \$3,365,795 | \$3,843,523 | | \$3,843,523 | \$3,873,562 | \$4,026,230 | \$4,169,693 | \$4,319,659 | | 9% | 1% | 4% | 4% | 4% | 4% | 4% Result of analysis of expenditures by object | | | | | | | | | | |
| Public Safety | 12,494,258 | 13,221,600 | 13,287,657 | 14,056,655 | 14,988,109 | | 14,988,109 | 15,537,233 | 16,136,420 | 16,743,982 | 17,374,027 | | 5% | 4% | 4% | 4% | 4% | 4% | 4% Result of analysis of expenditures by object | | | | | | | | | | |
| Transportation | 4,343,762 | 4,677,999 | 4,801,211 | 4,781,953 | 5,076,470 | | 5,076,470 | 5,243,446 | 5,461,187 | 5,667,973 | 5,884,923 | | 4% | 3% | 4% | 4% | 4% | 4% | 4% Result of analysis of expenditures by object | | | | | | | | | | |
| Economic Opp & Development | 100,330 | 70,500 | 75,422 | 76,135 | 85,000 | | 85,000 | 85,146 | 85,296 | 87,951 | 88,110 | | -3% | 0% | 0% | 0% | 0% | 0% | 0% Result of analysis of expenditures by object | | | | | | | | | | |
| Culture and Recreation | 981,353 | 1,027,828 | 1,027,119 | 1,125,842 | 1,219,429 | | 1,219,429 | 1,276,943 | 1,323,223 | 1,367,814 | 1,414,213 | | 6% | 5% | 4% | 3% | 3% | 3% | 3% Result of analysis of expenditures by object | | | | | | | | | | |
| Home and Community Services | 1,015,416 | 1,173,885 | 1,188,306 | 1,132,977 | 1,585,957 | | 1,585,957 | 1,334,377 | 1,393,547 | 1,450,066 | 1,509,501 | | 13% | -16% | 4% | 4% | 4% | 4% | 4% Result of analysis of expenditures by object | | | | | | | | | | |
| Employee Benefits (retirees only) | 1,885,233 | 2,214,295 | 2,411,979 | 2,581,493 | 3,075,670 | | 3,075,670 | 3,382,589 | 3,720,182 | 4,054,409 | 4,418,699 | | 13% | 10% | 10% | 9% | 9% | 9% | 9% Result of analysis of expenditures by object | | | | | | | | | | |
| Debt Service | 4,019,733 | 4,026,179 | 3,830,392 | 4,027,436 | 4,155,451 | | 4,155,451 | 4,420,999 | 4,803,011 | 4,817,439 | 4,939,083 | | 1% | 6% | 9% | 0% | 0% | 0% | 3% Result of analysis of expenditures by object | | | | | | | | | | |
| Interfund Transfers | 731,418 | 1,448,664 | 1,832,702 | 2,064,694 | 2,532,247 | | 2,532,247 | 2,492,465 | 2,427,977 | 2,390,808 | 2,529,482 | | 40% | -2% | -3% | -2% | -2% | 6% | 6% Result of analysis of expenditures by object | | | | | | | | | | |
| Other | - | - | - | \$45,000 | 227,365 | | 227,365 | 170,467 | 175,447 | 180,572 | 185,847 | | #DIV/0! | -39% | 3% | 3% | 3% | 3% | 3% Includes contingency | | | | | | | | | | |
| Total Expenditures (by Function) | \$28,408,015 | \$30,814,752 | \$32,390,452 | \$33,757,980 | \$36,839,221 | | \$36,839,221 | \$37,817,228 | \$39,552,520 | \$40,930,647 | \$42,663,543 | | 7% | | | | | | | | | | | | | | | | |
| Nonrecurring Expenditures Included Above (List): | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cloverdale demolition | \$ - | \$ - | \$ 522,446 | \$ - | \$ - | | \$ - | \$ - | \$ - | \$ - | \$ - | | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | | | | | | | | | |
| Police grant expenditures | \$ 23,333 | \$ - | \$ - | \$ - | \$ 29,000 | | \$ 29,000 | \$ - | \$ - | \$ - | \$ - | | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | | | | | | | | | |
| Airport expenditures | \$ - | \$ 316,425 | \$ 484,561 | \$ - | \$ - | | \$ - | \$ - | \$ - | \$ - | \$ - | | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | | | | | | | | | |
| Community development grant exp. | \$ 30,830 | \$ - | \$ 16,702 | \$ - | \$ 306,600 | | \$ 306,600 | \$ - | \$ - | \$ - | \$ - | | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | | | | | | | | | |
| Nonrecurring Expenditures | \$ 54,163 | \$ 316,425 | \$ 1,023,709 | \$ - | \$ 335,600 | | \$ 335,600 | \$ - | \$ - | \$ - | \$ - | | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | | | | | | | | | |

**City of Watertown
Five Year Financial Plan, Fiscal Years 2007/08 through 2011/12
General Fund Surplus (Deficit), Reserves, and Fiscal Balancing Strategies**

| | Actual | | Estimate | | Forecast | | | | |
|---|--------------------|--------------------|--------------------|--------------------|---------------------|--------------------|--------------------|--------------------|--------------------|
| | 2003-04 | 2004-05 | 2005-06 | 2006-07 | Proposed 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
| Surplus (Deficit) | \$1,837,071 | \$2,289,314 | \$1,564,554 | \$716,896 | (\$2,000,000) | (\$721,085) | (\$2,228,001) | (\$2,022,470) | (\$2,083,580) |
| Budgetary Reserves and Other Net Assets* | | | | | | | | | |
| Fund Equity, Beg. of Year | \$3,938,015 | \$5,775,086 | \$8,064,400 | \$9,628,954 | \$10,345,850 | \$8,345,850 | \$7,624,765 | \$5,396,764 | \$3,374,294 |
| Fund Equity, End of Year | 5,775,086 | 8,064,400 | 9,628,954 | 10,345,850 | 8,345,850 | 7,624,765 | 5,396,764 | 3,374,294 | 1,290,713 |
| Reserved Fund Balance | 2,038,524 | 1,515,097 | 1,914,216 | 2,732,401 | 1,453,486 | 2,960,402 | 2,754,871 | 3,115,981 | 1,032,401 |
| Unreserved Fund Balance | \$3,736,562 | \$6,549,303 | \$7,714,738 | \$7,613,449 | \$6,892,364 | \$4,664,363 | \$2,641,893 | \$258,312 | \$258,312 |
| Potential Strategies to Promote Fiscal Balance | | | | | | | | | |
| <i>Describe Recurring Local Actions:</i> | | | | | | | | | |
| Increase property tax levy by 5% - FY 08/09 | | | | | | | | | |
| Increase property tax levy by 5% - FY 09/10 | | | | | | | | | |
| Increase property tax levy by 5% - FY 10/11 | | | | | | | | | |
| Increase property tax levy by 5% - FY 11/12 | | | | | | | | | |
| Cut/delay proposed capital projects | | | | | | | | | |
| Departmental income - increase fees | | | | | | | | | |
| <i>Describe Nonrecurring Local Actions:</i> | | | | | | | | | |
| Appropriate unreserved fund balance | | | | | 2,000,000 | \$ 374,952 | \$ 1,518,427 | \$ 931,283 | \$ 591,700 |
| <i>Describe State Actions:</i> | | | | | | | | | |
| Increase State Aid | | | | | | \$346,134 | \$346,134 | \$363,440 | \$381,613 |
| <i>Describe Other Actions:</i> | | | | | | | | | |
| | | | | | | | | | |
| Total Effect of Potential Strategies to Promote Fiscal Balance | | | | | \$2,000,000 | \$721,085 | \$2,228,001 | \$2,022,470 | \$2,083,580 |
| Fiscal Condition After Adjusting for Effects of All Strategies to Promote Fiscal Balance | | | | | | | | | |
| New Surplus (Deficit) | 1,837,071 | 2,289,314 | 1,564,554 | 716,896 | (2,000,000) | 0 | 0 | 0 | 0 |
| Fund Equity, Beg. of Year | 3,938,015 | 5,775,086 | 8,064,400 | 9,628,954 | 10,345,850 | 8,345,850 | 8,345,850 | 8,345,850 | 8,345,850 |
| Fund Equity, End of Year | 5,775,086 | 8,064,400 | 9,628,954 | 10,345,850 | 8,345,850 | 8,345,850 | 8,345,850 | 8,345,850 | 8,345,850 |
| Reserved Fund Balance | 2,038,524 | 1,515,097 | 1,914,216 | 2,732,401 | 732,401 | 732,401 | 732,401 | 1,032,401 | 3,032,401 |
| Unreserved Fund Balance | 3,736,562 | 6,549,303 | 7,714,738 | 7,613,449 | 7,613,449 | 7,613,449 | 7,613,449 | 7,313,449 | 5,313,449 |

* Required by new State multiyear planning requirements for cities.

City of Watertown
Five Year Financial Plan, Fiscal Years 2007/08 through 2011/12
Water Fund

| | 2003-04 | Actual 2004-05 | 2005-06 | Estimate 2006-07 | Proposed 2007-08 | Forecast | | | | | Average Annual Increase 2003- present | Assumptions 2008-09 - 2011/12 | | | | Description | |
|--|--------------|-------------------|--------------|---------------------|---------------------|--------------|--------------|--------------|----------------|---------|---|-------------------------------|---------|---------|---|-------------|--|
| | | | | | | 2008-09 | 2009-10 | 2010-11 | 2011-12 | 2008-09 | | 2009-10 | 2010-11 | 2011-12 | | | |
| | | | | | | | | | | | | | | | | | |
| Revenues | | | | | | | | | | | | | | | | | |
| Water Rents and Charges | \$ 3,844,747 | \$ 3,855,585 | \$ 4,002,737 | \$ 3,979,007 | \$ 4,544,000 | \$ 4,382,672 | \$ 4,395,214 | \$ 4,371,684 | \$ 4,369,813 | 4% | 1% | -4% | -1% | 0% | Held constant | | |
| Other (Interest, Penalties, Misc.) | \$ 86,022 | \$ 79,051 | \$ 89,165 | \$ 98,436 | \$ 106,100 | \$ 109,109 | \$ 112,205 | \$ 113,593 | \$ 118,673 | 6% | 3% | 3% | 3% | 3% | Incremental increases | | |
| Interfund Revenues | \$ 88,686 | \$ 88,783 | \$ 100,554 | \$ 97,421 | \$ 142,300 | \$ 161,457 | \$ 166,173 | \$ 171,027 | \$ 176,023 | 14% | 13% | 3% | 3% | 3% | Incremental increases | | |
| Interfund Transfers | \$ 8,917 | \$ 3,633 | \$ 6,807 | \$ - | \$ 3,700 | \$ 3,700 | \$ 3,700 | \$ 3,700 | \$ 3,700 | #DIV/0! | 0% | 0% | 0% | 0% | Incremental increases | | |
| Total Revenues | \$ 4,028,372 | \$ 4,027,052 | \$ 4,199,263 | \$ 4,174,864 | \$ 4,796,100 | \$ 4,856,937 | \$ 4,677,293 | \$ 4,661,804 | \$ 4,668,210 | 5% | 5% | 3% | 3% | -1% | | | |
| Expenditures | | | | | | | | | | | | | | | | | |
| Administration | \$ 223,427 | \$ 250,843 | \$ 105,104 | \$ 236,769 | \$ 247,302 | \$ 249,089 | \$ 259,569 | \$ 269,236 | \$ 279,364 | 21% | 1% | 4% | 4% | 4% | CPI | | |
| Source of Supply, Power & Pumping | \$ 467,823 | \$ 406,807 | \$ 407,334 | \$ 521,866 | \$ 458,900 | \$ 472,305 | \$ 606,102 | \$ 500,102 | \$ 514,916 | 1% | 3% | 28% | -17% | 3% | CPI | | |
| Purification | \$ 990,141 | \$ 1,116,188 | \$ 1,176,176 | \$ 1,159,890 | \$ 1,355,212 | \$ 1,406,841 | \$ 1,462,178 | \$ 1,515,145 | \$ 1,570,553 | 8% | 4% | 4% | 4% | 4% | CPI | | |
| Distribution | \$ 812,455 | \$ 945,327 | \$ 885,240 | \$ 990,188 | \$ 1,114,861 | \$ 1,162,055 | \$ 1,212,306 | \$ 1,259,094 | \$ 1,309,086 | 9% | 4% | 4% | 4% | 4% | CPI | | |
| Data Service | \$ 1,581,967 | \$ 1,542,585 | \$ 1,499,972 | \$ 1,644,522 | \$ 1,613,375 | \$ 1,488,610 | \$ 1,369,691 | \$ 1,349,381 | \$ 1,254,691 | -3% | 9% | -8% | -1% | -7% | Per actual debt schedule + projected capital projects | | |
| Interfund Transfers | \$ 7,500 | \$ 18,143 | \$ 7,623 | \$ 47,500 | \$ 64,500 | \$ 105,719 | \$ 107,945 | \$ 140,677 | \$ 135,915 | 161% | 64% | 2% | 30% | -3% | CPI | | |
| Other | \$ 137,141 | \$ 150,488 | \$ 132,060 | \$ 165,753 | \$ 193,950 | \$ 211,868 | \$ 231,537 | \$ 251,032 | \$ 272,245 | 10% | 9% | 9% | 8% | 8% | CPI | | |
| Total Expenditures | \$ 4,220,454 | \$ 4,430,381 | \$ 4,213,509 | \$ 4,766,488 | \$ 4,796,100 | \$ 5,096,488 | \$ 5,249,326 | \$ 5,285,267 | \$ 5,336,770 | 3% | 4% | 6% | 3% | 3% | | | |
| Surplus (Deficit) | \$ (192,082) | \$ (403,329) | \$ (142,466) | \$ (591,624) | \$ - | \$ (239,550) | \$ (572,034) | \$ (623,463) | \$ (668,561) | | | | | | | | |
| Potential Strategies to Promote Fiscal Balance | | | | | | | | | | | | | | | | | |
| Describe Local Actions | | | | | | | | | | | | | | | | | |
| Increase water rates (FY08/09 = 6.0%) | | | | | | \$ 239,550 | \$ 239,550 | \$ 239,550 | \$ 239,550 | | | | | | | | |
| Increase water rates (FY09/10 = 5.0%) | | | | | | \$ - | \$ 212,484 | \$ 212,484 | \$ 212,484 | | | | | | | | |
| Increase water rates (FY 10/11 = 3.9%) | | | | | | \$ - | \$ - | \$ 171,429 | \$ 171,429 | | | | | | | | |
| Increase water rates (FY 11/12 = 1.0%) | | | | | | \$ - | \$ - | \$ - | \$ - | | | | | | | | |
| Appropriate fund balance | | | | | | \$ - | \$ - | \$ - | \$ - | | | | | | | | |
| Appropriate capitalization reserve fund balance | | | | | | \$ - | \$ - | \$ - | \$ - | | | | | | | | |
| Describe State Actions | | | | | | | | | | | | | | | | | |
| Describe Other Actions | | | | | | | | | | | | | | | | | |
| Total Effect of Potential Strategies to Promote Fiscal Balance | | | | | | \$ 239,550 | \$ 572,034 | \$ 623,463 | \$ 668,561 | | | | | | | | |
| Budgetary Revenues and Other Net Assets | | | | | | | | | | | | | | | | | |
| Fund Equity, Beg. of Year | \$ 2,071,728 | \$ 1,879,646 | \$ 1,476,317 | \$ 1,462,071 | \$ 870,447 | \$ 870,447 | \$ 630,896 | \$ 58,863 | \$ (564,600) | | | | | | | | |
| Fund Equity, End of Year | \$ 1,879,646 | \$ 1,476,317 | \$ 1,462,071 | \$ 870,447 | \$ 870,447 | \$ 630,896 | \$ 58,863 | \$ (564,600) | \$ (1,233,161) | | | | | | | | |
| Reserved Fund Balance | \$ 631,065 | \$ 601,240 | \$ 603,403 | \$ 55,000 | \$ 95,000 | \$ 135,000 | \$ 55,000 | \$ 95,000 | \$ 135,000 | | | | | | | | |
| Unreserved Fund Balance | \$ 1,248,581 | \$ 875,077 | \$ 858,668 | \$ 815,447 | \$ 775,447 | \$ 495,896 | \$ 3,863 | \$ (659,600) | \$ (1,368,161) | | | | | | | | |
| Fiscal Condition After Adjusting for Effects of All Strategies to Promote Fiscal Balance | | | | | | | | | | | | | | | | | |
| New Surplus (Deficit) | | | | | | \$ - | \$ - | \$ - | \$ 1 | | | | | | | | |
| Fund Equity, Beg. of Year | \$ 870,447 | \$ 870,447 | \$ 870,447 | \$ 870,447 | \$ 870,447 | \$ 870,447 | \$ 870,447 | \$ 870,447 | \$ 870,448 | | | | | | | | |
| Fund Equity, End of Year | \$ 870,447 | \$ 870,447 | \$ 870,447 | \$ 870,447 | \$ 870,447 | \$ 870,447 | \$ 870,447 | \$ 870,447 | \$ 870,448 | | | | | | | | |
| Reserved Fund Balance | \$ 95,000 | \$ 135,000 | \$ 55,000 | \$ 95,000 | \$ 95,000 | \$ 135,000 | \$ 55,000 | \$ 95,000 | \$ 135,000 | | | | | | | | |
| Unreserved Fund Balance | \$ 775,447 | \$ 735,447 | \$ 815,447 | \$ 815,447 | \$ 775,447 | \$ 735,447 | \$ 815,447 | \$ 775,448 | \$ 735,448 | | | | | | | | |

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City of Watertown
Five Year Financial Plan, Fiscal Years 2007/08 through 2011/12
Sewer Fund

| | 2003-04 | Actual | 2004-05 | 2005-06 | Estimate | 2006-07 | Proposed | Forecast | | | | Assumptions 2008/09 - 2011/12 | | | | Description |
|--|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|-------------------------------|---------|---------|---------|--|
| | | | | | | | | 2008-09 | 2009-10 | 2010-11 | 2011-12 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Revenues | | | | | | | | | | | | | | | | |
| Sewer Rents and Charges | \$ 3,642,303 | \$ 4,056,175 | \$ 4,095,645 | \$ 4,305,885 | \$ 4,305,885 | \$ 4,305,885 | \$ 3,977,300 | \$ 4,101,387 | \$ 4,146,673 | \$ 4,191,952 | \$ 4,240,690 | 2% | 3% | 1% | 1% | 1% Sewer rents held constant, DANC adjusted for debt service |
| Other (Interest, Penalties, Misc.) | \$ 89,850 | \$ 82,646 | \$ 81,886 | \$ 83,439 | \$ 83,439 | \$ 83,439 | \$ 77,500 | \$ 77,500 | \$ 77,500 | \$ 77,500 | \$ 77,500 | -4% | 0% | 0% | 0% | 0% Incremental changes |
| Interfund Revenues | \$ 138,809 | \$ 180,161 | \$ 141,728 | \$ 124,668 | \$ 124,668 | \$ 124,668 | \$ 161,400 | \$ 161,400 | \$ 161,400 | \$ 161,400 | \$ 161,400 | 6% | 0% | 0% | 0% | 0% CPI |
| Interfund Transfers | \$ 36,143 | \$ 11,370 | \$ 10,589 | \$ - | \$ - | \$ - | \$ 3,800 | \$ 3,800 | \$ 3,800 | \$ 3,800 | \$ 3,800 | #DIV/0! | 0% | 0% | 0% | 0% Held constant |
| Total Revenues | \$ 3,907,105 | \$ 4,330,352 | \$ 4,329,848 | \$ 4,514,012 | \$ 4,514,012 | \$ 4,514,012 | \$ 4,220,000 | \$ 4,344,087 | \$ 4,389,373 | \$ 4,434,652 | \$ 4,483,390 | 2% | 3% | 1% | 1% | |
| Expenditures | | | | | | | | | | | | | | | | |
| Administration | \$ 121,220 | \$ 129,023 | \$ 128,620 | \$ 130,399 | \$ 130,399 | \$ 130,399 | \$ 130,056 | \$ 135,334 | \$ 140,997 | \$ 146,257 | \$ 151,768 | 2% | 4% | 4% | 4% | 4% CPI |
| Sanitary Sewer | \$ 379,711 | \$ 386,731 | \$ 365,779 | \$ 448,104 | \$ 448,104 | \$ 448,104 | \$ 528,865 | \$ 550,510 | \$ 573,896 | \$ 596,106 | \$ 619,442 | 9% | 4% | 4% | 4% | 4% CPI |
| Sewage Treatment | \$ 2,082,914 | \$ 2,225,885 | \$ 2,219,548 | \$ 2,439,187 | \$ 2,439,187 | \$ 2,439,187 | \$ 2,634,308 | \$ 2,716,572 | \$ 2,814,019 | \$ 2,908,741 | \$ 3,007,314 | 6% | 3% | 4% | 3% | 3% CPI |
| Debt Service | \$ 1,497,155 | \$ 1,435,116 | \$ 1,388,998 | \$ 1,497,852 | \$ 1,497,852 | \$ 1,497,852 | \$ 647,256 | \$ 801,391 | \$ 965,853 | \$ 938,369 | \$ 898,456 | -14% | 24% | 21% | -3% | -4% Per actual debt schedule + projected capital projects |
| Other | \$ 48,103 | \$ 78,373 | \$ 67,447 | \$ 83,935 | \$ 83,935 | \$ 83,935 | \$ 223,000 | \$ 224,304 | \$ 227,525 | \$ 262,051 | \$ 184,626 | 60% | 1% | 1% | 15% | -30% CPI |
| Total Expenditures | \$ 4,129,103 | \$ 4,255,128 | \$ 4,170,392 | \$ 4,599,477 | \$ 4,599,477 | \$ 4,599,477 | \$ 4,163,485 | \$ 4,428,112 | \$ 4,722,290 | \$ 4,851,524 | \$ 4,861,605 | 0% | 6% | 7% | 3% | 0% |
| Surplus (Deficit) | \$ (221,998) | \$ 75,224 | \$ 159,456 | \$ (85,465) | \$ (85,465) | \$ (85,465) | \$ 56,515 | \$ (84,025) | \$ (332,917) | \$ (416,873) | \$ (378,215) | | | | | |
| Potential Strategies to Promote Fiscal Balance | | | | | | | | | | | | | | | | |
| Describe Local Actions | | | | | | | | | | | | | | | | |
| Increase sewer rates (FY08/09=2.7%) | | | | | | | | \$ 84,025 | \$ 84,025 | \$ 84,025 | \$ 84,025 | | | | | |
| Increase sewer rates (FY09/10 = 6.9%) | | | | | | | | \$ 248,892 | \$ 248,892 | \$ 248,892 | \$ 248,892 | | | | | |
| Increase sewer rates (FY 10/11 = 2.2%) | | | | | | | | | \$ 83,956 | \$ 83,956 | \$ 83,956 | | | | | |
| Increase sewer rates (FY 11/12 =) | | | | | | | | | | | \$ (38,658) | | | | | |
| Describe State Actions | | | | | | | | | | | | | | | | |
| Describe Other Actions | | | | | | | | | | | | | | | | |
| Total Effect of Strategies to Promote Fiscal Balance | | | | | | | | \$ 84,025 | \$ 332,917 | \$ 416,873 | \$ 378,215 | | | | | |
| Budgetary Reserves and Other Net Assets | | | | | | | | | | | | | | | | |
| Fund Equity, Beg. of Year | \$ 565,244 | \$ 343,246 | \$ 418,470 | \$ 577,926 | \$ 577,926 | \$ 577,926 | \$ 492,461 | \$ 548,976 | \$ 464,952 | \$ 132,035 | \$ (284,838) | | | | | |
| Fund Equity, End of Year | \$ 343,246 | \$ 418,470 | \$ 577,926 | \$ 492,461 | \$ 492,461 | \$ 492,461 | \$ 548,976 | \$ 464,952 | \$ 132,035 | \$ (284,838) | \$ (663,053) | | | | | |
| Reserved Fund Balance | \$ 50,908 | \$ 148,053 | \$ 8,632 | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 | | | | | |
| Unreserved Fund Balance | \$ 292,338 | \$ 270,417 | \$ 569,294 | \$ 442,461 | \$ 442,461 | \$ 442,461 | \$ 498,976 | \$ 414,952 | \$ 82,035 | \$ (334,838) | \$ (713,053) | | | | | |
| Fiscal Condition After Adjusting for Effects of All Strategies to Promote Fiscal Balance | | | | | | | | | | | | | | | | |
| New Surplus (Deficit) | | | | | | | \$ 56,515 | \$ - | \$ - | \$ - | \$ - | | | | | |
| Fund Equity, Beg. of Year | \$ 492,461 | \$ 343,246 | \$ 418,470 | \$ 577,926 | \$ 577,926 | \$ 577,926 | \$ 492,461 | \$ 548,976 | \$ 464,952 | \$ 132,035 | \$ (284,838) | | | | | |
| Fund Equity, End of Year | \$ 343,246 | \$ 418,470 | \$ 577,926 | \$ 492,461 | \$ 492,461 | \$ 492,461 | \$ 548,976 | \$ 464,952 | \$ 132,035 | \$ (284,838) | \$ (663,053) | | | | | |
| Reserved Fund Balance | \$ 50,908 | \$ 148,053 | \$ 8,632 | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 | | | | | |
| Unreserved Fund Balance | \$ 292,338 | \$ 270,417 | \$ 569,294 | \$ 442,461 | \$ 442,461 | \$ 442,461 | \$ 498,976 | \$ 414,952 | \$ 82,035 | \$ (334,838) | \$ (713,053) | | | | | |

City of Watertown
Five Year Financial Plan, Fiscal Years 2007/08 through 2011/12
Capital Projects Plan - General Fund Only***

Projected Net Cost of Project

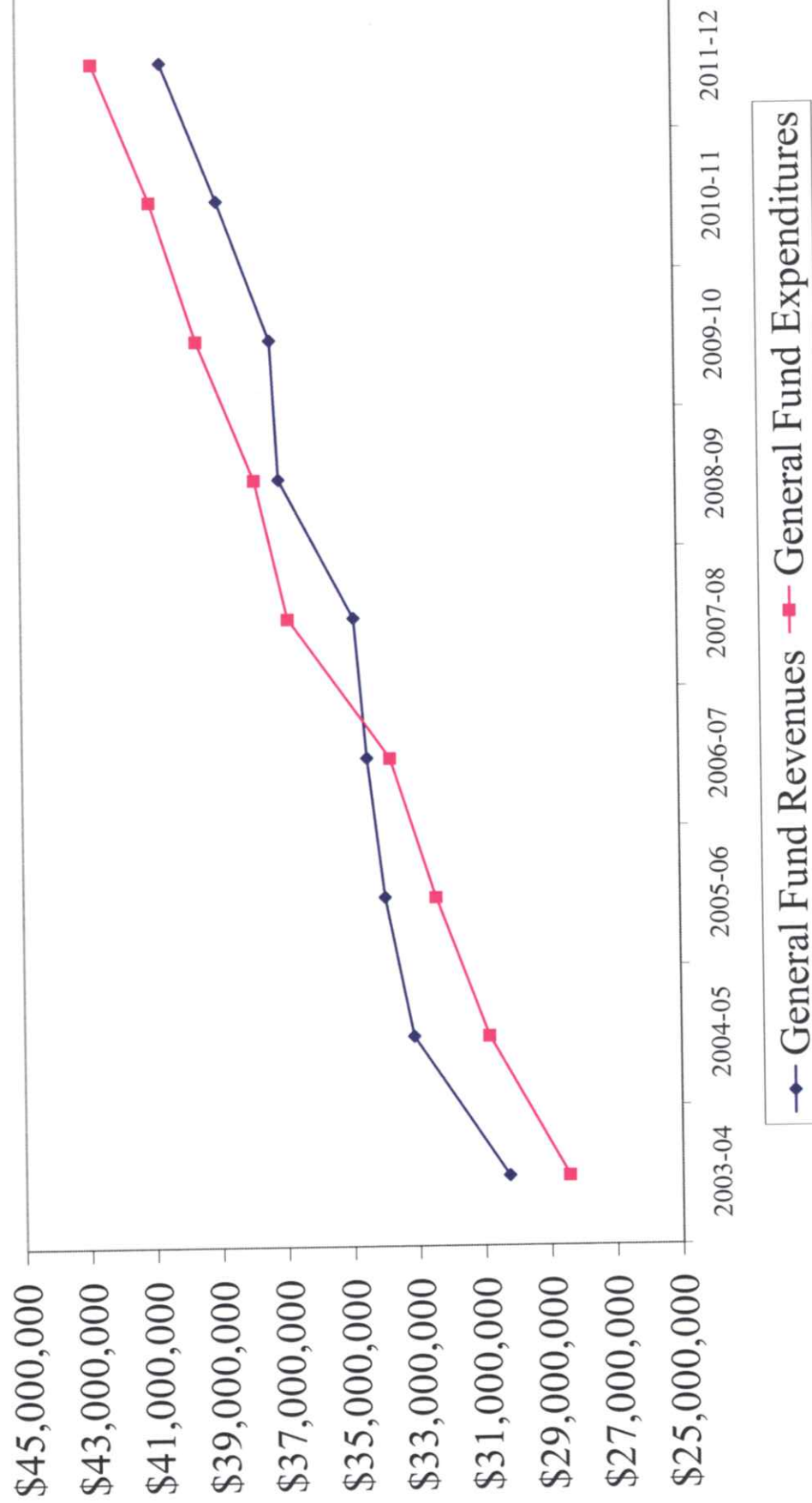
| | 2008-09 | | | | 2009-10 | | 2010-11 | | 2011-12 | | Project Life (years) | Interest Rate | Fund | Source of Financing |
|--|---------|-------------|----|-------------|---------|-------------|---------|-------------|---------|--|-------------------------|------------------|---------|------------------------|
| Bonded Projects (net City cost after applicable Federal / State reimbursements): | | | | | | | | | | | | | | |
| Facility Improvements | \$ | 100,000 | \$ | 450,000 | \$ | 775,000 | \$ | 1,950,000 | | | 10-15 | 5.5% - 6.50% | General | Taxes |
| Vehicles and Equipment | \$ | 855,000 | \$ | 350,000 | \$ | 200,000 | \$ | - | | | 5-10 | 5.5% - 6.50% | General | Taxes |
| Bridge Reconstruction | \$ | - | \$ | 300,000 | \$ | - | \$ | - | | | 15 | 5.5% - 6.50% | General | Taxes |
| Sidewalk Construction | \$ | 468,540 | \$ | 160,000 | \$ | 168,000 | \$ | 194,400 | | | 15 | 5.5% - 6.50% | General | Taxes |
| Storm Sewer / Drainage | \$ | 1,532,028 | \$ | 1,890,000 | \$ | 804,550 | \$ | 1,362,800 | | | 15 | 5.5% - 6.50% | General | Taxes |
| Street Construction | \$ | 3,688,699 | \$ | 1,076,000 | \$ | 1,144,400 | \$ | 2,957,050 | | | 15 | 5.5% - 6.50% | General | Taxes |
| Pay-As-You-Go Projects: | | | | | | | | | | | | | | |
| Vehicles and Equipment | \$ | 752,500 | \$ | 661,000 | \$ | 675,000 | \$ | 694,000 | | | | N/A | General | Taxes |
| Facility Improvements | \$ | 575,000 | \$ | 505,000 | \$ | 150,000 | \$ | 240,000 | | | | N/A | General | Taxes |
| Infrastructure | \$ | 171,000 | \$ | 240,000 | \$ | 215,000 | \$ | 215,000 | | | | N/A | General | Taxes |
| Subtotal: Value of Projects Financed Through Bonding | | | | | | | | | | | | | | |
| Subtotal: Pay-As-You-Go | | \$6,644,267 | | \$4,226,000 | | \$3,091,950 | | \$6,464,250 | | | | | | |
| Total | | \$1,498,500 | | \$1,406,000 | | \$1,040,000 | | \$1,149,000 | | | | | | |
| | | \$8,142,767 | | \$5,632,000 | | \$4,131,950 | | \$7,613,250 | | | | | | |
| Additional Debt Service Payments: | | | | | | | | | | | | | | |
| Additional Pay-as-You-go Payments | | \$1,308,922 | | \$1,876,092 | | \$2,329,892 | | \$2,654,640 | | | | | | |
| Total Additional Capital Payments | | \$1,498,500 | | \$1,406,000 | | \$1,040,000 | | \$1,149,000 | | | | | | |
| | | \$2,807,422 | | \$3,282,092 | | \$3,369,892 | | \$3,803,640 | | | | | | |

**City of Watertown
Five Year Financial Plan, Fiscal Years 2007/08 through 2011/12
Employment / Salary Negotiations**

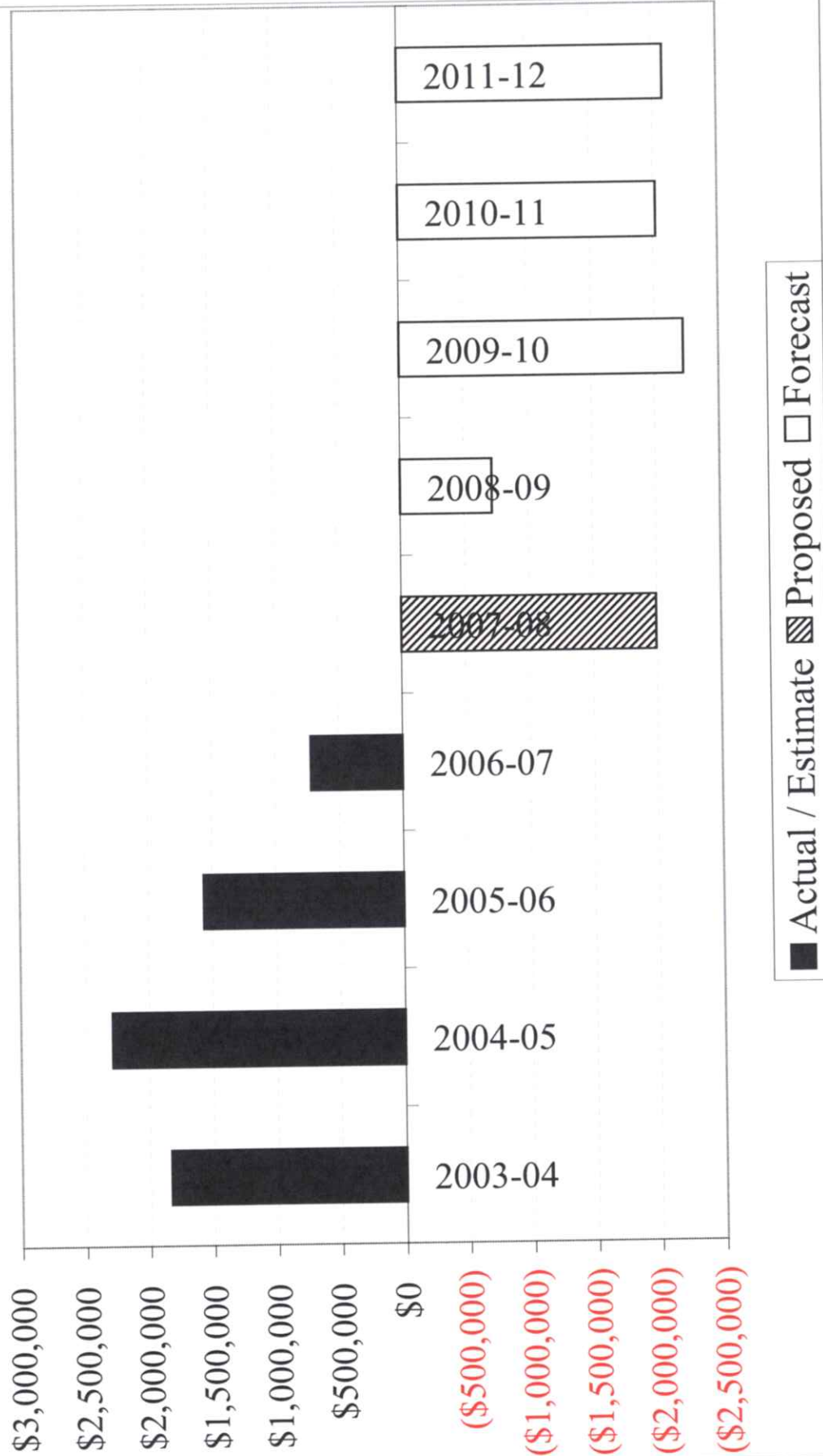
| | Date of Contract | Length of Contract | Actual / Projected Increases | | | | |
|-------------------------------|---------------------|-----------------------|------------------------------|---------|---------|---------|---------|
| | | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 |
| Bargaining Unit | | | | | | | |
| Police | 7/1/2006 | 3 years | 4.00% | 3.50% | 3.00% | 3.00% | 3.00% |
| Fire | 7/1/2003 | 3 years | 3.50% | 3.50% | 3.00% | 3.00% | 3.00% |
| CSEA | 7/1/2005 | 3 years | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% |
| IBEW | 7/1/2005 | 2 years | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% |
| Number of Employees* | | | | | | | |
| Total | | | 437 | 437 | 437 | 437 | 437 |
| Full-time | | | 327 | 327 | 327 | 327 | 327 |
| Part-time | | | 32 | 32 | 32 | 32 | 32 |
| Seasonal | | | 78 | 78 | 78 | 78 | 78 |
| Full-time equivalents (FTE's) | | | 343 | 343 | 343 | 343 | 343 |

* Required by new State multiyear planning requirements for cities.

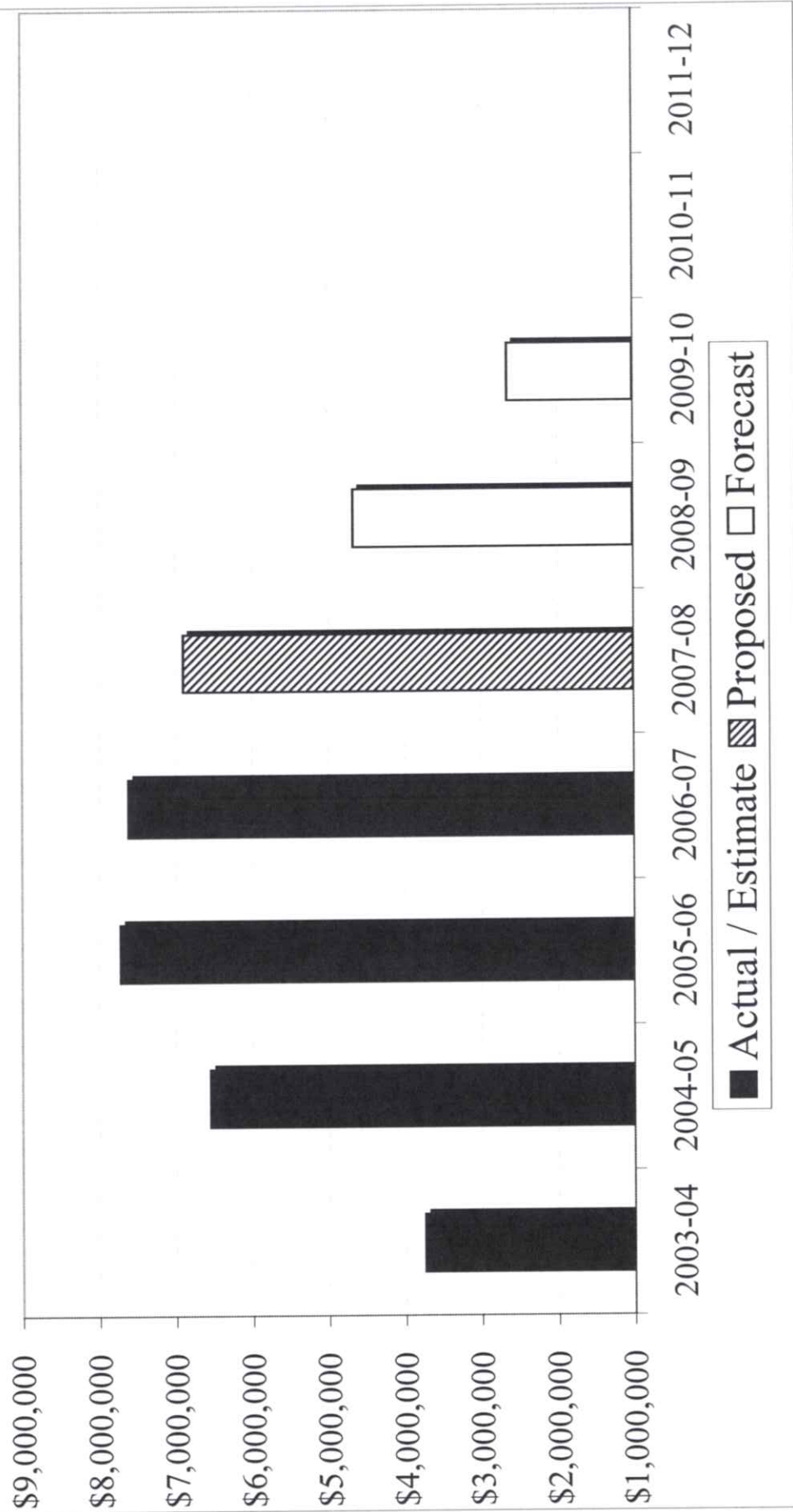
General Fund: Revenues and Expenditures (Actual and Forecasted)



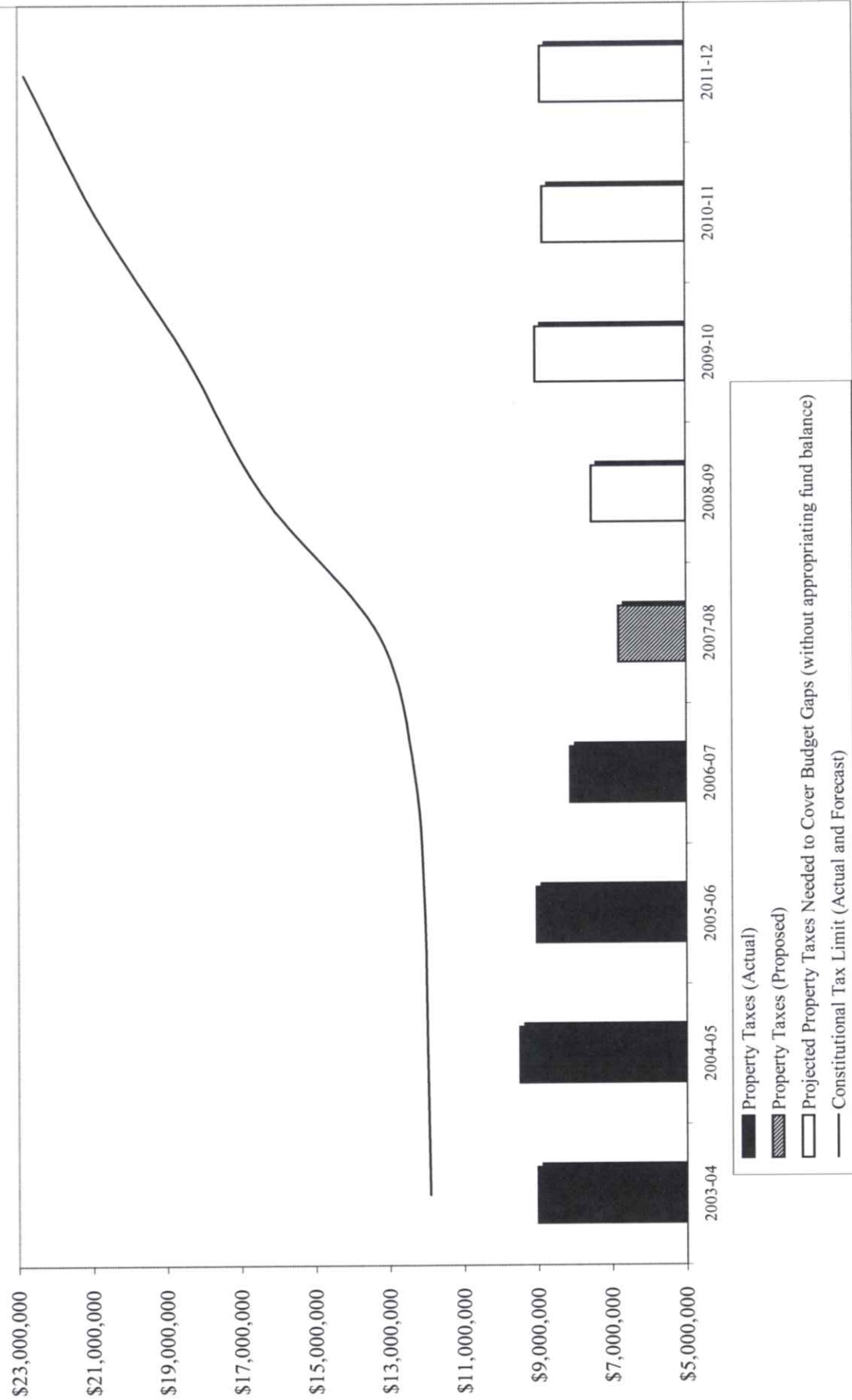
General Fund: Operating Surplus/(Deficit) (Revenues - Expenses)



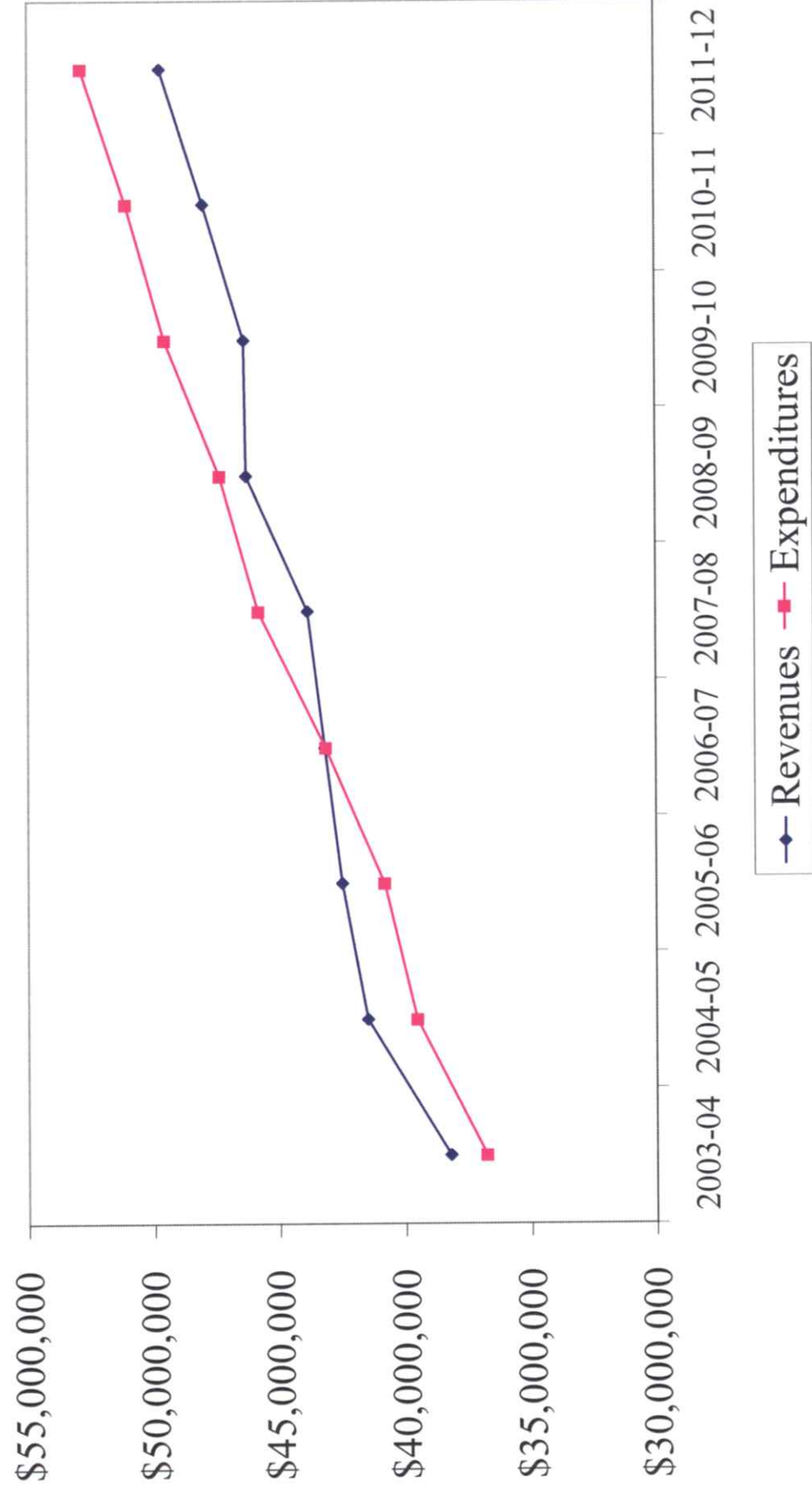
General Fund: Unreserved Ending Fund Balance (Actual and Projected)



Property Tax Revenue Necessary to Cover Projected General Fund Budget Gaps



Major Funds: Revenues and Expenditures (Actual and Forecasted)



Major Funds: Operating Surplus/(Deficit) (Revenues - Expenses)

